



Canadian Elite Basketball League
Director, Finance

Position: Director, Finance (CEBL)
Reports to: Vice President, CEBL
Location: Niagara, ON

About the Canadian Elite Basketball League (CEBL)

Basketball is the fastest growing sport in Canada, and the CEBL is at the forefront of that growth! A league created by Canadians for Canadians, the CEBL is the only Canadian-based global team sports brand and is recognized as among the best of more than 200 FIBA pro leagues around the world. With 10 teams in six provinces and plans for continued expansion, it is the largest pro sports league in Canada. The CEBL season runs May through August, enabling the league to attract players with experience in the NBA, NBA G League, top international leagues, the Canadian National team program, and major NCAA and U Sports programs. Through its first three seasons, league rosters have been comprised of 75 per cent Canadian talent, by far the highest percentage of Canadians found in any professional league. It is Canada's only First Division Professional League Partner of Canada Basketball. The CEBL represents Canada in the FIBA Basketball Champions League Americas, which features the top 12 teams representing seven countries from South and Central America and Canada. Join us as we continue to grow Canada's premier pro sports league!

Duties & Responsibilities include but are not limited to:

The Director of Finance is responsible for managing, controlling, planning, and organizing processes in the accounting department. The Director of Finance also ensures the reliability and integrity of the financial statements to meet internal and external reporting standards and audit requirements.

- Supervising event ticketing settlements and reconciliations with internally and externally owned CEBL Clubs;
- Supervising purchasing, accounts receivable, accounts payable transactions and ensuring compliance to all policies and procedures;
- Overseeing box office transactions and ensuring compliance with internal controls;
- Preparing monthly financial statements;
- Working closely with Human Resources on payroll matters;
- Processing for all statutory remittances and annual reconciliations;
- Developing, implementing and or managing financial policies relating to purchasing, payroll, and cash receipts as required;
- Working with the Executive team on new business initiatives, strategic planning, and policy matters to support the finance department;
- Maintaining banking relationships and monitoring banking activities;
- Monitoring cash flow and maximizing return on short-term investments;
- Working with the Executive team to identify potential business risks and formulate strategies to mitigate the corporation's risk profile;
- Manage a growing team of book keepers to ensure that all financial policies and procedures are overseen and adhered to at all times;
- Ongoing discussion, maintenance and monitoring with CEBL team executives and staff as it relates to the implementation and execution of financial procedures;
- Direct oversight and execution of year end preparation with the Company's accounting firm.



Required Education, Experience, Knowledge, Skills, Abilities, and Other Attributes:

- A Bachelor's degree in Finance;
- Chartered Professional Accountant (CPA);
- Minimum 5 years' experience in a mid to senior level accounting role;
- Experience in sports and or events is preferred;
- The ideal candidate is a knowledgeable leader who is professional, committed, and accountable;
- Excellent organization and attention to details;
- Expert knowledge in finance and accounting procedures and regulations;
- Strong analytical and leadership skills with the ability to multitask;
- Ability to work under pressure and meet tight deadlines;
- Ability to handle confidential and sensitive information that must not be shared with others;
- Outstanding listening and communication skills, both verbal and written;
- Exceptional reporting skills;
- Demonstrated proficiency in Microsoft Excel, QuickBooks, and PowerPoint;
- Results-oriented problem-solver.

Job Type: Full-time, Permanent

Availability:

- Monday to Friday schedule while some evening and weekend work will be required.

Compensation:

- Base salary

Other Requirements:

- Applicants can forward their submission to Josh Knoester (jknoester@cebl.ca) with the subject line, "Director, Finance".

The CEBL is an equal opportunity employer and welcomes all qualified applicants. We are committed to fostering an inclusive, equitable, and accessible workplace where every team member feels valued, respected, and supported, and the opportunity to reach their full potential.

We thank all candidates for their interest; however, only those qualified applicants will be contacted.

Application Deadline – August 1, 2022