



Business Operations Internship – CEBL

Position: Business Operations Intern

Reports To: Sr. Director, Events and Production

Location: Hybrid, Remote/CEBL Office (Stoney Creek)

Job Type: Full-time internship (May-August)

Compensation: Honorarium upon completion of internship

Please note that this internship opportunity is for academic credit only

About the CEBL

The Canadian Elite Basketball League (CEBL) is Canada's professional basketball league, with 10 member clubs across six provinces. Blending global innovation with local connection, the league is redefining how the game is played and experienced while rooting its teams deeply in communities coast to coast. With a fan base of 4.1 million Canadians – up 57 per cent since 2022 – the CEBL has cultivated Canada's youngest basketball audience, with more than half of its fans aged 34 or younger. Its rapid growth reflects its ability to connect authentically with a new generation of basketball fans while expanding the sport's cultural footprint nationwide.

In 2025, the CEBL featured 17 players with NBA experience, and nearly 70 per cent of its athletes were Canadian – the highest proportion of domestic talent in any professional sports league in the country. To date, nearly 40 players have signed NBA contracts following CEBL seasons, which run from May through August. Visit [CEBL.ca](https://www.cebl.ca) or follow @cebleague on social media.

Position Overview

The Business Operations Intern will play an integral role in supporting the CEBL's head office with a focus on day-to-day business administration, and commercial operations. This position offers a hands-on opportunity to gain experience across multiple areas of the league's business, including operations, event production, marketing, partnerships, ticketing, and merchandise.

The successful candidate will assist in executing business objectives, coordinating logistics for league initiatives, and supporting various internal projects that contribute to the continued growth of the league's brand and commercial success.

Key Responsibilities

- Provide general administrative and operational support for the CEBL Head Office.
- Support key areas of commercial operations, including sponsorship fulfillment, ticketing initiatives, and merchandise logistics.
- Assist with inventory management, shipping, and fulfillment processes for league merchandise and retail operations.
- Provide administrative assistance to the basketball operations department as needed.
- Maintain accurate and organized records, databases, and operational documentation.
- Support cross-department collaboration between operations, marketing, and partnerships to ensure smooth project execution.
- Assist in the planning and coordination of league and corporate events, including meetings, launches, and community initiatives.
- Contribute to the development and delivery of league-wide business initiatives.
- Perform additional administrative and operational duties as assigned.

Qualifications

CANADIAN ELITE BASKETBALL LEAGUE

CEBL.CA · 1040 SOUTH SERVICE RD, #105, STONEY CREEK, ON, L8E 6G3



- Currently enrolled in a Business, Sport Management, or related post-secondary program with approval to receive academic credit or co-op placement.
 - Strong organizational and time management skills, with the ability to manage multiple projects simultaneously.
 - Proficient in Microsoft 365 and Google Workspace tools.
 - Strong interpersonal and communication skills, both written and verbal.
 - Valid driver's license preferred.
 - Proven work ethic and genuine interest in the business side of sport.
 - Ability to thrive in a fast-paced, team-oriented environment.
 - High attention to detail and commitment to project completion.
 - Excellent written and verbal communication skills.
 - Strong problem-solving and multitasking abilities.
 - Ability to work both independently and collaboratively across departments.
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Availability

- Monday – Friday, 9:00 AM – 5:00 PM
 - Some evening and weekend availability may be required
 - Internship Term: May- August 2026
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Application Details

Interested candidates are invited to submit their resume and cover letter to **Shelby Vilneff at svilneff@cebl.ca** with the subject line: **“Business Operations Internship”**

Application Deadline: March 27, 2026

The CEBL is proud to be an equal opportunity employer, committed to fostering an inclusive, equitable, and accessible workplace where every team member feels valued and empowered to reach their full potential.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.