

### **How We Manage Charity Donations**

As a professional and ethical funeral directors, we pride ourselves on our robust policies that protect everyone. This means that 100% of all monies received are sent to the nominated charity, and we have an audit trial ensuring this happens. We use a dedicated charity donation programme "In Memory" powered by Donatis. This gives peace of mind in terms of risk of loss of monies.

Our Code of Principles: These define the fundamental ethical and professional standards that we abide to. Our goal is to provide a trusted funeral directors, undertakers and services, and trust is at the centre of everything we do. Our values, policies and processes are designed to be transparent, clear, to protect you and your rights; creating a safe place for you to plan a funeral and in return, we can deliver an impeccable service. Our governance ensures our compliance and quality assurance, so we regularly review our policies and procedures to ensure we are innovative in our practices and continuous in improving our standards of quality.

#### **Funeral Collections**

Its common place at funerals to have donations instead of flowers, or 'family flowers only' for example. With the majority of funerals being a cremation, funeral flowers have decreased in popularity given by all funeral attendees, in comparison to a burial. Often the family have chosen a specific charity whereby donations will go to, that are meaningful to them, or was a preferred charity of the person whom has died.

Whatever the reasons of who the money goes to, donating in memory does bring comfort to a grieving family either knowing it is raising awareness of a charity, or touched that they want to support the family.

Its normal practice for a funeral director to collect monies from funeral attendees on behalf of the family and here at D. G. Attwell Funeral Director Services, we do just that.

## **Make an In Memory Donation**

With us, there are several ways in which to donate monies in memory.

**Cheque** - whilst cheques seem a thing of the past, we can accept them. These should be made payable to the charity and they can be given to us at the funeral or posted to us at D. G. Attwell Funeral Directors 95 Eaton Road, Brynhyfryd, Swansea SA5 9JH

**Bank Transfer** - you can send monies directly to our business account, with the reference of the name of the person who has died. Our bank details are: Barclays Bank, Account Name: D. G. Attwell Ltd Account Number: 80427640 Sort Code: 20-84-41

**Cash** – can be handed into our office and a receipt will be issued. When donations are closed any cash will be counted and we will issue a cheque made payable to the charity.

**Credit/Debit Card** – we are able to accept credit/debit card donations at our office using our POS machine. When donations are closed any credit/debit card donations will be counted and we will issue a cheque made payable to the charity.

**Collection Box** - We have a funeral donation box which is available at a family's request. This is then placed outside the crematorium, church or chapel so that any attendees can place donations into the lockable box.



#### **Donations Received**

All donations received will be recorded with the name of the deceased, charity, amount donated, name of donor and how the donation is received ie cash/cheque etc. If the donor attends the office in person then a receipt will be issued. Donations will then be recorded on the IM donatis programme on the day they are received.

Donation profiles are closed approximately 4-6 weeks following the funeral. Families will then receive a letter and report outlining details of the donations received which we have passed onto their chosen charity(ies) on their behalf. Donations are forwarded to the charity(ies) with an accompanying letter asking the Charity to send an acknowledgement to the family. A list of donations are kept on file.

# **Charities and Donations - Deciding Who Should Benefit**

As we've said above, often family have chosen a specific charity in honour to celebrate the deceased's life. Some families have chosen a specific hospice that have cared for their loved one, or perhaps an animal charity in memory of their love of all furry friends.

#### **Contact Us**

Of course giving a donation is not obligatory, and individuals can choose how much they wish to donate. If you wish to donate, or to discuss donations please call 01792 650205.

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