



COMMERCE FIRST METHODIST CHURCH
JOB DESCRIPTION FOR NURSERY WORKER

Reports to: Lead Pastor/Children's Ministry Coordinator

Pay: \$15 per hour

Hours of work: Hourly as needed for Sunday services and special events.

Purpose: To provide dependable, safe, secure, and nurturing care to the children while at our Church, ages 0-3 years in a clean environment.

- Supervising the children in the nursery at all times.
- Unless given prior approval, the nursery attendant must remain in the nursery during church services regardless of whether or not a child is present. This is to ensure that the nursery is available in the event that a child is brought in after the service has started.
- Adherence to all Safe Sanctuary Program guidelines and procedures, as applicable to the position.
- Adherence to CDC and Local Health Department guidelines and procedures for preventing the spread of disease and illness, as applicable.
- Entertaining the children with toys, games, videos, and/or other appropriate activities.
- Escorting the children to and from the restroom and changing diapers as needed.
- Removing all trash from the nursery prior to leaving each Sunday morning.
- Cleaning up the nursery and returning toys and supplies to their proper locations prior to leaving each Sunday morning.
- Sanitizing the changing area and changing the bed linens (if used) prior to leaving each Sunday morning. Used bed linens need to be washed and returned to the nursery the following Sunday.
- Sanitizing the other areas of the nursery and toys within the nursery on a regular basis.
- Obtaining and maintaining First Aid and CPR training/certification as required.
- Follow Safe Sanctuary guidelines at all times.
- Help parents sign in/out of KidsCheck.