

**Holy Trinity United Church, Elliot Lake – Council Meeting  
Thursday, SEPTEMBER 15, 2022 @ 2:00 pm – Fellowship Hall  
MINUTES**

**Present:**

Rev. Melody Duncanson-Hales	Pastoral Charge Supervisor (by Zoom)
Russ Foy	Council Chair & Board of Trustees Chair
Elaine West	Treasurer
Beth Bigelow	Friendship Group Council Rep
Roger West	Worship Committee Chair & Regional Council Rep
Ken Pierce	Property Committee Secretary
Dean Reile	Board of Trustees & Property Committee
Joan Stark	M&P
Nancy Edwards	M&P Council Voting Rep
Kathy Calverley	Council Secretary & Pastoral Care Committee Chair

**Guests:**

Susan Reile, retired M&P  
Edith Goytan, retired M&P  
Ann Foy, Music Director

**1. Call to Order**

Russ Foy welcomed everyone at 2:05 pm and gave a special welcome to Melody Duncanson-Hales who was joining us by Zoom from Sudbury.

**2. Opening Devotional**

Kathy Calverley read scripture from Matt 4: 18-23 and gave reflection adapted from the Regional Council Sep 25<sup>th</sup> worship service  
-our church is in the process of mending our nets and we will need to change the ways we do things to be open to the work of sharing God's love.

**3. Adoption of Agenda for September 15, 2022**

**Motion CC-51-2022** – the Agenda for **September 15, 2022** be accepted as presented.  
Motion by Ken Pierce; Seconded by Nancy Edwards; **Carried**.

**4. Adoption of Previous Minutes for August 18, 2022**

**Motion CC-52-2022** – the Minutes from **August 18, 2022** be accepted as presented.  
Motion by Nancy Edwards; Seconded by Dean Reile; **Carried**.

-Kathy Calverley advised that only additional verbal comments from the written Committee report (provided with the Council Meeting Agenda Package) are entered in the minutes

## 5. Pastoral Charge Supervisor's Report

- Rev. Melody Duncanson-Hales is our new Pastoral Charge Supervisor
- she will join our meetings mostly by Zoom, but will hopefully be able to attend in-person from time to time.
- Rev. Melody offered her support of our Holy Trinity community of faith and any Regional Council support that she can facilitate
- she will be leading our Communion service at Holy Trinity on Sunday, Oct 2nd

## 6. Treasurer's Report

### a) August 2022 Financial Report

- offering envelopes for both July & August were given, since we closed for July
- we had a surplus of \$671.79 for the month
- Elaine West did caution of increased utility bills for the fall season

### b) Repayment of \$40,000 CEBA loan

- Elaine is trying to secure an in-person meeting with TD bank to determine if the \$40K needs to be repaid by Dec. 31, 2022 or Dec. 31, 2023.

### c) Planning for 2023

- Elaine asked Council to consider making decisions in October regarding:
  - \*\*Repayment of CEBA loan: from operations or Trustee accounts
  - \*\*Use of Bequest Funds:
    - put some into operations/search for clergy/refresh the building/ donate to charities in our community/etc.
  - \*\*Hiring new staff to help with maintenance issues such as snow clearing/lawns or office staff; raises for the exiting staff
- Rev. Melody stated that Regional Council may have grants available for projects we may be interested in doing

**Motion CC-53-2022:** the Treasurer's Report for **September 15, 2022** be accepted as presented.

Motion by Elaine West; Seconded by Nancy Edwards; **Carried.**

-question re our PAR situation

- PAR has dropped the last 2-3 months due mainly to the congregant's changing Economic situation or moving out of Elliot Lake

## 7. Committee Reports

Written reports are available in your Sep 15<sup>th</sup> Council Meeting Agenda Package

-verbal additions to written reports include:

### Friendship Group

- Nancy Edwards was to become the new Friendship Group Council rep, but due to a M&P resignation, she will be the Council voting rep for M&P
- Beth Bigelow will remain as the Friendship Group Council rep
- the group is now predominately a social group after regrouping from the Covid hiatus
- Louisa Poynter is the contact for possible small family funeral luncheons

**ACTION:** developing criteria for donation receipting and fundraising will be discussed by a meeting with Treasurer, Friendship Group leadership and possibly the entire Group membership

### M&P

- Russ Foy thanked Susan Reile for serving on the M&P committee since Jan 2021
- Nancy Edwards and Joan Stark continue to serve on the committee with Nancy Edwards as the Council voting rep
- Treasurer advised M&P of minimum wage increase to \$15.50 for Michel Angrignon and statutory holiday for staff

### Property

- front steps and railings newly painted
- Dean Reile and Nancy Edwards will also prime and paint the front doors
- still waiting for Beamish Construction snow removal quote
- JC Construction gave the same quote as last year, approx. \$8,000
- Ken spoke to Options Ontario regarding how many hours Michel Angrignon is able to work before his benefits are clawed back
- information to be provided to Treasurer and Ken will report back for next meeting
- Ken has suggested that HTUC employ Michel for snow clearing of sidewalks
- Russ Foy has volunteered to supervise Michel in the absence of Ken and Dean
- ongoing discussion regarding sidewalk snow clearing along with sanding/salting for our rental groups that meet in the evenings and Sat afternoon

## VERBAL REPORTS:

### Fellowship Hour

- more congregants have volunteered to help with Coffee Hour
- a soup lunch will be provided the 1<sup>st</sup> Sunday of the month starting October
- soup will also be available for purchase

**Motion CC-54-2022** - the Committee Reports for **September 15, 2022** be accepted as presented.

Motion by Nancy Edwards; Seconded by Ken Pierce; **Carried**.

### **8. Church Rental Requests Update**

a) Proposed Dec 18<sup>th</sup> Carol Sing by Pat Henderson

-Russ Foy finally received a reply from BrokerLink that the concert will need their own 3<sup>rd</sup> party liability insurance

**ACTION:** Kathy Calverley to contact Pat Henderson to inform regarding insurance

b) Last Chance AA Group – meets Fri nights 7-8 pm; covered by HUB insurance; rental fees are \$140/3 mon; receipt of rental fees pending.

b) Jewels & Gents – Mon nights 6:30 pm; HUB insurance required – waiting for certificate copy; rental fees are \$140/3 mon; fees received

c) Men of Song – Wed nights 7 pm; HUB insurance required and certificate received; rental fees are \$140/3 mon; fees to be provided on Sep 18<sup>th</sup>

d) Craft Group (Alpha Group) – 2<sup>nd</sup> & 4<sup>th</sup> Sat afternoons 1-4 pm; covered by HUB insurance;

-no rental fees required at this time because:

i) group leader & key holder (Pat Daoust) and backup leader (Beth Bigelow) are Holy Trinity congregants

ii) provides cards at no charge to Pastoral Care greeting card ministry

iii) provides donations to church

-since this is a small group that fluctuates in numbers, they need a chance to rebuild after covid

-will revisit fee schedule next year

**Motion CC-55-2022** – the Last Chance AA Group, Jewels and Gents, and Men of Song rental requests to use the Fellowship Hall from Sep 2022 to Aug 2023 are approved by Council

Motion by Kathy Calverley; Seconded by Nancy Edwards; **Carried**.

### **9. Review & Discussion of Sep 6<sup>th</sup> Email Vote re: Sanctuary Chairs & Pews Swap -**

-Sep 6<sup>th</sup> email vote did not reach consensus; further discussion required

-Kathy provided the Worship Committee rationale for the recommendation

-persons with mobility issues, who now sit in the padded chairs (2/3 of the way back in the sanctuary) will have the opportunity to sit closer to the front for improved sight and sound

-moving congregants nearer the front and closer together and will provide for a more communal worship experience, not only for congregation but for the the worship leader and the music director

-discussion questions:

- can the padded chairs be moved to become the front row
- can removed pews be stored downstairs instead of in the sanctuary
- what kind of costs will be incurred to hire movers

**ACTION:** a) Russ and Ann Foy will investigate the cost of hiring movers  
 b) Russ Foy and Dean Reile will review size and space issues of pews and chairs swap  
 -all will report back for Oct meeting

#### **10. Possible Custodian/Outdoor Maintenance Position**

- Elaine West proposed a possible part-time maintenance position that may or not be combined with custodial duties
- Rev. Melody suggested contacting other local churches to check if they would be interested in a job share.

**ACTION:** Elaine West to contact Catholic, Anglican and Lutheran churches; possibly others as well, to discuss a possible job share

#### **11. Unauthorized Vehicle Parking in HTUC Lot**

- even though previous Private Property signs have been torn down and chain link barriers have been cut, we will again post Private Property signs

**ACTION:** Russ Foy to purchase two Private Property signs and arrange for posting in the HTUC parking lot

#### **12. Congregational Members that are Moving Away**

- a) David & Chris Margetts will be moving away and have requested to be removed from membership

**ACTION:** Kathy Calverley to remove David & Chris Margetts from the HTUC membership roll

- b) Grant Wright & Jane Kerr are moving the end of September

**ACTION:** i) Kathy Calverley to contact Grant & Jane regarding their last Sunday at HTUC  
 ii) Announcement during Worship Service on Sep 25<sup>th</sup>  
 iii) Potluck during Fellowship Hour; to be organized by Nancy Edwards

- discussion of rodent problem in kitchen and that dishes and utensils will need to be washed before using; pest control company needs to be called

**ACTION:** i) Nancy Edwards has offered to clean dishes/utensils  
 ii) Ken Pierce to forward name of Pest Control company previously used to Russ Foy  
 iii) Russ Foy to contact Pest Control company  
 c) Kathy Calverley provided a Pastoral Care update of congregants that have had personal or family health hardships of late

### 13. New Business

- Winston Cuthbert has requested to borrow two 6ft folding tables
- Russ Foy gave permission and will move the tables for him
- Ken Pierce left the meeting at 3:30 pm

### 14. Next Meeting: Thursday, October 20<sup>th</sup> at 2:00 pm; Fellowship Hall

- due to conflicts, next meeting will take place one week later than usual schedule
- Rev. Melody will be able to attend the meeting in person

### 15. Closing Thoughts

- Russ Foy read from The Beginners Guide to Hearing God by Jim Goll
  - from the chapter "Our Journey's End" – progress comes by faith, even when if the path become arduous, the adventure continues.
- "Preach the word; be prepared in season and out of season; correct, rebuke and encourage—with great patience and careful instruction." 2 Tim 4:2 (NIV)*

### 14. Motion for Adjournment for of Meeting / Time

- the meeting was adjourned at 3:33 pm with a motion by Dean Reile.

  
 Russ Foy, Council Chair

  
 Kathy Calverley, Council Secretary

## **Official Council Meeting Treasurer's Report September 15, 2022**

Reports included with this report:

- Balance Sheet as of August 31, 2022
- Balance Sheet by Funds as of August 31, 2022
- Consolidated Income and Expense Statement August 31, 2022

### **Bank Account Summary:**

As of August 31 we have \$69,871.17 in our church bank accounts.

The \$40,000 CEBA loan pay back??? Meeting with TD to find out.

### **August Summary:**

Our August income was a total of \$5,046.40. Sunday services resumed and so did the contributions, many adding their July envelopes to their August giving.

### **August Expenses:**

- \$345.00 were M&S Contributions for August that were forwarded to UCC.
- The monthly cost for payroll was \$ 497.94 and pulpit supply was \$ 585.20.
- 2023 Church calendars were purchased for re-sale at a cost of \$283.18.
- Our insurance payments started up again with one lump sum in August to catch up.  
The balance payments will be \$ 799 per month until February.
- Our August income covered the expenses and we end the month with an excess of \$671.79.

### **PLANNING FOR 2023**

In order to create a reasonable cash flow or budget for 2023, council needs to decide on a few items. Please give the list below some consideration and plan on discussing these items at the October council meeting:

- Paying back the CEBA loan --when and from operations or trustee accounts.
- Bequest Funds --time to get a plan together on what HTUC wants to do with it.  
Put some into operations/ search for clergy/refresh the building/ donate to charities in our community. Use a small portion in 2023 or plan something big.
- Hiring new staff to help with maintenance issues such as snow/lawns or office staff. Raises for the staff we have.

Submitted by Elaine West, Treasurer.

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*Holy Trinity United Church*  
**Income and Expense Statement**  
 Consolidated - August 2022

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		Current Period	Year to Date	Year to Date Budget	YTD Prior Year
<b>INCOME</b>	<b>4000</b>				
<b>CONTRIBUTIONS</b>	<b>4100</b>				
Offering - Envelope	4110	\$1,805.00	\$11,433.75	\$18,333.36	\$11,962.36
Offering - PAR	4120	2,836.00	29,382.00	33,600.00	33,457.00
Offering - Loose	4130	20.00	453.35	400.00	61.00
Offering - Canada Helps	4130-100	0.00	168.00	0.00	0.00
Anniversary Offering	4133	0.00	0.00	2,000.00	0.00
Christmas Offering	4134	0.00	0.00	1,000.00	0.00
Fund Raising - Yard Sale	4135-010	0.00	0.00	1,530.00	2,192.95
Fellowship Fund	4196	50.00	50.00	133.36	0.00
Outreach/Community Giving	4197				
Food Bank	4197-010	45.00	765.00	0.00	460.00
Women's Shelter	4197-020	5.00	40.00	0.00	40.00
Men's Shelter	4197-040	5.00	40.00	0.00	140.00
Subtotal Outreach/community Giving	4197	55.00	845.00	0.00	640.00
Youth Mission	4199	0.00	180.00	0.00	0.00
Subtotal Contributions	4100	4,766.00	42,512.10	56,996.72	48,313.31
<b>HALVORSEN BEQUEST</b>	<b>4200</b>				
Income	4205	0.00	0.00	0.00	335,622.18
Bequest Interest	4210	0.00	135.47	0.00	42.43
Subtotal Halvorsen Bequest	4200	0.00	135.47	0.00	335,664.61
<b>OTHER INCOME</b>	<b>4400</b>				
Chequing Account Interest	4410	0.00	0.00	0.00	1.07
Savings Account Interest	4420	65.35	200.09	17.28	97.21
Church Deficit Fund	4424	0.00	0.00	0.00	250.00
Fund Raising	4431	0.00	0.00	3,333.36	0.00
Yard Sale	4431-030	0.00	1,850.35	0.00	0.00
Subtotal Fund Raising	4431	0.00	1,850.35	3,333.36	0.00
Subtotal Other Income	4400	65.35	2,050.44	3,350.64	348.28
<b>MISCELLANEOUS INCOME</b>	<b>4500</b>				
Use of Building	4510	0.00	500.00	1,333.36	304.00
Craft Group	4510-010	0.00	42.00	0.00	116.00
Subtotal Use Of Building	4510	0.00	542.00	1,333.36	422.00
Weddings	4520	0.00	170.00	200.00	0.00
Funerals	4530	0.00	650.00	133.36	0.00
GST / HST / PST Rebate	4551	0.00	-18.12	0.00	0.00
UOC Healing Fund	4570-170	0.00	0.00	0.00	1,285.65
The Observer / Broadview	4591	0.00	150.00	200.00	200.00
Bulletins	4592	0.00	25.00	100.00	0.00
Envelopes	4598	0.00	10.00	33.36	20.00
Subtotal Miscellaneous Income	4500	0.00	1,528.88	2,000.08	1,927.65
<b>TRANSFER FROM OTHER FUNDS</b>	<b>4600</b>				
Transfer from General Fun	4615	215.05	2,038.67	0.00	2,087.82
Transfer from Memorial	4630	0.00	40,000.00	0.00	0.00
Transfer from Bequest	4631	0.00	10,000.00	10,000.00	0.00
CEWS - 75% Wage Subsidy	4695	0.00	0.00	0.00	9,340.51



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*Holy Trinity United Church*  
**Income and Expense Statement**  
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		Current Period	Year to Date	Year to Date Budget	YTD Prior Year
Subtotal Transfer From Other Funds	4600	215.05	52,038.57	10,000.00	11,428.33
CEBA - \$80,000 LOAN	4800				
CEBA - Emergency Loan	4825				
CEBA - Utilizing Loan	4825-010	0.00	0.00	0.00	20,000.00
<b>TOTAL INCOME</b>		<b>5,046.40</b>	<b>98,265.46</b>	<b>72,347.44</b>	<b>417,682.18</b>
<b>EXPENSES</b>	<b>5000</b>				
<b>MINISTRY AND PERSONNEL</b>	<b>5100</b>				
<b>SALARIES</b>	<b>5110</b>				
Salaries	5111				
Minister's Salary	5111-100	\$0.00	\$30,750.00	\$41,000.00	\$40,000.00
Secretary's Salary - SP	5111-200	0.00	0.00	3,333.36	0.00
Musician Supply	5111-350	60.00	1,798.60	2,000.00	1,680.00
Custodian's Salary	5111-400	325.00	2,816.25	2,800.00	2,600.00
Maintenance Engineer	5111-600	60.00	225.00	666.64	367.31
Vacation Pay	5114	17.80	193.59	300.00	261.48
Honoraria	5117	0.00	0.00	333.36	0.00
Subtotal Salaries	5111	462.80	35,783.44	50,433.36	44,908.79
<b>ALLOWANCES</b>	<b>5120</b>				
Mileage Paid to Minister	5121	0.00	561.58	1,333.36	401.01
Telephone - Cory's Land	5122	0.00	405.29	566.64	534.28
Telephone - Cory's Cell	5122-100	0.00	343.23	566.64	519.51
Life-Long Learning +Books	5123	0.00	522.47	1,333.36	1,093.95
Subtotal Allowances	5120	0.00	1,832.57	3,800.00	2,548.75
<b>EMPLOYER EXPENSES</b>	<b>5130</b>				
Employer EI	5135	0.00	0.00	0.00	108.67
Employer Taxes - from ADP	5137	8.53	2,317.95	3,200.00	2,796.24
Employer Benefits - ADP	5147	0.00	5,829.55	7,333.36	7,046.80
Processing Fee - from ADP	5151	26.61	254.72	400.00	186.63
Subtotal Employer Expenses	5130	35.14	8,402.22	10,933.36	10,138.34
Subtotal Salaries	5110	497.94	46,018.23	65,166.72	57,595.88
<b>FINANCE</b>	<b>5500</b>				
Faith Community Assessment	5501	284.08	2,272.64	2,272.64	3,634.00
Council Retreat	5504	0.00	0.00	300.00	0.00
Stewardship Education	5510	0.00	0.00	333.36	32.82
PAR Charges	5512	16.00	143.00	160.00	149.50
Bank Charges	5513	0.00	4.00	10.00	5.00
Office Supplies	5521	84.49	696.49	533.36	1,572.39
Canon - Photocopier Usage	5522	25.98	600.28	333.36	307.71
Canon - Photocopier Lease	5523	0.00	329.88	210.00	303.90
Canada Post	5524	0.00	143.44	400.00	436.25
Advertising	5531	0.00	0.00	66.64	23.91
Bulletins	5532	0.00	0.00	66.64	44.55
Computer	5541	0.00	0.00	100.00	158.69
Website Hosting	5542	0.00	475.48	240.00	0.00
Financial Review of Books	5551	0.00	233.87	300.00	233.86
Social Supplies	5559	0.00	0.00	100.00	0.00
Miscellaneous - ELORA adj	5591	0.00	0.00	0.00	105.57

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*Holy Trinity United Church*  
**Income and Expense Statement**  
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		Current Period	Year to Date	Year to Date Budget	YTD Prior Year
Subtotal Finance	5500	410.55	4,799.08	5,426.00	7,008.15
<b>WORSHIP</b>	5800				
Gathering Publications	5803	0.00	0.00	100.00	53.95
Pulpit Supply	5821	585.20	1,316.76	1,546.64	742.00
Garden of Memories	5834	0.00	0.00	65.00	0.00
Worship Supplies	5850	0.00	178.32	613.36	0.00
Easter Supplies	5850-030	0.00	0.00	0.00	13.95
Books	5850-060	0.00	28.25	0.00	0.00
ZOOM Expenses	5850-075	0.00	145.82	0.00	207.38
United-in-Worship subscri	5850-090	0.00	224.00	0.00	221.00
Miscellaneous	5850-990	0.00	1,503.94	0.00	0.00
Subtotal Worship Supplies	5850	0.00	2,080.33	613.36	442.33
Subtotal Worship	5800	585.20	3,397.09	2,325.00	1,238.78
<b>OUTREACH / M &amp; S</b>	6400				
UC Mission & Service	6403	345.00	8,048.00	4,600.00	4,417.00
Youth Mission	6410	0.00	180.00	0.00	0.00
Fellowship Fund	6415	56.99	56.99	0.00	0.00
Outreach/Community Giving	6420	0.00	0.00	1,350.00	0.00
Food Bank	6420-010	0.00	670.00	0.00	0.00
Maplegate - Women's Shelt	6420-020	0.00	30.00	0.00	0.00
Maplegate - Men's Shelter	6420-025	0.00	30.00	0.00	0.00
Subtotal Outreach/community Giving	6420	0.00	730.00	1,350.00	0.00
The Observer / Broadview	6422	0.00	150.00	200.00	0.00
Subtotal Outreach / M & S	6400	401.99	9,164.99	6,150.00	4,417.00
<b>RELIEF GROUPS</b>	6449				
UCC Healing Fund	6451-140	0.00	0.00	0.00	1,285.65
<b>HALVORSEN BEQUEST</b>	6500				
Dispersment of Bequest	6510	0.00	0.00	212,414.80	0.00
Transfer to General Fund	6510-010	0.00	10,000.00	0.00	0.00
Transfer to Trustees	6510-020	0.00	305,000.00	0.00	0.00
Subtotal Dispersment Of Bequest	6510	0.00	315,000.00	212,414.80	0.00
Subtotal Halvorsen Bequest	6500	0.00	315,000.00	212,414.80	0.00
<b>CHRISTIAN LIFE AND WORK</b>	6700				
M&P Expenses	6715	0.00	58.21	0.00	0.00
Pastoral Care	6720	0.00	45.00	66.64	0.00
Church Calendars	6720-010	283.18	283.18	0.00	0.00
Subtotal Pastoral Care	6720	283.18	328.18	66.64	0.00
Subtotal Christian Life And Work	6700	283.18	386.39	66.64	0.00
<b>CHOIR</b>	7500				
Music	7501	0.00	0.00	133.36	0.00
Piano	7510	0.00	207.88	0.00	0.00
Subtotal Choir	7500	0.00	207.88	133.36	0.00
<b>OPERATING</b>	8000				
Gas	8001	52.02	2,635.38	2,000.00	2,141.23
Hydro	8011	152.36	1,243.14	1,333.36	1,031.02

*Holy Trinity United Church*  
**Income and Expense Statement**  
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		Current Period	Year to Date	Year to Date Budget	YTD Prior Year
Water	8021	0.00	431.50	210.00	403.28
Telephone - Land Line	8031	90.87	731.53	733.36	684.57
Telephone - Internet	8032	147.60	590.40	565.64	548.80
Subtotal Operating	8000	442.85	5,631.95	4,843.36	4,808.90
PROPERTY	8040				
Janitorial Supplies	8090	0.00	0.00	166.64	77.95
Maint - Grounds - Church	8091	0.00	0.00	2,200.00	0.00
Snow Blower / Lawn Mower	8091-020	0.00	0.00	0.00	405.01
Lawn Maintenance	8091-030	31.47	31.47	0.00	0.00
Subtotal Maint - Grounds - Church	8091	31.47	31.47	2,200.00	405.01
Maint - Building - Church	8092	0.00	590.84	700.00	321.00
Move Secretary's Office	8092-020	0.00	0.00	0.00	429.18
Subtotal Maint - Building - Church	8092	0.00	590.84	700.00	750.18
Snow Removal Contract	8093	0.00	1,860.51	2,625.00	1,481.13
Sanding	8093-010	0.00	150.71	2,250.00	0.00
Subtotal Snow Removal Contract	8093	0.00	2,011.22	4,875.00	1,481.13
Grass / Lawn Maintenance	8094	0.00	0.00	1,000.00	0.00
Accessibility	8095	0.00	0.00	20,000.00	0.00
Subtotal Property	8040	31.47	2,633.53	28,941.64	2,714.27
TRUSTEES	8200				
Insurance	8210	1,506.38	2,792.95	3,533.36	3,790.25
CHURCH - CAPITAL	8500				
Febres Consulting	8524	0.00	0.00	0.00	3,417.51
Paving - lot maintenance	8535	0.00	0.00	133.36	0.00
Repair Church Roof	8540	0.00	0.00	333.36	0.00
Repairs to Sidewalk	8543	0.00	0.00	666.64	0.00
Subtotal Church - Capital	8500	0.00	0.00	1,133.36	3,417.51
TRANSFERS TO OTHER FUNDS	9600				
Transfer to Reserve Fund	9621	215.05	2,038.57	0.00	2,087.82
Transfer to General	9640	0.00	40,000.00	0.00	0.00
Subtotal Transfers To Other Funds	9600	215.05	42,038.57	0.00	2,087.82
CEBA - TRANSFER FUNDS	9700				
CEBA - Expensing Funds	9710	0.00	0.00	0.00	20,000.00
TOTAL EXPENSES		4,374.61	432,070.67	330,134.24	108,364.21
EXCESS INCOME/EXPENSES		\$671.79	-\$333,805.21	-\$257,786.60	\$309,317.97

## Balance Sheet

Funds 01-07, August 2022

	Fund 01 - GENERAL FUND	Fund 02 - M&S OUTREACH FUND	Fund 03 - MEMORIAL FUND	Fund 04 - CAPITAL	Fund 05 - RESERVE FUND	Fund 06 - FRIENDSHIP GROUP	Fund 07 - CHOIR
ASSETS							
CURRENT INCOME							
CASH							
CHECKING ACCOUNTS							
TD Canada Trust #5205876	\$7,826.87	-\$4,256.73	\$1,023.29	\$363.29	\$10,462.20	\$129.50	\$33.66
SAVINGS ACCOUNTS							
TD Canada Trust #5206651	27,557.57	5,082.17	8,743.49	162.62	10,670.32	1,557.09	516.03
Subtotal Current Income	35,384.24	825.44	9,766.78	525.91	21,132.52	1,686.59	549.69
OTHER ASSETS / INCOME							
HST - Recoverable	1,235.53						
GST - Recoverable	2.34						
Subtotal Other Assets / Income	1,235.87	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS	36,620.11	\$825.44	\$9,766.78	\$525.91	\$21,132.52	\$1,686.59	\$549.69
LIABILITIES							
LONG TERM LIABILITIES							
CEBA - \$60,000 Loan	\$40,000.00						
TOTAL LIABILITIES	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND BALANCE							
Fund Balance	\$36,620.11	\$825.44	-\$30,233.22	\$525.91	\$21,132.52	\$1,686.59	\$549.69
TOTAL FUND BALANCE	\$36,620.11	\$825.44	-\$30,233.22	\$525.91	\$21,132.52	\$1,686.59	\$549.69
TOTAL LIABILITIES AND FUND BALANCE	\$76,620.11	\$825.44	-\$30,233.22	\$525.91	\$21,132.52	\$1,686.59	\$549.69

Total

ASSETS

CURRENT INCOME

CASH

CHECKING ACCOUNTS

TD Canada Trust #5205876 \$15,581.88

SAVINGS ACCOUNTS

TD Canada Trust #5206651 54,289.29

Subtotal Current Income 69,871.17

OTHER ASSETS / INCOME

HST - Recoverable 1,233.53

GST - Recoverable 2.34

Subtotal Other Assets / Income 1,235.87

TOTAL ASSETS \$71,107.04

LIABILITIES

LONG TERM LIABILITIES

CEBA - \$60,000 Loan \$40,000.00

TOTAL LIABILITIES \$40,000.00

FUND BALANCE

Fund Balance \$31,107.04

TOTAL FUND BALANCE \$31,107.04

TOTAL LIABILITIES AND FUND BALANCE \$71,107.04

## **Committee Reports for September 15, 2022**

### **Friendship Group Report**

Friendship Group Meeting was held Tuesday, September 6, 2022 at 1:30 p.m.

Eleven members were present to discuss the status of our Group and if we should continue to meet.

The Group will continue with a Leader, Co-Leader and Secretary.

After a long discussion it was decided that Louisa Poynter would be the Leader, Carol Noble Co-Leader and Louisa Poynter as Secretary; Nancy Edwards would be our Council Rep.

A vote was held by a show of hands: The majority voted to continue with this format with a review in six months.

The next meeting will be Tuesday, October 4th at 1:30; refreshments will be served and all church members are welcome to attend.

Louisa Poynter, Secretary

### **Ministry & Personnel Report**

Susan Reile has resigned from the M&P committee effective Friday, September 9<sup>th</sup>, 2022.

### **Property Committee Report**

1. City Public Works lowered the water shut off valve at the bottom of the parking lot to ground level. It had been sticking up about 5 inches when I reported it to them. We were concerned that the snowplough would hit it causing a breakage.
2. Grass cutting continued during the summer with our volunteers and we thank them for that. It is mid-September, so no more cutting is required.
3. Scraping & painting the front steps has been completed and thanks to all who volunteered. Nancy is painting the hand rails a brown colour, looks great.
4. A snow removal quote is being prepared by Beamish. Should be ready next week.
5. A weekly schedule for dumping the dehumidifiers was set up during the summer.
6. Snow removal for the cleaning of Church sidewalks is being looked into by the Property Committee.
7. Thanks to Cherry Gunning and her crew for weeding the excellent flower beds and watering when required.

Ken Pierce, Secretary

## UCC Protect Program: Third Party Liability

Quick and easy online service:

<https://www.hubinternational.com/en-CA/programs-associations/united-church-of-canada-event-insurance/>

UCC Protect Service Team

Telephone: 416-597-3400

Toll-free: 1-888-550-5458

Toll-free fax: 1-866-421-1962

E-mail: [ucc@hubinternational.com](mailto:ucc@hubinternational.com)

	<u>Low-Risk Activities</u> <u>Automatically covered</u> <u>now</u>	<u>Medium-Risk Activities</u> <u>Online program</u>	<u>High-Risk Activities</u> <u>Online program</u>	<u>High-Risk Activities</u> <u>Not covered online</u> <u>contact HUB</u>	<u>Regular</u> <u>Recurring</u> <u>Users</u>
<b>Brief description</b>	Automatically covered under program (basically self-insured, given \$50k deductible)	UCC facilitates purchase through online with HUB/Market event facility (options: per-event or multi-events annual)	UCC facilitates purchase through online HUB/Market event facility (options: per-event or multi-events annual)	Parallel event facility through HUB/Market (specialty insurer) to segregate risk from RSA to avoid possible impact on United Church program	Should carry their own insurance
<b>Cost for coverage</b>	Automatically covered (cost was \$105/event, now zero)	Fee and release: United Church of Canada church charges a fee for the space Alcohol being served: additional premiums, review details online	Fee and release: United Church of Canada church charges a fee for the space Alcohol being served: additional premiums, review online All sporting activities not organized by the church	Premiums provided once application is approved by carrier	
<b>Types of activities</b>	Choir practice, performances Church groups Funeral receptions Food banks Help group meetings, book clubs, bridge clubs Out of the cold programs Soup kitchens Youth group meetings Outreach programs	Celebration events serving no alcohol ("Baptist" weddings, birthday parties, etc.) One-off group meetings Outside plays, concerts, etc. Sports: badminton, bowling, dance lessons	Sports: baseball, basketball, curling, field hockey, floor hockey, soccer, softball, volleyball, etc. Activities: line dancing, square dancing	Activities: Exercise classes, karate, kung fu, tai chi, ballet, etc.	Alcoholics Anonymous Scouts Girl Guides User will arrange for their own coverage and provide a copy
<b>Cost</b>	NO cost to congregations holding a policy with UCC Protect	Starting cost \$25 per event Online application	Starting cost \$25 per event Online application	Cost will vary	Certificate of Insurance provided