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**Holy Trinity United Church, Elliot Lake – Council Meeting
Thursday, AUGUST 18, 2022 @ 2:00 pm – Fellowship Hall
MINUTES**

Present:

Rev. Rob Smith	Interim Pastoral Charge Supervisor
Russ Foy	Council Chair & Board of Trustees Chair
Elaine West	Treasurer
Beth Bigelow	Friendship Group Interim Chair
Roger West	Worship Committee Chair & Regional Council Rep
Ken Pierce	Property Committee Secretary
Dean Reile	Board of Trustees & Property Committee
Susan Reile	M&P
Joan Stark	M&P
Nancy Edwards	M&P
Kathy Calverley	Council Secretary & Pastoral Care Committee Chair

Guest: Edith Goytan

1. Call to Order

Russ Foy welcomed everyone at 2:04 pm and gave a special welcome to Rev. Rob Smith who was joining us by Zoom from Thunder Bay.

2. Opening Devotional

Roger West read the scripture verse 1 Tim 4:12 and gave an overview of 1 Tim 5 -the church is not the building, instead it is our community of faith.

3. Adoption of Agenda for August 18, 2022

Motion CC-45-2022 – the Agenda for **August 18, 2022** be accepted as presented.
Motion by Nancy Edwards; Seconded by Susan Reile; **Carried**.

4. Adoption of Previous Minutes for June 16, 2022

Motion CC-46-2022 – the Minutes from **June 16, 2022** be accepted as presented.
Motion by Elaine West; Seconded by Roger West; **Carried**.

5. Motion for Email Vote

-Date: Apr 18, 2022 re Council to cover upfront cost of \$500 towards Rev. Cory's Retirement Celebration Event on Sunday, June 12th
-unanimous approval

Motion CC-47-2022 – Council to cover the upfront cost of \$500 towards Rev. Cory's Retirement Celebration Event on Sunday, June 12th
 Motion by Nancy Edwards; Seconded by Beth Bigelow; **Carried.**

6. Pastoral Charge Supervisor's Report

-Rev. Rob Smith advised that a new charge supervisor will be provided shortly to Holy Trinity who will be more local in residence and who would be able to attend our Council meetings in-person.

7. Treasurer's Report

a) June & July 2022 Financial Report

-June had a deficit of \$2,776.31 for the month

-Yard Sale receipts were \$1,205 and \$500 for building rentals

-July saw a surplus of \$1,913.95

-payroll expenses were significantly lower with Rev. Cory's retirement

b) CEBA loan of \$40,000 will need to be repaid by Dec 31, 2023 so not to incur interest charges.

-if not repaid by the deadline date, interest charges will apply to the entire \$60,000 loan (\$20,000 of which was not required to be paid back)

c) 2023 Budget

-the Treasurer suggested that we go with a spending guideline schedule or a cash flow statement instead of a Budget for 2023.

d) PAR donations have decreased again and are now down to below \$3,000/month

Motion CC-48-2022: the Treasurer's Report for **August 18, 2022** be accepted as presented.

Motion by Elaine West; Seconded by Dean Reile; **Carried.**

8. Committee Reports

Additions to written reports include:

Property

-AV Rentals was called to empty the dumpster

-will wait for cooler weather to scrape and paint the front steps; volunteers will be notified

-Nancy Edwards has volunteered to empty the dehumidifiers on Tue. Aug 23rd, Thr. Aug 25th and Sat., Aug 27th

-Russ Foy has volunteered to empty the dehumidifiers on Tue. Aug 30th, Thr. Sep 1st and Sat., Sep 3rd

Worship

- good attendance for August services in Fellowship Hall
- Canadian Shield Regional Council Meeting in Sudbury will be held on Sep 24th and 25th*
- CSRC will provide a prepared Sunday worship service for CSRC congregations
- Rev. Cory's retirement will be recognized on Saturday night and will be live-streamed
- Rev. Rob Smith recommended to Council that Roger West attend in-person instead of by Zoom

Motion CC-49-2022: Council approves to cover the costs of mileage, hotel and meals for Roger West to attend the Canadian Shield Regional Council Meeting in Sudbury on Saturday, Sep 24th and Sunday, Sep 25th.

Motion by Kathy Calverley; Seconded by Ken Pierce; **Carried.**

Motion CC-50-2022 - the Committee Reports for **August 18, 2022** be accepted as presented.

Motion by Nancy Edwards; Seconded by Roger West; **Carried.**

9. Property Development Meeting Update

-Kindred Works, the United Property Resource Corporation's development and asset management arm, will provide a report for Holy Trinity by the end of September regarding what development options we may have.

FYI:

- a) Steve Antunes, the Manager of Economic Development for the City of Elliot Lake, asked to view our building in July so the City would be aware of our property potential, if developers or another group became interested
- b) a member of a local community group expressed interest in our church for a possible home for their group; there has been no further communication
- c) a member of another local community group has expressed interest in seeking office space for their group at the church; there has been no further communication

10. Hospital Visitation Update

- Roger West has tried several times to contact St. Joseph's Hospital to inquire about their requirements for a Holy Trinity lay person to become a sanctioned hospital visitor for any of our hospital admitted congregants
- Rev. Cory has offered to try her contacts at the hospital for information

11. Rental Requests

- a) Carol Sing, Sunday, Dec 18th, 2:00 to 4:00 pm; Pat Henderson of the Knitting Room, has requested to rent the sanctuary and use of the organ and piano for the event, which would be open the public and a free-willing offering would be taken for the Foodbank

Discussion: the rental fee would be \$200, the same as for weddings/funerals

-Holy Trinity's Covid protocols would need to be followed

-*depending on weather, the event may need to be cancelled on short notice*

-options: 1) Pat Henderson would need to get her own insurance

2) Holy Trinity could be a co-sponsor for the event and then it would be covered under our insurance; rental fees would still apply

ACTION: Russ Foy to contact Broker Link regarding our coverage for this event

ACTION: Kathy Calverley will then contact Pat Henderson regarding the options

b) Jewels and Gents

-Ann Foy contacted the church inquiring about Jewels & Gents resuming their weekly practices the second week of September

-since CRA requires that members and non-members be charged the same rate for space; the group was offered the rate of \$140/3 months

-a rental agreement with Holy Trinity would need to be signed

-discussion regarding if a rental agreement would be required for The Craft Group since it at one time was a church sponsored ministry, but currently the group is led by non-church members and is frequented by mostly non-church members. To be continued.

13. New Business

a) Church Insurance

-insurance coverage has increased from last year's rate of \$5,433/year to this year's rate of \$6,592/year.

b) Snow removal contract

-Holy Trinity has had a snow removal contract with Wendell Farquhar Trucking Ltd for years

-Beamish Construction Inc purchased Wendell Farquhar Trucking last year

-how will this purchase affect our snow removal contract costs?

ACTION: Ken Pierce will contact Beamish Construction and JC Construction for quotes

12 Next Meeting: Thursday, September 15th at 2:00 pm; Fellowship Hall

-Rev. Rob Smith may be able to attend in-person since he will be in the area.

13. Closing Thoughts

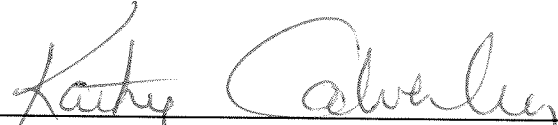
-Russ Foy read from Footprints – a reflection on Hebrews 13:5 "Never will I leave you; never will I forsake you".

14. Motion for Adjournment for of Meeting / Time

-the meeting was adjourned at 3:11 pm with a motion by Dean Reile and Roger West.

A handwritten signature in black ink, appearing to read "Russ Foy", written over a horizontal line.

Russ Foy, Council Chair

A handwritten signature in black ink, appearing to read "Kathy Calverley", written over a horizontal line.

Kathy Calverley, Council Secretary

**Official Council Meeting
Treasurer's Report
August 18, 2022**

Reports included with this report:

- Balance Sheet as of July 31, 2022
- Balance Sheet by Funds as of July 31, 2022
- Consolidated Income and Expense Statement July 31, 2022

Bank Account Summary:

As of July 31, 2022 we have \$69,279.94 in our church bank accounts.

The \$40,000 CEBA loan will need to be paid back by December 2023 to avoid any interest fees.

June Summary:

Our June income was a total of \$7,959.16 which included \$1,205.00 for the yard sale and \$500 from rentals of the building.

June Expenses:

- \$510.00 were M&S Contributions for June that were forwarded to UCC. And \$910.00 from Jan – June donation were sent to our local programs –Food Bank and Shelters and Camp McDougal.
- The monthly cost for Salaries and payroll was 7,591.15. This was the last payroll for Rev. Cory.

Over all June had a deficit of 2,776.31.

If you would like a copy of the June statements, please ask Elaine.

July Summary:

Even though our Sunday services were on “summer holidays” our income for July was \$ 4,560.35 which includes \$645.35 from our yard sale blowout.

July Expenses:

- \$ 325.00 were M&S Contributions for July that were forwarded to UCC.
- Payroll expenses for July was \$561.18
- A new dehumidifier was purchased for \$259.84 and United in Worship Subscription was renewed for \$224.00. Utilities and phone costs were \$531.10

We ended July with an Excess of \$1,913.95

Submitted by Elaine West, Treasurer

Holy Trinity United Church

Balance Sheet

Funds 01-07, July 2022

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Page: 1

	Fund 01 - GENERAL FUND	Fund 02 - M&S OUTREACH FUND	Fund 03 - MEMORIAL FUND	Fund 04 - CAPITAL	Fund 05 - RESERVE FUND	Fund 06 - FRIENDSHIP GROUP	Fund 07 - CHOIR
ASSETS							
CURRENT INCOME							
CASH							
CHECKING ACCOUNTS							
TD Canada Trust #5205876	\$7,563.85	-\$4,304.74	\$1,023.29	\$363.29	\$10,247.15	\$129.50	\$33.86
SAVINGS ACCOUNTS							
ID Canada Trust #5206651	27,492.22	5,082.17	8,743.49	162.62	10,670.32	1,557.09	516.03
Subtotal Current Income	35,056.07	777.43	9,766.78	525.91	20,917.47	1,686.59	549.69
OTHER ASSETS / INCOME							
HST - Recoverable	1,152.97						
GST - Recoverable	2.34						
Subtotal Other Assets / Income	1,155.31	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS	\$36,211.38	\$777.43	\$9,766.78	\$525.91	\$20,917.47	\$1,686.59	\$549.69
LIABILITIES							
LONG TERM LIABILITIES							
CEBA - \$60,000 Loan	\$40,000.00						
TOTAL LIABILITIES	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND BALANCE							
Fund Balance	\$36,211.38	\$777.43	-\$30,233.22	\$525.91	\$20,917.47	\$1,686.59	\$549.69
TOTAL FUND BALANCE	\$36,211.38	\$777.43	-\$30,233.22	\$525.91	\$20,917.47	\$1,686.59	\$549.69
TOTAL LIABILITIES AND FUND BALANCE	\$76,211.38	\$777.43	-\$30,233.22	\$525.91	\$20,917.47	\$1,686.59	\$549.69

Total

ASSETS

CURRENT INCOME

CASH

CHECKING ACCOUNTS

TD Canada Trust #5205876	\$15,055.00
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SAVINGS ACCOUNTS

TD Canada Trust #5206651	54,223.94
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Subtotal Current Income	<u>69,279.94</u>
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OTHER ASSETS / INCOME

HST - Recoverable	1,152.97
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GST - Recoverable	2.34
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Subtotal Other Assets / Income	<u>1,155.31</u>
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TOTAL ASSETS	<u><u>\$70,435.25</u></u>
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LIABILITIES

LONG TERM LIABILITIES

CEBA - \$60,000 Loan	\$40,000.00
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TOTAL LIABILITIES	<u>\$40,000.00</u>
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FUND BALANCE

Fund Balance	\$30,435.25
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TOTAL FUND BALANCE	<u>\$30,435.25</u>
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TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$70,435.25</u></u>
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Holy Trinity United Church
Income and Expense Statement
Consolidated - July 2022

		Current Period	Year to Date	Year to Date Budget	YTD Prior Year
INCOME	4000				
CONTRIBUTIONS	4100				
Offering - Envelope	4110	\$655.00	\$9,628.75	\$16,041.69	\$11,075.15
Offering - PAR	4120	2,966.00	26,546.00	29,400.00	29,266.00
Offering - Loose	4130	0.00	433.35	350.00	51.00
Offering - Canada Helps	4130-100	0.00	168.00	0.00	0.00
Anniversary Offering	4133	0.00	0.00	2,000.00	0.00
Christmas Offering	4134	0.00	0.00	1,000.00	0.00
Fund Raising - Yard Sale	4135-010	0.00	0.00	1,530.00	1,526.95
Fellowship Fund	4196	0.00	0.00	116.69	0.00
Outreach/Community Giving	4197				
Food Bank	4197-010	50.00	720.00	0.00	415.00
Women's Shelter	4197-020	5.00	35.00	0.00	35.00
Men's Shelter	4197-040	5.00	35.00	0.00	135.00
Subtotal Outreach/community Giving	4197	60.00	790.00	0.00	585.00
Youth Mission	4199	0.00	180.00	0.00	0.00
Subtotal Contributions	4100	3,681.00	37,746.10	50,438.38	42,514.10
HALVORSEN BEQUEST	4200				
Bequest Interest	4210	0.00	135.47	0.00	0.00
OTHER INCOME	4400				
Chequing Account Interest	4410	0.00	0.00	0.00	1.07
Savings Account Interest	4420	36.93	134.74	15.12	88.74
Church Deficit Fund	4424	0.00	0.00	0.00	250.00
Fund Raising	4431	0.00	0.00	2,916.69	0.00
Yard Sale	4431-030	645.35	1,850.35	0.00	0.00
Subtotal Fund Raising	4431	645.35	1,850.35	2,916.69	0.00
Subtotal Other Income	4400	682.28	1,985.09	2,931.81	339.81
MISCELLANEOUS INCOME	4500				
Use of Building	4510	0.00	500.00	1,166.69	304.00
Craft Group	4510-010	0.00	42.00	0.00	118.00
Subtotal Use Of Building	4510	0.00	542.00	1,166.69	422.00
Weddings	4520	0.00	170.00	100.00	0.00
Funerals	4530	0.00	650.00	116.69	0.00
GST / HST / PST Rebate	4551	0.00	-18.12	0.00	0.00
UCC Healing Fund	4570-170	0.00	0.00	0.00	1,285.65
The Observer / Broadview	4591	0.00	150.00	200.00	200.00
Bulletins	4592	0.00	25.00	87.50	0.00
Envelopes	4598	0.00	10.00	29.19	20.00
Subtotal Miscellaneous Income	4500	0.00	1,528.88	1,700.07	1,927.65
TRANSFER FROM OTHER FUNDS	4600				
Transfer from General Fun	4615	197.07	1,823.52	0.00	1,857.16
Transfer from Memorial	4630	0.00	40,000.00	0.00	0.00
Transfer from Bequest	4631	0.00	10,000.00	10,000.00	0.00
CEWS - 75% Wage Subsidy	4695	0.00	0.00	0.00	8,647.75
Subtotal Transfer From Other Funds	4600	197.07	51,823.52	10,000.00	10,504.91
CEBA - \$60,000 LOAN	4800				
CEBA - Emergency Loan	4825				

Holy Trinity United Church
Income and Expense Statement
Consolidated - July 2022

		Current Period	Year to Date	Year to Date Budget	YTD Prior Year
CEBA - Utilizing Loan	4825-010	0.00	0.00	0.00	20,000.00
TOTAL INCOME		4,560.35	93,219.06	65,070.26	75,286.47
EXPENSES	5000				
MINISTRY AND PERSONNEL	5100				
SALARIES	5110				
Salaries	5111				
Minister's Salary	5111-100	\$0.00	\$30,750.00	\$35,875.00	\$35,000.00
Secretary's Salary - SP	5111-200	0.00	0.00	2,916.69	0.00
Musician Supply	5111-350	135.00	1,738.60	1,750.00	1,680.00
Custodian's Salary	5111-400	350.00	2,491.25	2,450.00	2,275.00
Maintenance Engineer	5111-600	15.00	165.00	583.31	303.18
Vacation Pay	5114	20.00	175.79	262.50	261.48
Honoraria	5117	0.00	0.00	291.69	0.00
Subtotal Salaries	5111	520.00	35,320.64	44,129.19	39,519.66
ALLOWANCES	5120				
Mileage Paid to Minister	5121	0.00	561.58	1,166.69	401.01
Telephone - Cory's Land	5122	0.00	405.29	495.81	468.86
Telephone - Cory's Cell	5122-100	0.00	343.23	495.81	519.51
Life-Long Learning +Books	5123	0.00	522.47	1,166.69	1,065.89
Subtotal Allowances	5120	0.00	1,832.57	3,325.00	2,455.27
EMPLOYER EXPENSES	5130				
Employer EI	5135	0.00	0.00	0.00	100.06
Employer Taxes - from ADP	5137	9.58	2,309.42	2,800.00	2,446.71
Employer Benefits - ADP	5147	0.00	5,829.55	6,416.69	6,165.95
Processing Fee - from ADP	5151	31.60	228.11	350.00	166.62
Subtotal Employer Expenses	5130	41.18	8,367.08	9,566.69	8,879.34
Subtotal Salaries	5110	561.18	45,520.29	57,020.88	50,854.27
FINANCE	5500				
Faith Community Assessmen	5501	284.08	1,988.56	1,988.56	3,634.00
Council Retreat	5504	0.00	0.00	300.00	0.00
Stewardship Education	5510	0.00	0.00	291.69	32.82
PAR Charges	5512	16.50	127.00	140.00	131.00
Bank Charges	5513	0.00	4.00	10.00	5.00
Office Supplies	5521	0.00	512.00	466.69	1,110.05
Canon - Photocopier Usage	5522	146.33	574.30	291.69	218.47
Canon - Photocopier Lease	5523	101.30	329.88	210.00	303.90
Canada Post	5524	0.00	143.44	350.00	436.25
Advertising	5531	0.00	0.00	58.31	23.91
Bulletins	5532	0.00	0.00	58.31	44.55
Computer	5541	0.00	0.00	87.50	33.89
Website Hosting	5542	0.00	475.48	240.00	0.00
Financial Review of Books	5551	0.00	233.87	300.00	233.86
Social Supplies	5559	0.00	0.00	100.00	0.00
Miscellaneous - ELORA adj	5591	0.00	0.00	0.00	105.57
Subtotal Finance	5500	548.21	4,388.53	4,892.75	6,313.27
WORSHIP	5800				
Gathering Publications	5803	0.00	0.00	100.00	53.95
Pulpit Supply	5821	0.00	731.56	1,353.31	742.00
Garden of Memories	5834	0.00	0.00	65.00	0.00

Holy Trinity United Church
Income and Expense Statement
Consolidated - July 2022

		Current Period	Year to Date	Year to Date Budget	YTD Prior Year
Worship Supplies	5850	0.00	178.32	536.69	0.00
Easter Supplies	5850-030	0.00	0.00	0.00	13.95
Books	5850-060	0.00	28.25	0.00	0.00
ZOOM Expenses	5850-075	0.00	145.82	0.00	207.88
United-in-Worship subscri	5850-090	224.00	224.00	0.00	221.00
Miscellaneous	5850-990	0.00	1,503.94	0.00	0.00
Subtotal Worship Supplies	5850	224.00	2,080.33	536.69	442.83
Subtotal Worship	5800	224.00	2,811.89	2,055.00	1,238.78
OUTREACH / M & S	6400				
UC Mission & Service	6403	325.00	7,703.00	4,025.00	3,952.00
Youth Mission	6410	0.00	180.00	0.00	0.00
Outreach/Community Giving	6420	0.00	0.00	1,181.25	0.00
Food Bank	6420-010	0.00	670.00	0.00	0.00
Maplegate - Women's Shelt	6420-020	0.00	30.00	0.00	0.00
Maplegate - Men's Shelter	6420-025	0.00	30.00	0.00	0.00
Subtotal Outreach/community Giving	6420	0.00	730.00	1,181.25	0.00
The Observer / Broadview	6422	0.00	150.00	200.00	0.00
Subtotal Outreach / M & S	6400	325.00	8,763.00	5,406.25	3,952.00
RELIEF GROUPS	6449				
UCC Healing Fund	6451-140	0.00	0.00	0.00	1,285.65
HALVORSEN BEQUEST	6500				
Dispersement of Bequest	6510	0.00	0.00	185,862.95	0.00
Transfer to General Fund	6510-010	0.00	10,000.00	0.00	0.00
Transfer to Trustees	6510-020	0.00	305,000.00	0.00	0.00
Subtotal Dispersement Of Bequest	6510	0.00	315,000.00	185,862.95	0.00
Subtotal Halvorsen Bequest	6500	0.00	315,000.00	185,862.95	0.00
CHRISTIAN LIFE AND WORK	6700				
M&P Expenses	6715	0.00	58.21	0.00	0.00
Pastoral Care	6720	0.00	45.00	58.31	0.00
Subtotal Christian Life And Work	6700	0.00	103.21	58.31	0.00
CHOIR	7500				
Music	7501	0.00	0.00	116.69	0.00
Piano	7510	0.00	207.88	0.00	0.00
Subtotal Choir	7500	0.00	207.88	116.69	0.00
OPERATING	8000				
Gas	8001	32.26	2,583.36	1,750.00	2,138.20
Hydro	8011	114.78	1,090.78	1,166.69	892.34
Water	8021	215.75	431.50	210.00	403.28
Telephone - Land Line	8031	94.51	640.66	641.69	599.00
Telephone - Internet	8032	73.80	442.80	495.81	480.20
Subtotal Operating	8000	531.10	5,189.10	4,264.19	4,513.02
PROPERTY	8040				
Janitorial Supplies	8090	0.00	0.00	145.81	77.95
Maint - Grounds - Church	8091	0.00	0.00	1,925.00	0.00
Snow Blower / Lawn Mower	8091-020	0.00	0.00	0.00	405.01

Holy Trinity United Church
Income and Expense Statement
Consolidated - July 2022

		Current Period	Year to Date	Year to Date Budget	YTD Prior Year
Subtotal Maint - Grounds - Church	8091	0.00	0.00	1,925.00	405.01
Maint - Building - Church	8092	259.84	590.84	612.50	50.00
Move Secretary's Office	8092-020	0.00	0.00	0.00	429.18
Subtotal Maint - Building - Church	8092	259.84	590.84	612.50	479.18
Snow Removal Contract	8093	0.00	1,860.51	2,625.00	1,481.13
Sanding	8093-010	0.00	150.71	2,250.00	0.00
Subtotal Snow Removal Contract	8093	0.00	2,011.22	4,875.00	1,481.13
Grass / Lawn Maintenance	8094	0.00	0.00	875.00	0.00
Accessibility	8095	0.00	0.00	17,500.00	0.00
Subtotal Property	8040	259.84	2,602.06	25,933.31	2,443.27
TRUSTEES	8200				
Insurance	8210	0.00	1,286.58	3,091.69	3,361.39
CHURCH - CAPITAL	8500				
Febres Consulting	8524	0.00	0.00	0.00	3,417.51
Paving - lot maintenance	8535	0.00	0.00	116.69	0.00
Repair Church Roof	8540	0.00	0.00	291.69	0.00
Repairs to Sidewalk	8543	0.00	0.00	583.31	0.00
Subtotal Church - Capital	8500	0.00	0.00	991.69	3,417.51
TRANSFERS TO OTHER FUNDS	9600				
Transfer to Reserve Fund	9621	197.07	1,823.52	0.00	1,857.16
Transfer to General	9640	0.00	40,000.00	0.00	0.00
Subtotal Transfers To Other Funds	9600	197.07	41,823.52	0.00	1,857.16
CEBA - TRANSFER FUNDS	9700				
CEBA - Expensing Funds	9710	0.00	0.00	0.00	20,000.00
TOTAL EXPENSES		2,646.40	427,696.06	289,693.71	99,236.32
EXCESS INCOME/EXPENSES		\$1,913.95	-\$334,477.00	-\$224,623.45	-\$23,949.85

Committee Reports for August 18, 2022

Friendship Group Report

Approx. six years ago both the A.O.T.S (Men's Group) and U.C.W. (Women's Group) disbanded and The Friendship Group was formed; this Group is open to all members of the congregation.

Purpose:

Our vision is to be a fun, caring and hospitable group, who enjoy laughter and camaraderie and reach out to newcomers from a foundation of faith. Our mission is to care spiritually for one another, offer support through friendship and serve the church through our hospitality ministry.

Meetings were held on the first Tuesday of each month at 1:30 pm in the Fellowship Hall, but the group has been inactive since Covid.

A meeting is scheduled for Tuesday, September 6th at 1:30 pm, in the Fellowship Hall, to discuss the future of the group.

Current Members:

Chair: Beth Bigelow (Interim)

Treasurer: Not filled

Secretary: Louisa Poynter

M&P Report

Purpose: Being available for consultation and support involving Pastoral Charge Staff

Responsibilities:

Conducting annual performance reviews of Pastoral Staff.

Participation in M&P webinars with Rev. Rob Smith

Maintain direction & support of all staff to prevent potential conflict & reviewing future job responsibilities of staff in present situation of church

Conduct M&P meetings to discuss present and future situation.

Current Members:

Susan Reile

Joan Stark

Nancy Edwards

—all active to Dec 31, 2022

Submitted by Joan Stark

Pastoral Care Committee Report

Purpose:

The Pastoral Care Committee provides loving support to our members through crises and life transitions.

Responsibilities:

- Quarterly wellness check telephone calls to identified congregants
- Greeting cards of caring, concern and congratulations to congregation
- Prayer

Current Members:

Kathy Calverley – active to Dec 31, 2022

Jane Kerr – moving to southern Ontario in Sep 2022

Current Callers:

Doris Hannigan

Sandy Prest

Louisa Poynter

Kathy Calverley

Submitted by Kathy Calverley

Property Committee

Purpose:

The Property Committee is responsible for the physical needs of the building and grounds of Holy Trinity United Church and all that this entails.

Current Members:

Ken Pierce

Dean Reile

-both active to Dec 31, 2022

August Report

1. Grass cutting & trimming is being done as per schedule.
2. Thanks to Cherry Gunning for looking after the flowers on the church grounds.
3. The dumpster was emptied after the yard sales.
4. The church water shut off valve was lowered by Public Works so that it would not be damaged by the snowplough.
5. Tree brush was cleared and delivered to the dump.

6. A new dehumidifier was purchased to replace the malfunctioning one and the two dehumidifiers in the Fellowship Hall are being dumped daily. Thanks to those who were scheduled for this duty.

7. The front church steps are to be scraped and painted this month and volunteers will be notified.

Ken Pierce, Secretary

Worship Committee Report

Purpose:

To work as a team with a full variety of leadership (Ordered Ministry (active/retired), LLWL's, and lay groups (internal/external) to both create and facilitate meaningful worship services and programs for our community of faith.

We currently have planned and arranged support for all our regular worship services up to December 31st, 2022, including ordered ministry to provide communion service for World Wide Communion Sunday and during Advent.

We are recommending to Church Council that we move from mandating masks to recommending their continued use within our building.

We have started and plan to incorporate the use of our 65" inch screen and computer-generated on-screen Order of Service, with scriptures and hymns displayed during our regular services.

We have discussed and will be bringing to Church Council a proposal to move all chairs currently in use in the rear portion of the sanctuary closer to the front to encourage our members to concentrate into a smaller area of the sanctuary. The purpose of this recommendation is to enhance the worship experience for the congregation, the musicians, and our worship leaders. These chairs will be placed behind the first few row pews, and the pews removed will be stored in space vacated by the chairs.

Roger West, Chair

Current Members:

Roger West

Ann Foy

Russ Foy

Kathy Calverley

-all active to Dec 31, 2022

Ad Hoc Committee for Rev Cory's Retirement Celebration (June 12th) Report

We were very fortunate to form a planning committee which comprised of members from almost all our church committees, plus five of our nine Council members.

Committee Members:

Kathy Calverley:	Pastoral Care, Worship Committee, Council Secretary
Ann Foy:	Director of Music, Worship Committee
Joan Stark:	M&P Committee, Council
Susan Reile:	M&P Committee, Council
Jane Kerr:	Pastoral Care
Sandy Prest:	Pastoral Care Caller
Elaine West:	Treasurer, Council
Beth Bigelow:	Friendship Group, Council

All the receipts and donations for the Retirement Celebration have been counted.

The congregation was very generous by donating \$1352 and thankfully many others pre-arranged to cover such celebration costs as food, beverages, cake, flowers, etc.

The \$500 budget that Council voted unanimously by email on April 18th to provide to the planning committee, did not need to be used.

From the \$1352 in donations, the following was covered:

- 1) Rev. Cory's retirement gift of \$500
- 2) Foodland's sandwiches and cheese trays for \$470
- 3) decorations for \$30
- 4) two gift certificates for Winston Cuthbert at \$20 each for \$40
- 5) photo development for the retirement picture wall of \$12.50

Leaving \$300.

At our May 30th meeting, the committee decided that any remaining donation monies were to be given to Rev. Cory, since the funds were specifically designated for the event.

An email was sent to the committee on June 20th advising of the extra \$300 and our Treasurer, Elaine West, was asked to provide a cheque for the additional monies to Rev. Cory.

FYI: 55 people attended the worship service and 54 people attended the luncheon. Unfortunately, seven people who had replied to the RSVP, did not attend.

Submitted by Kathy Calverley