

ANNUAL REPORT 2022



Holy Trinity United Church

40 Hillside Drive North,

Elliot Lake, ON P5A 1X4

705-848-3560

Email: htrinuc@gmail.com

Website: www.holytrinityunited.ca

Report Completed: February 2023

Our Anchors

Journey Statement for Holy Trinity United Church

*We are God's people on a journey in God's world
Owning who we are now,
And discerning
What needs to be left behind, and
What needs to be embraced to be transformed*

We are/will be intentional about:

- *offering appreciation*
- *offering radical hospitality*
- *welcoming the stranger*
- *offering acceptance and encouragement*
- *offering a safe, accessible space*
- *offering compassion and grace*
- *offering opportunities for growth as Christ's followers*
- *engaging in justice-making opportunities*

(Adopted by an unanimous congregational vote at the 2020 AGM Meeting on Sunday, October 24th, 2021)

Acknowledgement of Traditional Territory

For thousands of years First nations people have walked in this land.

Their relationship with the land is at the centre of their lives and spirituality.

*We are gathered on the lands represented in the Robinson-Huron Treaty 61 of 1850,
the Traditional Territory of the Serpent River and Mississagi people and we acknowledge their
stewardship of this land throughout the ages.*

May we live with respect on this land and live in peace and friendship with its people.

Holy Manners:

We will:

- keep God at the centre of everything we do;
- each speak for ourselves;
- speak for a purpose;
- separate people from problems;
- allow for full and equitable participation;
- attend to others carefully without interruption;
- welcome the conflict of ideas;
- take a future orientation;
- demonstrate appreciation;
- honour the decisions of the body;
- commit to holding one another to account when we do not keep our holy manners;
- keep the discussion at the table;
- be mindful of our body language;
- check in about good use of time;
- allow the quiet people to speak, with an invitation to speak; and
- sincerely say what we really feel.

Table of Contents

Our Anchors: Journey Statement, Acknowledgement of Territory, Holy Manners	2-3
DRAFT Annual General Meeting Agenda, Sunday, February 26 th , 2023	5
DRAFT Annual General Meeting Minutes, March 27, 2022	6
Annual General Meeting Attendees, March 27, 2022	11
Statistical Report 2022.....	12
Church Staff, Council and Committees 2022	13
Pastoral Charge Supervisor Report 2022	15
Council Annual Report 2022	14
Board of Trustees Annual Report 2022 and Financials	15
Regional Council Representative Annual Report 2022	17
Ministry and Personnel Annual Report 2022	18
Worship Committee Annual Report 2022	20
Pastoral Care Committee Annual Report 2022	22
Property Committee Annual Report 2022	23
Friendship Group Annual Report 2022.....	25
Mission & Service, Yard Sale, Fellowship Hour Reports 2022	26
Craft Group Annual Report 2022	29
Website Report 2022	30
Treasurer's Annual Report 2022 and Financials	31
H&R Block Audit Report 2022	45

**Holy Trinity United Church, Elliot Lake – Annual General Meeting
Sunday, February 26th; following the Worship Service
AGENDA**

1. Call to Order

-Journey Statement; Acknowledgment of Traditional Territorial; Holy Manners

2. Opening Prayer

3. Procedural Motion

-Extending Voting Rights to All Present

4. Adoption of AGM Agenda for February 26, 2023

5. Adoption of AGM Minutes of March 27, 2022

6. Correspondence

7. Committee Reports

8. Treasurer's Report and Financials

9. Nominations

10. New Business

11. Courtesies

12. Closing Prayer

13. Adjournment

**Holy Trinity United Church, Elliot Lake – Annual General Meeting
Sunday, MARCH 27, 2022 following the Worship Service – Sanctuary
MINUTES**

1. Call to Order

-Russ Foy welcomed the 29 congregants in attendance for the business meeting at 11:45 am
-Russ read aloud the Holy Trinity Journey Statement followed by the Acknowledgement of the Territory and all in attendance read aloud Holy Manners

2. Opening Prayer

-Rev Cory opened with a reading “Help me to Believe in Beginnings”, from Ted Loder’s book Guerillas of Grace, Prayers for the Battle.

3. Procedural Motion

Motion-AGM-01-2022 that voting rights be extended to all in attendance.
Moved by Sandy Prest; Seconded by Jane Kerr; **Carried.**

4. Adoption of AGM Agenda for Sunday, March 27th, 2022

Motion-AGM-02-2022 - the Agenda for March 27th, 2022 be accepted as presented.
Moved by Bob Blewett; Seconded by Ian Lilley; **Carried.**

5. Adoption of AGM Minutes of October 24, 2021

Motion AGM-03-2022 – the minutes from October 24, 2021 be accepted as presented.
Moved by Roger West; Seconded by Sandy Prest; **Carried.**

6. Correspondence

-none

7. AGM Committee Reports

Motion AGM-04-2022 - the 2021 Annual Committee Reports for March 27, 2022 be accepted as presented.
Moved by Nancy-Jo Wannan; Seconded by Bob Blewett; **Carried.**

-Russ Foy updated the 2022 Board of Trustees situation in that with the passing of the Trustees Treasurer, Bob Montgomery, Elaine West has been asked to step into the role of bookkeeper, which has no voting privileges.

8. Treasurer's AGM Report and Financials

- Elaine West presented her first AGM Treasurer's report
 - federal government Covid-19 relief programs of Wage Subsidy and Canadian Emergency Business Account (CEBA) loan brought in over \$31,000 to help with costs
 - a Bequest from the estate of the late Jean Halvorsen of approx. \$335,000 was received
 - \$15,000 of the bequest (voted by the congregation on Oct 24, 2021) was used to help with deficits for the months Oct, Nov, Dec 2021
 - without the government programs and the transfer from the bequest, Holy Trinity would have had a year-end deficit of \$44,267.
-
- 2022 update: there is currently approx. \$80,000 in the General Fund; \$40,000 of which is from the CEBA Loan, repayable by Dec.31, 2023
 - Holy Trinity should be able to get through to the end of 2022 without a deficit
 - Bequest monies have been transferred to the Trustees who have placed them in investments

Motion AGM-05-2022 - the Treasurer's 2021 Annual Report for March 27, 2022 be accepted as presented.

Moved by Elaine West; Seconded by Grant Wright; **Carried.**

Motion AGM-06-2022 – that H&R Block will review the 2022 financial books

Moved by Elaine West; Seconded by Grant Wright; **Carried.**

-Russ Foy again thanked Grant Wright for his long years of service as the Holy Trinity's Treasurer up to October 24, 2021.

9. Nominations

a) Chair: Russ Foy accepted the nomination for one more year.

Motion AGM-07-2022 – that Russ Foy continue as HTUC Chair of Council for one more year.

Motion by Kathy Calverley; Seconded by Bob Blewett; **Carried.**

b) Congregational Meeting Secretary: Kathy Calverley accepted the nomination

Motion AGM-08-2022 – that Kathy Calverley continue as Congregational Meeting Secretary

Motion by Jane Kerr; Seconded by Roger West; **Carried.**

10. Comprehensive Review Committee Update

a) Ministry Process following Rev Cory's Retirement

-Rev. Cory's last worship service at Holy Trinity will be June 12th

ChurchHub

-with the realignment of UCC's governance structure, the JNAC process that we followed in 2017 is no longer in use

-a new electronic/digital process has been created which is available on the UCC's ChurchHub.ca website

-ChurchHub.ca is a UCC online resource for Ministry Personnel, Communities of Faith, and volunteers

-before putting out a pulpit call for a new minister, a community of faith (COF) must submit a 5-part profile on ChurchHub.ca

-the profile must include:

1. living faith story
2. demographics
3. financial viability
4. real property
5. position description

-the Regional Council Pastoral Relations Liaison, Catherine Somerville, will assist Holy Trinity put together the profile; our first meeting is scheduled in April

-once the profile is completed, it must be reviewed by Regional Council and can then be published on the ChurchHub.ca

-the average timeframe for the completion of a pulpit call is 2 years

Charge Supervisor after June 30th

-after June 30th, Regional Council will appoint a charge supervisor for Holy Trinity that will do the following:

- 1) supervise the community of faith
- 2) look after sacraments – communion, baptisms, funerals
- 3) attend all church Council meetings

Ministry after June 12th

-the worship committee has discussed how to proceed this summer 2022

-worship services will be moved to the Fellowship Hall

-this move will facilitate more community time and a cooler environment

-use of electronic ministry will be introduced by using United-in-Worship Services plus streaming other UCC worship services

-will also use hymn sings and the occasional use of LLWL's

b) Comprehensive Review Committee Report & Recommendation

- Roger West presented the 4-page Comprehensive Review Committee Report
- 4-page report was distributed to all in attendance for review
- Holy Trinity will investigate and pursue development of our property
- we will approach ELNOS regarding possible developers and development opportunities
- we have already approached the UCC's United Property Resource Corporation which assists UCC churches with development

Motion AGM-09-2022 – the Comprehensive Review Committee Report be accepted as presented.

Motion by Roger West; Seconded by Nancy Edwards; **Carried.**

Motion AGM-10-2022 – the Comprehensive Review Committee recommendation that for the long term we investigate and pursue the development of our property and the value found through that development is accepted.

Motion by Roger West; Seconded by Ann Foy; **Carried.**

c) Renewal Committee Formation

Motion AGM-11-2022 – a Renewal Committee be struck to **continue the review of Holy Trinity** finances, governance, property, ministry, etc.

Motion by Kathy Calverley; Seconded by Bob Blewett; **Carried.**

-a general call will be put out to all congregants to consider joining the committee and individual congregants will be approached to join.

-Bob Blewett thanked Roger West and the rest of the Comprehensive Review Committee for their work.

.1. New Business

a) M&P Nominee - Nancy Edwards

Motion AGM-12-2022 – to approve Nancy Edwards to join the Ministry and Personnel Committee.

Motion by Kathy Calverley; Seconded by Roger West; **Carried.**

b) FYI announcements

i) New Website

- Roger West outlined the need for a new website that would be more compatible with cellphones, iPads and tablets plus being able to link with a Facebook page
- same address of www.holytrinityunited.ca; new hosting provider
- will be available early April
- some congregational concerns were addressed

ii) Spring Yard Sale Donations

—please leave donations in the Fellowship Hall after Easter

12. Courtesies

-Russ Foy thanked everyone for attending

-also thanked Rev. Cory, Roger West and Kathy Calverley

13. Closing Prayer

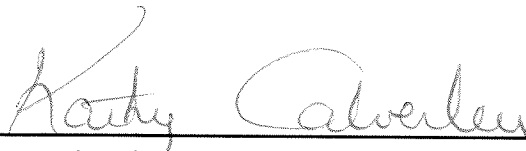
-Rev Cory closed in prayer

14. Adjournment

-motion to adjourn at 12:55 pm



Russ Foy, Chair



Kathy Calverley, Congregational Meeting Secretary

AGM Attendance List – Sunday, March 27, 2022
(Attendance taken by Rev. Cory Vermeer- Cuthbert)

1. Russ Foy
2. Rev. Cory Vermeer-Cuthbert
3. Kathy Calverley
4. Edna Westerling
5. Nancy Edwards
6. Edith Goytan
7. Susan Reile
8. Dean Reile
9. Roger West
10. Elaine West
11. Barbie Betts
12. Robert Bauman
13. Joan Stark
14. Joane Moore
15. Sina Cuthbert
16. Louisa Poynter
17. Doris Hannigan
18. Jane Kerr
19. Grant Wright
20. Sandy Prest
21. Nancy-Jo Wannan
22. Cherry Gunning
23. Bob Blewett
24. Ann Foy
25. Edith Doherty
26. Winston Cuthbert
27. Jim Nichol
28. Ian Lilley
29. Margret Edwards

Regrets:

Doug Elliott
Ken Pierce

Statistical Report 2022

Number of Households under Pastoral Care:

109 households

Total Active Members / Active Adherents, December 31, 2022:

59 Resident Members

42 Adherents

8 Non-Resident Members

Members Received:

By Profession of Faith & Reaffirmation: 0

By Transfer of Membership: 0

Total received..... 0

Members / Adherents Removed:

By death: 3 (Bob Montgomery, Bob Blewett, Andy Rheaume)

By transfer: 0

By request: 2

Total removed..... 5

Rolls and Records for 2022:

Funerals, Memorial Services, and Gravesites Services: 5

Funeral service – 1

Gravesite services – 4

Marriages: 1

Baptisms: 0

Church Staff, Council and Committees 2022

Staff:

Minister: Rev. Cory Vermeer-Cuthbert (Jan to Jun)

Office Administrator: Kathy Calverley (volunteer)

Music Director: Ann Foy

Custodian: Lee Ohrmer (Jan to Sep; Oct to Dec on sick leave)

Custodian Volunteers: Nancy Edwards (Oct to Dec); Elaine West (Nov to Dec)

Casual Labourer: Michel Angrignon

Church Council 2022:

Russ Foy: Council Chair & Board of Trustees Chair

Kathy Calverley: Council Secretary & Pastoral Care Committee Chair

Roger West: Worship Committee Chair & Regional Council Representative

Elaine West: Treasurer

Susan Reile: Ministry and Personnel (Jan to Aug)

Joan Stark: Ministry and Personnel (Jan to Sep)

Nancy Edwards: Ministry and Personnel (Mar to Dec)

Ken Pierce: Property Committee Secretary

Dean Reile: Board of Trustees member; Property Committee member

Beth Bigelow: Friendship Group Chair (Jan to Sep)

Committees and Members:

Ministry & Personnel:

Susan Reile: (Jan to Aug)

Joan Stark: (Jan to Sep)

Nancy Edwards (Mar to Dec)

Board of Trustees:

Chair: Russ Foy

Secretary: Nancy-Jo Wannan

Treasurer: Bob Montgomery (passed away Mar.15.2022)

Bob Blewett (passed away Apr.21.2022)

Doug Elliott

Dean Reile

Mission, Outreach/Stewardship/Service (MOSS):

-committee became inactive in October 2021

Church Staff, Council and Committees 2022 - continued

Worship:

Chair: Roger West

Russ Foy

Ann Foy: Music Director

Kathy Calverley: recording secretary

Rev. Cory Vermeer-Cuthbert (Jan to Jun)

Property:

Chair: Bob Blewett (passed away Apr.21.2022)

Secretary: Ken Pierce

Mike Gunning

Dean Reile

Pastoral Care:

Chair: Kathy Calverley

Jane Kerr (Jan to Sep)

Judy Bower, greeting card coordinator (Jan to Jun)

Rev. Cory Vermeer-Cuthbert (Jan to Jun)

Friendship Group: (Jan to Sep)

Chair: Beth Bigelow (Jan to Sep)

Secretary: Louisa Poynter (Jan to Sep)

Treasurer: open

Reorganized Friendship Group: (Oct to Dec)

Contact: Louisa Poynter

Website Coordinator:

Jo Anne Matheson (Jan to Mar)

Worship Committee (Mar to Dec)

Pastoral Charge Supervisor's Report by Rev. Melody Duncanson-Hales

I join you on the day of your Annual Meeting which falls on the first Sunday of the liturgical season of Lent. Many people associate Lent with denying themselves by giving up small pleasures, or as a season of necessity on the way to the great Easter celebration. But Lent is a moment, not unlike today's Annual Meeting, when we ask ourselves what really matters. It is a time when we can draw close to the experiences of the past year, and to the stories of our spiritual ancestors. It is a time to draw still and reflect, to ask in fresh ways what we make of the world we are in. Lent is a call to return to our center, to reconnect fully to the God of all life and creation, and to listen to God speaking to and through our thoughts, experiences, stories, relationships. It's a season to pay close attention.

So it is fitting that our Annual Meeting falls on this Sunday. This moment provides an opportunity to re-examine our path, our choices, our actions, and our faith. We enter this time in much the same way Jesus entered the wilderness. This meeting, this season is a gift to us in the sense that it provides a setting and a context in which to return to God with renewed and strengthened faith.

As I have companioned with your community of faith since Rev. Cory Vermeer Cuthbert's retirement this past summer, I have become increasingly aware that Holy Trinity is in a wilderness moment. There are questions and choices before this family of faith. There are many different voices wondering where the next best step might be. In the wilderness, there is an increased level of anxiety because the sure paths are obscured. Our life does not feel the same as it has in the past.

There are many reasons for this moment, of course. A change in pastoral relationship. The effects of global pandemic, increased isolation, and our striving to care for each other through this time. Our engagement with technology. The steep learning curves necessary to continue the ministry and mission that matter to Holy Trinity and to the community of Elliot Lake. The adaptation to new technology. The challenge of stewarding our God given gifts of time, talent and treasure.

This year, we have discovered that we are not immune to the wilderness.

Neither was Jesus. Yet it is in the wilderness that Jesus learned to center himself in the God who named him beloved, the need to depend on God for all good things, and consequently of God's promise to care for him and all God's children. It is here that Jesus falls back on his relationship with God, reminding himself whose he is and so remembering who he is, a dependent, but beloved, child of God – dependent on the providence, care, and protection, of the God who has promised to do anything to care for him and all of us.

If we are Jesus' followers, what does this say to us?

There are so many temptations in this world, beloved *Holy Trinity*, most of them coming not as a devil in the desert, but rather subtle messages that seek to undermine our identity and invite us to forget whose we are. So many commercials suggest we are inadequate. So many headlines suggest that there is not enough to go around. So many voices contending that we have a great deal to fear. In the face of these identity-obscuring messages, we have the invitation to root ourselves in the same baptismal promise that safe-guarded and empowered Jesus, the promise that reminds us that God says we are so totally enough, that God's provision is sufficient to equip us for the journey ahead, and that we need not live in fear.

You have been faithful to that promise over the last year. I have witnessed that faithfulness in the way you celebrated with gratitude Rev. Cory's faithful ministry amongst you. I have seen it in your patience with each other, through your curiosity and your fellowship. I have seen it as you share sacrament with each other. I've witnessed God's love in the prayerful discernment of your leadership. I've witnessed beautiful acts of generosity, simple moments of service from so many seeking to nurture God's love here amongst you. You choose to continue and abide in this faithful love as you meet in together, in worship and service.

When we come to ourselves with this knowledge of God, offering ourselves as stewards to God's world, then we know that we do not "live by bread alone." Rather, we live into Christ's promise that life has a more ultimate meaning for us and others.

Why not enter fully into this year as Jesus entered his wilderness time, acknowledging that we do need guidance, may benefit from instruction, and learn from a spiritual practice of generosity – of giving ourselves away? We have the example of Jesus who faced temptation and stayed the course—a course that led not to pleasure and luxury but to the cross for our sakes. We have been gifted – with a promise, a grace, an identity that declares that God has given us all we need to respond to God's call on our lives.

Dr. Jane Goodall has written, "You cannot get through a single day without having an impact on the world around you. What you do makes a difference, and you have to decide what kind of difference you want to make." What difference will you make in this season of wilderness? What difference will you make this year, Holy Trinity?

May this invitation be our opportunity to draw ever closer to the One who loves us beyond measure, to join with our siblings in Christ in the journey that will once again bring the capacity to radically change our life and the world around us. And we are invited, because what we do with what we've been given matters – it matters to this community, to this family, to this world, to our God.

Council Annual Report 2022

The Holy Trinity Church Council has the general responsibility for leadership in the care and oversight of the spiritual life and interests of the congregation, and is accountable to the congregation. 2022 was another year of ups and downs, but we survived. I sincerely wish to thank all of you who supported the Council throughout this year.....THANK YOU!!

Church Council 2022:

Russ Foy	Council Chair and Board of Trustees Chair
Kathy Calverley	Council Secretary and Pastoral Care Committee Chair
Roger West	Worship Committee Chair & Regional Council Representative
Elaine West	Treasurer
Susan Reile	Ministry and Personnel (Jan to Aug)
Joan Stark	Ministry and Personnel (Jan to Sept)
Nancy Edwards	Ministry and Personnel (Mar to Dec)
Ken Pierce	Property Committee Secretary
Dean Reile	Board of Trustees member; Property Committee member
Beth Bigelow	Friendship Group Chair (Jan to Sep)

Meetings in 2022:

Church Council met ELEVEN times during 2022, in-person and by Zoom.

Touching on a few of the highlights of 2022:

One event that was a highlight for me, was attending Rev Cory's last service before becoming a retired minister. We must thank her for the years she served Holy Trinity, as well as the United Church in various locations. THANK YOU!!

On a sadder note, we had to say good-bye to some long-time active members of our family of faith. They will truly be missed, and remembered often.

We saw changes this year, particularly in a variety of Worship styles: gathering in the Fellowship Hall during the heat of summer; a TV screen for easy reading; hymn sings; recorded services; guest worship leaders. A heartfelt THANK YOU to the small team who tirelessly insured that we could continue to worship together as a Community of Faith!!!!

Rev. Melody Duncanson-Hales was assigned as Pastoral Charge Supervisor for Holy Trinity, in September. This has been a real blessing, easing us through some difficult decisions, and she continues to guide us through "uncharted water", so to speak.

There was much positive energy applied to investigating potential church property development through a Kindred Works project. No final decisions have been made in this regard, but we are blessed to have Rev. Melody as our trusty resource person.

Council Annual Report 2022 - continued

Moving forward.....realities we must consider:

MEMBERSHIP.....we are aging, and attendance has dwindled.

VOLUNTEERS.....very few members are still able to volunteer time and effort.

FINANCES.....giving's are WAY DOWN.....expenses are WAY UP

LEADERSHIP.....most leadership positions are VACANT going forward.

So here we are with our aging membership, low attendance, the rising costs to maintain an aging building and the property: some hard and realistic questions are upon us, and need to be answered soon.

With the assistance of Rev. Melody Duncanson-Hales, we have been charged to look for solutions, or creative alternatives. We still have a long way to go, with little time to do it in. Dig deep my friends; every voice is worthy to be heard, and maybe.....just maybe, a creative alternative will be uncovered.

Prayerfully, and with unending HOPE,
Russell Foy, Council Chair

Board of Trustees 2022 Annual Report

The United Church of Canada Manual 2022 states that the Trustees are responsible for holding all congregational property for the congregation. They must comply with all decisions about said property that are made by Church Council and Regional Council. The Trustees are responsible for keeping records of all funds received and disbursed by them, keeping Minutes of all meetings and making these records available to Church Council, the Minister and Regional Council upon request. The Trustees are not personally responsible for any loss or damage to any congregational property.

The Board of Trustees is comprised of the following members all of whom have agreed to stay on as Trustees until the annual meeting in February:

Russ Foy	Chair
Nancy-Jo Wannan	Secretary
Dean Reile	
Douglas Elliott	

We lost two Trustees this year. Robert Montgomery resigned early in the year due to poor health and both he and Bob Blewett passed away during the year. Their positions have not been filled.

New Business:

- 1- Replacement Treasurer: With the resignation of Robert Montgomery the Treasurer's position became vacant. Elaine West, the Church Treasurer, agreed to act as Treasurer to the Board of Trustees. She will not be a Trustee and as such she will have no voting privileges on the Board.
- 2- In March a special meeting was held with the Comprehensive Review Committee. The Trustees approved the committees' final report which was to be presented to the congregation at the AGM in March 2022. Banking business and insurance were also dealt with at this time.
- 3- In November we met to discuss possible disposition of our church property and future dealings with Kindred Works, an asset management company that develops and manages land on behalf of the United Church of Canada. The groundwork was laid for future discussions at the Church Council and Congregation levels.
- 4- The Trustees would like to acknowledge the early retirement in June of Reverend Cory Vermeer-Cuthbert to wish her well in her life's journey.

Respectfully submitted,
Nancy-Jo Wannan, Secretary

**BOARD OF TRUSTEES ANNUAL REPORT
2022 FINANCIAL SUMMARY**

Bank Chequing Account

Opening Balance: January 1, 2022	\$ 5,929.43
Closing Balance: December 31, 2022	\$ 5,929.43

Bank Investment Account

Opening Balance: January 1, 2022	\$ 28,720.46
Change in investments	\$ (3,200.93)
Closing Balance: December 31, 2022	\$ 25,519.53

Edward Jones Investment Account (Bequest)

Opening Balance: March 4, 2022	\$ 305,000.00
Change in investment	\$ 1,234.30
Closing Balance: December 31, 2022	\$ 306,234.30

Regional Council Representative 2022 Annual Report

The Canadian Regional Shield Council has only had one inaugural in person meeting (2019), with the next two years our regional AGM meetings were held online due to Covid. Therefore, this year an in-person/zoom hybrid meeting was planned and held on the weekend of September 22 to September 25th. The meeting was appropriately themed, **“tending our nets.”**

The weekend was jam packed with information and learning opportunities. From the start of the meeting, with the Welcome of the local chief, in which he put his official speech aside and talked to us about what the “Our Land Acknowledgement and Apology” means to him as the child of a mother who at age 8, was removed from her home in Norther Quebec and shipped off to residential school in Brantford, ON and did not return home until after she was 16. This meeting was more than about “mending our nets” it was also about sharing information, gaining insight and being offered tools and materials to start mending our nets. Both as a region and as local communities of faith.

I attended several sessions picking, a presentation by Jennifer Henry entitled “Exploring Mission”, Affirming ministries, a presentation by Camp McDougal, Supporting Lay Led Congregations Round table and the Saturday Evening Banquet Dinner, Honouring Retirees (Rev. Cory was honoured and spoke of her ministry), In Memoriam (Rev. Pete Hoyle was remembered), Celebrating Student Ministers, Remembering Lay Members, Remembering Churches that have closed and a Theological Reflection from Rev. Michael Blair, Secretary General of the United Church of Canada. In addition, I attended the business portions of the meeting as well.

Our regional council is working at living into our new organizational structure, strengthening relationships and sharing personnel with our sister region (Shining Waters) to prevent duplication of efforts and multiply successes.

As always there is more to do, but our nets are being mended, actions are being taken, roles lived into so that we are all strengthened and supported.

One of the challenges given to us, was to review our local church policies regarding marriage and to ensure that they are updated and reflective of our churches practices and policies. I am happy to report that our worship committee has completed this work and that the update marriage policy has been accepted by church council and is ready for presentation and acceptance at our upcoming AGM.

Submitted by Roger West

Ministry & Personnel Annual Report 2022

Our mission is to provide a safe, loving environment where people can enjoy their work and realize their contribution to the church, as a paid employee or volunteer.

M & P Chair Responsibilities

- Accountability to Council
- M & P committee should consist of 3-7 members, currently consists of one
- M & P should meet quarterly and record minutes of those meetings
- Accurate and up-to-date records must be kept in a safe, secure place

M & P Members

Susan Reile – resigned September 2022

Joan Stark – resigned October 2022

M & P Meetings

One M & P meeting was held in June as a meet and greet for the new member Nancy Edwards

Performance Review

- Custodian, on Friday, September 16, 2022
- Discussed what was working and if any changes were needed

Regional Meeting

Nancy Edwards attended an orientation webinar on October 26, 2022

Take aways:

- All employees should be provided with a job description
COMPLETED
- Organizational chart should be prepared and provided to Council and/or members
COMPLETED
- All employees and volunteers should be provided with a signed contract
IN PROGRESS

Resignations

Resignations were submitted for the following positions, effective Feb. 26th, 2023 (date of the 2022 AGM), unless otherwise posted:

- Congregational Meeting / Council Chair
- Treasurer, effective no later than Jun. 30, 2023
- Regional Council Lay Representative, effective Dec. 31, 2022
- Ministry and Personnel Chair
- Congregational Meeting Secretary

Ministry & Personnel Annual Report 2022 - continued

- Worship Chair, effective Dec. 5, 2022
- two Worship Committee members
- Pastoral Care Chair
- Council Secretary
- Church Secretary

Employee Report

HTUC custodian has been absent since October 1, 2022, due to a fractured leg and surgery for carpal tunnel.

No return date has been provided as yet.

Nancy Edwards, Chair for M & P, and Elaine West, Treasurer, have assumed the responsibility to date in a volunteer capacity.

Sharing Is Caring

M & P and several council members met in the fall to paint the front steps, railings and some doors at the church.

Plans For 2023

M&P Chair attended a Regional Webinar, January 25, 2023

Regional Council is providing a 101 workshop, May 3, 2023 at 7 p.m.

Submitted by

Nancy Edwards, Chair M & P

Worship Committee Annual Report 2022

Mission: To work as a team with ministry personnel to create and facilitate worship services for our community of faith.

Members: Ann Foy (Music Director), Russ Foy, Kathy Calverley (recording secretary), Roger West (Chair), Rev. Cory Vermeer-Cuthbert

Meetings: 8 meetings (in-person and by Zoom), along with all too frequent email and phone conversations to count.

“Look, I am doing something new! Now it springs forth, can’t you see it?... for I will put water in the desert, and rivers in the wasteland, for my chosen people to drink, these people whom I formed for myself so that they might declare my praise.” Isaiah 43:19-21

The constant of worship services at Holy Trinity in 2022 has been “change”. We have continued to gather and worship together rising to the challenges presented by this constancy of change. Our worship experiences have been affected by Covid-19, ongoing pandemic realities, the retirement of our minister Rev. Cory in June, the introduction of services using a large screen tv, and on-screen order of worship.

With the efforts of a very dedicated worship committee and the dedication of our church secretary, Kathy Calverley, your worships services have been able to be go forward. In addition, several other people have stepped up and assisted us so that we have been able to worship together; in this we are truly blessed.

To ALL who have assisted with worship this year, regardless of what talent you shared, what ability you offered, what gift of time you have given on behalf of the worship committee and our entire HTUC family I say THANK YOU!

Early in the year the Holy Trinity website was revamped to be a more streamlined and accessible site for information. The site is updated regularly and is quick reference for upcoming events and services at Holy Trinity and is accessible to all by computer, tablet, or smartphone. (www.holytrinityunited.ca)

I realize it has been only a little over six months since we joined together to celebrate Rev. Cory’s ministry and her retirement in June; and this year of change continues to attempt to overwhelm us and our perspective. I would be remiss if I did not take a moment to thank Rev. Cory for all her efforts and support of Holy Trinity both as our minister, and a continuing support of our

Worship Committee Annual Report 2022 - continued

community of faith. Rev. Cory, we continue to be blessed by your care and support and we are truly thankful for you.

We did not have worship services in the month of July, in some ways reviving a practice from the past. This break allowed your worship committee to rest and regroup to address the changes and find ways forward for our community of faith.

We restarted worship services in August using the Fellowship Hall, thus allowing for a less formal and hopefully cooler gatherings. We began to use a non-printed order of service through the use of a large screen tv and computer.

In September we moved back up to our Sanctuary and the computer and large screen TV came with us. In addition, over the course of the fall we moved the stationary chairs from their mid sanctuary locations to being closer to the front of our church.

We have been able, with the assistance of Rev. Cory, Rev. Melody Duncanson-Hales (our Pastoral Charge Supervisor), to complete 2022 with our regular communions. We have also been able with a United-in-Worship Video subscription, and various Licensed Lay Worship Leaders to continue with very regular Sunday morning services of worship. Over 78 pulpits are currently vacant in our region, so often ordered and lay resources for Sunday worship are not always available. It is also a requirement that L.L.W.L's worship with their home congregations at least once a month (not participating in worship).

I hope you won't mind a personal comment, it has been my pleasure to lead worship on several occasions this year. For me the highlight of this year was to leading our Christmas Eve service, not only celebrating, and remembering the birth of Christ; but how Christ calls us to live out our lives. Our Christmas Eve offering raised over \$800.00 for the United Church Ukrainian Relief Fund.

I was able to offer each person in attendance a small battery-operated votive candle...their own Advent Candle to take home upon exiting our service. If we keep Christ in our hearts, our lives rooted in his love and our actions demonstrating that love, we can be the light we are called to be.

Submitted by Roger West
on behalf of the Worship Committee

Pastoral Care Committee Annual Report 2022

Mission: The Pastoral Care Committee provides loving support to our members through crises, celebrations and life transitions by telephone visits and our greeting card program.

Committee Members:

Kathy Calverley, Chair

Jane Kerr (until Sep 2022)

Judy Bower, Greeting Card Coordinator (until Jun 2022)

Rev. Cory Vermeer-Cuthbert (until Jun 2022)

Number of Meetings Held:

No committee meetings were held in 2022

-phone meetings between individuals were held

Activities in 2022:

The Greeting Card Program:

-is still faithfully active and we are very grateful to the Craft Group that provides us with beautiful greeting cards to send out.

-26 cards of caring, concern & congratulations were mailed in 2022.

The Pastoral Care/Connections Calling List:

-where identified congregants were called for friendly check-ins and to develop and maintain sincere relationships.

Unfortunately, this program has had to wind down due to various issues affecting our volunteer callers including ill health, time constraints and other commitments.

Congregational Contact List (includes Address, Phone number & Email Address):

-the upkeep of this list is still diligently maintained

-notification of church service closures, etc. are sent by email and phone calls are made to those who do not have email.

Respectfully submitted,

Kathy Calverley, Chair

Property Committee Annual Report 2022

Mission Statement:

The property committee is responsible for the physical needs of the building and grounds of Holy Trinity United Church and all it entails.

Committee Members:

Bob Blewett: Chair

Sadly, our chairperson passed away this year. Bob had been the cornerstone of our committee for many years and we miss his expertise, knowledge and connections within this community.

Ken Pierce: Secretary

Mike Gunning

Dean Reile

Special thanks to:

- Jo Anne Matheson, who is on the property committee as a consultant
- Frank Dobson, who had been an active volunteer, checking our building daily until illness this year.
- Cherry Gunning, who does regular checks of the premises with respect to its integrity and safety.
- Michel Angrignon, our staff casual labourer, through Employment Options, who helps with various outdoor maintenance tasks.

Number of Meetings:

Due to the Covid-19 pandemic we have held no official meetings. Several mini-meetings were held virtually and by telephone.

Activities in 2022:

1. Grass cutting and snow removal crews kept the church grounds in good condition during the year and many thanks to those who volunteered besides committee members.
2. The snow removal contract for the main parking lot was awarded to Wendell Farquhar Contracting. As a separate cost to the contract we, instructed them to apply sanding after plowing as the surface gets quite slippery. This became a necessity to provide a safe environment for our renters and anyone entering our facility.
3. Many Thanks to Cherry Gunning who maintains the building checks, i.e., safety checks for the emergency lighting, smoke alarms and CO2 detectors. She also keeps the Fire and

Property Committee Annual Report 2022 - continued

Emergency Manual up to date. Many thanks to Cherry and her committee who also look after the flower gardens and watering of the grass.

4. Dean Reile disconnected the window air conditioners in the fall. The protective boxes he has built last year made the winterizing of the units much easier as they can remain installed over the winter.
5. Our emergency generator is being started and run periodically to make sure that it is ready for use when needed.
6. The lawn mowers and snow blower are being maintained as required.
7. Our aging dehumidifiers have been replaced with new ones and a schedule established to empty the water reservoirs on a regular basis. Thanks to the volunteers who stepped up to this task.
8. Dean Reile painted the fellowship hall entrance vestibule to make it more presentable.
9. We scraped the Church main steps of old loose paint and then painted them a nice ivory colour. As this faces the intersection of Hillside North and Spruce Avenues, those steps are prominently on display. Many thanks to the volunteers on this project.
10. Thanks to Nancy Edwards and Dean Reile who got inspired by the steps project and painted all of our double entrance doors and railings.
11. We serviced the lawn mowers and lawn tractor in the fall and stored them for the winter.

Plans for 2023:

As the size of our committee has drastically diminished and without being able to attract new members, we are finding it difficult to service and maintain the premises as in the past. We thank all the volunteers who have assisted us. In light of this we have no plans for new projects but will continue to maintain the property as best as possible.

Yours in Christ,
Property Committee

Friendship Group Annual Report 2022

History: Approximately 6-7 years ago both the A.O.T.S (Men's Group) and U.C.W. (Women's Group) disbanded and The Friendship Group was formed; this Group is open to all members of the congregation.

Mission Statement:

Our vision is to be a fun, caring and hospitable group, who enjoy laughter and camaraderie and reach out to newcomers from a foundation of faith. Our mission is to care spiritually for one another, offer support through friendship and serve the church through our hospitality ministry.

Meetings were held on the first Tuesday of each month at 1:30 pm in the Fellowship Hall; however, the group has been inactive since Covid up to the Fall of 2022.

Committee Members:

Chair: Beth Bigelow (until Oct.04.2022)

Treasurer: Not filled

Secretary: Louisa Poynter (until Oct.04.2022)

Number of Meetings Held in 2022:

September 6, 2022

October 4, 2022

Activities in 2022:

The Friendship Group, as it was previously organized, officially closed on October 4th, 2022 when a request was received from HTUC that our funds on hand would be transferred to the General Fund by January of 2023.

After a discussion, a Motion was made that we transfer our funds to the General Account. The Motion was Carried and \$1,686.59 would be transferred to the General Fund.

Following October 2022, the Friendship Group has decided to continue to meet as a social gathering only. There are no officers for this group and there will be no Council representative. Louisa Poynter will act as a phone representative for the social group at 705-848-3576.

Louisa Poynter
Secretary

Mission & Service Fundraising

The M.O.S.S. Committee became inactive in mid-October 2021, as it was difficult to form and keep the committee active due to our demographics of age and lower congregant numbers. Previous fundraising monies have been for specific causes in Elliot Lake such as the Emergency Food Bank, Larry's Place (Men's shelter) and the Maplegate (Women's shelter).

In 2022, individual congregant volunteers have joined together to organize fundraisers to raise monies that have been donated to Holy Trinity.

Yard Sale

Rev. Cory Vermeer-Cuthbert, before retiring, organized a June Yard Sale that was held on Thursdays from 11:00 am to 1:00 pm in the Fellowship Hall, with a special blowout sale held the Civic Holiday weekend. Approximately \$2000 was raised.

Special thanks for all the donations and volunteers that helped with the sale.

Fellowship Hour

There is a dedicated number of volunteers who continue to provide refreshments of coffee/tea and eats following Sunday worship services at our Fellowship time in the Fellowship Hall.

Due to the concern regarding the omicron Covid variant in the early winter months of 2022, Fellowship Hour did not resume until March. Beginning in October, a Soup Luncheon is also been provided on the first Sunday of the month. Soup in lidded containers is also available for purchase.

We are appreciative of all the support of donations and helping hands.

Three Reports submitted by
Sandy Prest

The Craft Group Report for 2022

The Craft Group of Holy Trinity United Church aims to further the work of the church and the congregation by encouraging and nurturing the gifts and talents of the congregation through personal support, outreach, fundraising, and education for life.

The Craft Group meets the 2nd and 4th Saturday of each month (except the summer months) and has had various member attendees numbering from six to thirteen. New members are always welcome.

Some of the group attend Holy Trinity United Church but many are from the community and region at large. New members are always welcome. It is hoped that more members return, now that the restrictions for Covid are more relaxed.

During the past year we followed protocol in distancing at the tables, continuing to wear masks, and using antiseptic on the tables when we have finished our time.

Shelly Grose continues as our 'Treasurer', collecting our 'dues' and making sure those dues have reached the office.

Respectfully submitted by
Pat Daoust

Members

Core group:

Pat Daoust, Shelly Grose, Leslie Sencartier, Doreen Rapp, Pat Squires, Beth Bigelow

Other members:

Manon Brann, Nancy Jamison, Susan Cockram, Charlotte Vlahovich, Susan Reile, Zora Gentile's, Sheila Locke

Treasurer's Annual Report 2022

We ended 2022 with a deficit of \$11,756.27. Expenses were kept to a minimum, but due to declining contributions, we were not able to even cover our basic costs.

The year started out with the transfer of bequest funds of \$305,000.00 to the church Trustees in March as approved by the congregation at the last AGM. The activity of these funds can be seen on the Trustee's report.

In November, \$40,000.00 was used to pay off the CEBA loan (Covid small business loan). This leaves our congregation with no outstanding liabilities or loans as of December 2022.

Funds were transferred to the general fund from the Friendship Group as agreed upon by the group. The Choir fund was also transferred to the general fund.

As of December 31, 2022, there is \$34,073.18 in our church bank accounts.

You will find on the next page a short summary of our financial information for our general fund (or operating fund) including our income and a breakdown of our expenses. The pages after that are a more detail report of the financial activity for the year.

On the positive side, our congregation continued to give faithfully to the United Church Mission and Service as well as local outreach programs. \$9,591.00 went to the United Church M&S programs while \$1,505.00 was donated to the Ukraine Relief Fund. \$1,210 went to our local programs along with over \$1,500 of food items donated to the Foodbank.

Respectfully submitted,

Elaine West
Treasurer

GENERAL FUND 01 FINANCIAL SUMMARY

Income	2022 Actual	2022 Budget	2023 Budget
Contributions	\$53,074.55	\$75,500.00	\$40,500.00
Other Income	\$5,055.57	\$7,610.00	\$4,000.00
Transfers	\$12,182.06	\$11,500.00	\$0.00
Subsidies	\$0.00	\$0.00	\$0.00
Total Income	<u>\$70,312.18</u>	<u>\$94,610.00</u>	<u>\$44,500.00</u>

Expenses	2022 Actual	2022 Budget	2023 Budget
Salaries & Benefits	\$48,219.07	\$97,750.00	\$17,301.00
Operating	\$17,734.93	\$20,020.00	\$23,250.00
Finance	\$7,258.16	\$12,989.00	\$8,270.00
Worship / Pastoral	\$5,976.48	\$3,540.00	\$11,350.00
Transfers	\$2,879.81	\$0.00	\$0.00
Total Expenses	<u>\$82,068.45</u>	<u>\$134,299.00</u>	<u>\$60,180.00</u>

Deficit / Surplus	<u>-\$11,756.27</u>	<u>-\$39,689.00</u>	<u>-\$15,680.00</u>
-------------------	---------------------	---------------------	---------------------

Balance Sheet

Funds 01-07, December 2022

01/23/2023 02:29 PM

Page: 1

	Fund 01 - GENERAL FUND	Fund 02 - M&S OUTREACH FUND	Fund 03 - MEMORIAL FUND	Fund 04 - CAPITAL	Fund 05 - RESERVE FUND	Fund 06 - FRIENDSHIP GROUP	Fund 07 - CHOIR
ASSETS							
CURRENT INCOME							
CASH							
CHECKING ACCOUNTS							
TD Canada Trust #5205876	\$11,175.67	-\$4,280.63	\$1,023.29	\$363.29	\$11,303.44		
SAVINGS ACCOUNTS							
TD Canada Trust #5206651	-10,170.48	5,082.17	8,743.49	162.62	10,670.32		
Subtotal Current Income	1,005.19	801.54	9,766.78	525.91	21,973.76	0.00	0.00
OTHER ASSETS / INCOME							
HST - Recoverable	592.60						
TOTAL ASSETS	\$1,597.79	\$801.54	\$9,766.78	\$525.91	\$21,973.76	\$0.00	\$0.00
FUND BALANCE							
Fund Balance	\$1,597.79	\$801.54	\$9,766.78	\$525.91	\$21,973.76		
TOTAL FUND BALANCE	\$1,597.79	\$801.54	\$9,766.78	\$525.91	\$21,973.76	\$0.00	\$0.00
TOTAL LIABILITIES AND FUND BALANCE	\$1,597.79	\$801.54	\$9,766.78	\$525.91	\$21,973.76	\$0.00	\$0.00

Balance Sheet

01/23/2023 02:33 PM

Funds 01-07, December 2022

Page: 1

	Current Year
ASSETS	
CURRENT INCOME	
CASH	
CHECKING ACCOUNTS	
TD Canada Trust #5205876	\$19,585.06
SAVINGS ACCOUNTS	
TD Canada Trust #5206651	14,488.12
Subtotal Current Income	34,073.18
OTHER ASSETS / INCOME	
HST - Recoverable	592.60
TOTAL ASSETS	<u>\$34,665.78</u>
FUND BALANCE	
Fund Balance	<u>\$34,665.78</u>
TOTAL FUND BALANCE	34,665.78
TOTAL LIABILITIES AND FUND BALANCE	<u>\$34,665.78</u>

Income and Expense Statement

01/23/2023 02:04 PM

GENERAL FUND 01, January 2022 - December 2022

Page: 1

		Current Period	Annual Budget
INCOME	4000		
CONTRIBUTIONS	4100		
Offering - Envelope	4110	\$16,337.75	\$26,000.00
Offering - PAR	4120	35,768.00	45,000.00
Offering - Loose	4130	800.80	500.00
Offering - Canada Helps	4130-100	168.00	0.00
Anniversary Offering	4133	0.00	2,000.00
Christmas Offering	4134	0.00	2,000.00
Subtotal Contributions	4100	53,074.55	75,500.00
OTHER INCOME	4400		
Savings Account Interest	4420	376.23	10.00
Fund Raising	4431	0.00	5,000.00
Souper Luncheon	4431-020	262.20	0.00
Yard Sale	4431-030	1,912.35	0.00
Subtotal Fund Raising	4431	2,174.55	5,000.00
Subtotal Other Income	4400	2,550.78	5,010.00
MISCELLANEOUS INCOME	4500		
Use of Building	4510	1,125.00	2,000.00
Craft Group	4510-010	42.00	0.00
Subtotal Use Of Building	4510	1,167.00	2,000.00
Weddings	4520	170.00	200.00
Funerals	4530	650.00	200.00
Use of Photo Copier	4545	10.00	0.00
HST REBATE INTEREST	4551	5.69	0.00
Church Calendar	4582	352.10	0.00
Other Income	4590	100.00	0.00
Bulletins	4592	40.00	150.00
Envelopes	4598	10.00	50.00
Subtotal Miscellaneous Income	4500	2,504.79	2,600.00
TRANSFER FROM OTHER FUNDS	4600		
Transfer from MOSS	4625	0.00	1,500.00
Transfer from Bequest	4631	10,000.00	10,000.00
Transfer from Friendship	4635	1,686.59	0.00
Transfer from Choir	4650	495.47	0.00
Subtotal Transfer From Other Funds	4600	12,182.06	11,500.00
TOTAL INCOME		70,312.18	94,610.00
EXPENSES	5000		
MINISTRY AND PERSONNEL	5100		
SALARIES	5110		
Salaries	5111		
Minister's Salary	5111-100	\$30,750.00	\$61,500.00
Secretary's Salary - SP	5111-200	0.00	5,000.00
Musician Supply	5111-350	2,819.10	3,000.00
Custodian's Salary	5111-400	3,278.75	4,200.00
Maintenance Engineer	5111-600	494.00	1,000.00
Vacation Pay	5114	261.27	450.00
Honoraria	5117	244.78	500.00
Subtotal Salaries	5111	37,847.90	75,650.00

Income and Expense Statement

01/23/2023 02:04 PM

GENERAL FUND 01, January 2022 - December 2022

Page: 2

		Current Period	Annual Budget
ALLOWANCES	5120		
Mileage Paid to Minister	5121	561.58	2,000.00
Telephone - Cory's Land	5122	405.29	850.00
Telephone - Cory's Cell	5122-100	343.23	850.00
Life-Long Learning +Books	5123	522.47	2,000.00
Subtotal Allowances	5120	1,832.57	5,700.00
EMPLOYER EXPENSES	5130		
Employer Taxes - from ADP	5137	2,350.38	4,800.00
Employer Benefits - ADP	5147	5,829.55	11,000.00
Processing Fee - from ADP	5151	358.67	600.00
Subtotal Employer Expenses	5130	8,538.60	16,400.00
Subtotal Salaries	5110	48,219.07	97,750.00
FINANCE	5500		
Faith Community Assessmen	5501	3,124.92	3,409.00
Canadian Shield Rep.	5502	364.97	0.00
Council Retreat	5504	0.00	300.00
Stewardship Education	5510	0.00	200.00
Offering Envelopes	5511	139.28	150.00
PAR Charges	5512	203.00	240.00
Bank Charges	5513	7.00	10.00
Office Supplies	5521	1,074.72	800.00
Canon - Photocopier Usage	5522	712.85	500.00
Canon - Photocopier Lease	5523	329.88	420.00
Canada Post	5524	143.44	600.00
Advertising	5531	0.00	100.00
Bulletins	5532	0.00	100.00
Computer	5541	0.00	150.00
Website Hosting	5542	475.48	240.00
Financial Review of Books	5551	233.87	300.00
Social Supplies	5559	0.00	100.00
Subtotal Finance	5500	6,809.41	7,619.00
WORSHIP	5800		
Gathering Publications	5803	0.00	100.00
Pulpit Supply	5821	3,581.00	2,320.00
Worship Supplies	5850	178.32	920.00
Books	5850-060	28.25	0.00
Copyright Coverage	5850-074	232.00	0.00
ZOOM Expenses	5850-075	145.82	0.00
United-in-Worship subscri	5850-090	224.00	0.00
Advertisement	5850-980	83.15	0.00
Miscellaneous	5850-990	1,503.94	0.00
Subtotal Worship Supplies	5850	2,395.48	920.00
Subtotal Worship	5800	5,976.48	3,340.00
CHRISTIAN LIFE AND WORK	6700		
M&P Expenses	6715	58.21	0.00
Pastoral Care	6720	45.00	100.00
Church Calendars	6720-010	283.18	0.00
Subtotal Pastoral Care	6720	328.18	100.00
Subtotal Christian Life And Work	6700	386.39	100.00

Income and Expense Statement

01/23/2023 02:04 PM

GENERAL FUND 01, January 2022 - December 2022

Page: 3

		Current Period	Annual Budget
OPERATING	8000		
Gas	8001	3,670.44	3,000.00
Hydro	8011	1,899.27	2,000.00
Water	8021	431.50	420.00
Telephone - Land Line	8031	1,116.81	1,100.00
Telephone - Internet	8032	906.40	850.00
Subtotal Operating	8000	8,024.42	7,370.00
PROPERTY	8040		
Furnace Service - Church	8041	0.00	150.00
Janitorial Supplies	8090	22.86	250.00
Maint - Grounds - Church	8091	0.00	3,300.00
Lawn Maintenance	8091-030	91.18	0.00
Subtotal Maint - Grounds - Church	8091	91.18	3,300.00
Maint - Building - Church	8092	1,115.79	1,050.00
Snow Removal Contract	8093	2,432.17	3,500.00
Sanding	8093-010	150.71	3,000.00
Subtotal Snow Removal Contract	8093	2,582.88	6,500.00
Grass / Lawn Maintenance	8094	0.00	1,500.00
Subtotal Property	8040	3,812.71	12,750.00
TRUSTEES	8200		
Insurance	8210	5,897.80	5,300.00
Safety Deposit Box	8211	62.36	70.00
Subtotal Trustees	8200	5,960.16	5,370.00
TRANSFERS TO OTHER FUNDS	9600		
Transfer to Reserve Fund	9621	2,879.81	0.00
TOTAL EXPENSES		82,068.45	134,299.00
EXCESS INCOME/EXPENSES		-\$11,756.27	-\$39,689.00

Income and Expense Statement

01/23/2023 02:08 PM

M&S OUTREACH FUND 02, January 2022 - December 2022

Page: 1

		Current Period	Annual Budget
INCOME	4000		
CONTRIBUTIONS	4100		
Offering - Envelope	4110	\$1,433.00	\$1,500.00
Offering - PAR	4120	3,958.00	5,400.00
Offering - Loose	4130	0.00	100.00
Fund Raising - Yard Sale	4135-010	0.00	1,530.00
Fellowship Fund	4196	50.00	200.00
Outreach/Community Giving	4197	0.00	2,025.00
Food Bank	4197-010	1,090.00	0.00
Women's Shelter	4197-020	60.00	0.00
Men's Shelter	4197-040	60.00	0.00
Subtotal Outreach/community Giving	4197	1,210.00	2,025.00
Youth Mission	4199	180.00	0.00
Savings Account Interest	4420	2.12	10.00
Subtotal Contributions	4100	6,833.12	10,765.00
MISCELLANEOUS INCOME	4500		
Ukraine Relief Fund	4570-006	1,505.00	0.00
The Observer / Broadview	4591	150.00	200.00
Our Daily Bread	4591-010	11.10	10.00
Subtotal Ukraine Relief Fund	4570-006	1,666.10	210.00
Subtotal Miscellaneous Income	4500	1,666.10	210.00
TOTAL INCOME		8,499.22	10,975.00
EXPENSES	5000		
GENERAL EXPENSES	5050		
Stewardship Education	5510	\$0.00	\$300.00
OUTREACH / M & S	6400		
Our Daily Bread Publicati	6402	50.00	50.00
UC Mission & Service	6403	9,591.00	6,900.00
Fellowship Fund	6415	56.99	0.00
Outreach/Community Giving	6420	0.00	2,025.00
Food Bank	6420-010	1,090.00	0.00
Maplegate - Women's Shelt	6420-020	60.00	0.00
Maplegate - Men's Shelter	6420-025	60.00	0.00
Subtotal Outreach/community Giving	6420	1,210.00	2,025.00
The Observer / Broadview	6422	150.00	200.00
Subtotal Outreach / M & S	6400	11,057.99	9,175.00
RELIEF GROUPS	6449		
Ukraine Relief Fund	6451-022	1,505.00	0.00
TRANSFERS TO OTHER FUNDS	9600		
Transfer to General	9640	0.00	1,500.00
TOTAL EXPENSES		12,562.99	10,975.00
EXCESS INCOME/EXPENSES		-\$4,063.77	\$0.00

Income and Expense Statement

01/23/2023 02:12 PM

MEMORIAL FUND 03, January 2022 - December 2022

Page: 1

		Current Period	Annual Budget
INCOME	4000		
HALVORSEN BEQUEST	4200		
Bequest Interest	4210	\$135.47	\$0.00
OTHER INCOME	4400		
Savings Account Interest	4420	12.75	0.00
TOTAL INCOME		148.22	0.00
EXPENSES	5000		
GENERAL EXPENSES	5050		
Garden of Memories	5834	\$0.00	\$65.00
HALVORSEN BEQUEST	6500		
Dispersement of Bequest	6510	0.00	318,622.18
Transfer to General Fund	6510-010	10,000.00	0.00
Transfer to Trustees	6510-020	305,000.00	0.00
Subtotal Dispersement Of Bequest	6510	315,000.00	318,622.18
Subtotal Halvorsen Bequest	6500	315,000.00	318,622.18
TOTAL EXPENSES		315,000.00	318,687.18
EXCESS INCOME/EXPENSES		-\$314,851.78	-\$318,687.18

Income and Expense Statement

01/23/2023 02:18 PM

RESERVE FUND 05, January 2022 - December 2022

Page: 1

		Current Period	Annual Budget
<hr/>			
INCOME			
Income	4010		
Savings Account Interest	4420	\$4.43	\$0.00
Transfer from General Fun	4615	<u>2,879.81</u>	<u>0.00</u>
Subtotal Income	4010	<u>2,884.24</u>	<u>0.00</u>
TOTAL INCOME		<u>2,884.24</u>	<u>0.00</u>
EXCESS INCOME/EXPENSES		<u>\$2,884.24</u>	<u>\$0.00</u>

Income and Expense Statement

01/23/2023 02:20 PM

FRIENDSHIP GROUP 06, January 2022 - December 2022

Page: 1

		Current Period	Current Budget
INCOME	4000		
OTHER INCOME	4400		
Savings Account Interest	4420	<u>\$3.11</u>	<u>\$0.00</u>
TOTAL INCOME		3.11	0.00
EXPENSES	5000		
GENERAL EXPENSES	5050		
TRANSFERS TO OTHER FUNDS	9600		
Transfer to General	9640	<u>\$1,686.59</u>	<u>\$0.00</u>
TOTAL EXPENSES		<u>1,686.59</u>	<u>0.00</u>
EXCESS INCOME/EXPENSES		<u><u>-\$1,683.48</u></u>	<u><u>\$0.00</u></u>

Income and Expense Statement

01/23/2023 02:21 PM

CHOIR 07, January 2022 - December 2022

Page: 1

		Current Period	Annual Budget
INCOME	4000		
OTHER INCOME	4400		
Savings Account Interest	4420	\$0.21	\$6.00
MISCELLANEOUS INCOME	4500		
HST REBATE INTEREST	4551	-18.12	0.00
TOTAL INCOME		-17.91	6.00
EXPENSES	5000		
Music	7501	\$54.22	\$200.00
Piano	7510	207.88	0.00
TRANSFERS TO OTHER FUNDS	9600		
Transfer to General	9640	495.47	0.00
TOTAL EXPENSES		757.57	200.00
EXCESS INCOME/EXPENSES		-\$775.48	-\$194.00



H&R BLOCK®

Holy Trinity United Church
40 Hillside Dr. N.
Elliot Lake, Ontario P5A 1X4

January 20, 2023

Dear Sirs: Re: Bookkeeping for the Year Ended December 31, 2022

As per your request, we have walked through your bookkeeping process, which uses the computer program Power Church Plus, for the year ended December 31, 2022.

It needs to be understood that our office's engagement with Holy Trinity United Church is solely in the capacity of reviewing your bookkeeping process, to assist you in ascertaining if the process might be altered to better serve your reporting needs.

We were able to assist with proper recording of the repayment of the CEBA loan of \$40,000 and calculations for T4A's.

We discussed the past sale of the manse and that these funds are not reflected in the annual financial statements of the church. This appears correct as the manse funds are held separately, in trust, in conjunction with the United Church of Canada, and are not available for the daily operations of the parish. We also noted the transfer of the bequest funds from the Memorial fund to the Trustees in the amount of \$305,000.

As of 2018, the church began a policy of transferring 5% of all non-designated funds received to a reserve account and this account at the end of December 31, 2022 has a balance of \$21,973.76.

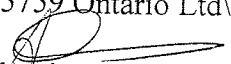
The Church has a deficit this year of \$11,756.27 which was only minimized through transfers of \$1,686.59 from Friendship, \$10,000 from the bequest and \$495.47 from the choir fund. Without these transfers, the church would have had a deficit of \$23,938.33. Ministry for 2022 was only paid until the end of June 2022 so had the church paid for a minister for the full year, the shortfall would have increased by at least another \$35,000.

With the possibility of future decreases in member contributions, the church needs to remember that the current bank account only has a balance of \$1,597.79 plus the reserve of \$21,973.76.

We have not reviewed or audited your annual financial statements, and as such cannot provide an opinion on the contents of the statements provided.

If you have any questions, please contact H&R Block at 705-848-2626.

Yours truly,
875759 Ontario Ltd\H&R Block



Allaurien Cousins
Franchise Owner