

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

Shabbington Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2020

Prepared by (Name and Role):

Helen Spurgeon (Clerk & RFO)

Date:

29/05/2020

Balance per bank statements as at 31/3/20:

Current Account

£

£

9,273.6

9,273.6

Petty cash float (if applicable)

-

Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)

0.00

-

Add: any un-banked cash as at 31/3/20

-

Net balances as at 31/3/20 (Box 8)

9,273.6