



SHABBINGTON PARISH COUNCIL

Minutes of Shabbington Annual Parish Council meeting held on Monday 11th May 2026

Cllr Angie Kirkwood-Lalanne (Vice Chairman) resigned just before the meeting started. She is taking a break due to work and academic pressures and hopes to return to the PC in the future. The PC would like to thank Angie for all the work she has done during her time on the PC.

Attendees

Cllrs Richard Hall (Chairman), Miriam Boswell, Maria Millan, Chris Davies.
Helen Spurgeon (Parish Clerk), 2 members of the public.

1. Election of Chairman

Cllr Richard Hall was elected Chairman.

Cllr Hall completed and signed the Chairman's Declaration of Office.

2. Election of Vice Chairman

Cllr Chris Davies was elected Vice Chairman.

Cllr Davies completed and signed the Vice Chairman's Declaration of Office.

3. Apologies for absence

None.

4. Declarations of interest

None.

5. Parish Council Policies

The following policies were agreed:

- Standing Orders
- Financial Risk Assessment
- Financial Regulations
- Code of Conduct
- Asset register

6. To approve the Minutes of the Parish Council meeting held on 13th April 2026.

The minutes were approved and agreed as a true record.

7. Public participation

A resident asked for an update on the resurfacing of Crendon Road. This is due to happen in the next 2 years.

8. Matters arising from previous Minutes

- **Franklins Farm access track planning application.** There is still no decision.
- **Assertion 10 requirements.** Councillor gov.uk email addresses are with us and will transition over soon. The new gov.uk website is not yet live.



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- **Worn out street name signs. Action:** Chairman to go around village and see which signs need replacing.
- **Noticeboard by the Pond Garden.** Cllr Millan has spoken to Richard Smith who has agreed to replace the broken polycarbonate sheet. **Action:** Cllr Millan to supply dimensions to Richard Smith.
- **Parking on Crendon Road.** The wall by the Limes Way entrance is being replaced by fencing as it is unstable. After the fence has been done, the verge by the noticeboard will be looked at. The residents at Holly Cottage have agreed to park their car further away from the junction.
- **Local Plan for Buckinghamshire.** A questionnaire is being put together to go out to all villagers. The PC would like a good response rate. It looks at the issues which are our strongest defence. The committee has been strengthened by more residents.
- **Grass cutting.** RTM have not done any cutting yet this year. RTM will continue with the grass cutting this year.
- **Benches.** The Chairman has spoken to Tessa Alexander's sons who are happy with a wooden bench by the noticeboard near the Pond Garden. Councillors approved the proposal for benches on the Millennium Field. **Action:** Cllr Davies to check with Shabbington Village Community Trust on exact location.

9. Shabbington Nature Network update.

Update given at AVM. It was asked whether SNN test for raw sewage when they do the monthly water testing. The indicators that are tested for would show if there was raw sewage in the water. The results go to the River Thames Conservation Trust. Thames Water test at the pub monthly.

10. Finance

- The payment run was approved as circulated.
- Accounts to end April 2026, as circulated, were agreed. The bank balance stands at £43,515, of which £992 is SNN funds.

SHABBINGTON PARISH COUNCIL - PAYMENT RUN 11th May 2026			
Payee	Chq. No/BACS	Detail	
M R Cross	BACS	Inv 408 grass cuts play area April	£ 444.00
BMKALC	BACS	Annual subscription	£ 108.48
Shabbington Village Community Trust	BACS	Village Hall hire PC meeting 13/04/26	£ 10.00
Shabbington Village Community Trust	BACS	Grant	£ 3,000.00
Parish Online	BACS	Mapping Software 1 year April 26 to April 27	£ 84.00
South Central Ambulance Charity	BACS	CPR & defibrillator awareness sessions x 2	£ 100.00
Mrs H Spurgeon	BACS	Net salary Parish Clerk 24 hours £324.40, office £50, phone wifi software £20	£ 394.40
DD payments			
Lloyds Bank	DD	Banking fee	£ 4.25
HMRC	DD	PAYE	£ 243.40
Sage	DD	Payroll software	£ 13.20
Total payments			£ 4,401.73

11. Planning

PL/26/02210/FA - 12 Home Close Edge, Crendon Road, Shabbington HP18 9HD

Councillors agreed to submit NO OBJECTIONS to Bucks Council.

PL/26/03156/FA - Shire Barn, Marsh Road, Shabbington HP18 9HF

Erection of single storey extension and single storey detached garage.



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Councillors agreed to submit NO OBJECTIONS to Bucks Council.

12. Street lighting & street repairs

Nothing to report.

13. Millennium Field & Pond Garden

The annual safety inspection report for the play area was received today. **Action:** Clerk to distribute to councillors. The Neils have tidied up the Pond Garden. The PC would like to thank them for their work.

14. Meetings

Nothing to report.

15. Items for information

- **Newts corridor.** A Limes Way resident reported that the brambles from the newts corridor next to their property were growing over the fence and encroaching on their planting. We are waiting to hear back from Bucks Highways as to who is responsible for maintenance of the newt's corridor.
- **Footpath no 7.** The Rights of Way Officer has informed us that the work will be done after 1st April by a contractor.
- **Councillor vacancy. Action:** Clerk to start the casual vacancy process.

16. Date of next meeting in the Village Hut

Monday 8th June at 7.30pm

There being no further business the Chairman closed the meeting at 8.40pm.