



SHABBINGTON PARISH COUNCIL

Minutes of Shabbington Parish Council meeting held on Monday 14th June 2021

Attendees

CLLrs Linda Neil (Vice Chairman), Miriam Boswell, Maria Millan, Richard Smith.
Helen Spurgeon (Parish Clerk), Cllr C Branston (Bucks Council), 1 member of the public.

1. Apologies for absence.

Alan Powell (Chairman)

2. Declarations of interest in items on the agenda.

Cllr Smith declared an interest in planning application 21/02270/APP 1 Home Close Edge.

The Chairman had declared an interest in planning application 21/02060/APP Vine Cottage, The Vines.

3. To approve the Minutes of the Parish Council meeting held on 19th May 2021.

The minutes were approved and agreed as a true record.

4. Public participation

A member of the public spoke about the new Vice Chairman who had previously had her own planning application turned down by Bucks Council and then went to the secretary of state to appeal. He asked for the Councillors' views on this as he felt it was hypocritical that the Vice Chairman is able to have a say on other people's planning applications. The Clerk explained that a councillor must declare an interest in any planning application that they have a personal involvement in and then abstain from any input on that planning application. The outcome of planning applications is determined by Bucks Council who consult with many consultees including the Parish Council before reaching their decision.

Cllr Branston explained that his biggest issue at the moment is 'Save Long Crendon Surgery' where building work on the new surgery has to commence by December or the land will revert back to the developers. The first Community Board meeting is on 30th June. Cllr Branston is happy to help with any issues we have.

5. To consider the proposal to have the Shabbington News professionally printed.

The cost of this is £95 for a 200 print run on thick A3 paper (double sided) which would fold into a 4 x A4 issue. The current home printing is very time consuming and involves difficulties in editing. Cllr Millan suggested that the Shabbington News be published once per quarter rather than every 2 months. It was agreed to have the Shabbington News professionally printed as a trial for the next 2 issues.

6. To consider the cutting back of the lime trees along Crendon Road between the Pond Garden and the noticeboard.

The trees are beginning to obstruct the pavement and need cutting back. It was agreed that this will need to be done professionally rather than by a working party, but first ownership of the trees needs to be determined. **Action:** Clerk to email Colin Woolford at Bucks Council to determine ownership.

7. To discuss safety concerns re. vehicles parked on Crendon Road between The Vines and Marsh Road.



SHABBINGTON PARISH COUNCIL

Safety concerns have been raised from residents in Marsh Road regarding having to move onto the opposite lane extremely close to a blind bend. It was suggested that a sign or line markings on the road could be installed to prevent cars from parking on the blind bend. Funding for this may be available from the Community Board. Colin Woolford from Bucks Council should be able to offer advice and local residents should be consulted. **Action:** Cllr Smith to email Colin Woolford for assistance.

8. To discuss the lack of footpaths from Marsh Road to Home Close Edge.

Cllr Smith explained that certain sections would not allow a footpath, so perhaps a speed reduction or warning signs may help to protect children returning home from the school bus, or villagers having to walk that area. **Action:** Cllr Smith to contact Colin Woolford for advice.

9. Neighbourhood Policing report

Several cars have been broken into in Long Crendon.

10. Finance

- The payment run was approved as circulated.
- **Action:** Clerk to cancel Zoom subscription for video conferencing.
- Accounts to end May 2021, as circulated, were agreed. The bank balance stands at £18,512.13.

SHABBINGTON PARISH COUNCIL - PAYMENT RUN 14th June 2021			
Payee	Chq. No/BACS	Detail	
Mrs H Spurgeon	BACS	Net salary Parish Clerk 24 hours net pay £324, office £50, phone wifi software £20, expenses £8.10	£ 402.10
Zoom	Debit Card	Video conferencing	£ 14.39
JE Accountants	BACS	Internal audit year ending 31.03.2021	£ 150.00
Aylesbury Mains	BACS	Light repairs	£ 90.48
Mr A Powell	BACS	Printing costs including ink/paper for Shabbington News	£ 84.00
RTM Landscapes	BACS	Grass cutting May and herbicide application	£ 587.00
Kompan	BACS	Inspection Millennium field play ground	£ 244.80
DD payments			
Sage	DD	Payroll software	£ 8.40
Total payments			£ 1,581.17

- **Annual governance and accountability return 2020/21**
 - The annual internal audit report had been received and noted.
 - Annual Governance Statement was approved.
 - Accounting Statements for 2020/21 were approved.
 - Certificate of Exemption for smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year to 31st March 2021:
Shabbington Parish Council resolved to certify themselves as exempt and completed a Certificate of Exemption notifying the external auditor.
 - Exercise of Public Rights: The Clerk confirmed that the appropriate notice would be put up and that the dates would be 21st June 2021 to 30th July 2021 inclusive.



SHABBINGTON PARISH COUNCIL

11. Planning

- **21/01818/APP 11 Limes Way, Shabbington HP18 9HB**
The Parish Council has NO OBJECTIONS.
- **21/01946/APP 15 Marsh Road, Shabbington HP18 9HF**
The Parish Council has NO OBJECTIONS.
- **21/02060/APP Vine Cottage, The Vines, Shabbington HP18 9HH**
The Parish Council has NO OBJECTIONS.
- **21/02270/APP 1 Home Close Edge, Crendon Road, Shabbington HP18 9HD**
This planning application was discussed at the end of the meeting after Cllr Smith had left the meeting. The Parish Council has NO OBJECTIONS.

12. Street lighting & street repairs

- Damaged bridge by The Old Fisherman. Cllr Smith has raised a report regarding the crumbling brickwork and cracks, suggesting it may not be safe for large vehicles. The damaged footpath and rail have also been reported. All 3 issues are under investigation.
- The Vice Chairman has reported the crumbling piers on the walkways by The Old Fisherman. These have been inspected and are being monitored.
- The Vice Chairman will chase the Mill Road sign again.
- The dropped kerb on Dukes Close is not going to be fixed.
- There is a sinkhole outside 2 Dukes Close. **Action:** Vice Chairman to report on 'Fix My Street'.
- New kissing gates have been installed either end of Mr Chichester's field by Cllr Smith who was assisted by Miff Chichester, many thanks to both.
- No further action can be taken regarding the obstruction on the footpath opposite the Church unless there is any further evidence of difficulty using the path.
- The Stags Row sign has been requested.
- The dips in the pavement outside 10 Ickford Road and 'Patches' have been repaired. The recently repaired footpath outside 'Fieldside' has again become damaged/rutted by heavy vehicles and has been reported.

13. Millennium Field & Pond Garden

- Further to the manufacturer's recall of the defibrillator, the AED at the Pond Garden has now been upgraded and the appropriate software installed with thanks to Sue Maddex.
- It was proposed that a waste bin at the Millennium Field may reduce littering. **Action:** Clerk to contact Street Scene to obtain a quote.
- 3 quotes have been received to replace the swings in the play area. £7903 from Playdale (the current supplier) to replace the equipment like for like. £9903 from Wicksteed. Kompan have quoted £10,645 for timber frames and £8740 for steel frames. The Vice Chairman will obtain more detail and extend the quotes so that a decision can be made at the July meeting when the Chairman will be present.
- A new sticker is needed for the brown garden waste bin at the Pond Garden. **Action:** Clerk to contact Bucks Council to request.

14. Meetings

- Parish Liaison Meeting on 14th July 6.30pm – 8.30pm. Chairman or Vice Chairman to attend.



SHABBINGTON PARISH COUNCIL

- Buckinghamshire Council Planning & Environment service update meeting on 13th July 10am – 11.30am. Vice Chairman to attend.

15. Items for information

- A concern was raised regarding parking on pavements. **Action:** Cllr Boswell to contact PCSO Danny Fahy.
- Following a concern raised by a resident, all residents of Marsh Road have received a letter from the Parish Council asking them to trim any shrubs or trees which encroach on the road and to park cars considerately to allow access for emergency vehicles. If no action has been taken by the next meeting councillors will discuss again to decide the best way forward.

16. Date of next meeting

Monday 12th July 2021 at 7.30pm.

There being no further business the Chairman closed the meeting at 8.52pm.