



SHABBINGTON PARISH COUNCIL

Minutes of Shabbington Annual Parish Council meeting held on Monday 9th May 2022

Attendees

CLRs Richard Smith (Chairman), Linda Neil (Vice Chairman), Miriam Boswell, Maria Millan, Alan Powell. Helen Spurgeon (Parish Clerk), 4 members of the public.

1. Election of Chairman

CLR Richard Smith was elected Chairman.

CLR Smith completed and signed the Chairman's Declaration of Office.

2. Election of Vice Chairman

CLR Linda Neil was elected Vice Chairman.

CLR Neil completed and signed the Vice Chairman's Declaration of Office.

3. Apologies for absence

None.

4. Declarations of interest

CLR Powell declared an interest in the Shabbington Nature Network.

5. Parish Council Policies

The following policies, circulated to councillors, were agreed:

- Standing Orders
- Financial Risk Assessment
- Financial Regulations
- Code of Conduct
- Asset register: it was agreed to add the Playdale swings and the play area safety surface.

6. To approve the Minutes of the Parish Council meeting held on 11th April 2022.

The minutes were approved and agreed as a true record.

7. Public participation

No questions.

8. Risk Assessment

CLR Millan attended the Risk Management – Health & Safety and Compliance course run by BALC. She learnt that all councillors are liable as individuals. The leaning tree by Limes Way was discussed. It has been looked at by a tree surgeon who declared it safe. It may be wise to obtain a written report from the tree surgeon that the tree is safe. It was questioned whether there is a risk assessment for the allotments. **Action:** Clerk to send a copy of the allotment agreement to the Chairman for amendment to cover liability. **Action:** CLR Millan to carry out a risk assessment of the whole village.

9. Neighbourhood Policing report

PCSO Danny Fahy provided an annual report to the Annual Village Meeting:



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This report is supplied by Waddesdon Neighbourhood Police Team. The incidents recorded are just a snapshot of incidences that occurred within the parish between 09/05/21 and 09/05/22. The examples are given with the belief that they are of interest to the parish and public alike. I have however used my discretion to leave out incidents which I do not think are in the public interest. If you feel that there is some information that you think I should have included please let me know. I have tried to provide accurate data but given the variable information around addresses using our current police system, there may be some incidents under reported.

Anti-social behaviour 1 reported incident

Burglary dwelling 3 reported incidents

Thefts 3 reported incidents

Theft from Vehicles 2 reported incidents

Dangerous dog 1 reported incident

Fraud against the public is a growing issue that affects us all. We would urge residents to be aware of strangers making contact by phone, e-mail, mail, or door to door asking for your details. Do not give your personal details to anyone that you do not know!

One of the issues that is a concern to the community is sheep being attacked. While there is a limited amount that Thames Valley Police can do, we have been giving out "Dog Owner" warnings posters, we have been conducting patrols in the area especially in the evenings and also making enquiries with local dog owners. We would ask the public to be mindful of this issue and make us aware of any dog owners letting their dog off leads in areas where sheep graze.

Burglary. Now that we are saying goodbye to the winter season and welcoming Spring I would urge anyone venturing out to tend to their gardens to be aware of where they store their garden machinery and power tools etc. Unfortunately criminals are always looking for ways to take your property. Check your locks, consider lighting, CCTV and laser alarms to protect your property.

On a lighter note, since PC Tom Chalk has left Thames Valley Police, we will be welcoming Eleanor Fenemore, our new PC supervisor to Waddesdon in May. She grew up around these parts and has a wealth of knowledge regarding farming, crime and members of the farming community. While Thames Valley is going through some challenging times regarding resourcing, I am happy to say that the Waddesdon team should not be greatly affected by this. I have been informed that the resourcing issue should be resolved by the end of the year.

Kind regards
PCSO C715 Danny Fahy
Aylesbury North Team



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10. Finance

- The payment run was approved as circulated.

SHABBINGTON PARISH COUNCIL - PAYMENT RUN May 2022			
Payee	Chq. No/BACS	Detail	
Mrs H Spurgeon	BACS	Net salary Parish Clerk 24 hours net pay £329, office £50, phone wifi software £20, expenses £8.10	£ 407.10
JE Accountants	BACS	Internal audit year ending 31.03.2022	£ 165.00
BMKALC	BACS	Training - Cllr Millan - risk management	£ 50.00
BMKALC	BACS	Annual subscription	£ 87.29
M R Cross	BACS	Inv 80 grass cut play area April	£ 156.00
MP Printers	BACS	Printing of Shabbington News	£ 99.00
DD payments			
npower	DD	Electricity charge street lighting	£ 150.27
Sage	DD	Payroll software	£ 8.40
		Total payments	£ 1,123.06
Receipts			
Bucks Council	BGC	First instalment precept	£ 10,000.00

- Accounts to end April 2022, as circulated, were agreed. The bank balance stands at £12,340.95. It was agreed to submit the VAT reclaim for invoices to end of March 2022. It was agreed that the clerk should obtain a quote to insure the play area equipment, the safety surface and the goal posts.
- Annual governance and accountability return 2021/22**
 - The annual internal audit report had been received and noted.
 - Annual Governance Statement was approved.
 - Accounting Statements for 2021/22 were approved.
 - Exercise of Public Rights: The Clerk confirmed that the appropriate notice would be put up and that the dates would be 13th June 2022 to 22nd July 2022 inclusive.
- The speedwatch group are able to use the loan equipment from TVP for 6 months, which includes the pop-up CSW signs until funding is available later in the year to purchase our own signs. The Chairman has spoken with Elaine Hassall regarding funding for a MVAS. Funding will either be 100% or 50% if through the Community Board bulk purchase.
- The Memorandum of Understanding between the PC and Shabbington Nature Network was signed by both parties. A statement of income and expenditure for year ending 31/03/22 was received and approved by councillors.

11. Planning

No new planning applications were received.

12. Street lighting & street repairs

The day burning light now seems to be working correctly.



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13. Millennium Field & Pond Garden

The damage to the goal posts on the Millennium Field was discussed. **Action:** Cllr Millan to contact Nigel Hargreaves regarding possible funding to purchase new goal posts. Any new goal posts would need to be static. The damage to the mower blades caused by the metal goal post stake which had been removed and discarded in the grass has cost the contractor £166 to replace. Councillors agreed to contribute £80 towards this as a one off gesture of good will.

14. Meetings

Cllr Millan attended Risk Management – Health & Safety and Compliance training.

15. Items for information

Nothing to report.

16. Dates of Parish Council Meetings for 2022 were agreed as follows:

Monday 13th June 2022	Monday 11 th July 2022
August: No meeting	Monday 12 th September 2022
Monday 10 th October 2022	Monday 14 th November 2022
December: No meeting	

There being no further business the Chairman closed the meeting at 9.20pm.