



SHABBINGTON PARISH COUNCIL

Minutes of Shabbington Annual Parish Council meeting held on Wednesday 19th May 2021

Attendees

Cllrs Alan Powell (Chairman), Linda Neil (Vice Chairman), Miriam Boswell, Maria Millan, Richard Smith. Helen Spurgeon (Parish Clerk), 1 member of the public.

1. Election of Chairman

Cllr Alan Powell was elected Chairman.

Cllr Powell completed and signed the Chairman's Declaration of Office.

2. Election of Vice Chairman

Cllr Linda Neil was elected Vice Chairman.

Cllr Neil completed and signed the Vice Chairman's Declaration of Office.

3. Apologies for absence

None.

4. Declarations of interest

The Chairman declared an interest in the Shabbington Nature Group.

5. Co-option of new Parish Councillor

Richard Smith was co-opted onto the Council.

6. Parish Council Policies

The following policies, circulated to councillors, were agreed:

- Standing Orders: it was agreed to amend point 1.7 to read "comments which are irrelevant or repetitious do not delay the meeting".
- Risk Assessment: this recommends regular maintenance and safety checks on the play area. The Vice Chairman agreed to keep an inspection book and carry out a visual safety check on the play area before each Parish Council meeting. On page 4 "contracts", it was agreed to remove "cemetery maintenance" as this is not dealt with by the PC. Grounds maintenance contracts do need to be reviewed periodically. Councillors agreed they are happy with the service and value for money of our current grounds maintenance contractors.
- Financial Regulations: agreed
- Asset register: it was agreed to add the defibrillator at the pub with a nominal value of £1.

7. To approve the Minutes of the Parish Council meeting held on 12th April 2021.

The minutes were approved and agreed as a true record.

8. Public participation

No questions.

9. Neighbourhood Policing report

Nothing to report.



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10. Finance

- The payment run was approved as circulated.
- Accounts to end April 2021, as circulated, were agreed. The bank balance stands at £20,054.99.

SHABBINGTON PARISH COUNCIL - PAYMENT RUN 19th May 2021			
Payee	Chq. No/BACS	Detail	
Mrs H Spurgeon	BACS	Net salary Parish Clerk 24 hours net pay £324, office £50, phone wifi software £20, stationery expenses £2.50	£ 396.50
Zoom	Debit Card	Video conferencing	£ 14.39
Came & Co	BACS	Insurance Policy renewal June 2021	£ 541.88
BALC	BACS	Annual subscription	£ 83.69
RTM Landscapes	BACS	Grass cutting April	£ 312.00
M R Cross	BACS	Inv 6 grass cut play area	£ 144.00
Mrs J Pagan	CHQ	Pond Garden Maintenance (Jan to March)	£ 80.00
Mr A Powell	BACS	Printing costs including ink/paper for Shabbington News	£ 42.00
DD payments			
E-on	DD	Quarterly charge street lighting	£ 87.71
Sage	DD	Payroll software	£ 8.40
		Total payments	£ 1,710.57
Receipts			
Bucks Council	BGC	First instalment precept	-£ 7,840.00
Bucks Council	BGC	Devolved services contribution	-£ 675.18

Shabbington Nature group will be putting on a display at the Open Gardens event in June. It was suggested that they could be regarded as a working party advising the PC. They will incur some costs, such as, the initial display, the sowing of wildflower verges, an information board, the running of workshops to make bird and bat boxes. The PC could cover some of these costs if invoices are presented for approval. Bucks Council will be collecting the rubbish from the Pond Garden shortly.

11. Planning

- **21/01423/APP Meadows End, 19 Marsh Road, Shabbington HP18 9HF**
The Parish Council has NO OBJECTIONS.
- **21/01874/AGN Lower Hayne Farm, Marsh Road, Shabbington HP18 9HF**
Alterations to existing farm track. The Parish Council has NO OBJECTIONS.

12. Street lighting & street repairs

- The dips in the pavement outside 10 Ickford Road and outside 'Patches' have been reported on 'Fix My Street'.
- **Action:** Vice Chairman to photograph and report the dropped kerb between 4-5 Dukes Close on 'Fix My Street'.
- The Shabbington sign and chevrons have been fixed.
- The Mill Road sign has now been reported to Street Scene.



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- The stile out of Miff Chichester's field has a plank missing. This has been reported and a gate has been delivered to the landowner to replace the stile. **Action:** Cllr Smith to contact the landowner to chase up the installation of the gate.
- The obstruction on the footpath opposite the Church has been reported.
- The raised footpath has been repaired on Ickford Road.

13. Millennium Field & Pond Garden

- Millennium Field: The swings in the play area have been tied up. They cannot be used as they are unsafe and need removing. We are awaiting quotes for replacement equipment.
- Pond Garden: The Chairman has written a letter to respond to the gardener who has replied with her resignation. **Action:** Chairman to send a letter of thanks to the gardener.

14. Meetings

The Community Board have agreed that it is a good idea to continue with remote meetings and possibly for the working groups to continue to meet remotely. It was agreed for Shabbington PC to be represented by the following individuals on the Community Board working groups:

- Road safety and traffic : Cllr Smith
- Freight strategy : Chairman
- Flooding: Vice Chairman
- Cycling and walking : Carolyn Willis and Cllr Smith
- Nature and conservation : a member of the Shabbington nature group.

15. Items for information

- The PCC would like to have a meeting with the PC in the Church to present their future plans. This will probably take place once Covid restrictions have eased.
- Stags Row: **Action:** Vice Chairman to request a 'Stags Row' street sign and the addition of 'leading to Stags Row' on the current Dukes Close sign.

16. Dates of Parish Council Meetings for 2021 were agreed as follows:

Monday 14th June 2021	Monday 12 th July 2021
August: No meeting	Monday 13 th September 2021
Monday 11 th October 2021	Monday 8 th November 2021
December: No meeting	

In 2022 meetings will continue to be held on the 2nd Monday of the month.

There being no further business the Chairman closed the meeting at 9.10pm.