

LECKHAMPSTEAD PARISH COUNCIL
DRAFT Minutes of the Meeting held on 24th June 2025 at 7.00pm
in Leckhampstead Village Hall

Councillors present:

Lesley Smith (Chair)
Simon Krelle
Kevin Sims

In attendance:

Joanna Taylor (Parish Clerk)
Cllr Osibogun
Cllr Schaefer
2 visitors

01/06. Apologies

Apologies were received from Cllr White and Cllr Gurney.

02/06. Declarations of Interest relating to items on this agenda

No interests were declared.

03/06. Approval of Minutes of meetings held on the 13th May 2025

Approval of the Minutes of the Annual meeting held on 13th May 2025 was proposed by Cllr Krelle and seconded by Cllr Sims. Approval of the Extraordinary Minutes of the meeting on 13th May 2025 was proposed by Cllr Sims and seconded by Cllr Krelle. Cllr Smith signed both sets.

04/06. Action from Minutes of Annual meeting held on the 13th May 2025

09/02/21 Long Row Paddock – Enforcements and planning applications

The Clerk confirmed there had been no response from the Planning Team regarding the retrospective Summer House application (24/00072/APP.) She will continue to chase for an update.

10/02/21 Flooding (Section 19 Report)

Cllr Krelle advised no further response from either Buckinghamshire Council on the Section 19 report or the village Flood Residential/Research Action Group (FRAG.) Cllr Smith noted a whole village approach to flooding must be considered.

Cllr Schaeffer mentioned two other local Flood Action Groups in Buckingham and Tingewick. She will provide more details. Cllr Krelle agreed to contact with these other groups to share ideas. He will also keep FRAG informed.

Cllr Sims noted works had been carried out at Church End bridge recently – possibly clearance and repairs to the brickwork.

The Clerk suggested contacting the Local Drainage Board to request support with clearance of the river Leck itself as the landowner has taken no action. This was agreed by those present.

Dates for a meeting with Callum Anderson MP are awaited.

08/09/18 Speedwatch

The Clerk explained since starting in 2023, 50 vehicles had been reported for speeding at 36mph or above, out of a total passing of 504 vehicles, equating to an average of 10% speeding per session. The fastest speed recorded was 45mph. Thames Valley Police have taken action on 47 vehicles. A total of 11 sessions have been completed and the next one will take place on Monday 14th July at 8am. Cllr Sims and Cllr Gurney are to complete their training.

10/09/20 Village Green

Cllr Smith will report on this matter at the next meeting following the approval of the latest Financial Regulations.

10/03/23 Pot Holes

The Clerk noted the failing road edges in Church End had been reported and works had been approved by our Local Area Technician (LAT.) Lillingstone Lovel Road is still on the list for works with no time frame available. Cllr Smith agreed this matter should be removed as the Clerk was monitoring.

08/12/22 Church Path

Cllr Sims noted the path had recently been cleared. It was agreed this item should be removed.

07/06/23 Village Paths

Cllr Clerk confirmed walking several routes with queries and she was still compiling a list of asset numbers requiring works. It was noted one stile near Cllr Smith had barbed wire across but it could be located in Northants. Cllr Smith will check.

Footpath 7 and many others were reported as overgrown again with no clearance being completed by either landowner despite written requests from the Council to complete the works. It was agreed the Clerk should report these to the Rights of Way (ROW) Team.

Cllr Smith advised no response had been received from the ROW Officer regarding a site visit to the Wicken Road entrance for footpath 19. The Clerk will contact him again.

It was noted Cllr White was dealing with the landowner regarding the moving of footpath 4.

13/10/23 Trees on Village Green

The Clerk explained Buckinghamshire Council had completed pollarding works on the Willow opposite Willow Bridge Cottage. They had also removed the swing due to liability concerns.

The Clerk will ask Cllr White to obtain an up-dated quote for works to the other trees around the village where the Parish Council has a responsibility.

07/01/24 Wicken Road Enforcement & Appeals

The Clerk confirmed still no developments from the Planning Inspectorate. She will keep taking photos of the site as a record.

06/10/24 Review of Clerk's first draft 2024 Financial Regulations (FR)

All Councillors approved and adopted the Clerk's final 2025 version of the Financial Regulations. The document was signed by those present and the Clerk will obtain signatures from absent Councillors.

The Clerk confirmed new 2025 model Standing Orders (SO) had now been issued to reflect the latest procurement legislation. She will update the Council's document and send to all for prior approval and adoption at the next meeting.

06/02/25 WNC Planning Application - Furtho Pits, Old Stratford

The Clerk confirmed submitting a further objection on 5th June 2025. She will monitor and it was agreed this item could be removed.

08/05/25 Insurance Renewal due 1st June 2025

The Clerk confirmed cover had been transferred to Zurich as they offered comparable terms with a significant cost saving. Cllr Smith thanked Cllr Gurney for undertaking the review.

09/05/25 Damage to verges

The Clerk noted she had raised concerns with our LAT but there was little he could do. The Clerk mentioned possible width or weight restrictions. Cllr Schaeffer suggested Radclive Parish Council as a possible source of information as they had recently achieved a similar restriction. The Clerk agreed to make contact and explore the issue further.

10/05/25 Broken down vehicle on South End

All noted the vehicle had been removed.

11/05/25 Tree Swing near Church End Bridge

See comments under item 13/10/23 above.

Public Forum on new items added to the agenda.

No comments were made.

05/06. Financial Accounts

The Clerk confirmed the balances as at 24.06.25 were £2,681.57 (Community Account previously known as Treasurers Account) and £1,541.10 (Commercial Instant Access Account previously known as Business Account.) Total current cash in bank of £4,222.67

The following payments had been agreed since the last meeting:

Insurance Renewal	£327.00
Grass Cutting	£900.00
Clerks Wages April & May	£548.25
Printing Ink Reimbursement	£ 26.94
Bank Charges June	£ 4.25

A copy of the latest budget was provided to all. The Clerk confirmed the balance of the Commercial Account included £200 accrued for treeworks last year. She suggested further transfers could be made to accrue for future IT, treeworks and noticeboard costs. Cllr Smith will review matters.

06/06. Contribution towards Church grassing cutting

Cllr Smith noted the total cost of grass cutting had increased by £400 to £1,800 and only a budget of £1,500 had been approved. Further information was awaited and the Church may offer a contribution. The Clerk noted the first invoice of £900 had been paid with the balance to be agreed after further discussions with the Church. Cllr Smith will make contact again and report back.

07/06. Clerk's Business

Biodiversity & other policies

This will be actioned once the new Standing Orders have been completed.

08/06. AOB

1. It was noted an advertisement had been placed on the speed limit sign at the village entrance. The Clerk will arrange for it to be removed.
2. A query was raised regarding the recent road closure on the A422. It was noted this was to complete replacement road stud works.
3. Cllr Osibogun confirmed the appointment of Cllr Frank Mahon as the new Community Board Manager.

09/06. Items for inclusion at next meeting

09/02/21 Long Row Paddock – Enforcement and Planning Applications
10/02/21 Flooding (Section 19 Report)

08/09/18 Speedwatch
10/09/20 Village Green
07/06/23 Village Paths
13/10/23 Trees on Village Green
07/01/24 Wicken Road Enforcement & Appeals
06/10/24 Review and adoption of 2025 Standing Orders
09/05/25 Damage to verges
06/06/25 Contribution towards Church grassing cutting

10/06. Date of next meeting

The next meeting will take place on Thursday 31st July 2025 at 7pm. The Annual Parish meeting will then take place on Tuesday 23rd September at 6.45pm followed immediately by a full Council meeting at 7.15pm. The Clerk will notify absent members.

The meeting ended at 8.20 pm

Clerk to the Parish Council

27th June 2025