

LECKHAMPSTEAD PARISH COUNCIL
DRAFT Minutes of the Meeting held on 23rd September 2025 at 7.15pm
in Leckhampstead Village Hall

Councillors present:

Lesley Smith (Chair)
Tessa White (Vice Chair)
Simon Krelle
Kevin Sims

In attendance:

Joanna Taylor (Parish Clerk)
Cllr Osibogun
Cllr Schaeffer (part)
6 visitors

01/09. Apologies

Apologies were received from Cllr Gurney.

02/09. Declarations of Interest relating to items on this agenda

No interests were declared.

03/09. Approval of Minutes of meetings held on 2nd July 2025, 23rd July 2025 and 31st July 2025

Approval of the minutes of the meeting held on 2nd July 2025 was proposed by Cllr White and seconded by Cllr Sims. Approval of the minutes of the meeting held on 23rd July 2025 was proposed by Cllr Sims and seconded by Cllr White. Approval of the minutes of the meeting held on 31st July 2025 was proposed by Cllr Krelle and seconded by Cllr Sims. Cllr Smith signed all sets of minutes.

04/09. Action from Minutes of Annual meeting held on the 31st July 2025

09/02/21 Long Row Paddock – Enforcements and planning applications

The Clerk confirmed there had been no further developments on retrospective Summer House application (24/00072/APP) and the new appeal (25/00037/REF) had been dismissed by the Planning Inspectorate.

10/02/21 Flooding (Section 19 Report)

Cllr Krelle noted he had chased regarding the final Section 19 report but had heard nothing further. He had also reached out to “Flood Action 4 Buckingham” and hoped to have a discussion with their Chair shortly.

The Clerk confirmed she had contact details for the team within Buckinghamshire Council involved with river clearance etc. The team have requested more information about the issues and the Clerk, Cllr Sims and Cllr White recently

conducted a survey along the section of the Leck from the Calvert to the end of Cllr White's field (beyond bridleway 10.) Much was overgrown and the Clerk is compiling a report with photos, location references and descriptions for approval by the Council. It was noted multiple landownership will make it difficult to progress, some areas will need specialist equipment and others may clear once the river flow increases during the winter.

08/09/18 Speedwatch

The Clerk confirmed Cllr Sims had completed his online training and now needs to undertake some equipment training during the next session. This will take place on 2nd October 2025 at 8am with the Clerk, Cllr Krelle, Cllr White and Cllr Sims present.

10/09/20 Village Green

The Clerk explained a wording to note the restriction on the sale of the village green had been agreed with the solicitor. They have now submitted details to the Land Registry for consideration. The solicitors' cost was £309 which is slightly higher than budget due to general fee increases. The Clerk will monitor matters.

07/06/23 Village Paths

The Clerk confirmed limited responses had been received to her reports from the Rights of Way team. Some had been changed to "outstanding issue" but no timescales were given. She will send details of the reference numbers to Cllr Osibogun for further investigation.

Cllr Smith expressed dissatisfaction with the response received from the Rights of Way team regarding the moved Wicken Road entrance to footpath 19 and further action was being considered. It was noted the ROW team have written to the landowner requesting the moved entrance be cleared.

Cllr White agreed to contact the landowner to obtain an update on the proposed moving of footpath 4.

Cllr Smith noted the stile with barbed wire had not been changed. The matter will now have to be dealt with more formally.

It was noted a Parish Paths meeting will take place on 30th September to start work on the annual survey. Several volunteers had decided to step down and thanks were given to their past support. The Clerk will send a reminder to residents about the meeting in the hope of increasing volunteer participation.

13/10/23 Trees on Village Green

The Clerk confirmed the willows had been trimmed at an approved cost of £275. Cllr White agreed to obtain a new quote for works to the remaining trees around the village where the Parish Council has a responsibility.

07/01/24 Wicken Road Enforcement & Appeals

The Clerk confirmed the Planning Inspectorate had dismissed the appeals and she was waiting for confirmation of the timescales for action from Buckinghamshire Council's enforcement team. Those present were unsure of the timescales currently applicable.

11/05/25 Tree Swing near Church End Bridge

The Clerk confirmed Buckinghamshire Council have requested the swing be removed. This request has been passed onto the resident concerned.

09/05/25 Damage to verges

The Clerk will arrange a meeting with our Local Area Technician as soon as possible.

06/06/25 Contribution towards Church grassing cutting

Cllr Smith explained the cost had gone up to £1,800 with a balance outstanding of £900. The Church had paid £400 towards this balance with the rest (£500) to be paid by the Council. This amount was approved and the Clerk will arrange payment. Cllr Smith will discuss making a full contribution for 2026 at the next meeting.

06/07/25 Solar Farm, Thornton – Planning Application 25/02132/APP

The Clerk noted the new deadline of 29th September. She confirmed 22 public objections had been uploaded along with objections from Thornborough and Cllr Chilver. Those present raised concerns about the scale of the operation and the loss of agricultural land as well as the impact on Thornton and its' heritage assets. It was suggested solar panels should be put on all new warehouses, before anymore solar farms be approved. The Clerk explained Thornton had also just issued a detailed objection which she agreed to send to all. Cllr Smith asked all to review the application again and send their comments to the Clerk. A response will then be approved and the Clerk will submit details before the deadline.

Public Forum on new items added to the agenda.

No comments were made.

05/09. Matters arising from the Annual Parish Meeting

Cllr Smith noted the request for financial assistance towards the Parish path clearance and support with promotion of the village hall would be discussed at the next meeting, once the Council's financial position had been reviewed.

06/09. Financial Accounts

The Clerk confirmed the balances as at 23.09.25 - £5,349.20 (Community Account previously known as Treasurers Account) and £1,543.82 (Commercial Instant Access Account previously known as Business Account.) Total current cash in bank of £6,893.02.

The following payments had been made:

Election Re-Charge Costs to BC	£ 64.00
Clerks Wages - June/July & Aug 2025	£816.00
ICO Renewal Reimbursement	£ 52.00
Printer Ink Reimbursement	£ 60.13
Printer Ink Reimbursement	£ 28.49
Village Green Willows Trim	£275.00
Email domain annual fee – Cloudy IT	£ 24.00

The final precept instalment of £4,000 had also been received. Payments still to be made were £309 for EMW Law (Land Registry work) and £500 for Church grass cutting. The Clerk will process these immediately. The Clerk provided an updated budget which is currently as per the forecast.

07/09. Clerk's Business

1. **Signing of adopted Standing Orders** - Cllr Sims signed the document. The Clerk noted Cllr Gurney is still to sign.
2. **Data protection, IT and other policies to be approved** – The Clerk noted her attendance a free training session and explained the Council must take further action around the principles of data protection. She confirmed three draft policies had been sent to all. Comments were awaited from Cllr Smith and Cllr Gurney. Further policies were needed on matters such as document retention. Cllr Smith will put the Clerk in touch with a colleague who is familiar with such issues to assist.

08/09. AOB

1. Cllr Osibugun noted Buckinghamshire Council's (BC) recent consultations on funding priorities, rural transport and the Local Plan and encouraged all to respond. He mentioned the new Autism Strategy with a focus on pathways for Education and Healthcare Plans and noted the work of the Youth Justice service to prevent first time and reduce repeat offending. He finally mentioned Private Foster arrangements, requesting these be notified to BC as further support may be available. He offered his continued help in raising any concerns with BC if required.
2. Cllr Schaeffer also mentioned the Local Plan consultation and whilst it is not site specific, there is mentioned of Beachampton as one of the potential locations for a new town. She confirmed being a member of Buckinghamshire Council's Transport, Environment, Climate Change and Communities (TECCC) select committee, which gives her the opportunity to raise questions about local flood issues. She is also on the shadow cabinet team for transport, which gives an opportunity for monthly meetings with the transport officer team. She is also happy to raise any other issues with BC as necessary.
3. Cllr Krelle mentioned defibrillator training and will issue a communication to all residents to check for potential interest.

09/09. Items for inclusion at next meeting

09/02/21 Long Row Paddock – Summer House Planning Application
10/02/21 Flooding (Section 19 Report)
08/09/18 Speedwatch
10/09/20 Village Green
07/06/23 Village Paths
13/10/23 Trees on Village Green – quotes for other works
07/01/24 Wicken Road Enforcements
09/05/25 Damage to verges
06/06/25 Contribution towards Church grassing cutting
06/07/25 Solar Farm, Thornton – Planning Application 25/02132/APP
05/09/25 Matters Arising from the Annual Parish Meeting

10/09. Date of next meeting

The next meetings will take place on Tuesday 21st October 2025 at 7pm (to discuss the Council's response to the Local Plan) and Tuesday 11th November 2025 at 7pm (the next full meeting.) The Clerk will notify absent members.

The meeting ended at 8.25pm

Clerk to the Parish Council

2nd October 2025