

LECKHAMPSTEAD PARISH COUNCIL
DRAFT Minutes of Meeting held on 15th July 2026 at 6.30pm
in Leckhampstead Village Hall

Councillors present:

Lesley Smith (Chair)

Tessa White (Vice Chair)

Kevin Sims

Simon Krelle

In attendance:

Joanna Taylor (Parish Clerk)

2 visitors

01/07. Apologies

Apologies were received from Cllr Stuchbury, Cllr Osibogun, Cllr Schaefer and Cllr Gurney.

02/07. Declarations of Interest relating to items on this agenda

No interests were declared.

03/07. Approval of Minutes of the Annual and Extraordinary meetings held on 6th May 2026

Approval of the Minutes of the Extraordinary meeting held on 6th May 2026 was proposed by Cllr Krelle and seconded by Cllr Sims. Cllr White signed the minutes.

Approval of the Minutes of the Annual meeting held on 6th May 2026 was proposed by Cllr White and seconded by Cllr Sims. Cllr Smith signed the minutes.

04/07. Action from Minutes of Annual meeting held on the 6th May 2026

09/02/21 Long Row Paddock – Summer House Enforcement (EN/26/00382/OPDEV)

The Clerk confirmed there had been no developments on the enforcement. She will monitor. The Clerk also noted the prior notification for change of use under reference PL/26/00387/PNAD had been granted by Buckinghamshire Council on 16th May 2026. Queries were raised regarding the roof line being followed on the change of use application and the landscaping/car parking arrangements. The Clerk will raise these with the planning officer and report back.

10/02/21 Flooding (including Section 19 Report)

Cllr Krelle confirmed the section 19 report had been received but it was unchanged from the draft previously issued in January 2024. He will send a copy to all. The recommendations for the village/Parish Council were mainly around setting up a group and flood resilience.

Cllr Krelle explained an online meeting with Buckinghamshire Council's flood resilience team had also taken place with the Clerk and three BC officers in attendance. Discussions were focused on setting up emergency response plans/groups as there was no funding available for other measures. The effectiveness of the leaky dams is still being monitored and as no properties have flooded internally since 2020, it was noted there was no immediate need for action. Cllr Krelle will share the resources provided by BC with all Councillors.

Discussion took place regarding river clearance. The Clerk reminded all that no works can be completed by residents/land owners until September.

08/09/18 Speedwatch

Cllr White explained the planned session in June had to be cancelled due to an emergency. The next session will take place in September after the school holidays at a date to be agreed at the next meeting.

10/09/20 Village Green

Cllr Smith confirmed a response had been received from the Land Registry but they cannot approve our suggested wording to prevent future disposal of the Green. The Land Registry will only accept a non-standard restriction wording which meets quite specific criteria and includes an address for serving notices. An alternative wording had been suggested but it will not achieve the protection against disposal being sought.

Cllr Smith reminded all that the Council's Financial Regulations still contain a clause requiring any disposal to be approved by 80% of parishioners registered to vote. Those present agreed no further action should be taken with the Land Registry and the Clerk will notify the solicitor.

07/06/23 Village Paths

Cllr Smith explained the planned meeting between herself, the Clerk and Beth King will take place during August and she will arrange a date. Cllr Smith also agreed to contact our local police rider again for possible support in riding the bridleways as there had been no response to our email.

The Clerk noted the assistance provided by a resident and the Rights of Way officer to help clear footpaths 2, 7 and 21. The grass area at the start of footpath 2 has also been added to the annual grass cutting schedule.

Cllr White reported an issue with a rotten wooden "bridge" over one of the ditches in the gap in the hedge on footpath 2 heading towards Wicken. She will send photos to the Clerk to report via Fix My Street.

13/10/23 Trees on Village Green

Cllr White and her husband will be completing the mainly cosmetic works to the other trees around the village (not those on the Village Green) later in the year.

07/01/24 Wicken Road Enforcement

Cllr Smith noted the latest comments from Buckinghamshire Council's Enforcement Officer regarding legal action. The Clerk explained such action could take up to 18 months due to delays with the court system. The Clerk agreed to check for an update every 3 months. The item will be added back to the agenda when there is progress to report.

09/05/25 Damage to verges

The Clerk confirmed her approved email requesting support with this issue had been sent to the new North West Buckinghamshire Highways Team inbox. A response was still awaited. She will chase.

A resident noted the increase in traffic movements throughout the village and questioned possible weight restrictions on Church End Bridge. Those present confirmed this was not an issue as the bridge had been built to withstand large agricultural vehicles used by neighbouring farms.

05/09/25 Matters arising from the Annual Parish Meeting

Cllr Krelle will contact the Village Hall Trust to discuss promotion of the venue on social media.

Public Forum on new items added to the agenda.

No comments were made.

05/07. Financial Accounts

The Clerk confirmed the balances as at 15.07.26 were £5,179.14 (Community Account previously known as Treasurers Account) and £1,550.81 (Commercial Instant Access Account previously known as Business Account.) Total current cash in bank of £6,729.95.

Since our last meeting, payments had been made for membership fees of £39.36 to BMKALC and £20.00 to NBPPC, clerks wages for April of £293.25, clerks wages for May £318.75, Printer ink of £58.58 and monthly bank charges of 4.25. The Clerk provided all with a copy of the latest budget.

The Clerks wages for June are now due and details of the latest grass cutting invoice was awaited from the Church. Cllr Smith lead discussions on the grass cutting invoicing arrangements. Cllr White agreed to investigate matters with the Church and report back.

06/07. Planning Application PL/26/04522/FA – 1 Long Row, Wicken Rd

The Clerk confirmed this application was for the replacement of a porch with a single storey side extension and no comments had been received from residents. The plans were

reviewed and the extension will bring it into line with the neighbouring property. The extension cannot be seen from Wicken Road. Those present unanimously agreed to support this application. The Clerk will inform the planning officer.

07/07. Assertion 10 – website compliance

The Clerk explained the current village website is not fully compliant with some aspects of Assertion 10 and a separate website using our gov.uk domain is required for all Parish Council business, along with new email addresses for all Councillors. A quotation had been obtained from a local supplier, Aubergine, who specialise in this area. The cost for one-off website set up is £499 + VAT followed by an annual handling charge of £299 + VAT plus £60 + VAT annually for email addresses. The Clerk had looked at options with other compliant suppliers, but most charge monthly making a direct comparison difficult. Those present agreed to proceed with Aubergine. The Clerk will action.

It was further agreed the existing village website will continue to support all non-council business (e.g. Village Hall, Church, Village news etc.) The current 2 year contract with Namesco (TeamBlue) expires in September 2026 and renewal terms are expected shortly.

08/07. Clerk's Business

- **Furtho Pits warehouse/distribution application update**

The Clerk confirmed this application had been rejected by West Northants Council's planning committee, but the applicant may now appeal. The matter would be monitored.

- **Policies for complaints; data retention; risk assessments; equality & diversity; health & safety; safeguarding and biodiversity**

The Clerk confirmed she had sent drafts to all on 21st May for consideration. Cllr Smith asked for these to be re-sent, requesting all to read and approve the policies in preparation for adoption at the next meeting.

- **Buckinghamshire Council's Local Plan consultation**

The Clerk confirmed the latest draft documents for the Local Plan were now available to view online. Those present reviewed the online maps which clearly show the majority of new developments will be in the north of the County – and more locally around Newton Longville, Beachampton, Buckingham, Winslow and Whaddon. Once approved by BC (expected on 22nd July 2026), the public consultation will then run for six weeks. An online briefing is being held for all town and parish councillors on 16th July. The Clerk will attend and put a link to the consultation on the village website once available.

09/07. AOB

None.

10/07. Items for inclusion at next meeting

09/02/21 Long Row Paddock – Summer House Enforcement

10/02/21 Flooding
08/09/18 Speedwatch
10/09/20 Village Green
07/06/23 Village Paths
13/10/23 Trees around village (not on Village Green)
09/05/25 Damage to verges
05/09/25 Matters Arising from the Annual Parish Meeting
10/05/26 Condition of river Leck around Wicken Road bridge

11/07. Date of next meeting

Wednesday 2nd September 2026 at 7pm - Annual Parish meeting. Drinks and nibbles will be provided. This will be followed immediately by the next full Council meeting at 7.30pm.

In preparation for the Annual Parish meeting, Cllr Krelle will contact the village hall trust to see what support may be required for 2026/7. The Clerk will also send a reminder of this meeting to all other groups and residents in mid August.

The meeting ended at 7.45pm

Clerk to the Parish Council

17th July 2026