

LECKHAMPSTEAD PARISH COUNCIL

DRAFT Minutes of the Annual Parish Meeting held on Wednesday 2nd September 2026 at 6.45pm in Leckhampstead Village Hall

Councillors present:

Lesley Smith (Chair)

Tessa White (Vice Chair)

Caroline Gurney

In attendance:

Joanna Taylor (Parish Clerk)

Cllr Osibogun

Cllr Schaeffer

8 visitors

01/09. Public Forum

Cllr Smith welcomed all and confirmed this was the Annual Parish meeting. She noted apologies had been received from Cllr Krelle, Cllr Sims and several residents.

No comments from the public were made. Cllr Smith reminded all this was an opportunity for all local groups to request support from the Council for the 2027/8 financial year.

02/09. Approval of Minutes from previous meeting held on the 23rd September 2025

Approval of the Minutes of the meeting held on 23rd September 2025 was proposed by Cllr White and seconded by Cllr Gurney as a true record. The Minutes were signed by Cllr Smith.

03/09. Parish Council Chairperson's Report

Cllr Smith thanked all for their hard work and commitment during the past year, particularly the Clerk who plays a key part in managing the Council's increasing workload. She reminded all Leckhampstead may only be a small parish, but the Council's responsibilities are the same as those with much larger populations, although the Council has fewer members and far less resources.

Cllr Smith noted the Council held 10 full and 9 extraordinary meetings during the past year which was a significant increase but necessary to fulfil its obligations. She handed round a summary of Council's activities since the last meeting which included:

- Responding to 12 planning applications, enforcements and appeals
- Reporting 23 Pot Holes, 3 counts of fly tipping, 1 Abandoned Vehicle, 4 rights of way issues, 4 damaged lines/signs and 2 burst water pipes
- Reporting a further 5 speeding vehicles, through the Speedwatch initiative to Thames Valley Police
- Continuing our work with Parish Paths initiative/volunteers to keep routes clear for walkers and riders

- Producing a brief river Leck survey report; liaising with Buckinghamshire Council's Flood Resilience team regarding ongoing issues and emergency response planning
- Writing to all landowners with riparian responsibilities towards the river Leck, requesting their ongoing support with clearance
- Lobbying Buckinghamshire Council to improve the road surface along Lillingstone Lovell road
- Holding a meeting with our MP for residents in February to discuss local issues of concern
- Reviewing the various drafts of Buckinghamshire Council's Local Plan
- Responding to Buckinghamshire Fire Authority on-call fire service consultation
- Continuing to work with our Solicitor and the Land Registry to complete the registration of the village green
- Starting work on a new Parish Council compliant website & sourcing new secure email addresses for all Councillors

Cllr Smith asked those present to review the details and raise any questions during the next item of the meeting. She thanked all for attending and noted that no representatives from the village groups were present.

04/09. Reports from local groups and organisations

Cllr Smith explained no report or requests from groups had been received. She then opened the floor to those in attendance.

A query was raised regarding the Speedwatch initiative and the selection of sites. The Clerk explained there was a strict criteria set by Thames Valley Police and they have to approve all sites before any recording can take place. The village only has one approved site on South End at the Akeley junction. It was agreed this matter would be considered at the next full meeting due to concerns at other locations, particularly Church End.

Cllr Schaeffeur noted the ongoing re-surfacing issues at Lillingstone Lovell Road. Cllr Smith advised another meeting with Buckinghamshire Council's Highway Team was taking place on Friday 4th September.

A query was raised around the Leck survey report. The Clerk explained this was a brief document produced by the Council focusing on the condition of the Leck at key locations around the village. It was an internal document to support ongoing discussions with Buckinghamshire Council's flood management team. This resulted in the Council writing to all landowners with riparian responsibilities requesting their support with Leck clearance.

Cllr Osibogun reminded all that Buckinghamshire Council's flood management team can issue enforcement notices requiring landowners to clear their sections. The Clerk explained landowners were not able to complete any clearance works until September.

It was noted the Environment Agency (EA) is not responsible for the Leck, but Cllr Gurney confirmed the EA do clear the sections near to A422.

A question was raised regarding financial support for the village flood monitoring equipment. The resident will email details to the Clerk for consideration at the next full meeting.

A resident commented the previous Section 19 flood report (issued by Buckinghamshire Council after the 2020 flood) did not look at the causes of flooding. The cost to commission a report into the causes would be approximately £5,000 and there was no funding available for this.

Cllr Smith thanked all for participating. She confirmed the Speedwatch sites and financial contribution towards the flood monitoring equipment would be discussed at the next full meeting. She invited all to stay on for the next full meeting if they wished.

The meeting ended at 7.20pm

Clerk to the Parish Council

4th September 2026