

St. Joseph the Worker TEAM Meeting Minutes May 17, 2026

Opening Prayer:

- TEAM President Peggy Billhartz called the meeting to order at 9:15 am with the opening prayer.

Approval of Previous Meeting Minutes:

- **Minutes from the Meeting of April 2026:**
 - The Minutes from the April 19, 2026, meeting were presented.
 - A motion was made by Geoff Davis, seconded by Mary Alice Keith, to approve the minutes as presented. Motion approved.

Approval of Treasurer's Report:

- **For the month of May 2026** was presented by Mary Alice Keith.
 - **The Treasurer's Report for the month of May 2026 (based on April 2026 bank statement activity)** was presented.
 - The bank balance as of April 30, 2026, was \$7,044.73. Since there were no outstanding items per the bank reconciliation, the checkbook balance was also \$7,044.73.
 - A motion was made by Geoff Davis, seconded by Kathy Bednarchik, to approve the Treasurer's Report for May 2026 as presented. Motion approved,
- **Breakfast Sign-up for 2026:**
 - Peggy passed around the sign-up sheet. We still have some openings for June & December,
 - Geoff & Rita Davis will make breakfast for our June meeting.
- **Art & Craft Fair 2026: scheduled for Saturday, October 17th.**
 - Peggy reported that the Fair is officially on the church calendar. Thanks Nichole!
- **Deacon Frank Ice Cream Social – scheduled for June 27th after the 4:30 pm mass:**
 - Daniel & Nancy Snyders will chair this event again. Thanks Daniel & Nancy!
 - TEAM approved, at our May meeting, spending up to, but not to exceed \$200.
 - Peggy stated that volunteers are needed to help with serving, setting up and cleaning up.
- **Amend By-Laws—Financial Procedures**
 - We need to change the section that covers distribution to Holy Family Food Pantry from strictly gift cards to either gift cards or check.
 - We had gone to gift cards at the suggestion of Fr. John to streamline the purchasing by the Holy Family Food Pantry. Checks had to go thru Catholic Charities.
 - With the turnover in Pantry personnel, Catholic Charities Director Patrick has taken over all the purchasing done by the Food Pantry,
 - A brief discussion followed regarding accountability since we have yet to receive from him the financial information requested over a year ago.

- Treasurer Mary Alice Keith will draft a revised financial procedure for consideration at our June meeting.
- **Music Ministry/John Kennedy:**
 - Rodger Anderson reported that he had no further details on the needs of the Music Ministry as TEAM had requested in order to consider a monetary contribution.
 - Mary Alice Keith reported that John Kennedy is working to assess what the needs / wants of the choir are.
 - More members are needed in the choir; there were only three present this morning.
 - Peggy will leave the topic on the agenda under old business.
- **Build a Bed:**
 - Rodge Anderson reported that he had no further details on the program.
 - He is not involved with the program; brought it to TEAM at the request of a fellow parishioner.
 - Kathy Bednarchik mentioned that the Sew & Sews make and donate quilts to the program.
 - TEAM is not taking this on at this time.

New Business:

- **Donation to Father Franzen Memorial Golf Outing:**
 - Peggy Billhartz reported that she had received a letter from David Kennedy requesting a donation for the outing.
 - After a brief discussion, the following motion was presented:
 - A ***motion was made*** by Joe Schatteman, seconded by Geoff Davis, to approve of donating \$300 to the Father Franzen Memorial Golf Outing. Motion approved.
- **Elections in June:**
 - Peggy reported that our annual election of officers will be held at our June meeting.
 - Mary Alice Keith asked if someone would be interested in taking over the Treasurer position.
 - Joe Schatteman indicated that he would be interested in taking it on. Thanks Joe!
- **Other:**
 - **Faith Formation:**
 - Rodger Anderson reported that Tom Walters will be taking on the role of Faith Formation Coordinator with the retirement of Janice Anderson from the position.
 - Rodger confirmed that he talked to the new Faith Formation Coordinator (Tom Walters) and the Mostaccioli Dinner is planned for November 1st. He will turn in the form,

Breakfasts:

- **Today:** Thank you to Mel Kuntemeier
- **June 21st Breakfast:** Since no one had signed up, Geoff & Rita Davis volunteered to do.

Upcoming TEAM Sponsored Events:

- **Next TEAM Meeting: Sunday, June 21st at 9:15 am in the Resource Room.**
- **Ice Cream Social:** is scheduled for Saturday, June 27th after the 4:30 pm mass.
- **Art & Craft Fair 2026:** is scheduled for Saturday, October 17th.
- **Mostaccioli Dinner:** November 1st

WATCH Retreat 2027: is scheduled for Saturday, March 6, 2027.

Meeting Attendees: Peggy Billhartz, Mel Kuntemeier, Anita Jackson, Kathy Bednarchik, Geoff & Rita Davis, Charlene Vollmer, Joe Schatteman, Mart Alice Keith, and Rodger Anderson.

The meeting adjourned with the closing prayer led by Peggy Billhartz.

Respectfully submitted by:

Mel Kuntemeier

TEAM Secretary

St. Joseph the Worker Catholic Church, Chatham, IL