# FREQUENTLY ASKED QUESTIONS St. Mary Cathedral Eucharistic Adoration

If you have a comment or suggestion you feel would address a perceived need or offer an enhancement to the Perpetual Adoration Program at St. Mary Cathedral, please contact your Division Leader or call the parish office.

# How can I access the Chapel? Where do I park?

There is a seasonal adjustment concerning night access to the Chapel for adoration. Local ordinances from now until April 1<sup>st</sup> restrict street parking from 2:30am-6am. If you have committed to caretake the exposed Blessed Sacrament during these restricted hours, we are offering you the option to sign out a key to the cathedral door which is regularly used for morning Mass. You would park in the church parking lot near the rectory. You may still elect to walk out down the sidewalk next to the rectory to N. Ohio St and then walk up to the Chapel door at the west entryway; or, you can choose to sign out a key to enter through the cathedral. If you choose the cathedral access, a key can be signed out at the parish office. Your key will open both the outside door and the glass door to the Chapel, so please be sure to lock both doors behind you. All keys will be collected after April 1<sup>st</sup>. We are working on a permanent solution to this restriction.

The Chapel is open to all visitors at any hour of the day or night. The dedication of those adorers who commit to a regular hour each week is truly an act of charity. It enables the Chapel to be open for any and all persons wanting to make a visit to the Lord.

All doors to the cathedral will be locked on or about 8pm in the evening each day. All doors will be opened at 6am the next day. Normal access will be through the west entryway which faces North Ohio Avenue (marked "Adoration Chapel"). You must use the numeric keypad for access. Contact the parish office if you wish to use the keypad for after-hour access to the Adoration Chapel.

#### How can I change my scheduled hour?

Yes! We change hours for adorers as they have need. We are always in need of new people as schedules change, people move and some people just want a different time. We ask only that you let us know in advance by notifying your Hourly Coordinator. When you must be absent, please plan ahead when possible. Each of us is responsible for our own hour to the extent of assuring that someone will always be present with the Blessed Sacrament when we can't be there ourselves. If several persons are scheduled at your hour, check with those people to make sure someone will be present in your absence. Never assume, without calling, that others will automatically be there. When you are the only person scheduled at your hour, please arrange for a substitute. Contact your Hourly Coordinator to let them know of any schedule changes or if you need to find a substitute. If possible, find a person before the need arises who would be willing to substitute for you on occasion. A substitute list is available on the communications board in the west entryway.

# **How long does this commitment last?**

While our Eucharistic Adoration at St. Mary's will be indefinite,, personal situations change and you can change your time when you have need. Contact your Division Leader or Hourly Coordinator to make those changes.

# What if no one arrives to cover the next hour?

If your time allows, consult the schedule posted near the telephone and call the person scheduled for the following hour. If that person is on the way, please wait until they arrive, or if they cannot be reached by phone, consider staying through that hour until the next person arrives. If you must leave promptly at the conclusion of your hour and no one has arrived to cover the next hour, contact your Hourly Coordinator and let them know the situation.

### What is needed now?

The critical link for communication and operation of Perpetual Adoration are the Hourly Coordinators. In Acts Chapter 6, the apostles recognize the need for servers and appoint persons to serve while they embark on their apostolic ministry. An Hourly Coordinator serves a similar need. There needs to be one person assigned to manage people who have signed up for a particular hour (24 Coordinators in all). For example, if you are the Hourly Coordinator for 11pm, you would be in contact with all adorers who have signed up for that time slot for the five days of adoration. The Coordinator would get to know those people for that hour and be the resource person for disseminating information, substitute issues, and generally making sure people are following through on their pledge to caretake their time slot. Please contact Jeff Crane at the parish office if you feel called to the Coordinator ministry. As an Hourly Coordinator, you will have ample support from the Division Leaders and Head Coordinator to effectively provide direction for your hour. This is a critical need. Pray about answering this call.

## **Friendly Reminders**

- 1. Holiday schedule:
  - a. <u>Christmas</u> Adoration will be suspended for Christmas starting at 4pm on December 24<sup>th</sup> and resuming at 8am on December 26<sup>th</sup>.
  - b. New Year's Adoration will be suspended at 4pm on December 31<sup>st</sup> and will resume at 8am on January 2<sup>nd</sup>.
- 2. Please sign in and out on the log in the west entry when adoring even if you are a visitor.
- 3. *Telephone for Emergency Use*: A telephone for police, fire, medical emergencies, calls to the parish rectory, the next person scheduled, or a substitute is located in the west entrance foyer adjoining the Adoration Chapel. This phone is for emergency use only and should never be used for personal calls. This telephone does not accept incoming calls.
- 4. Restrooms are located along the south hallway by the Chapel sacristy.
- 5. *Inclement Weather*: You will be notified by telephone if adoration is canceled due to inclement weather and again when it is resumed. If St. Mary Cathedral School is closed due to weather, Adoration is also closed. Weather closings will begin at 6am the day of closing till 8am the following day.
- 6. Perpetual Adoration Communications: Current adoration schedules and other communications concerning Perpetual Adoration will be posted on the bulletin board in the foyer outside the Adoration Chapel. Please check the bulletin board regularly. Additional copies of the Adoration Schedule will be available in the Chapel sacristy. Notices will be posted when revised schedules are published; please take a new schedule at that time and discard the old one.