

IMMACULATE CONCEPTION PTC MINUTES

MISSION STATEMENT:

CARING CATHOLIC COMMUNITY; HOME FOR THE ACTIVE MIND, RESPECTFUL, RESPONSIBLE CITIZENS FOR A GLOBAL SOCIETY, INDIVIDUAL LOVE FOR LIFE-LONG LEARNING; STRONG VALUE-BASED ACADEMIC CURRICULUM, TRUST IN THE WORD OF GOD

Date: Sept 2nd, 2025

Time: 7:00 pm

In Attendance

Elizabeth Doppke, Anna Vigneron, Beth Felczak, Melissa Klimes, Mr Ricard, Nancy Szabelski

Approval of Minutes

Approved (x2) by Beth D and Beth F. No corrections.

Opening Prayer and Reading of Mission Statement

Opening Prayer and Mission Statement read and recognized.

Teachers Report

- Mrs Jenkin- Thank you for the classroom updates and wish list help. Another big thank you for supporting the students with their Camp Tamarack costs. Some asks from the teachers to consider for the year:
 - Some sort of rosary activity →Mrs Yaros may have some ideas with this.
 - Melissa mentioned a rosary making activity to incorporate into Catholic schools week or something.
 - Would like to see a school “Mass Mob” set up. Where IC students would wear their church uniform to a weekend mass time and show a presence for the school. They would assist the ushers with things like taking up the gifts and greeting before and after mass.
 - PTC suggested to get the student council involved in planning this. Potentially assign each class a “month” to be the “host” class for that month. They would coordinate 1 weekend mass for that month (ex 10:00 Sunday) where as many kids that can go make it a point to attend. The class would have signups for who would like to be the ushers/etc.
 - Even kids that aren’t in that class should wear their mass shirts to that service if they are in attendance to show support of the school.

Treasurer’s Report

Total of \$33,900 was taken out for millwork. This was more than initially agreed upon from PTC funds (\$24,500). Beth and Mr. Ricard to have discussion with Sam from the parrish to ensure the PTC gets the remaining funding needed to carry out budgeted plans for this school year.

Per a conversation with Samantha Mehay, business manager, Mr. Ricard found out that at a late

2025 May emergency P.T.C. meeting, that the group agreed to 50/50 split. There was not an actual quote as of the meeting. It was suggested/assumed that the P.T.C. would need to cover \$24,000. When the actual costs came in there was not a follow up from the business nor facilities department of the newer split. Break in communication.

*Total in Accounts is **\$13,262** after last withdrawal.

- Budgeting to spend ~\$16,000 this year in planned PTC activities
- Will be getting a deposit back from the Jimmy John's game (\$790).

Mr. Ricard's Report

- Mr Ricard to meet with Clay Twp police to discuss and review safety plans that the school has for church/school safety. Highlighting evacuation and preventative measures during the walk to and from church and while in attendance at mass. Clay Twp police agreed to try to be present when students walk over from 8-8:30. More to come after his discussion with them.
- Since the federal government has not yet released the Title IV funds for this year, the PTC is being asked to support a "Mad Science" event at the school. It was well received last year by the students. The school is asking for \$418 to cover the rest of the expenses of this program.
 - PTC voted yes to support this event and will supply the funds if the federal funds do not arrive in time.
- First week of school went well. The students will be participating in adoration this Friday and will have a dress down day in celebration of Carlos Acutis. Red/Black attire.
- A new math program will be coming next year. The existing platform is no longer supported, finding replacement materials is challenging. Mr Ricard to evaluate options. The ELA program will be up for replacement next.

PTC Updates

Class liaisons

- Need to finalize class liaisons asap. These are key positions that help with communication of events and fundraisers.
 - Kindergarten= Jackie Dodge
 - 2nd= Meagan Kiehl and Christie Bush
 - 3rd= Jammie Paul
 - 8th=Jillian McDonald
- Many classes without a liaison volunteer still (pre-K, 1st, 4-6th, 7th)

Upcoming Events:

- Poker Room- Sept 11-14 and Dec 26-28. Please use signup genius to fill remaining open slots. ● Classroom Projects- Need to replace 2 teacher desks. Plan to replace during a records day upcoming.
- Fun Run/Color Run October 6th- Mr Ricard to meet with Coach G this week to discuss in more detail. See updated prize grids after some modifications.

<u>Whole School Incentives</u>
\$7,500 Popcorn Party
\$12,000 Kona Ice Treat
\$15,000 Extra Day off over Mid-Winter break
\$17,500 Mr. Ricard will shave his head at assembly

<u>Individual Class Incentives</u>
\$50 Cider/Donuts
\$75 Sweet Treat for 3rd grade and lower “Homework pass” for 4th grade and older
\$100 Ice Cream sunday bar
\$250 Lunch with Teacher
\$500 EA Graphics spirit wear card

- **Additional Incentive** to “Sign up and Share”--> First class that gets to 100% gets a movie and pizza party.
 - Second and third place classes to get to 100% get pizza party.
- Trunk or Treat is scheduled for October 17th.
 - Hot chocolate, cider and donuts, no pizza this year.
- Thanksgiving Feast 11/21- Continue with the same setup as last year but rotate the times. Worked out well.
 - Nancy to look into a few different catering options and get back to the group with quotes.
 - Hoping to get the Archbishops to attend this event.
- Santa Shop- 12/3 (Wednesday).
- Pastries and Praise- December 5th
 - Coffee and Tim Hortons Tim Bits only will be served this year.
 - Beth D to talk to Vicki T regarding supplies

- Mom Prom- Date not finalized yet. Decided on no premium bar this year. Will instead have 2 signature cocktails, those were a hit in years past. Will pay the deposit soon.
- Beth D looked into the discount cards through the fundraising site. The area they service is “Chesterfield/Macomb”. The concern is that there wouldn’t be enough options on this side of the map for families to really partake in selling them. More discussion to come, potentially look into another company. Would have to sell by December, cards are good from Dec→ Dec of the following year. Cost of card is \$10, profit is \$5/card to PTC. No overhead and no upfront cost commitment.

Assemblies:

- “The New Rink”-Beth F found out that they do group events on Monday or Tuesday. (\$15/kid). She will get more information soon. PTC would cover the cost of the students, any additional family members would have to pay their own entry/rental fee.
- Mr Ricard is already planning to cook for the next K or C meeting. PTC to bring refreshments, dinner rolls, and dessert as a thank you for their help with the lockers.
- Field trips to 2 basilicas were discussed. In the planning phases now. It was brought up that the Fr. Solanus Casey center would be a really good option as well. Potentially for the younger grades. More to see/do/interact with there.
- In lieu of mother/son and daddy/daughter event, PTC is planning an outdoor family night at school. ● Oct 3rd from 6-9:00pm→ PTO will provide a movie on large movie screen in grassy area by playground. Will also provide a few caged fires to make smores and stay warm. Planning to serve hotdogs/chips/hot chocolate as well.
 - Premade smores bags will be assembled ahead of time to make passing out supplies easy.
 - Movie yet TBD
- Bathrooms between gym and cafeteria will be available for use during this event. ● Families should bring their own blanket/chairs/beverage other than hot chocolate for the movie. ● Melissa K will make a flyer to distribute to students with tear off RSVP slip on the bottom. RSVP slips should be turned into the office so PTC has a rough estimate on attendance.
- Need to think of additional assembly for the year. If we can think of a “good theme”, grant money through CFCU is a possibility. Potentially something around mental health? \$1400 potentially leftover to fund.

Next Meeting

Next Meeting October 7th / Meeting Adjourned 9 pm

Meetings will stay on the 1st Tuesday of the month for now.