
IMMACULATE CONCEPTION PTC MINUTES

MISSION STATEMENT:

CARING CATHOLIC COMMUNITY; HOME FOR THE ACTIVE MIND, RESPECTFUL, RESPONSIBLE CITIZENS FOR A GLOBAL SOCIETY, INDIVIDUAL LOVE FOR LIFE-LONG LEARNING; STRONG VALUE-BASED ACADEMIC CURRICULUM, TRUST IN THE WORD OF GOD

Date: Dec 2nd, 2025

Time: 7:05 pm

In Attendance

Elizabeth Doppke, Anna Vigneron, Melissa Klimes, Mr Ricard, Nancy Szabelski

Opening Prayer and Reading of Mission Statement

Opening Prayer and Mission Statement read and recognized.

Approval of Minutes

Approved (x2) by Beth D and Anna V. No corrections.

Teachers Report

- Ms Theut submitted the teachers report this month.
 - A big thank you given for all of the recent fun festivities and Thanksgiving Feast.
 - They look forward to the other activities coming up and an updated date for pastries and praise.

Treasurer's Report

- Beth F could not be in attendance and the financial report was not ready yet for review.
- Will submit to the group once it's ready.

Mr. Ricard's Report

- The school is asking for the "David" movie slips to be turned in asap. Deadline due soon. Mrs. Sebastian has notes written to share with the staff at Monday's meeting.
- Many entries were received for the **Keep Christ in Christmas** poster contest. Winners will be announced before the START of the Christmas concert.
- The **Christmas Concert** will be held at East China's Performing Arts Center (P.A.C) on Thursday December 18th. Mrs. Montacer had a successful pre-performance meeting with the manager of the P.A.C.
 - Students will need to be there at 5:30, the concert will start at 6:00.
 - Will be looking for 2 parent volunteers to help get the students to their designated "grade areas".
 - Mrs. Montacer will be sending a memo soon to outline the event and the office will follow up with a text blast as we get closer.

- **Santa Shoppe** is ready to go for tomorrow, Wednesday. Thanks to the archery and JV basketball teams for altering their practices to allow for setup.
- **Reconciliation** will be held Thursday for grades 3-8. Please ask your child about their experience.
- There will be **NO LATCHKEY** on Friday, December 5th due to the staff Christmas party.
- Students will attend mass on Monday, December 8th (Feast of the Immaculate Conception) AND on regular mass day Friday, December 12th. Bishop Fisher, Regional Bishop to the NE and NW Archdiocesan regions, will celebrate. **Mass white shirts will be required both days.**
- There is an Archbishop from Rome visiting the region. Fr. Joe will be attending dinner with him tomorrow and asked if the students would create some Christmas cards for him to take back to Rome with him for other children.
- The annual **Christmas Bonus Athletic Raffle** fundraiser will be drawn on Saturday, December 13th after 4:30 Mass. It will be recorded and shared on social media.

PTC Updates

Upcoming Events:

- Poker Room- next dates are Dec 26-28. Signup Genius to go out next week.
 - Upcoming Future Dates after:
 - 2/26 - 3/1
 - 5/21-5/24
 - 10/1-10/4
 - 12/26-12/27
- **Thanksgiving Feast recap-**
 - Leftovers were donated to a very grateful halfway house in Port Huron.
 - Survey results are in. Feedback asked for shortened eating times so that the last sitting isn't so late. We must keep 3 seatings due to not enough tables being available to seat more at a time in the gym.
 - Next year we will condense the times a little and have the last seating at 12:45 instead of 1:00.
 - Good reviews of the caterer. Will most likely be used in the future, but add stuffing! 😊
 - Overall lots of praise for Nancy and team for all of the work and planning that goes into such a fun and cherished event.
- **MJR Movie "David"**- Permission slips due Friday. Event is scheduled for 12/19.
 - It was noticed that preschool was not listed on the seating chart. There appears to be enough room in Theater #9 to add them in there with their parent(s).
 - Event is all planned and volunteers are assigned.
 - School mass uniforms should be worn on this day.
- **SkyZone event-**
 - Tentatively planned for CSW, 1/26/26.
 - Beth F to call and book this week.
- **Pastries and Praise-** rescheduled for CSW. (1/30/26)
 - Melissa will make flyer to get out to the students soon.
- **Santa Shop-**

- o All set for this event. PTC to check the closet after the meeting to make sure there are enough \$1 options.
- **Catholic School's Week:**
 - o Monday- tentative SkyZone evening family event
 - o Rosary Making activity- Day of the week TBD. Melissa will contact the parish office/rosary making club from church to plan a day this week for rosary making during religion class.
 - o Friday- Pastries and Praise, Bible Bingo, Carnival, & Bible Scavenger Hunt planned for throughout the day.
 - o The in-classroom activity planned is to make Valentine's Day Cards to donate to somewhere. (group home/nursing home?).
 - o Planning to do a Pizza Lunch and only do 2 seatings so we have more time for activities.
 - Lunch 1= 11:15-12:00 (K-4)
 - Lunch 2=12:05-12:45 (5-8)
 - o Melissa K to coordinate the setup of Carnival the night before. Games in Parish storage, will recruit volunteers to help.
 - ~\$750 budgeted for CSW (prizes/decor/games/etc).
 - Need 175 prizes for each student plus some extra larger ones for game winners.
 - o Need to ask Class Liaisons for help finding 3-4 parents for help that day during activities. Upper grades will not need that many.
 - o Tentative Friday Schedule:
 - 7-7:40= pastries and praise
 - 8:30-9:20=Church
 - 9:30-10:00= Snack and Bible Bingo (Over the PA system). Winners go to office for prize.
 - 10:15-11:15= Scavenger Hunt/Carnival for K-4. Split into multiple groups, ~25 minutes for each.
 - 12:50-2:00= Scavenger Hunt/Carnival For Grades 5-8. Split into multiple groups.
 - 2:00-2:15= Popcorn in rooms for end of day snack and more Bible Bingo over the PA.
- **School Open House**- Sunday February 1st (11-2pm).
 - o Mr. Ricard working on marketing materials for event.
 - o PTC to be there during event to support and sit at designated table.
- **Classroom project updates**
 - o 7th grade desk (summer of 2026)
 - o Need to know the "wants" for 2026. Can start prioritization.
 - o Flooring for 5th-8th.
- **Mom Prom:**
 - o \$75/pp (\$700/table)
 - o Price will go up as it gets closer to event.
 - o Tickets will go on sale to IC families the week after the open house (2/2-2/7). After this time the tickets will go on sale to the public.
- **Open Items:**
 - o Start thinking of assembly ideas for this year. If any are a "good theme", we may be able to get a grant through CFCU again. Mental Health theme of some sort? "Empowering the Next Generation"?

Next Meeting

Next Meeting Tuesday January 6th @ 7:00pm in Library / Meeting Adjourned 8:30 pm