

Immaculate Conception School Advisory Committee Minutes-November 2025

Caring Catholic community
Home for the active mind,
Respectful, responsible citizens for a global society,
Individual love for life-long learning,
Strong value-based academic curriculum,
Trust in the Word of God

The meeting at Immaculate Conception Catholic Church covered several key points. The principal's report highlighted the Thanksgiving feast and Turkey Trot, with the bishop visiting in December. Playground resurfacing will use 12 inches of pea gravel. Security measures include new cameras and door buzzers. The school received a \$105,000 donation, with funds allocated to security and other needs. Basketball practice has started, and tuition for next year is being reviewed. The spelling bee is scheduled, and the Christmas concert will be off-campus. Service hours for families are being reevaluated, and summer programs for STEM and reading are being planned.

Transcript

<https://otter.ai/u/Uo65zIHfctPHSnAQE6P5Uw8E9ao>

Action Items

- Install additional security cameras and door buzzers to cover blind spots in the school and parish buildings as prioritized by the parish finance/leadership (security upgrade)
- Follow up with the AOD-recommended professional security company and coordinate next steps for parish security (Sam is awaiting their response)
- Examine and finalize tuition rates for next school year and prepare changes for the FACTS enrollment system before Christmas
- Send a parent survey about the Christmas concert experience and include ordering options for concert recordings (digital link/DVD), with distribution planned next week
- Finalize athletic department registration verbiage (including fees, fundraising expectations, and consent checkboxes) and submit the wording to Kim/FACTS before Christmas break
- Schedule half-day teacher release times and arrange substitutes so K–5 teachers can review and correlate the new math series materials to archdiocesan standards
- Develop definitive service-hours requirements and a registration-embedded service-hours program (including festival/fish fry/concessions/athletics options) for next year's family registration
- Confirm asbestos removal schedule for upper elementary during the two weeks of Christmas break and coordinate subsequent summer boiler/mechanical work and classroom renovations
- Coordinate evaluation and installation of additional campus lighting as part of the safety grant to improve exterior visibility around the gym, playground and parking areas
- Plan and develop summer half-day STEM and reading programs with latchkey extended care (targeting summer 2026–2027) and prepare a proposal for implementation

Outline

Principal's Report and Upcoming Events

- Speaker 1 discusses the principal's report, focusing on the four domains of accreditation.
- Mention of the Thanksgiving Day feast and Turkey Trot, with the bishop visiting in December.
- Father Craig visited the school, conducting a Q&A session with students.
- Playground resurfacing is on hold, with plans to use pea gravel instead of rubber mulch.

Security Measures and Community Involvement

- Speaker 1 highlights the importance of security, with new cameras and door buzzers being installed.
- Jim and his son are monitoring the church doors on certain days.
- A young man visited the church, and the security measures were effective in managing the situation.
- The White Knights and other parents are helping with traffic control for students.

Basketball Practice and Tuition Planning

- Basketball practice has started, with a shift in team ages due to student preferences.
- Speaker 1 and Miss Mayhe are examining tuition for the next school year, aiming to complete it before Christmas.
- The spelling bee is scheduled for 6 PM in the gym, with finalists notified.
- The school practiced its third fire drill, and sixth through eighth graders attended a marketing class at Austin.

Academic Excellence and Math Series Review

- Teachers are reviewing the new Math series, starting with McGraw Hill.
- The current Saxon publication is being phased out, and teachers are looking for new resources.
- Speaker 1 mentions the need for a new Math series for next year and a review of ELA.
- The school is facing challenges in obtaining the current Saxon publications due to copyright issues.

Christmas Concert and Governance and Leadership

- The Christmas concert will be held off-campus at the East China Performing Arts Center.
- A survey will be sent to parents about the Christmas concert and the possibility of ordering DVDs.
- The athletic department is proposing to add a section to the school's application and facts about sports participation.
- The verbiage for the athletic fundraiser is being reviewed, with suggestions for earlier ticket sales.

Service Hours and Community Involvement

- Speaker 1 discusses the importance of service hours for community involvement.
- The school is looking to include more hours for athletic participation, such as concessions and scorebook timing.
- The service hours program aims to foster collaboration and camaraderie among families.
- The school is considering expanding the service hours to include more activities and events.

Boiler Project and Summer Programs

- The boiler project is ongoing, with asbestos removal completed and boilers turned on.

- The school is playing an energy game to save bills, with boilers turned off during non-peak hours.
- The upper elementary rooms will be renovated next summer, including new carpet and air conditioning.
- The school is planning summer programs for STEM and reading, with a latchkey program for working parents.

Closing Remarks and Prayer

- Speaker 1 thanks everyone for their participation and contributions.
- A closing prayer is offered, asking for blessings and guidance for all participants.
- The meeting concludes with a prayer led by Speaker 2, invoking the name of the Father, Son, and Holy Spirit.