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## IMMACULATE CONCEPTION PTC MINUTES

### MISSION STATEMENT:

CARING CATHOLIC COMMUNITY; HOME FOR THE ACTIVE MIND, RESPECTFUL, RESPONSIBLE CITIZENS FOR A GLOBAL SOCIETY, INDIVIDUAL LOVE FOR LIFE-LONG LEARNING; STRONG VALUE-BASED ACADEMIC CURRICULUM, TRUST IN THE WORD OF GOD

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**Date:** Nov 4th, 2025

**Time:** 7:00 pm

## In Attendance

Elizabeth Doppke, Anna Vigneron, Beth Felczak, Melissa Klimes, Mr Ricard, Nancy Szabelski, Lindsey VanTiem, Marybeth Meinke

## Opening Prayer and Reading of Mission Statement

Opening Prayer and Mission Statement read and recognized.

## Approval of Minutes

Approved (x2) by Beth D and Anna V. No corrections.

## Teachers Report

- Mrs Yaros was in attendance to give the teachers report this month.
- A big thank you given for all of the recent fun festivities and prizes.
- Mrs Zelnock will be using her teacher funds for another end of the year book. She said the PTC could use last year's price as an estimate on how much she would spend.
- Teachers will begin discussing Catholic Schools Week next week. Looking for ideas for adding "catholic activities" to the carnival. Ideas from PTC/parents welcomed.

## Treasurer's Report

- Total in accounts= **\$31,946.03**
  - DLS= \$26,851.35
  - Fifth Third= \$5,094.68

## Mr. Ricard's Report

- Thank you, PTC, for the great Halloween experience. Alongside classroom activities, the realization of the Fun Run prizes to the students was incredible. Thank you for your participation in the goofiness of the ultimate prize.
- Conferences are this Thursday, 1-8pm. No School Friday as a comp to teaching staff. Thank you in advance for the lunch to be provided for them on that day.
- The crucifix wall is growing. There will be up to six (6) additional ones added to the wall next week. As his is part of the school's entrance, the staff asked at last year's close, "How can we use the foyer/front inside space

to more effectively transmit our Catholic culture?" Teachers have been asked to bring ideas to the next staff meeting next week. Another question in this vein was, "Should a student join the adult greeting classmates at the door in the morning? (NJHS or Student Council rep rotation?)".

- The student greeter at the door idea was discussed and pushed back due to it not being the safest/best idea- per PTC.
- I will be at a principals's meeting tomorrow titled, "Balanced Leadership".
- Overall, grades were exceptional this last quarter. Fr. Esper reported that 7th grade had the best grades, normally this is 1st or 2nd.
- The beginning of the year STAR standardized test was completed a few weeks past. Scores were higher than anticipated showing the carrying over of previous grade's instructions. Mrs. Pavlik has updated her roster based on the needs that have come out of the testing.
- 7th and 8th grade classes attended an offering at Austin Catholic High School today, titled "*Houston, We have Immaculate Conception*". It was a STEAM activity for 7th and 8th grade students. It provided an opportunity for the students to experience what a high school science lab looks like, as well as, collaborating on the following scenario: "Apollo 13 mission". They gained skills using bunsen burners, chemical reactions, flame testing, and mixture separation to solve the issues of this mission.
- We are awaiting a scheduled date to convert the back (main) playground to pea gravel like the preschool playground was. Most of the labor and supplies could be possibly donated.
- The school and parish campus will undergo an M.C.C. insurance check next week. This is a formality and no special prep needs to be done ahead of time.
- I have downloaded the paperwork for the next calendar year's poker rooms (Feb, Oct, and Dec). I will file for the February's license in December and the other two (2) in July as I want the charge for the State of Michigan for the license to be recorded in that fiscal year of 2026-27.
  - There was one date change for poker rooms. We no longer have the Memorial Weekend date, that went to another group being we covered a holiday already. Our replacement date will be determined at a later date.
  - Mr. Ricard paid \$300 for a lobbyist charge to try to get an increase to our chip maximum amount. This was approved by the PTC.
- Second grade will have four (4) iPads enrolled into their classroom as soon as I complete and correct some I.T. issues that have been holding up their delivery. BAE is assisting me in the project.

## PTC Updates

### Upcoming Events:

- Poker Room- next dates are Dec 26-28.
  - Upcoming Future Dates after:
    - 2/26 - 3/1
- Fun run update: last "incentive" to be done is Ice Cream Party this Thursday (10:00) in the cafeteria. Need helpers- ice cream/toppings—**Beth D and Nancy can possibly help**
  - Preschool 3 and 4—**Will pick a different day for these groups and save ice cream for them in freezer.**
  - **Thanksgiving Feast 11/21-**
    - Lots of RSVPs still not in. Only about 50% of expected. Lindsey to promote this on social media and through liaisons.
    - Sign up genius is ready to send soon (Nancy).
    - Will have use of some carafes from the parish hall.
    - PTC was told that the large sports containers in the gym storage can be used for lemonade.
    - Need to decide on tip for the 2 people that will be working the lines. (\$100/ea?)

- **MJR Movie “David”**- Ms. Klebba to send contract for the 10:00 movie at MJR on 12/19.
  - Anna V to represent the PTC at this event.
  - Price= \$8.25/ticket, \$6.49/popcorn/drink combo (Total will be ~\$3235 with school bus as well)
  - Lindsey to communicate to classroom liaisons that they must figure out a lunch for the kids after they return to school that afternoon. It must be ready after they get back off the bus from the movie.
    - If there are parent concerns, please go through Lindsey to address with PTC.
  - PTC will cover the cost of the students, teachers, and preschool. The Preschool parents will have to pay their own rate to attend.
  
- **SkyZone event**- In lieu of a rollerskating event, it was decided SkyZone may be a more all-inclusive venue for all ages and families.
  - Beth F looked into pricing: \$2500 for 2 hrs, \$1500 for 1 hour. (Monday through Thursday)
  - Food/Drinks can be added on to that base price
  - This would rent out the entire facility for IC families only.
  - Waivers at this facility are good for 6 months and can be filled out online or in person ahead of time.
  - Looking to have this event during Catholic Schools Week (1/26/26).
  - Beth to check out date options and food prices so we can finalize.
  
- **Pastries and Praise**- December 5th
  - Coffee - Beth F to reach out to Bigby to see if we can get any coffee donated
  - Donuts- Melissa K to reach out to Dunkin to see if they would donate anything as well.
  - Can use left over hot chocolate from trunk or treat if wanted.
  
- **Santa Shop**- multiple PTC members volunteers to help with this event.
  - Possibly need more supplies (bags) for wrapping. Beth D to check the closet soon.
  - Need more \$1 items for the table.
  - Lots of vendors have signed up, the event should be successful again.
  - After this event, the christmas stuff from the closet needs to be cleaned out. It's taking over the space.
  
- **Mom Prom**- April 17th. Tickets to go on sale during the school open house.
  - Some baskets are left from last year
  - Need to start getting some donations for others
  - It was decided to limit the vendors to ~3 to reduce the workload.
  
- **Catholic School's Week:**
  - Possible “Saint Day”?
  - “Bible Bingo” over the PA throughout the day. Prizes in the office for winners to come and grab them?
  - Mr. Ricard to discuss other ideas with teacher's next week.
  - Possibly a “make a rosary” station somewhere?
  - Carnival= Friday 1/30/26. Need service project determined for this.
    - Donated homemade rosaries?
    - Make a Valentine for a nursing home or soldier?
    - Need ideas of places that accept these types of donations
  
- **Daddy Daughter Dance:**
  - All funds gained will go back to the school.
  - Scheduled for 2/7/26

- o Will be held in the Parish Hall
- **School Open House-** Sunday February 1st (11-2pm).
- **Classroom project updates**
  - o 7th grade desk (summer of 2026)
  - o Need to know the “wants” for 2026. Can start prioritization.
  - o Flooring for 5th-8th. Anna to get more information regarding labor charge.
- **Open Items:**
  - o PTC decided to table the purchase of a bluetooth speaker. Determined not needed.
  - o Need to start thinking of assembly ideas for next year. Looking for a theme that could possibly get a grant through Christian Financial Credit Union. Possible mental health ideas? “Empowering the next Generation”?

## Next Meeting

Next Meeting December 2nd / Meeting Adjourned 8:40 pm

Meetings will stay on the 1st Tuesday of the month for now.