

**Outside Vendor Contract  
Alpena County Fair Society  
627 S 11<sup>th</sup> Ave Alpena MI 49707  
August 15<sup>th</sup> – 22<sup>nd</sup> 2026**

**Contact Person: Karmen Powell 989-657-0453  
alpenafairboard@gmail.com**

Set up NO earlier than Sunday of Fair week to be completed by Tuesday at noon.

Tear Down will be after 10 p.m. on last day of Fair.

Carnival Hours of operation 2 p.m. – 10 p.m. OR later

*You can be open earlier than 2 p.m. if you wish*

**FOOD VENDORS ARE EXPECTED TO STAY OPEN UNTILL CARNIVAL CLOSES !!**

**Contract will expire at midnight last Sunday of fair week.**

Please reserve the following vender space, I/we agree to exhibit and comply with all terms and conditions set forth by the Alpena County Fair Society. The Fair Society will regulate all discrepancy/disagreements. Alpena County Fair Society is not responsible for any lost, stolen, or damaged items.

**MANDATORY MEETING W/CARNIVAL IN FRONT OF GRANDSTANDS AT 5PM TUESDAY 8/18/26**

- \_\_\_\_\_ Basic outdoor vendor Base rate of \$250. Per space (10'x10')
- \_\_\_\_\_ Includes access to a single 110v outlet. 2-week gate passes (1 pass per person)
  
- \_\_\_\_\_ Premium outdoor vendor (near grandstand) base rate of \$450 per space (10'x20')
- \_\_\_\_\_ Includes access to 110v outlet. 2-week gate passes (1 pass per person)
  
- \_\_\_\_\_ \$100 per 10' of additional Space
  
- \_\_\_\_\_ Access to 30/50-amp 220 V service – Additional \$75 per space (3 Spaces available)
  
- \_\_\_\_\_ Additional week gate passes \$25 Per person
  
- \_\_\_\_\_ Total due
  
- \_\_\_\_\_ 50% non-refundable deposit paid (Guarantees your spot)
  
- \_\_\_\_\_ Remainder to be paid prior to setup

**No space guarantee unless payment/deposit is made, all locations are first paid / first reserved.**

**If paid at time of 2026 fair a \$25.00 discount will apply. If paid after June 1<sup>st</sup> 2026 a \$50 late fee will apply.**

**All Forms must be to Fair office by July 31<sup>st</sup> 2026.**

Vender is to provide their own set up. Insurance Certificate and digital media to include in advertising.

**NEED AT LEAST 150 FEET OF POWER CORD TO ENSURE THAT YOU WILL REACH POWER SUPPLY. No water hook-up on site.**

**Please Print legible:**

Organization/Company \_\_\_\_\_

Description of items to be sold \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Phone Number(s) \_\_\_\_\_ Email address \_\_\_\_\_

Length of Vendor Unit \_\_\_\_\_

Were you referred? If so by Who \_\_\_\_\_

**Please make sure email address is legible you will receive an email after your contract and deposit are accepted. If you don't get an email, please call Karmen to ensure we received both your contract and deposit.**

**CONTINUES ON BACK SIDE**

Camping is NOT included in the vendor fee or guaranteed. Camping is managed by Alpena County. They may be reached at 989-356-1847. Alpena County Fair Society is not responsible for camping issues. Do NOT assume you will be able to camp behind your vendor trailer.

**Sales of THC, CBD, Hemp, Vape or Nicotine containing products will NOT be allowed.**

Vendors will be supplied a designated dumpster area for all trash/garbage. It will be the vendor responsibility to keep their area and walkway free of any trash and clean at all times. NO EXCEPTIONS to this rule-help keep our fair clean!

**NO DOGS ALLOWED IN OR AROUND VENDOR SPOTS UNLESS A SERVICE DOG.**  
**You will be asked to leave with no refund if not complied with.**

**Referral Discounts.**

If you refer a vendor and they sign up with us you will get a ONE-TIME discount for that vendor of \$25.00 per Vendor that you refer.

**HANDICAP PARKING IS NOT VENDOR PARKING**

**Vendors Can Not Sell**

**Exclusions subject to change in January**

Elephant Ears      Funnel Cakes      Deep Fried Oreos      Mini Donuts

All Lemonades      Ice Cream      Cotton Candy      Carmel Apples

Snow Cones-Shaved Ice      Corndogs      Turkey Legs      Fries

Slushees      Chicken Tenders

Company /Vendor Rep Signature \_\_\_\_\_

Company Rep/ Vendor (print)\_\_\_\_\_

Special Requests or Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please have your Michigan food license available at your food stand.**

Thank you for being a Vendor at the Alpena County Fair.