

Inside Vendor Contract
Alpena County Fair Society
627 S 11th Ave Alpena MI 49707
August 15th – 22nd 2026

Contact Person: Karmen Powell 989-657-0453

Set up NO earlier than Sunday of Fair week (set up times 12-5pm) to be completed by Tuesday at noon.

Tear Down will be after 10 p.m. on last day of Fair.

Hours of operation Noon – 8 p.m.

Activities will be in or near the building to draw in customers.

Contract will expire at midnight last Sunday of fair week.

Please reserve the following vendor space, I/we agree to exhibit and comply with all terms and conditions set forth by the Alpena County Fair Society. The Fair Society will regulate all discrepancy/disagreements. Alpena County Fair Society is not responsible for any lost, stolen, or damaged items. Building will be locked from 8:30pm – 11am.

- _____ Basic indoor vendor Base rate of \$75. Per space (approx. 9'x9')
No guaranteed access to a single 110v outlet. 2-week gate passes (1 pass per person)
- _____ Additional week gate passes \$25. Per person
- _____ Total due
- _____ 50% non-refundable deposit paid (Guarantees your spot)
- _____ Remainder to be paid prior to setup

No space guarantee unless payment/deposit is made, all locations are first paid / first reserved. If paid at time of 2025 Fair a \$25.00 discount will apply. If paid after June 1st 2026 a \$25.00 late fee will apply. All forms must be to Fair office by July 31st 2026 to be accepted. Vendor is to provide their own set up. Insurance Certificate and digital media to include in advertising.

Referral Discounts.

If you refer a vendor and they sign up with us you will get a ONE-TIME discount for that vendor of \$25.00 per Vendor that you refer.

Please Print:

Organization/Company _____

Description of items to be sold _____

Contact Person _____

Address _____

Phone Number(s) _____

Email address _____

Please make sure email address is legible you will receive an email after your contract and deposit are accepted. If you don't get an email, please call Karmen to ensure we received both your contract and deposit.

Camping is NOT included in the vendor fee or guaranteed. Camping is managed by Alpena County. They may be reached at 989-356-1847. Alpena County Fair Society is not responsible for camping issues.

Sales of THC, CBD, Hemp, Vape or Nicotine containing products will NOT be allowed.

Vendors will be supplied a designated dumpster area for all trash/garbage. It will be the vendor responsibility to keep their area and walkway free of any trash and clean at all times. NO EXCEPTIONS to this rule-help keep our fair clean!

Company Rep Signature _____ Company Rep (print) _____