

# **St. Luke Catholic Parish**



## **Baptism Preparation Packet**

Congratulations on the birth of your beautiful baby!

Now you have the joy of baptizing your child. We are absolutely thrilled to welcome your child into the Catholic Church through the Sacrament of Baptism.

Included in this packet are the required forms for baptizing your child at St. Luke's:

- Infant Baptism Request form
- Infant Baptism Checklist (for your use to make sure all the paperwork is completed!)
- Godparent/Sponsor Eligibility Form
- Godparent Commitment Certificate (one for Catholic Godparents, and if necessary one for non-Catholic Christian Godparents). Each Godparent must sign a commitment certificate and scan/email to us.

In addition to these forms, a state-issued birth certificate copy must be scanned/mailed to us. If you are not a member of St. Luke Catholic Parish, you must obtain from your **home parish** a letter from your pastor granting us permission to baptize your child.

Both parents must complete a Baptism preparation class. If you have taken a Baptism preparation class within (3) years, there is no need to take another class. We offer classes in-person at our parish (by appointment), or many busy families choose to take classes online: [www.catechismclass.com](http://www.catechismclass.com). Once you have completed the course, scan/email the certificate of completion to us. We do not require Godparents to take a course.

You can send in paperwork to us as it is completed; no need to wait until everything is completed. You can send everything to me, Kim Zarif, DRE: [kzarif@stlukeoc.com](mailto:kzarif@stlukeoc.com). Once all the necessary paperwork is sent to me, we will schedule your child's Baptism.

As we get closer to the scheduled date of your child's Baptism, we will snail mail to you confirmation of the date, and instructions for you about the big day! Family and friends and guests are welcomed and encouraged to attend the Baptism. There is no limit to the number of guests you can invite!

If you have any questions, feel free to email me.  
Looking forward to seeing you soon!

*Kimberly Zarif*

Dir, Faith Formation  
St. Luke Catholic Parish



## St. Luke Catholic Parish Infant Baptism Request

**Please print all answers clearly**

**Name of Child:** First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Date of Birth: \_\_\_\_\_ City & State of Birth \_\_\_\_\_

**Name of Mother:** First \_\_\_\_\_ Middle \_\_\_\_\_ Maiden \_\_\_\_\_

Religion of Mother: \_\_\_\_\_

**Name of Father:** First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Religion of Father: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone number to be reached during the day: \_\_\_\_\_

Has your child been previously baptized? If so, where? \_\_\_\_\_

Parish where you are currently registered: \_\_\_\_\_ How long? \_\_\_\_\_

How often do you attend Mass (weekly, monthly, never)? Mother: \_\_\_\_\_ Father: \_\_\_\_\_

How are you involved in parish life? \_\_\_\_\_

**Requested Date of Baptism** (choose two dates): \_\_\_\_\_

### Questions Regarding Marriage and Family

Are you married? \_\_\_\_\_ Name of Church you married in: \_\_\_\_\_

Date of Marriage: \_\_\_\_\_ City & State: \_\_\_\_\_

If not married in a church, where were you married? \_\_\_\_\_

Did you, as an individual/couple decide to marry outside of the Catholic Church because of a divorce situation? \_\_\_\_\_

How many children do you have? \_\_\_\_\_ Ages: \_\_\_\_\_

Are your children enrolled in a Religious Education program or in a Catholic school? \_\_\_\_\_

**We hereby request the Sacrament of Baptism for our child:**

**Mother:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Father:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## St. Luke Catholic Parish Infant Baptism Checklist

### FOR PARENTS:

\_\_\_\_ Attend a Baptism Preparation class, either at St. Luke's or another parish. (If you have taken a baptism class within the past three years, **you do not have to take another.**) Classes can also be taken online: <https://www.catechismclass.com/godparentclass.php>

\_\_\_\_ Complete an Infant Baptism Request form and turn this into the parish office, along with the following:

- A copy of your child's State-registered Birth Certificate
- Certificates of attendance at a Baptism Preparation class within the past three years, for both parents.
- **If you are not a parishioner of St. Luke's**, a letter from your parish pastor granting us permission for your child to be baptized at St. Luke's
- Completed 'Godparent/Sponsor Eligibility Form' for at least one of the godparents. This must be signed by the pastor and stamped with the parish seal.

### FOR GODPARENTS\*:

\_\_\_\_ Understand the responsibility of their role, and sign a Godparent Commitment letter.

\_\_\_\_ At least one godparent must complete our 'Godparent/Sponsor Eligibility Form' from their home parish. The form must be signed by the pastor, and stamped with the parish seal.

**\*The requirements for a person to stand as a Godparent, the following requirements must be met:**

- Be at least 16 years old, and is a fully initiated Catholic (Baptism, Eucharist, Confirmation.)
- Understand this important role and have the intention of carrying it out.
- Cannot be the mother or father.
- Lead a life in harmony with the Faith and role of a Sponsor (i.e. be a registered member of a parish, attend Mass on Sundays and Holy Days, and faithful to the laws of the Church regarding marriage.)

**At least one** of the people you choose must fulfil these requirements. If you wish to honor a non-Catholic member of your family, they may stand as a Christian Witness to your child's Baptism, provided they have already been baptized.

## Godparent/Sponsor Eligibility Form

### St. Luke/St. Andrew Catholic Parish

14401 Sinepuxent Ave.

Ocean City, MD 21842

Main Office: (410)250-0300; Fax: (410)250-0417

Office of Faith formation: Kim Zarif: [kzarif@stlukeoc.com](mailto:kzarif@stlukeoc.com)

*The Sacrament of Baptism brings a person into a living union with God and makes them members of the Body of Christ, the Church. The Sacrament of Confirmation seals their baptism with the Seven Gifts of the Holy Spirit. These gifts strengthen the person, enabling them to live and proclaim the truth of our Faith in their words and actions.*

### REQUIREMENTS FOR GODPARENTS & SPONSORS

- ☐ I am a baptized and practicing Catholic of at least 16 years of age.
- ☐ I have received the Sacraments of Holy Eucharist and Confirmation.
- ☐ I am a registered active member of the Parish who regularly attends Mass.
- ☐ I intend to encourage my godchild/confirmandi to practice the Catholic faith by my words and actions. I recognize my serious responsibility to be a good witness.
- ☐ If married, my marriage is recognized by the Catholic Church.

**Parents cannot be godparents or sponsors.**

I certify that I have met all the requirements listed above and that the information provided is true.

Full name (printed): \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Name/Address of my home parish: \_\_\_\_\_

Name of person to be Baptized or Confirmed (circle one): \_\_\_\_\_

Place/Date where the Sacrament will be received: \_\_\_\_\_

### TO BE COMPLETED BY THE PASTOR FROM GODPARENT'S/SPONSOR'S PARISH

I verify that \_\_\_\_\_ is a Catholic in good standing according to the above criteria and a registered member of this parish.

\_\_\_\_\_  
Pastor's signature/date

**PARISH SEAL MUST BE PRESENT.**



## St. Luke Catholic Parish Godparent Commitment Certificate

I, \_\_\_\_\_  
a registered member of \_\_\_\_\_ Catholic Church,  
located in (City & State) \_\_\_\_\_, have been asked to be a  
Godparent for (Child's name) \_\_\_\_\_,  
Son/Daughter of (Parents' names) \_\_\_\_\_  
who reside at (Parents' address) \_\_\_\_\_ as  
he/she celebrates the Sacrament of Baptism.

### I affirm that:

- I have received the Sacraments of Initiation (Baptism, Eucharist, Confirmation) in the Catholic Church and, if married, am validly married according to the norms of the Catholic Church.
- I participate regularly in Sunday Mass and am able to receive the Holy Eucharist.
- I actively witness to my faith in Jesus Christ by the way I live in service and love to the people with whom I come in contact daily.
- I shall give Christian witness and pray for my Godchild as his/her Godparent.
- I understand and accept the responsibility that I undertake as a Godparent.

---

*Signature of Godparent*

*Date*



## St. Luke Catholic Parish Godparent Commitment Certificate

I, \_\_\_\_\_  
a registered member of \_\_\_\_\_ Church,  
located in (City & State) \_\_\_\_\_, have been asked to be a  
Godparent for (Child's name) \_\_\_\_\_,  
Son/Daughter of (Parents' names) \_\_\_\_\_  
who reside at (Parents' address) \_\_\_\_\_ as  
he/she celebrates the Sacrament of Baptism.

### I affirm that:

- I actively witness to my faith in Jesus Christ by the way I live in service and love to the people with whom I come in contact daily.
- I shall give Christian witness and pray for my Godchild as his/her Godparent.
- I understand and accept the responsibility that I undertake as a Godparent.

---

*Signature of Godparent*

*Date*