



Church of the Annunciation, Hazelwood
4996 Hazelwood Avenue, Northfield, MN 55057
thechurchoftheannunciation.org

Parish Pastoral Council (PPC) Meeting Agenda

July 15, 2025 – 6:30 – 7:15 p.m. Parish Hall

Call to Order: Marthann Schulte

Prayer: Our Father

Roll Call: Christina Nelsen

Attendees: Mike Wallin, Marthann Schulte, Deb Becker, Christina Nelsen, Father Justus, Jennifer Malecha, Office Coordinator; and Father Scott Carl (mentor for Fr. Justus)

Not Present: Joe Pumper

Approval of Minutes: Minutes for June 2025 (approved via email – distributed)

Council Procedures:

- We have several updates to share regarding our Parish Council. Debbie Becker, whose term had come to a close, has graciously agreed to continue serving for another term. In addition, Mike Wallin has been nominated for the role of Vice Chairperson, and Christina Nelsen has been nominated to serve as Secretary.
- We also currently have one open position on the Parish Council. This is a wonderful opportunity for a parishioner who feels called to serve and contribute to the leadership and spiritual direction of our parish community. If you are interested in learning more or would like to be considered for this role, please reach out to a current council member or contact the parish office.

Reports: (officers, committees, ex-officio, etc.)

- Father Justus – Father will now be working out of the Parish Office at Annunciation on Tuesdays and Thursdays. With this change, we are exploring updates to our weekly schedule to better serve our parish community. Possible changes include adding Adoration and a Thursday Mass, as well as moving Tuesday Mass to the morning. These ideas are open for discussion, and no decisions have been made. Father welcomes your input on Mass times, Adoration, or other ways to enhance parish life. Please share your thoughts with Father directly or through the parish office as we work together to create a schedule that supports spiritual growth and participation.
- Other Reports – The Altar & Rosary Society is still seeking a volunteer to serve as President of the group. In the meantime, members have come together to share responsibilities and divide duties in a way that reduces the overall time commitment for any one person. This collaborative approach makes it easier for everyone to participate meaningfully without placing the full responsibility on a single individual. If you've been considering getting involved, now is a great time to step in!

Unfinished Business:

- Parish Festival Report – The overall feedback from our parish festival is overwhelmingly positive – it was a great success! A heartfelt thank you to our Festival leaders and all the volunteers who helped make it happen. Despite the heat and road construction, we had a strong turnout and enjoyed another financially successful event that will benefit our parish. We are truly grateful for the dedication and support of everyone involved!
- Additional Parish Committees (Liturgy, Hospitality, Faith Formation)
 - Liturgical Meeting – Sunday, August 3
Father Justus has invited all those involved in the celebration of our Mass to attend a Liturgical Meeting following Mass on Sunday, August 3. This includes lectors, altar servers, choir members, those who prepare the altar, and anyone else who plays a role in our liturgy. Please join us in the parish hall after Mass as we meet with Father to discuss opportunities to enrich and enhance our liturgical celebrations. Your participation and insights are important as we work together to strengthen our worship experience.
 - Hospitality and Faith Formation - Our Hospitality and Faith Formation Committees need volunteers! With just a small time commitment, you can make a big impact welcoming new members and supporting our youth. Whether you can offer an hour or two, your help and ideas are valued. If interested, please reach out—we'd love to have you join us!
- Membership Policy Review – At the November 2024 Parish Council meeting, a motion was passed to adopt a policy defining active, inactive, and removed membership status. Father Justus is currently reviewing the policy, and letters will be prepared this fall to notify members who are no longer active and to implement the updated procedures.
- Parish Directory – Looking for a Short-Term Volunteer Opportunity?
We're seeking a volunteer to lead the creation of a new Parish Directory. This project is a great way to update our community's names and faces, helping welcome new members and reconnect with others. If you're organized and can spare a few hours, we'd love your help!

New Business:

- Priest Transition – As a small parish, our focused needs allow Father Justus to serve additional roles in the wider community without lessening his commitment to Annunciation. He is Administrator here, Vicar at St. Dominic's, and supports Catholic ministries at St. Olaf and Carleton Colleges. Father encourages us to consider what we need, what we want to achieve, and the resources required. Together, we shape our parish's future, with Father supporting us every step of the way.
- Events Planning
 - Donut Sunday July 20– Welcome Father Justus
 - Family Fun Day, August 24 11am-2pm – Enjoy Bingo, a 50/50 Raffle, games, delicious food (Festival favorites!), and plenty of laughter and connection. This is a great opportunity for all ages to come together, enjoy each other's company, and make some joyful memories as a parish family. We hope to see you there!
 - The Assumption of Mary is a Holy Day of Obligation, and Mass is scheduled for August 15 at 6:00 PM.
- Event Security (Festival and recent Sunday) – You may have noticed a family asking for money on church grounds. While we want to support those in need, we also need to ensure safety and

respect for our property. Ushers will direct individuals to local resources for food, jobs, and housing, and kindly ask them to leave, as panhandling on church property is not permitted. Our goal is to connect people with proper help while maintaining a safe environment.

Announcements:

- Next meetings:
 - September 9th 6pm
 - October 14th after the Finance council meeting ~6:45pm

Prayer: Hail Mary

Adjournment: Motion made and seconded.

Respectfully submitted by Christina Nelsen, Annunciation PPC Secretary 7/15/2025