

Agenda



Executive Committee Meeting • May 7, 2026, 12:00 p.m.

Locations: 3800 Stone Road, Kilgore, Texas, & RingCentral: <https://v.ringcentral.com/join/691349896>

1-5. OPENING OF MEETING

1. Call to Order Chairman, Mayor James Wansley
2. Invocation & Pledge
3. Introductions David Cleveland, Executive Director
4. Roll Call Glenda Fort, Executive Assistant
5. Public Comments

Guidelines: Citizens may address the Executive Committee concerning any item included on this agenda. All Public Comments shall be taken at the Chairman's discretion under the following guidance:

- a) All individuals desiring to make a public comment must sign in on the "Public Comment Sign-in Sheet" at least 5 minutes prior to start of the meeting and should identify himself/herself before providing his/her Public Comment.
- b) If your comments pertain to a matter included as part of a Public Hearing, please share your comments during the public hearing.
- c) Each speaker will receive three minutes, and no portion of a speaker's allotted time may be given (assigned, relinquished, or donated) to another speaker.
- d) If you are speaking on the same item and share the same viewpoint, you must select a spokesperson to represent your group.
- e) Written comments may be sent by email to: PublicComments@etcog.org. Comments received by 5:00 pm, Thursday, March 5, 2026, will be incorporated into the meeting record.
- f) Public comments on issues and concerns NOT included on this agenda may be taken at the Chairman's discretion.

6. EXECUTIVE DIRECTORS' REPORT

- Agenda Overview** David Cleveland
- East Texas Water Advisory Board
 - NARC Annual Conference
 - Aging Division Open House
 - GFOA Award--24 Years and Counting!

7. ACTION ITEMS

- A. Consent Agenda** Mayor Wansley
- The Consent Agenda is considered self-explanatory and will be enacted with one motion. There will not be separate discussions about these matters. However, any Consent Agenda item may be removed for individual consideration pursuant to a request by an Executive Committee member.
- Consider Approval of Executive Committee Minutes of April 2, 2026 (Enclosure #1)
 - Consider approval of Executive Committee Officers Minutes April 20, 2026 (Enclosure #2)
 - Consider Approval of ETCOG Personnel Policy 12.08 - Generative Artificial Intelligence (AI) Usage (Enclosure #3)
 - Consider Approval of Quarterly Investment Report for the Period ending March 31, 2026 (Enclosure #4)
- B. Consider Approval of Janitorial Services Contract Renewal** Brandy Brannon, Asst. Executive Director
- Enclosure #5
- C. Consider Approval of Temporary Staffing Services Contract Renewal** Brandy Brannon
- Enclosure #6

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| D. Consider FY 25 Annual Audit by Pattillo, Brown & Hill, LLP <ul style="list-style-type: none">• Enclosure #7 | Wendi Horst, Director of Operations & Todd Pruitt |
| E. Consider Purchase of Vesta Support for 9-1-1 PSAP Equipment <ul style="list-style-type: none">• Enclosure #8 | Stephanie Heffner, Director of Public Safety |
| F. Consider Approval of FY 27 Criminal Justice Grant Priority Recommendations for VOCA, VAWA, Juvenile, and JAG Applications <ul style="list-style-type: none">• Enclosure #9 | Stephanie Heffner |
| G. Consider Ratification of Homeland Security Grant Priority Recommendations from Executive Committee Officers <ul style="list-style-type: none">• Enclosure # 10 | Stephanie Heffner |
| H. Consider Dynamic Workforce Solutions (DWS) Option Year One Contract Renewal <ul style="list-style-type: none">• Enclosure #11 | Doug Shryock, Director of Workforce & Economic Development |
| I. Consider Approval of the 2027-2029 East Texas Area Agency on Aging Area Plan <ul style="list-style-type: none">• Enclosure #12 | Adrian Cornejo, Director of Aging Programs |
| J. Consider Amending ETCOG Personnel Policy # 6.10 to Clarify Executive Director's Authority to Provide Supplemental Compensation to Staff When Appropriate <ul style="list-style-type: none">• Enclosure #13 | Brandy Brannon |

8-9. CLOSURE OF MEETING

8. Executive Committee Member Discussion

9. Adjourn