

**East Texas Council of Governments
REGIONAL SOLID WASTE GRANTS PROGRAM
FORM 1. APPLICATION INFORMATION AND SIGNATURE PAGE**

Fiscal Year Funding Is Being Requested	☐ FY 26 ☒ FY 27
Applicant: <u>Smith County Litter Abatement</u>	Funding Amount Proposed: \$ <u>4,000.00</u>
Address: <u>200 E. Ferguson Street</u> <u>Tyler, Texas 75702</u>	Phone/Fax/Email : Ph : <u>903-590-2634</u> Email : <u>adeck@smith-county.com</u>
Contact Person : <u>Michael Johnson</u>	Date Submitted:

Select Project Category/s.

☐ Local Enforcement ☒ Litter and Illegal Dumping Cleanup and Community Collection Events ☐ Source Reduction and Recycling ☐ Local Solid Waste Management Plans ☐ Citizens' Collection Stations and "Small" Registered Transfer Stations ☐ Household Hazardous Waste (HHW) Management ☐ Technical Studies ☐ Educational and Training Projects
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Signature

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included on pages 19-22 in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application. By submitting this application, you agree to adhere to the provisions of the Texas Grants Management Standard (TxGMS) issued by the Texas Comptrollers of Accounts in regard to the use of these funds. Use the following link to access the Texas Grants Management Standards. Texas Grants Management Standards	
Signature: 	Title: <u>Deputy</u>
Typed/Printed Name: <u>Michael Johnson</u>	Date Signed: <u>9/23/2025</u>

FOR USE BY ETCOG

Date application was received: _____
Does the application meet all of the required screening criteria: _____ Yes _____ No?
Is the application administratively complete: _____ No

FORM 2. AUTHORIZED REPRESENTATIVES AND RECORDS LOCATION

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the ETCOG, to manage the work being performed, and to act on behalf of the Applicant for the purposes shown:

- 1. Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature: <i>Michael Johnson</i>
Typed/Printed Name: Michael Johnson
Title: Deputy
Date: 9-23-25

- 2. Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature: <i>Karin Smith</i>
Typed/Printed Name: Karen Smith
Title: County Auditor
Date: 9/26/25

- 3. Records Location.** Please designate the location where grant records will be located for record access and review.

Location Name: Smith County Annex Building
Street Address: 200 E. Ferguson
City, State, Zip Code: Tyler, Texas 75702

FORM 3a: PROJECT SUMMARY/DESCRIPTION

Note that the project summary is based on the scoring criteria stated in the Request for Application. Please refer to the specific questions listed in the scoring criteria when completing the project summary.

Project Summary/Description (add additional pages as necessary:

This project will provide residents of Smith County with a convenient and cost-free way to properly dispose of large, bulky items. Participants will receive vouchers that allow for the disposal of up to **three cubic yards** of trash per customer at a designated local landfill.

Project Goals:

The primary goal of this project is to support a community-wide cleanup by providing residents with a legal and convenient way to dispose of large, bulky items that are not collected through routine trash services. By offering this option, the project aims to significantly reduce illegal dumping and promote responsible waste disposal throughout Smith County.

Project Objectives:

The objective of this project is to provide a valuable waste disposal service to the citizens of Smith County, Texas. It is available to residents living both within the city limits of Arp, Bullard, Hideaway, Lindale, New Chapel Hill, Noonday, Overton, Troup, Tyler, Whitehouse, and Winona, as well as those residing in rural areas of the county. By offering a legal and accessible option for disposing of large, bulky items, the project aims to significantly reduce the occurrence of illegal dumping throughout Smith County.

Describe how the project assists in implementing the ETCOG Regional Solid Waste Management Plan:

This project is designed to reduce illegal dumping across Smith County by providing residents with a free and accessible way to dispose of large, bulky items. Serving a population of approximately 260,000 residents, the project benefits all citizens—those living in both incorporated cities and rural areas of Smith County.

A community-wide cleanup event will be held from March 29, 2027, through May 3, 2027. During this time, the Smith County Environmental Department will issue vouchers to residents upon request. These vouchers allow for the disposal of up to three cubic yards of bulky waste at no cost to the citizen at the Allied Solid Waste Landfill (Republic Services), located on FM 2767. Disposal must occur during the landfill's regular hours of operation.

Smith County will promote the cleanup through the official county website, local news outlets, and social media platforms such as Facebook. This annual event has proven effective in reducing illegal dumping. In 2025 alone, over 400 residents participated in the program.

Check the box that best describes this project.

- ☐ New Project
- ☐ Enhancement/expansion of an existing project
- ☒ Continuation of an existing project

FORM 3b. PROJECT COST EVALUATION *(add additional pages as necessary)*

Provide an evaluation of the costs associated with the proposed project. Present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita, as applicable.

Each citizen participating in the community-wide cleanup will be allowed to dispose of up to **three cubic yards** of bulky waste. At a disposal rate of **\$7.07 per cubic yard**, the total cost per customer is **\$21.21**. We anticipate FY27 to have a total of around \$24,650.00 due to an increase in those participating in this clean up.

In previous years, Smith County has invested in this project as follows:

Fiscal Year Amount Spent Notes

FY27	\$24,650.00	Estimated Cost
FY26	\$21,650.00	Estimated Cost
FY25	\$19,650.00	Current fiscal year
FY24	\$13,150.38	
FY23	\$9,870.52	
FY22	\$7,594.57	Not funded—Smith County sat out
FY21	\$3,996.00	
FY20	\$12,902.00	

FORM 3d. SCOPE OF WORK

(See application instructions for format. Add additional pages as necessary)

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities, and establish a specific timeframe to accomplish each task. The scope of work for the project or program must include:

- ❖ ***Detailed purpose and goal of the project (should be consistent with implementing the goals, objectives, and recommendations from the regional solid waste management plan, as stated in the project description on Form 6a).***
- ❖ ***Specific task statements with responsible entity identified.***
- ❖ ***List of deliverables/products/activities under each task.***
- ❖ ***Schedule of deliverables.***

Please use this format example:

1. Task:

- a. Major task***
- b. Estimated completion date***
- c. Who is responsible for completing this task***

Task 1

- a. Identify project coordinator
- b. January 2027
- c. Michael Johnson

Task 2

- a. Determine exact dates for community-wide clean up event
- b. January 2027
- c. Michael Johnson

Task 3

- a. Advertise the vent via Smith County website, local news outlets and social media
- b. March 2027
- c. Michael Johnson

Task 4

- a. Secure contract with Allied Solid Waste Landfill
- b. Early 2027 (Before voucher distribution)
- c. Michael Johnson

Task 5

- a. Distribute vouchers to all five precinct offices and the Smith County Annex building for citizen pickup
- b. March 2027
- c. Michael Johnson and Jacob Hart

- a. Hold community wide clean up event
- b. March 29 – May 3, 2027
- c. Smith County Environmental Department

Task 7

- a. Track voucher usage and total cubic yards disposed of
- b. During and after the event March 29 – May 2027
- c. Smith County Environmental Department

FORM 4. GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category		Funding Amount
1.	Personnel/Salaries	\$
2.	Fringe Benefits	\$
3.	Travel	\$
4.	Supplies	\$
5.	Equipment	\$
6.	Construction	\$
7.	Contractual	\$ 4000.00
8.	Other	\$
9.	Total Direct Charges (sum of 1-8)	\$ 4000.00
10.	Indirect Charges*	\$
11.	Total (sum of 9 - 10)	\$ 4000.00
12.	Fringe Benefit Rate:	%
13.	Indirect Cost Rate:	%
Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied: In accordance with the TxGMS, Grant Management (texas.gov) indirect charges may be authorized if the Applicant has an indirect cost rate properly filed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.		

FORM 4a: DETAILED MATCHING FUNDS, IN-KIND SERVICES, AND TOTAL PROJECT COST

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$14,650.00

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project:

Smith County will cover the difference between the total cost of the community-wide cleanup event and any grant funding received, including expenses related to advertising the event. The amount of matching funds provided will depend on the level of citizen participation.

In-Kind Services: \$_____ (monetary equivalent)

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project:

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant?

\$19,650.00

********Please complete any of the following detailed budget forms that are applicable to your project.***

For each employee to be funded wholly or in part by this grant, complete one of the lines in the table below. Please refer to the definitions provided in the instructions in completing this sheet. If funds are awarded, changes to grant-funded positions must be approved in advance by the COG.

Position Title	Function	FTE	Status	Monthly Salary
N/A	N/A			\$ N/A
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
TOTAL <i>(Must equal Line 1 of the Overall Budget Summary)</i>		\$		

FORM 4c: Detailed Travel Expenses

This budget form provides a more detailed breakdown of the total expenses for travel indicated on Line 3 of the Overall Budget Summary.

Please describe the types of routine in-region travel expenses expected and purpose for the travel.

Routine In-Region Travel	Purpose of Travel	Estimated Cost
N/A	N/A	\$ N/A
		\$
		\$
		\$
		\$

All out-of-state travel expenses and other non-routine travel, such as out-of-region travel to special training or events must be pre-approved by the COG. Complete the following information for all requested non-routine travel, including any out-of-state travel. If those details are not presently known, the COG will need to approve those travel costs before the travel occurs.

Non-Routine Travel Expenses

Date(s)	Purpose & Destination	Person(s)	Estimated Cost
N/A	N/A	N/A	\$ N/A
			\$
			\$

TOTAL TRAVEL EXPENSES <i>(Must equal Line 3 of the Overall Budget Summary)</i>	\$
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FORM 4d: Detailed Supply Expenses

This budget form provides a more detailed breakdown of the total expenses for supplies indicated on Line 4 of the Overall Budget Summary.

Please list the general types of supplies you expect to purchase with grant funding. Include number of each item, cost per item and total cost.

General Types of Supplies	Estimated Cost
General office/desk supplies	\$ N/A
Other supplies (<i>explain below</i>):	\$
TOTAL (<i>Must equal Line 4 of the Overall Budget Summary</i>)	\$ N/A

FORM 4e: Detailed Equipment Expenses

All equipment purchases must be pre-approved by the COG. If the specific details of an equipment purchase are known, show that equipment on the list below. If the specific details of the equipment costs are not known at this time, list the general details on this form. The specific details of the equipment will then need to be provided to and approved by the COG before the costs are incurred.

Equipment (\$5,000 or more per unit) (Show description, type, model, etc.)	Unit Cost	No. of Units	Total Cost
N/A	\$ N/A	N/A	\$ N/A
	\$		\$
	\$		\$
	\$		\$
TOTAL (Must equal Line 5 of the Overall Budget Summary)		\$ N/A	

FORM 4f: Detailed Construction Expenses

All construction projects must be pre-approved by the COG. If the specific details of the construction costs are not known at this time, list the general details on this form. The specific details of the construction will then need to be provided to and approved by the COG before the costs are incurred. For any subcontracted activities, the request for approval will need to include evidence that the contract price is reasonable and necessary (see instructions).

Types of Construction	Subcontracted Yes/No	Estimated Cost
N/A	N/A	\$ N/A
		\$
		\$
		\$
		\$
TOTAL (Must equal Line 6 of the Overall Budget Summary)		\$

FORM 4g: Detailed Contractual Expenses

All contractual expenses must be pre-approved by ETCOG. If the specific details of the contractual costs are not known at this time, list the general details on this form. The more specific details of the contractual costs will then need to be provided to and approved by ETCOG before the costs are incurred. The request for approval will need to include evidence that the contract price is reasonable and necessary (see instructions). In addition, the subcontract scope of work must be approved by ETCOG before work begins.

Purpose	Contractor(s)	Contract Amount
Dispose of large debris and trash from the Smith County Community	Allied Solid Waste Landfill (Republic Services)	\$4,000.00
		\$
		\$
		\$
TOTAL (Must equal Line 7 of the Overall Budget Summary)		\$ 4000.00

FORM 4h: Detailed Other Expenses

This budget form provides a more detailed breakdown of the total other expenses indicated on Line 8 of the Overall Budget Summary. Please note that the final totals are at the bottom of the next page.

Basic Other Expenses

Please identify the basic "Other" category expenses you expect to incur appropriate to the project.

Basic Other Expenses	Estimated Cost
Books and reference materials	\$ N/A
Postage, telephone, FAX, utilities	\$ N/A
Printing/reproduction	\$ N/A
Advertising/public notices	\$ N/A
Registration fees for training (if approved)	\$ N/A
Repair and maintenance	\$ N/A
Basic office furnishings	\$ N/A
Space and equipment rentals	\$ N/A
Signage	\$ N/A

Form 4h: Additional Other Expenses

The specific details of additional “Other” category expenses, not included on the list of basic other expenses, must be pre-approved by the COG. If the specific details of the additional other expenses are not known at this time, list the general details on this form. The more specific details will then need to be provided to and approved by the COG before the costs are incurred.

Additional Other Expenses	Unit Cost	No. of Units	Total Cost
Computer hardware not listed under the Equipment category <i>(itemize each expense below including description, type, model, etc.):</i>	\$ N/A	N/A	\$ N/A
Computer software <i>(itemize each expense below including description, type, model, etc.):</i>	\$ N/A	N/A	\$ N/A
Additional Other expenses <i>(itemize each expense below including description, type, model, etc.):</i>	\$ N/A	N/A	\$ N/A

TOTAL OTHER EXPENSES <i>(Must equal Line 8 of the Overall Budget Summary)</i>	\$ N/A
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Applicants under the following grant categories must complete this form and form 5a:

- a. Source Reduction and Recycling**
- b. Citizens' Collection Stations and "Small" Registered Transfer Stations**
- c. A demonstration project under the Educational and Training Projects category**
- d. Other**

Form 5a: List of Private Service Providers Notified

Private Service Providers Contacted	Name and Position	Telephone Number	Date Notified
N/A	N/A	N/A	N/A

Form 5b: Summaries of Discussions with Private Industry

Provide summaries of any input and concerns raised by the private service providers; summaries of any meetings or discussions held between the Applicant and the private service providers; an explanation of any changes made to the proposed project to address private service provider concerns; and an explanation of any remaining concerns that were not addressed any why the Applicant determined that the concerns are not valid under the statutory requirements. (Refer to Instructions)

Attach to the application any written comments, concerns, or input provided by a private service provider concerning the project. Attach additional pages as needed.

N/A

Form 6: Certifications and Assurances

Certifications

In order to receive grant funds under this program, the proposed project must conform to the provisions set forth in the Request for Applications (RFA). The following certifications are intended to help the COG to ensure that these provisions are met. By signing this Application, the person acting on behalf of the Applicant makes the certifications listed below.

1. Authority to Sign Application

The person signing this Application hereby certifies that he/she is the official contact regarding this Application and has authority from the Applicant to sign the Application and that such authority will bind the Applicant in subsequent agreements.

2. Application Contains No False Statements

Applicant certifies that this Application has no false statements, and that the Applicant understands that signing this Application with a false statement is a material breach of contract and shall void the submitted Application and any resulting contracts. The Applicant understands that the COG will not accept any amendment, revision, addition, or alteration to this Application after the final date and time for submission.

3. Governmental Status

Applicant certifies that it is located in the State of Texas and fits within one of the governmental classifications listed below, as determined under state law:

☒ City

☐ County

☐ Public school or school district (not including Universities or post-secondary educational institutions)

☐ Other general and special law district with the authority and responsibility for water quality protection or municipal solid waste management, including river authorities.

☐ Council of Governments

4. Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

5. Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

6. Conformance to Standards

The Applicant certifies to the best of their knowledge and ability that the proposed project, including all activities in the proposed Scope of Work and the proposed expenditures, conforms to the eligible category standards and allowable expense and funding standards as set forth in the Request for Applications.

The following certification only applies if the project is under one of the following grant categories:

- A. Source Reduction and Recycling
- B. Citizens' Collection Stations and "Small" Registered Transfer Stations
- C. A demonstration project under the Educational and Training Projects category

Applicant certifies that it has notified private service providers in accordance with the requirements set forth in the Request for Applications and the instructions provided with this application form.

Applicant further certifies to the best of their knowledge and ability (after completing Form 5) that the proposed project will promote cooperation between public and private entities, is not otherwise readily available, and will not create a competitive advantage over a private industry that provides recycling or solid waste services.

8. Consistency with Regional Solid Waste Management Plan

Applicant certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and recommendations of the RSWMP of the COG.

9. Technical Feasibility

Applicant certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in the Request for Applications.

10. Costs Reasonable and Necessary

Applicant certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outline in the Budget are reasonable and necessary to accomplish the project objectives, and that the proposed expenses are consistent with the costs of comparable goods and services.

11. Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement Officer Standards and Education (TCLEOSE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCLEOSE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules.

Assurances

If the application is approved for funding, the grant funds will be awarded through a contract between the Applicant and the COG. The grant contract will contain a number of standards, requirements, and processes that must be complied with as a condition of receiving the grant funds. In order to ensure an understanding by the Applicant of some of the main conditions that will be included in the contract, the Applicant is asked to review the following assurances. By signing this Application, the person acting on behalf of the Applicant indicates their understanding of these conditions and provides assurances that these and other conditions set forth in the grant contract will be adhered to if funding is awarded.

Applicant provides assurances that, if funded, the Applicant will comply with the TxGMS and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment and/or facilities (the "property") acquired under the agreement. Included in the provisions are obligations to provide adequate maintenance and conduct physical property inventories; restrictions and conditions on the use, replacement, sale, or transfer of the property; and obligations to continue to adhere to the provisions that grant funds not be used to create a competitive advantage over private industry, in the use or transfer of the property.

2. Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

3. Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

4. Financial Management

Applicant provides assurances that, if funded, the Applicant will comply with contract provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established by the COG.

5. Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

6. Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the Texas Grants Management Standards (TxGMS) prepared by the Texas Comptrollers of Public Accounts.

Provisions of the Single Audit Circular under the Standard Financial Management Conditions Section; Audit starting on page 40 of the TxGMS that applies to all recipients of funding under this grant.

7. Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including: providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

RESOLUTION

Resolution of Smith County, Texas, authorizing the filing of a grant application with the East Texas Council of Governments for a regional solid waste grants program grant: authorizing Michael Johnson or Jacob Hart, Litter Abatement Officers, to act on behalf of Smith County in all matters related to the application; and pledging that if a grant is received Smith County will comply with the grant requirements of the East Texas Council of Governments, the Texas Commission On Environmental Quality and the State of Texas.

Whereas, the East Texas Council of Governments is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation of the COG's adopted regional solid waste management plan; and

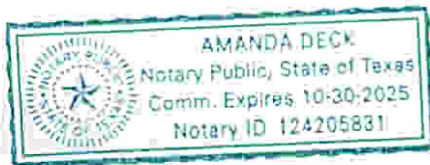
Whereas, Smith County in the State of Texas is qualified to apply for grant funds under the Request for Applications.

Now, therefore, be it resolved Smith County in 200 E. Ferguson, Tyler, Texas;

1. That Michael Johnson and Jacob Hart are authorized to request grant funding under the East Texas Council of Governments Request for Applications of the Regional Solid Waste Grants Program and act on behalf of Smith County in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That if the project is funded, Smith County will comply with the grant requirements of the East Texas Council of Governments, Texas Commission on Environmental Quality and the State of Texas.
3. The grant funds and any grant funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. Activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

PASSED AND APPROVED by Smith County Commissioners Court in Tyler, Texas, on this the 23rd day of September, 2025.

 Signature of Authorized Official	Notary:  Signature
NEAL FRANKLIN Typed or Printed Name	Amanda Deck Typed or Printed Name
SMITH COUNTY JUDGE Title	October 30, 2025 Commission Expires



COMMISSIONERS COURT AGENDA
Tuesday, September 23, 2025
9:30 a.m.



Striving for Excellence

COMMISSIONERS COURT
Neal Franklin, County Judge
Commissioner Christina Drewry, Precinct 1
Commissioner John Moore, Precinct 2
Commissioner J Scott Herod, Precinct 3
Commissioner Ralph Caraway Sr, Precinct 4



**COUNTY OF SMITH
COMMISSIONERS COURT
200 E. Ferguson, Suite 100
Tyler, Texas 75702**

Phone: (903) 590-4605

Fax: (903) 590-4615

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the **Smith County Commissioners Court** will be held at **9:30 a.m. on Tuesday, September 23, 2025**, in the **Smith County Commissioners Courtroom** on the 1st floor of the **Smith County Courthouse Annex**, 200 E. Ferguson, Tyler, Texas.

Questions regarding this agenda should be directed to Commissioners Court Administrative Assistant at 903-590-4605. The agenda is available on the County's website (<http://www.smith-county.com>).

**CALL TO ORDER
DECLARE A QUORUM PRESENT
DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED
INVOCATION
PLEDGE OF ALLEGIANCE**

PUBLIC COMMENT: Members of the public who have previously filled out a participation form have an opportunity to address the Commissioners Court on agenda items. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of Commissioners Court. Individual comments are limited to a maximum of three (3) minutes. If you wish to address the Court, obtain a public participation form at the Commissioners Court entryway and submit the completed form to a staff member before the meeting begins. Please be mindful of the Commissioners Court Rules of Procedure, Conduct and Decorum when making your comments and/or attending public meetings.

OPEN SESSION:

COURT ORDERS

COMMISSIONERS COURT

1. Consider and take necessary action to approve giving Smith County Community Hero Awards to Lindale Police Sergeant Michael Lazarine and Dispatcher Kimberly Smith for their heroic and life-saving actions.

PRESENTATIONS

2. Receive annual review of all Smith County Tax Abatements from the Tyler Economic Development Council.
3. Receive update from the Road and Bridge department.

COURT ORDERS

4. Consider and take necessary action to approve the termination of the Tax Abatement Agreement with Industrial Wood Technology and authorize the county judge to sign all related documentation.
5. Consider and take necessary action to approve amendments to the FY 2025 – 2029 Capital Improvement Plan including but not limited to Animal Control Facility, Technology Projects, and any other necessary projects.
6. Consider and take necessary action to reappoint Matthew Watts as a Smith County representative to serve on the Northeast Texas Regional Mobility Authority (NET RMA) Board of Directors, to serve a two-year term beginning February 2, 2025.
7. Consider and take necessary action to approve the two-year bond renewal for Smith County Purchasing Director, Jaye Latch, effective October 1, 2025, and authorize the county judge to sign related documentation.

SHERIFF'S OFFICE

8. Consider and take necessary action to approve the FY 2027 Regional Solid Waste Grant on behalf of the Smith County Sheriff's Office and authorize the county judge to sign all related documentation.

AUDITOR'S OFFICE

9. Consider and take necessary action to approve changes to the Nationwide Retirement Plan documentation and authorize the county judge to sign all related documentation.
10. Consider and take necessary action to modify the county pay scale to correct the Interpreter Coordinator supplement amount and authorize the county judge to sign all related documentation.

FCIC

11. Consider and take necessary action to approve an Interlocal Agreement between Smith County, Smith County Criminal District Attorney's Office, and Texas Department of Licensing and Regulation (TDLR) for the continued operation of the Financial Crimes Intelligence Center (FCIC) and authorize the county judge to sign all related documentation.
12. Consider and take necessary action to approve a Lease agreement for FCIC office space with Communication Professionals Ltd, New Braunfels, TX, and authorize the county judge to sign all related documentation.

RECURRING BUSINESS

ROAD AND BRIDGE

13. Receive pipe and/or utility line installation request (notice only):
 - a. County Road 2138, 2186, 2185, 2144, Charter-Spectrum, install underground fiber optic cable with vaults, Precinct 2, and
 - b. County Road 1151, CenterPoint Energy, install gas line, Precinct 4.
14. Consider and take necessary action to authorize the county judge to sign the:
 - a. Re-Plat for Dove Ridge, Phase Two, Precinct 4, and
 - b. Re-Plat for Family Dollar Tyler, Lot 2 Block A, Precinct 3.

AUDITOR'S OFFICE

15. Receive monthly Auditor report and Executive Summary for August 2025.
16. Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

EXECUTIVE SESSION: For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

SECTION 551.074 PERSONNEL MATTERS

SECTION 551.071 CONSULTATION WITH ATTORNEY

17. Deliberation and consultation regarding the qualifications, responsibilities, and salary of the Smith County Animal Control and Shelter Supervisor Position.
18. Deliberation and consultation regarding the qualifications, responsibilities, and salary of the Smith County Budget Officer Position.

ADJOURN

**SMITH COUNTY COURTHOUSE ANNEX ACCESSIBILITY STATEMENT FOR
DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: Entrance to the Courthouse Annex is accessible through the front entrance on the south side of the Courthouse Annex located at 200 E. Ferguson. A wheelchair ramp provides access to the front entrance. The Commissioners Courtroom is on the first floor. If any special assistance or accommodations are needed in order to attend a Commissioners Court meeting, please contact Commissioners Court staff at 903-590-4605, in advance, so accommodations can be arranged.

Date: 9/16/2025

A handwritten signature in blue ink that reads "Neal Franklin". The signature is written in a cursive style with a large initial "N".

NEAL FRANKLIN, COUNTY JUDGE

Time: 5:00 p

Posted By: Jennafer Bell