



East Texas Council of Governments

*Annual Performance
& Projection Report*

*2020 Performance
2021 Projections*

TABLE OF CONTENTS

Introduction	1
A note from the Executive Director	2
ETCOG 2020 – 2021 Principal Officials.....	3
ETCOG 2020 Member Governments	4
ETCOG 2020 Strategic Partners.....	6
ETCOG Organizational Chart	7
ETCOG Service Area Map.....	8
Service Programs	
Area Agency on Aging Division	9
Regional Workforce and Economic Development Division	12
Transportation Division	16
Public Safety.....	19
Local Funds	22
Regional Technology Services & GIS.....	23
Operations Division.....	24
Program Services – FY 2021 Funding Estimates by Grant.....	25
Glossary of Terms and Grant Descriptions	27

East Texas Council of Governments (ETCOG) Region

As one of 24 “Regional Councils” or “Councils of Governments” in the State of Texas, the East Texas Council of Governments is responsible for comprehensive planning assistance, economic development, workforce development, environmental programs, services for the elderly and transportation. ETCOG is a voluntary association of counties, cities, school districts and special districts with the fourteen-county East Texas Region. ETCOG serves as a clearinghouse for state and federal funds and is uniquely positioned as an organization to provide social services, assist local governments in problem solving and fiscal management. ETCOG staff are skilled at consensus-building and creating partnerships throughout the 14-county region. Since its inception, ETCOG has administered millions of dollars in Federal and State funds assisting not only cities and counties, but private businesses and even individuals.

In compliance with Chapter 391.0095. (4) & (5) of the Local Government Code, this report contains information on the most relevant performance measures of activities funded by State and Federal grants during fiscal year 2020 and projections for fiscal year 2021. Comments on staffing, funding and performance measures for each of the ETCOG operating Divisions are provided in separate sections of the report by division beginning with the Area Agency on Aging Division on page 9. Supplementary information contained on pages 2-6 shows ETCOG Executive Committee officers, Member Jurisdictions and the ETCOG organizational chart.



3800 STONE ROAD
KILGORE, TEXAS 75662
903/218-6400 · FAX 903/983-1440

SERVING A FOURTEEN COUNTY REGION

Letter of Transmittal from the Executive Director:

I am pleased to submit to all concerned the East Texas Council of Governments' (ETCOG) 2020 Annual Performance & Projections Report. Upon review, you will discover see that ETCOG diligently pursues its mission of "...Improving the quality of life for all East Texans by pledging all of its resources to educate and assist its members to accomplish their goals". We take great pride in our role of providing a forum for our elected officials to come together to solve common problems; and as resources allow, we do everything in our power to deliver solutions to those problems. As the New Year approaches, we remain ready and able to serve once again and are grateful for the opportunity to do so!

With best wishes, I am

Sincerely Yours;

David A. Cleveland
Executive Director

**EAST TEXAS COUNCIL OF GOVERNMENTS
OFFICERS OF THE EXECUTIVE COMMITTEE
2020 – 2021**

**Merlyn Homes, Chair
City of Kilgore**

**LeeAnn Jones, 1st Vice Chair
Panola County**

**Bob Tardiff, 2nd Vice Chair
City of Lindale**

**William Hatfield, 3rd Vice Chair
Harrison County**

**Kevin White, Secretary-Treasurer
City of Mineola**

Administrative Staff

Executive Director

Assist. Exec. Director/Human Resources Director

Director of Area Agency on Aging

Director of Communications

Director of Financial Operations

Director of Information Technology

Director of Public Safety

Director of Transportation

Director of Workforce & Economic Development

David A. Cleveland

Brandy Brannon

Bettye Mitchell

Lindsay Vanderbilt

Wendi Horst

Mike Kadar

Stephanie Heffner

Vince Huerta

Doug Shryock

Member Governments

COUNTIES:

Anderson	Henderson	Smith
Camp	Marion	Upshur
Cherokee	Panola	Van Zandt
Gregg	Rains	Wood
Harrison	Rusk	

CITIES:

Alba	Gladewater	Palestine
Alto	Grand Saline	Payne Springs
Arp	Gun Barrel City	Pittsburg
Athens	Hallsville	Point
Berryville	Hawkins	Quitman
Big Sandy	Henderson	Reklaw
Brownsboro	Hideaway	Rusk
Bullard	Jacksonville	Scottsville
Canton	Jefferson	Seven Points
Carthage	Kilgore	Star Harbor
Chandler	Lakeport	Tool
Clarksville	Lindale	Trinidad
Coffee	Log Cabin	Tyler
Edom	Longview	Uncertain
East Mountain	Mabank	Van
East Tawakoni	Malakoff	Warren City
Easton	Marshall	Waskom
Edgewood	Mineola	Wells
Elkhart	Mt. Enterprise	White House
Emory	Murchison	White Oak
Eustace	New London	Wills Point
Frankston	New Summerfield	Winnsboro
Fruitvale	Noonday	Winona
Gallatin	Ore City	Yantis
Gilmer	Overton	

Member Governments

INDEPENDENT SCHOOL DISTRICTS:

Athens ISD	Kemp ISD	Sabine ISD
Brownsboro ISD	Kilgore ISD	Pittsburg ISD
Carlisle ISD	Laneville ISD	Rains ISD
Carthage ISD	LaPoyner ISD	Tatum ISD
Crossroads ISD	Laveretts Chapel ISD	Trinidad ISD
Frankston ISD	Longview ISD	TJC
Gilmer ISD	Miller Grove ISD	Waskom ISD
Grand Saline ISD	Mt. Enterprise ISD	Slocum ISD
Hallsville ISD	Neches ISD	Troup ISD
Hawkins ISD	New Diana ISD	White Oak ISD
Harmony ISD	Ore City ISD	Winona ISD
Henderson ISD	Overton ISD	

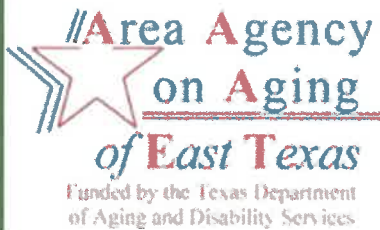
SPECIAL PURPOSE DISTRICTS:

Harrison County SWCD
Kilgore College
Panola College
Smith County 911 District
Trinity Valley Community College
Upshur-Gregg SWCD #417
Wood County SWCD #444

RIVER AUTHORITIES:

Sabine River Authority
Upper Neches River Municipal Water Authority

Our Partners, Mission & Vision



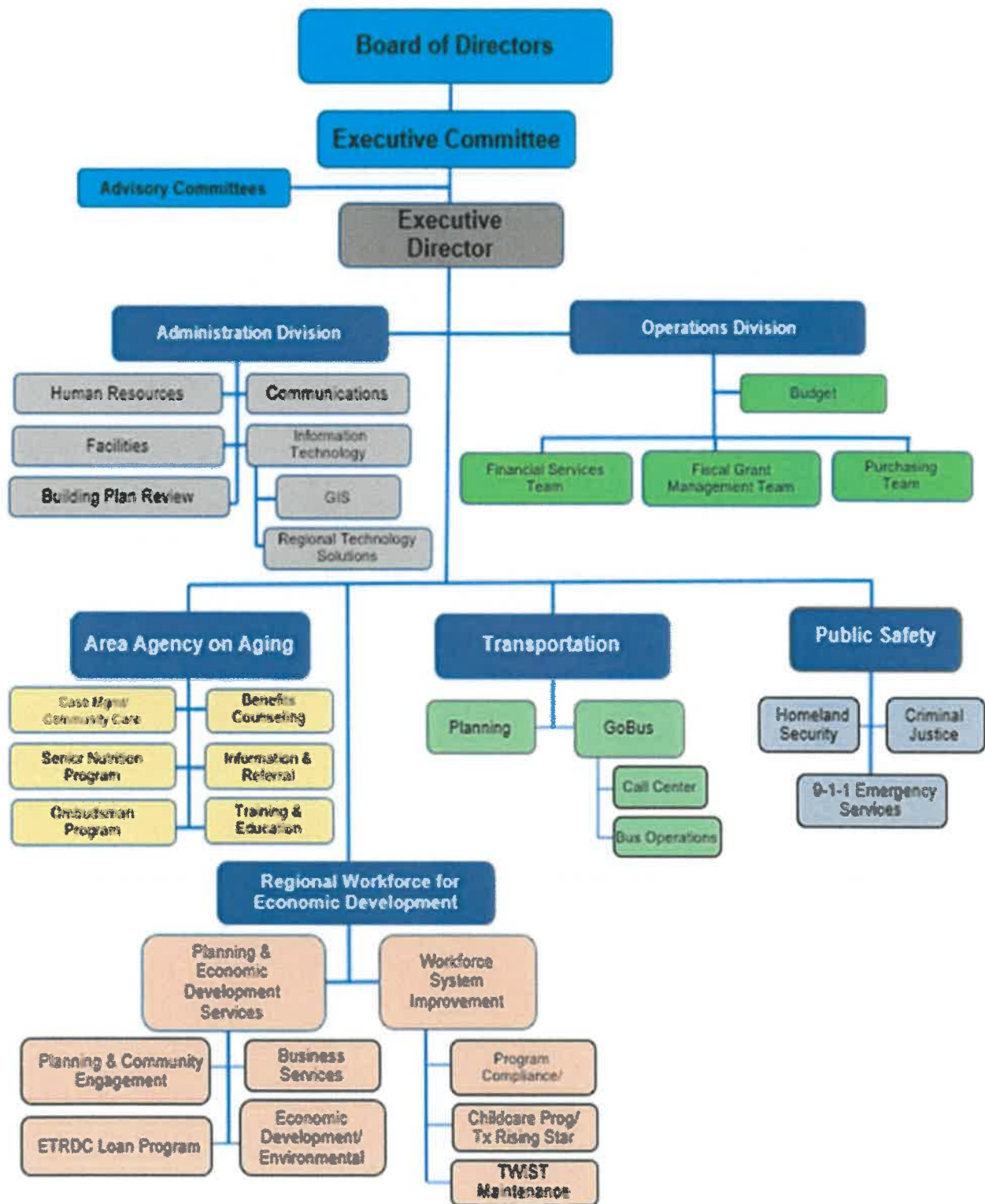
Vision Statement

We are a trustworthy organization committed to providing leadership, education, and financial resources to our fourteen-county region.

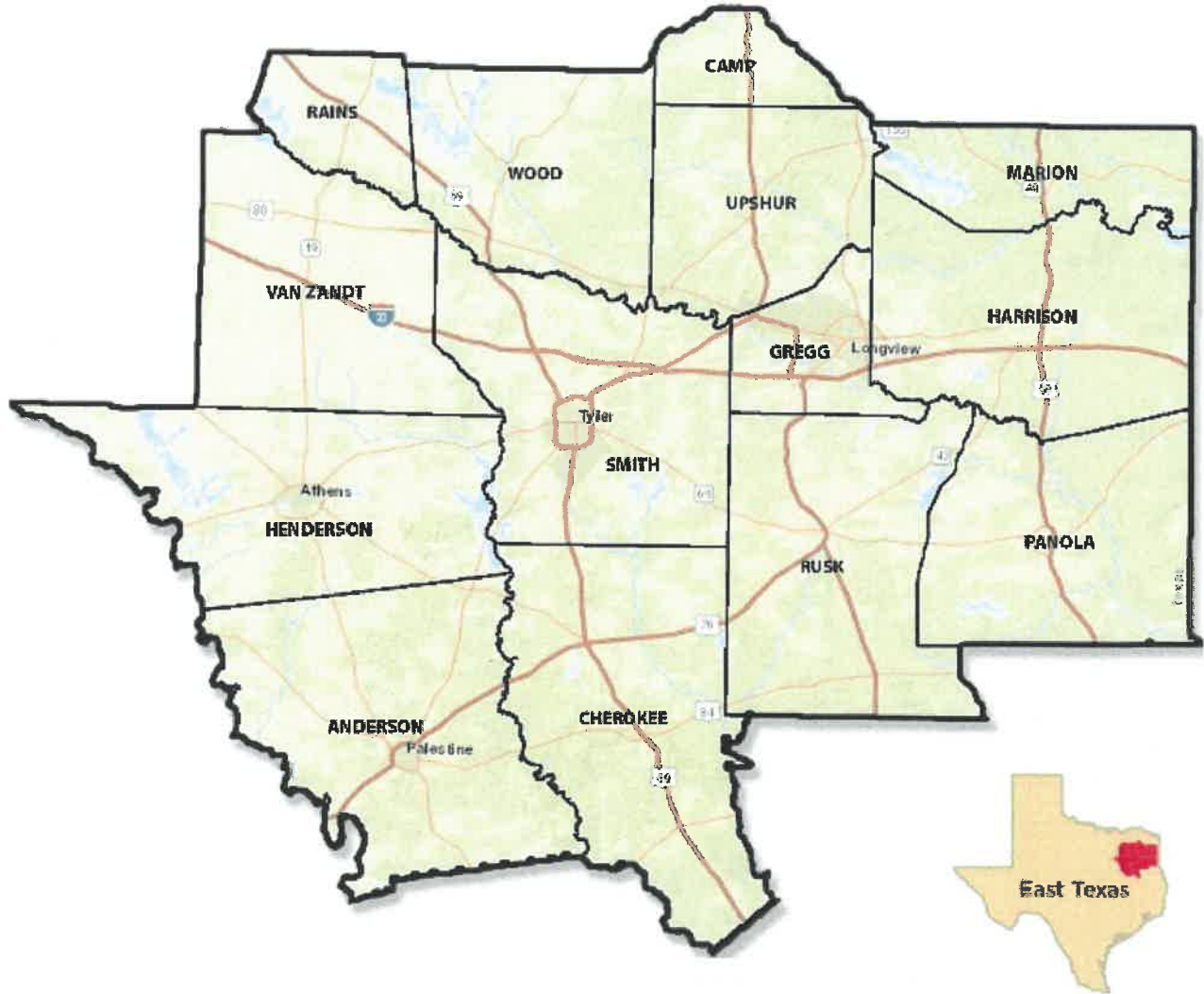
Mission Statement

In order to improve the Quality of Life for all of our Citizens, ETCOG pledges all of its resources to educate and assist its members to accomplish their goals.

Organizational Chart



EAST TEXAS COUNCIL OF GOVERNMENTS



Service Area

Established: 1970

East Texas State Planning Region 6

Area: 10,022 square miles

Population 829,749

Program Services Performance & Projections

Area Agency on Aging Division



The Area Agency on Aging of East Texas (AAA) is funded by the Texas Health and Human Services Commission (HHSC) in accordance with the Older Americans Act of 1965, as amended. The AAA is a provider of services to the senior population and recipients of Medicare throughout the 14 counties in the East Texas region (Anderson, Camp, Cherokee, Gregg, Harrison, Henderson, Marion, Panola, Rains, Rusk, Smith, Upshur, Van Zandt and Wood). The AAA's mission is to serve as the region's leader in advocating and providing a variety of services to our senior population. These services are designed to assist older

individuals in living independent, meaningful, and dignified lives in their own home and communities as long as possible. This is accomplished through the various programs operated through the agency which include benefits counseling; caregiver in-home and institutional services; caregiver support; case management and advocacy; health maintenance; evidence-based programs; information, referral, and assistance; nutrition; ombudsman; residential repair; and transportation. The AAA continues to maintain an effort to help the elderly remain in their homes and communities with dignity and respect.

The Area Agency on Aging is the resource and service center to older adults, their families, and communities in providing help and information. The East Texas AAA service region is primarily rural with a disproportionate and steadily increasing percentage of elderly persons. Only two of the 14 counties, Smith and Gregg have populations in excess of 100,000 and are designated by the United States Bureau of Economic Analysis as a metropolitan statistical area. The growth of the aging population and increased longevity will mean a marked increase in the number of older people to reside and potentially to be recipients of services by the AAA. Based on the 2018 census projection, the senior population in East Texas (person aged 60 years and over) represented 25% of the total population. In 2018 the population aged 75 years and over, represented 8% of the East Texas population.

The AAA provides a myriad of services to older adults, their families and to the communities. The overarching goal of the AAA are to (1) to enhance the quality of life of persons as they grow older, fostering independency, providing education, information and serve as a resource providing help to those in need, (2) to advocate and promote quality of life for all seniors, (3) to advocate for the protection and prevention of abuse, neglect and financial exploitation of the elderly and persons with disabilities, and (4) to create new partnerships and funding opportunities for the advent of resources, leveraging opportunities through public and private partnerships, promoting the health and wellness of older adults. The AAA has developed an integrated planning system intended to ensure the coordinated administration of policies, procedures, programs, services and partnership to build a greater service delivery system throughout the East Texas Area. The AAA has in excess of 100 partners within the aging network.

The landscape of the aging network is ever evolving. With the increase in demand for the AAA services, and the advent of the pandemic of the Corona Virus 19(COVID), the AAA is revisioning opportunities to expand partnerships, enhance core services and develop new programs. The AAA successfully met our performance requirements in years past, but more than likely these measures will be impacted by the pandemic. The AAA received an increase of COVID funding in excess of 2.7 million dollars. The COVID pandemic has impacted how services are delivered for the senior nutrition program, outreach activities for Benefits Counseling, the Health and Wellness Evidence Based Program, the Ombudsman program, and all programs traditionally requiring face to face meetings. Additional grant funding has been provided to the Alzheimer's program in Smith, Henderson and Gregg Counties, to Go Bus for expanding transportation in rural communities and for senior nutrition meal programs.

With the increasing demands for healthy living and evidence-based programs; Alzheimer's services; benefits counseling, accessing financial eligibility, long term services, advocacy for persons in nursing and assisted living facilities and outreach; new state data system; expansion of public-private partnerships; VISTA program; and in the nutrition program, the AAA strives to meet the needs of the seniors in the East Texas Region - *"Serving One Senior at a Time"*.

Area Agency on Aging Division

Staffing: The Area Agency on Aging Division is under the supervision of the Director of Aging and various staff members. For the FY 2020 the program employed 20.30 full time equivalent positions and projects 23.67 for FY 2021.

Funding and Performance Measures: Funding comes from the Federal Government through the Texas Department of Aging and Disability Services (DADS).

Major sources of funding for Area Agency on Aging include the following:

- **Senior Nutrition**
- **Caregiver Support**
- **Ombudsman Program Title VII- EAP and OAG**
- **Information Referral and Legal Assistance**

An explanation of the funding and information relative to Performance Measures is shown below beginning with the Senior Nutrition Program.

Senior Nutrition- The Older Americans Act, as Amended, provides funds for nutrition services for persons sixty years of age and older. Hot, nutritious meals provided five days a week, except with an approved waiver from Texas Department of Aging and Disability Services (TDADS), at a congregate meal site with home-delivered meals available to those who are not physically able to attend the meal site.

Caregiver Support- To assist States, in providing multifaceted systems of support services for: (1) Family caregivers; and (2) grandparents or older individuals who are relative caregivers. Services to be provided include: information to caregivers about available services; assistance to caregivers in gaining access to the services; individual counseling, and caregiver training to caregivers to assist the caregivers in making decisions and solving problems relating to their care giving roles; and respite care to enable caregivers to be temporarily relieved from their care giving responsibilities.

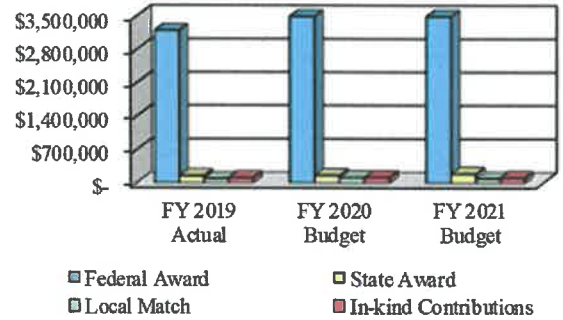
Ombudsman Program Title VIII B, Title VII-EAP and OAG- Residents in nursing homes are among the most frail and vulnerable Texans. At times, they need help to improve their quality of life and care. Federal and state authority mandates ombudsmen to identify, investigate and resolve complaints made by, or on behalf of, residents and to provide services to help in protecting health, safety, welfare and right.

Information Referral and Legal Assistance- The State Health Insurance Assistance Program (SHIP) was created under Section 4360 of the Omnibus Budget Reconciliation Act (OBRA) of 1990 (Public Law 101-508). SHIP is known as the Health Information Counseling and Advocacy Program (HICAP), which is a partnership of the Area Agencies on Aging, Texas Legal Services Center, and the Texas Department of Insurance. The law authorizes the Secretary of the Department of Health and Human Services (DHHS) to make grants to states to establish and maintain statewide programs to provide health insurance information, counseling, and assistance to Medicare eligible individuals. The Medicare Improvements for Patients and Providers Act (MIPPA) for beneficiary outreach and assistance grant is intended to strengthen the capability of states to enroll all Medicare eligible individuals who are eligible for the Low-Income Subsidy (LIS) for Part D premiums and co-pays and Part B premiums.

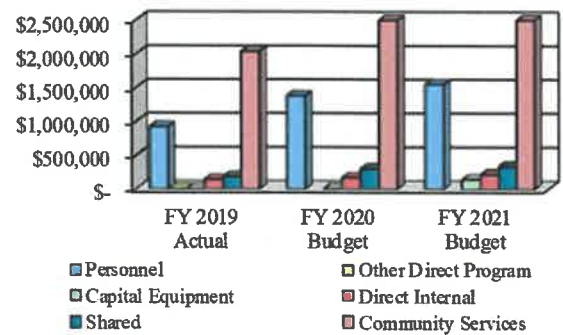
Following this page are the performance measures and budget for the AAA.

Area Agency on Aging Division

	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Funding Sources			
Federal Award	\$ 3,205,840	\$ 4,374,706	\$ 4,387,613
State Award	154,275	165,000	199,830
Local Match	97,850	118,200	102,200
Other Income	-	-	797,500
In-kind Contributions	115,408	125,000	120,000
Total Resources	\$ 3,573,373	\$ 4,782,906	\$ 5,607,143

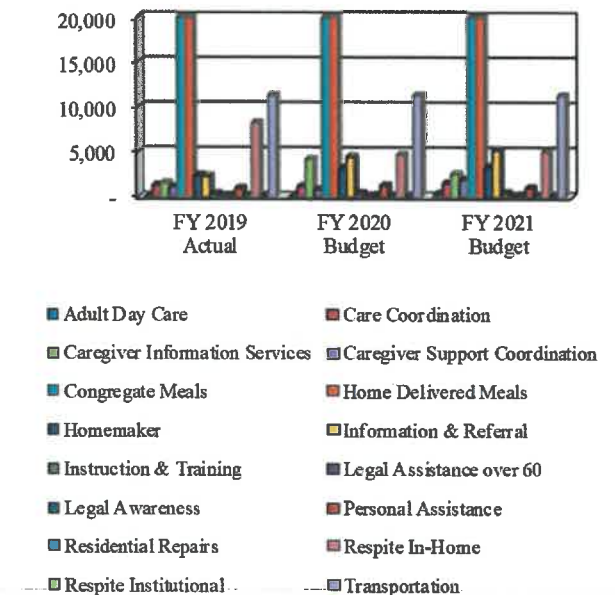


	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Expenditures			
Personnel	\$ 922,506	\$ 1,379,365	\$ 1,552,852
Other Direct Program	286,581	200,172	286,274
Capital Equipment	-	3,500	144,500
Direct Internal	140,869	170,313	217,719
Shared	183,691	301,261	337,807
Community Services	2,039,726	2,728,295	3,067,991
Total Department	\$ 3,573,373	\$ 4,782,906	\$ 5,607,143



FTE	19.80	20.30	23.67
------------	--------------	--------------	--------------

	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Performance Measures			
Adult Day Care	-	-	400
Care Coordination	1,360	1,200	1,575
Caregiver Information Services	1,572	4,200	2,575
Caregiver Support Coordination	1,173	850	2,000
Congregate Meals	68,941	66,000	40,400
Home Delivered Meals	367,853	278,000	420,000
Homemaker	2,463	3,250	3,400
Information & Referral	2,311	4,500	5,250
Instruction & Training	409	500	525
Legal Assistance over 60	53	200	135
Legal Awareness	110	250	285
Personal Assistance	995	1,300	1,050
Residential Repairs	18	50	75
Respite In-Home	8,273	4,750	5,000
Respite Institutional	101	100	175
Transportation	11,316	11,319	11,316



Workforce and Economic Development Division



Entering the 2020 budget year, the Workforce & Economic Development Division (DWED) knew where it was, where it wanted to go, and how to get there. Our strategic plan lasted until March 27, 2020. On that Friday, COVID-19 effectively threw out all of our assumptions and projections.

Our objective, however, to *provide East Texas employers with a qualified workforce, ready to produce upon hire*, remained unchanged. The Workforce Solutions East Texas Board's mission and vision; to *promote active economic development with a premier workforce* continues. In the space of a weekend, we transitioned from delivering our product through five regional centers, three mobile units, associate sites, and our web-based call center to a totally remote-access, teleconferencing and telecommuting economy. In essence, the WSET infrastructure became an all-encompassing regional call center. The question became, how long would our emergency methodology be needed, or will this model become the new normal?

We continue to provide East Texas' primary employers with the *right assistance*, including the *right resources*, to the *right participants*, at the *right time*, to positively impact their employment success and assist in the creation of productive, self-sufficient East Texans. But *how* we leverage those public funds with which we've been entrusted has transformed.

Rather than causing an economic *revolution*, COVID-19 increased the pace of the DWED's *evolution*. Today, our customers and participants have become even more aware of available and productive technology; they can acquire skills for the job they want, seek, or improve employment. Employers may recruit, interview, and land their ideal prospect, all without the candidate stepping foot on the employer's campus during the hiring process.

Fixed sites and mobile units remain available to both employers and participants. We also continue to recruit and support associate sites so participants may operate in more discrete locations, closer to home. In this manner, employers and employees are able to take advantage of Workforce's resources while maintaining social distancing protocols.

The vast majority of our participants now meet with a case worker, complete applications, and may be accepted into programs online without ever meeting in person. They can arrange for Child Care Services, enter training, and pursue employment opportunities via teleconferencing. Employers can post job openings, review qualifications, and conduct one-on-one or group interviews, all from Workforce centers' conferencing rooms.

Our start-up and corporate clients, looking to expand or strengthen businesses, and member governments seeking grants to improve their quality of life are able to work remotely with the East Texas Regional Development Company and Economic Development District. We develop grant opportunities, mitigate COVID-related hurdles to business, secure small business loans for entrepreneurs and, with our Community Loan Center of East Texas, help workers defray the exorbitant costs of commercial payday lenders.

Tomorrow's DWED is not yesterday's, but we are still meeting our clients where they are.

Workforce and Economic Development Division

Staffing: The Regional Workforce and Economic Development Division is overseen by the Director and three team leaders. During the 2020 fiscal year the program employed **29.92** full time equivalent positions with plans to increase to 33.27 FTE's in FY 2021.

Funding and Performance Measures: Funding is mostly provided by the Federal Government and Texas Workforce Commission (TWC) in the form of grants. For Workforce and Economic Development, the major sources of funding are Workforce Investment Opportunity Act (WIOA) grants; Child Care Services (CCS); Supplemental Nutrition Assistance Program (SNAP); Temporary Assistance for Needy Families (TANF); and Targeted training and employment aide. The information that follows provides a brief description of the major sources of funding for the Workforce Programs administered by WSETB and ETCOG along with Performance Measure information.

Workforce Investment Opportunity Act- The purpose of WIA is to provide workforce investment activities, through statewide and local workforce investment systems that increase the employment, retention, and earnings of participants and increase occupational skill attainment by participants, and, as a result, improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the nation. In addition to job training and other job seeker services, it also provides resources for job matching and employer services. WIA Act funds support three distinct programs that include “Youth”, “Adult” and “Dislocated Worker”.

Child Care Services- This program provides subsidized child care for public assistance recipients and low-income parents who are employed or attending school. This is a supportive service to enable low income families with young children to work, participate in the labor market, or receive training.

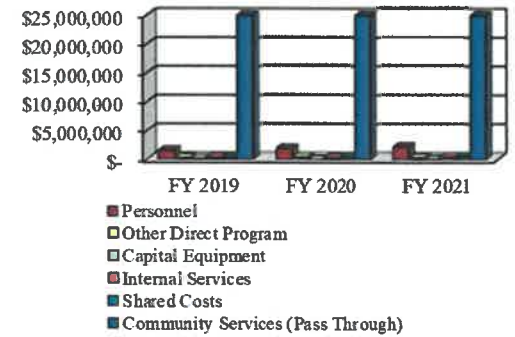
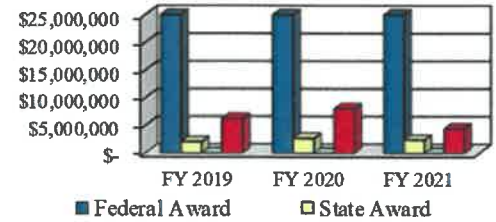
Temporary Assistance for Needy Families (TANF) Block Grant – This is the first of two incentivized programs that require participants to sign up for and participate in employment programs in order to receive the respective benefits. Certain TANF Recipients are required to work or participate in work related activities as a condition of receiving their cash assistance. The Workforce system provides employment and supportive services to enable these activities and initiates sanctions against those recipients who do not participate in work.

Supplemental Nutrition Assistance Program (SNAP) - Provides employment and training services for recipients of food stamps. The goal is to assist SNAP recipients in obtaining employment - including provision of work opportunities for 18- to 50-year-old Able-Bodied Adults without Dependents (ABAWDs) - through participation in work programs and education and training activities. Support services for transportation, dependent care expenses, and other expenses that are reasonable, necessary, and directly related to participation in SNAP activities are evaluated based on individual need.

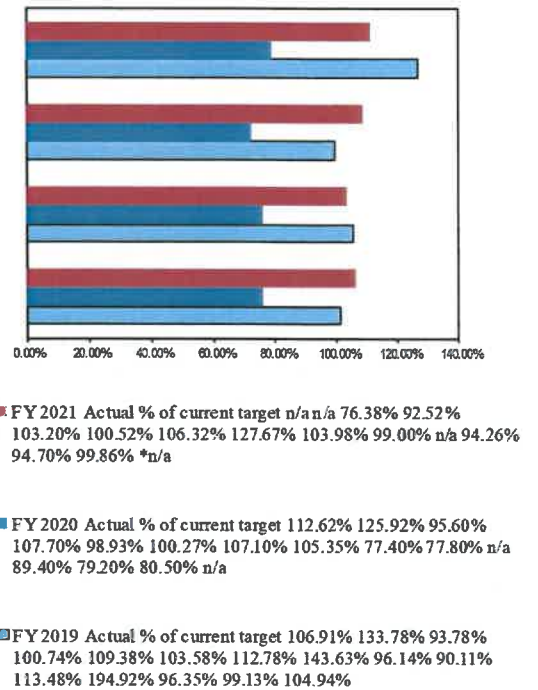
Employment Services- The program was established in 1933 to provide universal access to job matching services for employers and job seekers. The Texas Workforce Commission directly employs staff for this program who are then assigned to the various Workforce Centers. It reimburses ETCOG for operating expense attributed to the presence of the state employees in the Workforce Centers.

Workforce and Economic Development Division

Workforce:	FY 2019	FY 2020	FY 2021
Funding Sources	Actual	Budget	Budget
Federal Award	\$ 25,463,656	\$ 32,802,577	\$ 29,545,255
State Award	2,058,202	2,651,400	2,427,478
Local Match	-	-	-
Other Income	6,247,308	8,047,855	4,457,832
Total Resources	\$33,769,167	\$43,501,832	\$36,430,565
Expenditures			
Personnel	\$ 1,610,989	\$ 1,976,708	\$ 2,262,472
Other Direct Program	278,488	425,373	326,676
Capital Equipment	106,609	8,500	49,242
Internal Services	361,410	328,962	469,200
Participant Assistance	1,918,865	3,012,019	2,743,207
Workforce Center Facilities	2,210,759	2,218,935	1,730,389
Special Projects & Board Ops	-	1,400,807	783,267
Shared Costs	368,165	421,363	492,178
Community Services (Pass Through)	26,913,882	33,709,165	27,573,934
Total Expenditures	\$33,769,167	\$43,501,832	\$36,430,565
FTE	24.12	27.12	29.65

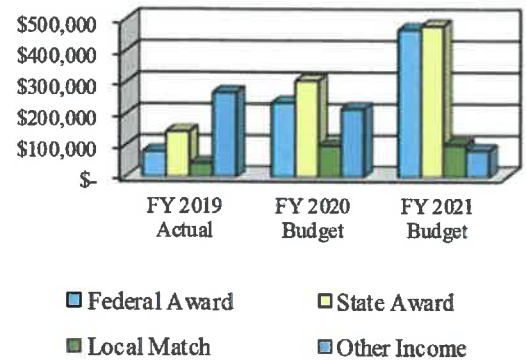


Performance Measures	FY 2019	FY 2020	FY 2021
	Actual % of current target	Actual % of current target	Actual % of current target
Claimant Reemployment with 10 weeks	106.91%	112.62%	n/a
# of Employers Receiving Workforce Choices Full Work Rate - All Family Total	133.78%	125.92%	n/a
Avg # Children Served Per Day - Discretionary	93.78%	95.60%	76.38%
Employed/Enrolled Q2 Post Exit - C&T Participants	100.74%	107.70%	92.52%
Employed/Enrolled Q2-Q4 Post Exit - C&T Participants	109.38%	98.93%	103.20%
Median Earnings Q2 Post Exit - C&T Participants	103.58%	100.27%	100.52%
Credential Rate - C&T Participants	112.78%	107.10%	106.32%
Employed Q2 Post Exit - Adult	143.63%	105.35%	127.67%
Employed Q4 Post Exit - Adult	96.14%	77.40%	103.98%
Median Earnings Q2 Post Exit - Adult	90.11%	77.80%	99.00%
Credential Rate - Adult	113.48%	n/a	n/a
Employed Q2 Post Exit - DW	194.92%	89.40%	94.26%
Employed Q4 Post Exit - DW	96.35%	79.20%	94.70%
Median Earnings Q2 Post Exit - DW	99.13%	80.50%	99.86%
Credential Rate - DW	104.94%	n/a	*n/a
Employed/Enrolled Q2 Post Exit - Youth	101.41%	76.00%	106.51%
Employed/Enrolled Q4 Post Exit - Youth	105.45%	75.80%	103.40%
Credential Rate - Youth	99.34%	72.20%	108.49%
	126.42%	78.80%	111.04%

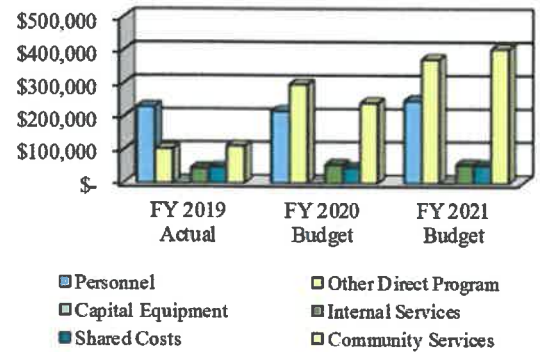


Economic Development

	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Funding Sources			
Federal Award	\$ 81,614	\$ 236,928	\$ 468,428
State Award	145,243	306,188	480,036
Local Match	45,097	100,334	102,917
Other Income	269,653	217,253	84,770
Total Resources	\$ 541,607	\$ 860,702	\$ 1,136,150

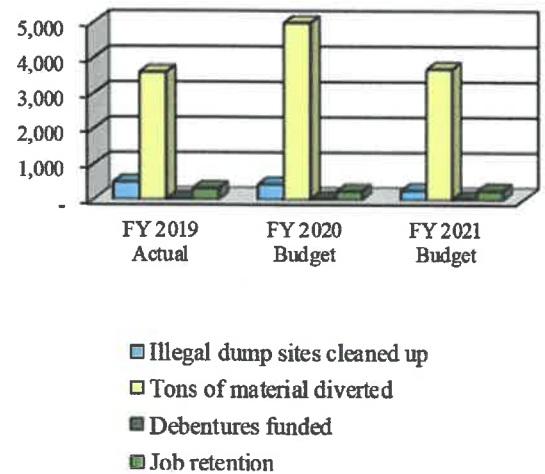


	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Expenditures			
Personnel	\$ 230,514	\$ 217,177	\$ 248,424
Other Direct Program	104,073	297,944	372,705
Capital Equipment	-	-	-
Internal Services	45,780	56,226	56,621
Shared Costs	48,641	47,433	54,042
Community Services	112,599	241,922	404,358
Total Expenditures	\$ 541,607	\$ 860,702	\$ 1,136,150



FTE	3.33	2.80	3.62
------------	-------------	-------------	-------------

	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Performance Measures			
Illegal dump sites cleaned up	503	440	267
Illegal sites investigated	812	981	411
Number of violators identified	705	755	63
Number of fines issued	100	115	39
Tons of material diverted	3,605	5,000	3,700
Debentures funded	34	33	38
Job retention from funded debentures	326	250	265



Transportation Division



The Federal Transit Administration's Non-Urbanized Transportation program (Section 5311) has provided the framework for rural public transportation since 1990.

ETCOG's service was provided through a subcontract until September 2007, when ETCOG brought transportation operations in-house. The majority of matching funds required by the federal program are provided by TxDOT state funds, with additional support through contracts with the Area Agency on Aging, City of Marshall, City of Palestine, Longview Transit, and other additional sources of unrestricted revenue. For the first time in many years GoBus has been able to control cost through the implementation of technology and productivity focused projects.

Prior to the COVID-19 pandemic, GoBus demand response rural transportation service provided an average of 10,000 trips a month across the 14-county region. When comparing the most recent numbers, before the onset of the pandemic, GoBus has estimated at 42% increase in ridership in 2 years-time (FY18 to FY20). This means, more access to medical appointments, nutrition centers, and other necessary health and human services for East Texas citizens! Other notable accomplishments include implementing a new bus safety technology system to measure and boost driver performance; optimizing fuel economy and lower idling expenses; acquiring and implementing a new scheduling software to more efficiently and effectively schedule trips across our 14-county region, store customer information, and track transit performance; implementing a customer service training program; expanding transportation services in Smith County through the addition of a contractor; increasing service in Henderson County; the purchase and receipt of 17 new fleet vehicles including small Promaster vehicles for increased safety and fuel efficiency; increased funding to ETCOG by seeking out additional grants and contract services; and the purchase and implementation of multiple Personal Protective Equipment (PPE) including masks, gloves, sanitizers, disinfectants and vehicle barriers. To top it off, many of these projects were implemented and monitored by staff working from the safety of their homes. With help from the GoBus Management Team, projects and services remained consistent as they broke boundaries to ensure productivity.

In August 2019 the East Texas Rural Transportation Planning Organization (ETRTPO) board approved the Decision Lens ranking and prioritization criteria. Decision Lens is a cloud based tool used to prioritize and rank projects based on local input. From there, a comprehensive list of mobility projects with questions regarding feasibility and timeframes, was created and sent to TxDOT for feedback. In June 2020, GoBus was notified by TxDOT that six of the seven ranked mobility projects have been included in the Statewide Rural Transportation Improvement Program with letting dates in the 2021-2024 Rural Transportation Improvement Program. The GoBus administrative team also created a non-mobility project list in which TxDOT was able to move forward four of the seven projects. With the help of the Decision Lens tool the ETRTPO is pleased to have developed a process for coordinating projects between state and local officials. In 2 years, GoBus has been able to accommodate 80% of the identified projects.

Objectives for FY 2021 include: Improve the image of the GoBus Brand through Safe, Reliable and Friendly Public Transit; the development of new business through contracts with entities including nursing homes, health and human service agencies, and private clinics; identify and partner with other transit providers from both the public and private sectors in order to create a more effective and efficient transportation network; introduce commuter routes to encourage the use of public transit which relieves traffic congestion, reduces air pollution and reduces anxiety levels; continue to increase funding by seeking and applying for additional grants and projects to provide ETCOG with unrestricted revenue; make improvements to our marketing strategies to better inform the public of the services we offer; implement a driver compliance and incentive program that includes PASS training and DOT certifications; continue to ensure effective public transportation services throughout the region by evaluating routes; continue to support EasTexConnects as its lead agency and work with stakeholders and potential customers to facilitate coordination of public transit services by exploring partnerships for seamless travel among intercity bus, Amtrak, local urban bus systems, and other providers in both the public and private sectors; beginning the research and documentation of the 2021 Regional Coordination Plan, while continuing to work towards recommendations outlined in the current 5-year Regional Coordination Plan Update completed in 2016 which addresses interlinking regional trips, more frequent connections between rural and urban areas, filling regional gaps, and increased service between counties.

Transportation Division

Staffing: Transportation is overseen by the Director of Transportation and the Transportation Manager. The remaining staff consists of drivers, dispatchers and other support staff totaling 46 Full Time Equivalent (FTE) positions.

Funding and Performance Measures: Funding is provided by the Texas Department of Transportation and the Area Agency on Aging. Title 49 Section 5311 of the US Transportation Code provides that eligible recipients may receive federal funds through the Rural Public Transportation Grant Program, a federal assistance program administered by the Federal Transit Administration to enhance the access of persons living in rural area to health care, shopping, education, recreation, public services, and employment by encouraging the maintenance, development, improvement, and use of passenger transportation systems.

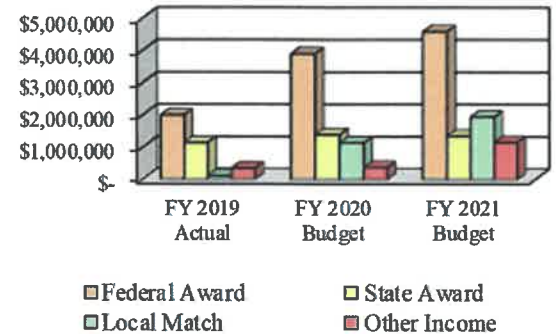
Transportation Code, Chapter 455, authorizes the State to assist the sub recipient in procuring aid for the purpose of establishing and maintain public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code, Chapter 456. The Texas Department of Transportation has been designated to receive federal funds under the Rural Public Transportation Grant Program, to administer a statewide Rural Public Transportation Grant Program, and to provide state funds to match federal funds.

During FY 2021 the Transportation Division will seek partnerships with nursing homes, health and human service agencies, veteran's programs, ICB connections, charters and community support to increase ridership and to ensure effective public transportation services are provided in our Region. Prior to the COVID-19 pandemic in in FY 2020 the Transportation Division's ridership had increased 18%.

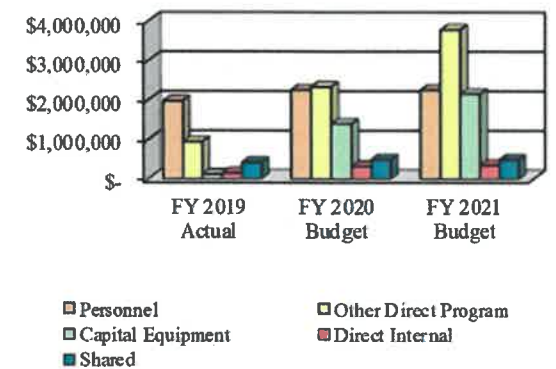
On the following page are the significant performance measures for the Transportation Division:

Transportation Division

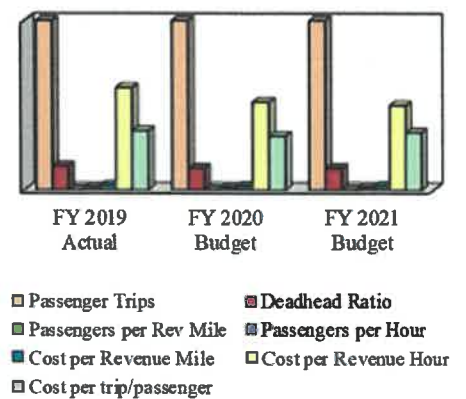
	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Funding Sources			
Federal Award	\$ 1,994,142	\$ 3,896,671	\$ 4,583,660
State Award	1,139,811	1,394,808	1,350,027
Local Match	116,857	1,136,972	1,940,032
Other Income	350,625	377,107	1,155,951
Total Resources	\$ 3,601,436	\$ 6,805,558	\$ 9,029,670



	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Expenditures			
Personnel	\$ 1,974,731	\$ 2,254,269	\$ 2,254,862
Other Direct Program	942,127	2,335,231	3,781,586
Capital Equipment	117,323	1,397,596	2,153,249
Direct Internal	149,736	326,117	349,451
Shared	417,519	492,345	490,522
Total Department	\$ 3,601,436	\$ 6,805,558	\$ 9,029,670
FTE	42.00	46.30	42.38



	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Performance Measures			
Passenger Trips	105,780	108,000	110,000
Deadhead Ratio	14.40	13.00	13.00
Passengers per Rev Mile	0.08	0.10	0.09
Passengers per Hour	1.72	1.70	1.80
Cost per Revenue Mile	2.96	2.50	2.50
Cost per Revenue Hour	60.47	52.00	50.00
Cost per trip/passenger	35.08	32.00	34.00



Public Safety Division

The Public Safety Division encompasses the Criminal Justice (CJ), Homeland Security (HS) and 911 Emergency Services (911) programs. The Criminal Justice and Homeland Security programs serve all 14-counties within the ETCOG region while the 911 Emergency Services Program serves 10-counties (Anderson, Camp, Cherokee, Gregg, Marion, Panola, Rains, Upshur, Van Zandt and Wood). Local 911 districts serve the remaining 4 counties (Harrison, Henderson, Rusk and Smith) and 2 cities (Kilgore and Longview) within the ETCOG region.



CJ staff duties include: long and short term planning, technical assistance for current and new grantees applying for funding through the Office of the Governor, Criminal Justice Division, facilitation of grant application workshops, online support in eGrants, priority hearings, program reporting, administration of the region's State Fund 421 grant which helps fund Continuing Education for Law Enforcement, administration of the region's Regional Juvenile Services grant which helps fund psychiatric and psychological evaluations, counseling services and substance abuse testing for youth referred to juvenile probation departments within the ETCOG region, development and maintenance of the Regional Criminal Justice Strategic Plan and facilitation of materials needed for review and approval by the Criminal Justice Advisory Committee and Executive Committee.

HS staff duties include: long and short term planning; technical assistance for current and new grantees applying for funding through the Office of the Governor, Homeland Security Grants Division, facilitation of grant application workshops, regional training of varying types/sizes of Disaster Exercises for all First Responders, online support in eGrants, funding allocation meetings, program reporting, assisting agencies with Emergency Management Plan updates, development and maintenance of other regional plans including providing oversight of all the region's Hazard Mitigation Plans and facilitation of materials needed for review and approval by the Homeland Security Advisory Committee and Executive Committee.

911 staff duties include: long and short-term planning for eighteen Public Safety Answering Points (PSAP), 911 educational efforts which promote citizen awareness, maintenance of PSAP equipment, network, database, telecommunicator training, addressing/mapping for 8 counties and 26 cities within the ETCOG region, and facilitation of materials needed for review and approval by the 911 Advisory Committee and Executive Committee.

Additionally, our current Public Safety initiatives are to (1) complete a full equipment replacement at all of our 9-1-1 PSAPs including our call-taking equipment, dispatch software, computers and monitors; (2) complete our final conversion to GeoMSAG with Intrado in order to bundle selective routing, automatic location information and EGDMS (converting GIS information into a single database for police, fire & medical); and (3) onboard with the Next Generation Service Offerings (NSO) via the statewide ESInet.

Public Safety Division

Staffing: This division is overseen by the Director of Public Safety. The staff breakdown includes 9 support positions for 9-1-1 Emergency Services, an Operations Manager, Homeland Security Coordinator, a Support Specialist and Criminal Justice/Homeland Security Planner for a total of twelve full-time positions. These staff members oversee the day to day operations of each of the programs.

Funding and Performance Measures: Funding is provided by the Governor's Office, Criminal Justice Division and the Texas Division of Emergency Management. State funding for the 9-1-1 Program is provided by the Texas Legislature with oversight of the Commission on State Emergency Communications (CSESC). Programs funded include Homeland Security, Police Training, Criminal Justice and 9-1-1 Emergency Services. Each of the Public Safety Program areas is described as follows:

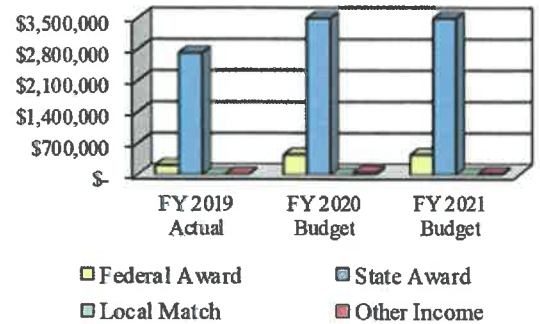
Homeland Security- Since 2003, Congress has provided funding to the States to strengthen critical infrastructure, purchase interoperable communications equipment, train first responders, and perform other tasks essential to ensure the security of the nation. ETCOG has assisted jurisdictions in completion of Emergency Response Plans; purchased 14 mobile communications gateways, placing one in each county; and created GIS maps of the region, now being used by first responders.

Police Training and Criminal Justice - The Criminal Justice program provides training and technical assistance to agencies within the 14-county region in the areas of criminal justice, juvenile justice, and victim services. The Criminal Justice Advisory Committee (CJAC) ranks grant applications within four funding streams administered by the Governor's Office, Criminal Justice Division (CJD): Victims of Crime Act (VOCA) and STOP Violence Against Women Act (VAWA) for victim services; Juvenile Justice and Delinquency Prevention (JJDP) for juvenile services; and the State 421 Fund (SF421) for all other criminal justice purposes, which is primarily used in our region for the Police Training program. This program provides funds to train new peace officers, jailers, and communication operators employed or sponsored by ETCOG member agencies. Additional funds are used to bring talented instructors from outside the region to conduct classes here, and to send officers elsewhere to attend needed classes that are not available within the region. In FY 2021 more than 2,000 peace officers received training.

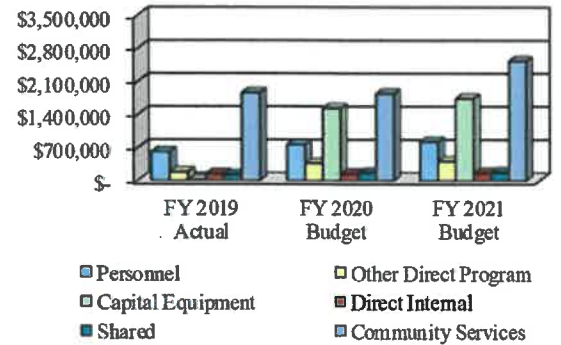
9-1-1 Emergency Communications- The goal of 9-1-1 Emergency Services is to establish and maintain equipment, networks and databases to preserve and enhance public safety and health through reliable access to emergency communication services, while building the interface to new technologies that will connect people with emergencies with those who respond. During FY 2020 over \$1,25 million dollars in new equipment and services were purchased to support our Emergency Network.

Public Safety Division

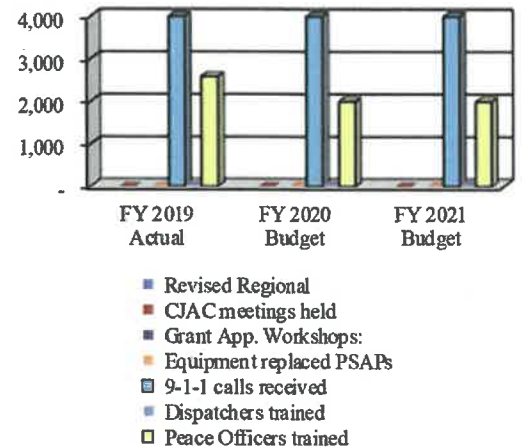
	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Funding Sources			
Federal Award	\$ 213,321	\$ 451,017	\$ 454,166
State Award	2,727,008	4,313,699	5,361,121
Local Match	-	-	-
Other Income	11,388	60,000	36,318
Total Resources	\$ 2,951,717	\$ 4,824,716	\$ 5,851,605



	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Expenditures			
Personnel	\$ 609,948	\$ 765,498	\$ 824,316
Other Direct Program	185,023	367,143	412,316
Capital Equipment	19,263	1,532,647	1,737,817
Direct Internal	145,656	149,076	168,376
Shared	128,531	167,189	179,322
Community Services	1,863,297	1,843,163	2,529,458
Total Department	\$ 2,951,717	\$ 4,824,716	\$ 5,851,605
FTE	10.83	11.77	11.70



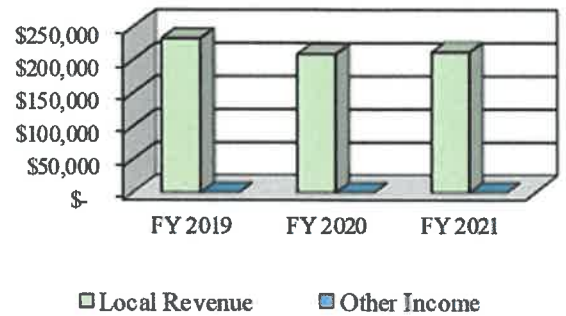
	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Performance Measures			
9-1-1 calls received	196,912	187,000	165,000
Dispatchers trained	30	34	46
Revised Regional CJ Strategic Plan	1	1	1
CJAC meetings held	2	2	2
HSAC meetings held	-	2	2
FirstNet meetings held	-	-	-
Grant App. Workshops:			
Criminal Justice	4	4	4
Homeland Security	2	5	4
Equipment replaced PSAPs	3	18	18
Peace Officers trained	2,586	2,000	2,000



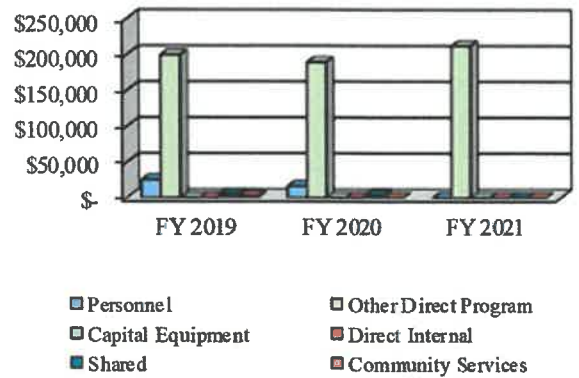
Local Funds

Local revenue comes from membership dues, interest income on idle ETCOG (Local) cash/investments and from rebates from credit card purchases. These funds are essentially unrestricted but are used from time to time to help support programs and provide local matching to grant funds. Local funds are also referred to as the General Fund.

	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Funding Sources			
Local Revenue	\$ 233,096	\$ 209,351	\$ 212,306
Other Income	-	-	-
Total Resources	\$ 233,096	\$ 209,351	\$ 212,306



	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Expenditures			
Personnel	\$ 25,376	\$ 16,394	\$ -
Other Direct Program	199,738	189,376	212,306
Capital Equipment	-	-	-
Direct Internal	-	-	-
Shared	5,469	3,581	-
Community Services	2,513	-	-
Total Department	\$ 233,096	\$ 209,351	\$ 212,306

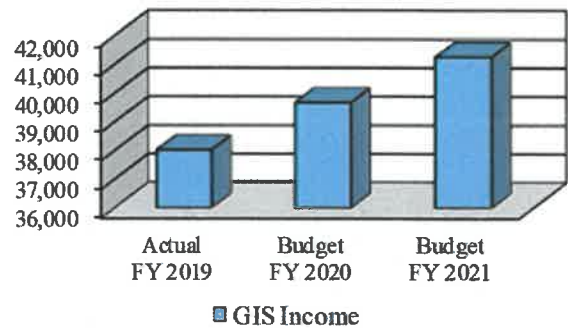


FTE	-	0.25	-
-----	---	------	---

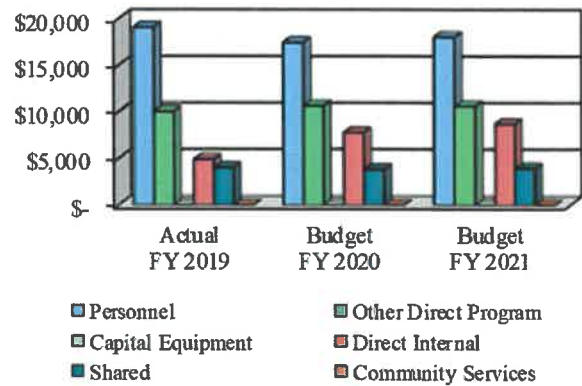
Regional Technology Services Geographic Information System (GIS)

GIS is a spatial database system that provides powerful decision making tools public governance from producing simple hard copy maps to analyzing complex crime patterns. GIS tools are used by emergency responders to respond to accidents, housing specialists to analyze the quality and condition of housing, environmentalists to identify the location of hazardous waste sites, social service workers to identify the location of elderly and disabled, waste management officials to route vehicles, police to analyze crime patterns, public works crew to maintain road inventory, etc. GIS plays a key role in meeting emergency mapping needs of counties and cities within the East Texas Region.

Funding Sources	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
GIS Income	38,019	39,674	41,263
Total Resources	\$ 38,019	\$ 39,674	\$ 41,263



Expenditures	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Personnel	\$ 19,099	\$ 17,443	\$ 18,039
Other Direct Program	10,012	10,641	10,600
Capital Equipment	-	-	-
Direct Internal	4,885	7,780	8,699
Shared	4,023	3,810	3,924
Community Services	-	-	-
Total Department	\$ 38,019	\$ 39,674	\$ 41,263



FTE	0.20	0.20	0.20
------------	-------------	-------------	-------------

OPERATIONS DIVISION

The Operations Division supports all programs, staff, Boards, and contractors of the East Texas Council of Governments through the centralized delivery of essential services provided by four departments within the Operations Division. Listed below are the departments and services provided. Since the Operations Division is part of the framework for each program, it serves the entire ETCOG budget of \$64,690,906 for fiscal year 2021.

- ***Financial Services***
 - Accounts Payable
 - Payroll
 - Cash Management
 - Travel Coordination
 - Asset Management
 - Financial Reporting
- ***Fiscal Grant Management***
 - Program Specific Financial Reporting
 - Budget review & oversight
 - Workforce Contractor Support
 - Fiscal Monitoring of Contractors
 - Forecasting
- ***Procurement Services***
 - Purchasing & Formal Procurement
 - Vendor Performance
- ***Fiscal Accountability & Support***
 - Oversight & planning of annual audit and outside financial monitoring
 - Development of annual budget
 - Oversight and review all ETCOG Programs

The next two pages reflect the funding available and budget adopted as of the September 24, 2020 Board of Directors' meeting. The complete FY 2021 Budget and Planning guide may be found on our website at www.etcog.org/financials

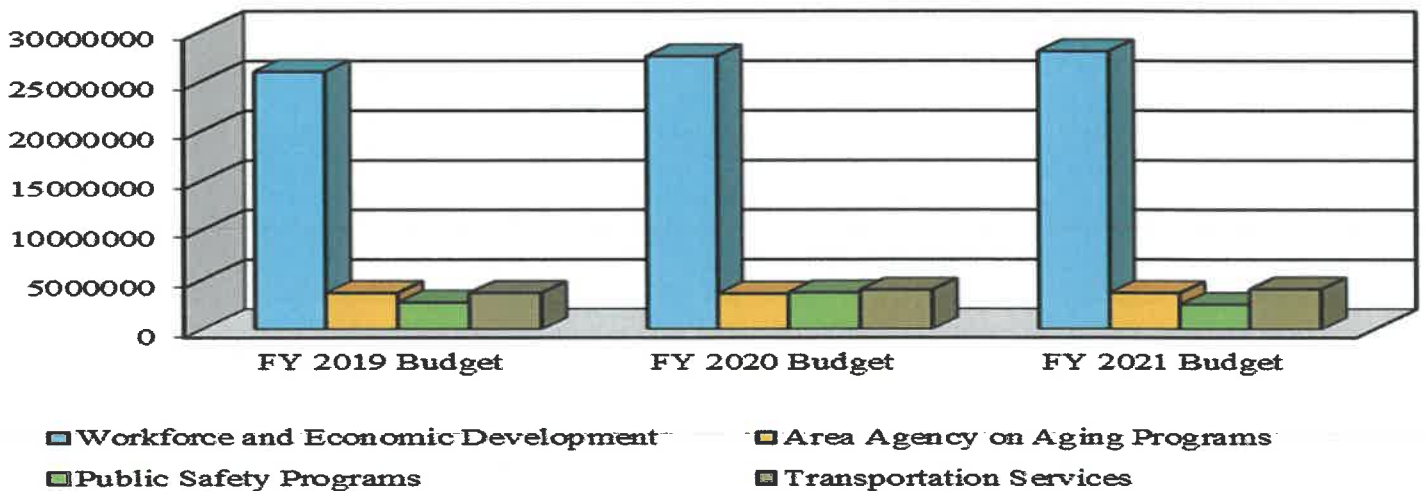
ETCOG Summary of Special Revenue Funds by Grant

	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Increase/ Decrease over prior year	
Workforce and Economic Development					
Workforce Innovation & Opportunity Act (WIOA)	\$ 6,955,295	\$ 6,647,122	\$ 6,504,094	(143,028)	-2%
Child Care	30,975,951	29,029,675	24,628,857	(4,400,818)	-15%
Temporary Assistance for Needy Families (TANF)	2,004,056	1,812,854	2,033,703	220,849	12%
Supplemental Nutrition Assistance Program (SNAP)	605,867	718,063	761,376	43,313	6%
Employment Services/ RESEA	293,485	292,769	570,590	277,821	95%
VR, TII, HDJT, RAG	648,288	636,900	846,691	209,791	33%
Trade Act	1,480,449	375,403	375,403	-	0%
Non Custodial Parent	490,806	474,433	474,433	-	0%
Veterans & Leadership	47,635	47,635	47,635	-	0%
Infrastructure(ISS) & Wkfc Commision Init (WCI)	-	129,666	187,783	58,117	100%
Economic Development Assistance	145,667	145,667	116,667	(29,000)	-20%
Disaster Recovery Planning EDA			200,000		
Broadband	-	178,667	243,750	65,083	100%
Solid Waste	162,278	165,563	198,786	33,223	20%
Air Quality	-	140,625	281,250	140,625	100%
TDA Community Development Block Grant	12,928	12,928	10,928	(2,000)	-15%
Loan Program -CLP, CLC, USDA	53,770	51,096	22,772	(28,323)	-55%
East Texas Regional Development Co.	158,134	166,157	61,997	(104,160)	-63%
Total Workforce and Economic Dev.	\$44,034,609	\$ 41,025,223	\$ 37,566,715	(3,458,508)	-8%
Area Agency on Aging Programs					
Home Delivered and Congregate Meals	\$ 1,876,763	\$ 2,097,708	\$ 3,007,746	910,038	43%
Ombudsman	335,686	249,668	242,149	(7,519)	-3%
Information Referral & Assistance	127,648	106,385	192,098	85,713	81%
Care Coordination	140,281	128,325	110,513	(17,812)	-14%
Legal Assistance & Legal Awareness	318,204	303,750	225,104	(78,646)	-26%
Caregiver Support Coordination	145,038	153,073	139,291	(13,782)	-9%
Caregiver Information Services	35,538	44,400	71,120	26,720	60%
Transportation Demand Response	239,070	200,000	228,335	28,335	14%
Residential Repair	106,758	194,594	117,810	(76,784)	-39%
Homemaker	83,398	80,120	78,376	(1,744)	-2%
Personal Assistance & Health Maintenance	83,591	207,826	102,758	(105,068)	-51%
Nutrition Education	124	2,000	3,000	1,000	50%
Emergency Response	9,256	17,270	18,763	1,493	9%
HICAP Outreach & Assistance	-	95,000	107,977	12,977	14%
Adult Day Care	17,769	-	40,000	40,000	100%
Caregiver Respite Care	93,878	125,163	181,399	56,236	45%
Instruction & Training	48,363	99,110	78,110	(21,000)	-21%
Senior Center Operations	2,368	10,000	10,000	-	0%
Evidence Based -	66,606	92,720	101,580	8,860	10%
Housing Program	151,113	80,000	13,810	(66,190)	-83%
Data Management	87,613	82,613	97,870	15,257	18%
Administration	403,846	413,181	439,334	26,153 ²⁵	6%
Total Area Agency on Aging	\$ 4,372,911	\$ 4,782,906	\$ 5,607,143	824,237	17%

Summary of Special Revenue Funds by Grant

	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Increase/ Decrease over prior year	
Public Safety Programs					
9-1-1 Emergency Communications	2,584,185	4,076,247	5,116,569	1,040,322	26%
Homeland Security	198,467	200,465	204,114	3,649	2%
Criminal Justice Division	63,583	63,583	57,184	(6,399)	-10%
Police Training	187,369	173,869	187,368	13,499	8%
Regional Evaluation Services	46,953	50,552	50,052	(500)	-1%
County & City Addressing	54,923	60,000	36,318	(23,682)	-39%
Skimmer Consumer Awareness	-	200,000	200,000	-	100%
GIS Mapping	50,620	39,674	41,263	1,589	4%
Total Public Safety	\$ 3,186,100	\$ 4,864,390	\$ 5,892,868	1,028,478	21%
Transportation Services					
Transportation Operations	2,720,950	2,961,864	3,680,185	718,321	24%
Preventative Maintenance	200,000	140,000	180,000	40,000	29%
Regional Coordination Planning	158,650	104,279	107,156	2,877	3%
Administration and Call Centers	764,239	769,218	882,623	113,405	15%
Capital/Vehicles	321,709	1,580,209	2,153,249	573,040	36%
Mobility Management	-	-	21,000	21,000	100%
Contract Services	-	-	178,425	178,425	100%
Transportation Restricted	71,822	113,016	12,000	(101,016)	-89%
Transportation Local Funds	874,240	1,136,972	1,815,032	678,060	60%
Total Transportation	\$ 5,111,610	\$ 6,805,558	\$ 9,029,670	2,224,112	33%
Grand Total Revenues by Grant	\$56,705,229	\$ 57,478,077	\$ 58,096,396	618,320	1%

Total Grant Revenues by Division



Miscellaneous & Glossary

Glossary of Terms and Grant Descriptions

AAA (Area Agency on Aging) - The Area Agency on Aging of East Texas is designated by the Texas Department of Aging and Disability Services to coordinate services for persons in East Texas who are 60 or older, with particular attention to low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas.

Accrual Basis of Accounting - The basis of accounting whereby revenue projections are developed recognizing revenues expected to be earned in the period, and expenditure estimates are developed for all expenses anticipated to be incurred during the last fiscal year.

Appropriation - A legal authorization to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in the amount and as to the time when it may be expended.

Basis of Accounting - The timing method used in the recognition of revenues and expenditures for financial reporting purposes.

Budget Document - The official written statement prepared by ETCOG staff and approved by the ETCOG Board of Directors to serve as a financial and operation guide for the fiscal year end in which it was adopted.

Executive Summary - A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The Executive Summary explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive and financial officer (if not the chief executive).

Budgetary Control - The control or management of government in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available resources.

Capital Equipment (Assets) - Resources having a value of \$5,000 or more and a useful life of more than one year. Capital assets are also called fixed assets.

Capital Outlay - Expenditures which result in the acquisition of or addition of fixed assets.

Cash Basis of Accounting - The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CCS (Child Care Services) - Provides subsidized child care to public assistance recipients and low-income parents who are employed or attending school.

CDBG (Community Development Block Grant) - The purpose of this program is to provide technical assistance in the area of community development and in part “create jobs through expansion and retention of businesses”.

CLP (Chapman Loan Program) – is designed to provide long term financing to East Texas Business in a 14-county area. Loan proceeds can be used for a variety of purposes including inventory, working capital and equity injections.

CMS (Centers for Medicare & Medicaid Services) Basic - The Centers for Medicare & Medicaid Services (CMS) conducts research, demonstrations, and evaluations in support of CMS' key role as a beneficiary-centered purchaser of high-quality health care at a reasonable cost. These grants awarded are in the form of research grants and cooperative agreements; Hispanic health services grants; historically black colleges and university grants. CMS research, demonstrations and evaluations will focus on expanding agency efforts to improve the efficiency of payment, delivery, access and quality of our health care programs that serve millions of beneficiaries.

CPI - The Consumer Price Index published by the Bureau of Labor Statistics for the State of Texas.

DADS (Texas Department of Aging and Disability Services) - The Texas agency whose mission is to provide a comprehensive array of aging and disability services, supports, and opportunities that are easily accessed in local communities.

Direct Internal Expenses – Direct internal expenses include costs of Human Resource Administration; Facility costs, and Information Communication Technology expenses.

EDA (U.S. Department of Commerce -Economic Development Administration) - provides planning assistance to provide support to Planning Organizations (as defined in 13 CFR 303.2) for the development, implementation, revision, or replacement of a Comprehensive Economic Development Strategy (CEDS), short-term planning efforts, and State plans designed to create and retain higher-skill, higher-wage jobs, particularly for the unemployed and underemployed in the nation's most economically distressed regions.

Encumbrances - Commitments related to unperformed (executory) contracts for goods and services.

ES (Wagner-Peyser Employment Services) - Legislation passed in 1933 that ensures universal access to a system in which job seekers are matched with jobs and employers.

ETRDC (East Texas Regional Development Company) – is a private, non-profit, organization formed for the purpose of assisting small businesses and licensed by the U.S. Small Business Administration. ETRDC has helped many Texas business owners achieve long term financing for all of their business needs.

Federal Awards - Federal awards received from the federal government through the State of Texas are the largest source of funding received by the ETCOG. Revenues are received from the U.S. Departments of Labor, Agriculture, Health and Human Services, Commerce, Housing and Urban Development, Justice, Energy, Transportation, and the Department of Homeland Security.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

General Fund - General Operating Fund of ETCOG, accounting for the resources and expenditures related to the generally recognized governmental services provided.

Generally Accepted Accounting Principles (GAAP) - Uniform standards and guidelines for financial accounting and reporting. GAAP provide a standard by which to measure financial presentations.

GIS (Geographic Information System) - A spatial database system that provides powerful decision-making tools for every facet of public governance from producing simple hard copy maps to analyzing complex crime patterns. GIS tools are used by emergency responders to respond to accidents, housing specialists to analyze the quality and condition of housing, environmentalists to identify the location of hazardous waste sites, social service workers to identify the location of elderly and disabled, waste management officials to route vehicles, police to analyze crime patterns, public works crew to maintain road inventory, etc.

GIS plays a key role in meeting emergency mapping needs of counties and cities within the East Texas region.

Governmental Funds - Funds generally used to account for governmental (non-proprietary) activities. There are two (2) types of governmental funds used by ETCOG; the general fund and special revenue funds.

ICT (Information and Communications Technology) – refers to technologies that provide access to information through telecommunications. It is similar to Information Technology (IT), but focuses primarily on communication technologies. This includes the Internet, wireless networks, cell phones, and other communication mediums.

Interlocal Elimination – The allocation of Direct Internal Services and Shared Costs to Service Programs in accordance with established federal, state or internal guidelines.

Internal Service Fund – Funds used to account for activities conducted on a benefit received for serve basis.

Investments – Cash held by ETCOG in interest bearing accounts or cash pools.

JARC (Job Access and Reverse Commute) – Provides transportation assistance to low income workers and job seekers to enable them to commute from rural areas into urban centers and from urban areas to employers located in rural areas.

Local Cash Match – Local membership dues are received from cities, counties, and special districts. Membership dues are utilized for general council expenditures and to match various federal and state programs. Local cash match is also provided by the Counties for the Economic Development grant.

Major Fund - The General and the Grant Fund (Programs).

Marshall Flex Route and Kilgore College Services - Both the City of Marshall and Wiley College contribute financially to the success of the Marshall Flex Routes. GoBus also operates a flex route service connecting Kilgore College campuses in Longview and Kilgore. Together the City of Marshall, Wiley and Kilgore Colleges make a significant contribution to the total costs of these programs.

MIPPA - To provide outreach to eligible Medicare beneficiaries regarding the benefits available under title XVIII of the Social Security Act, including the Medicare prescription drug benefit under Part D of title XVIII of the Social Security Act and under the Medicare Savings Program, and to coordinate efforts to inform older Americans about benefits available under Federal and state programs.

Modified Accrual Basis of Accounting - Under the basis of accounting, revenues are estimated for the fiscal year if they are susceptible to accrual, e.g. amounts can be determined and will be collected within the current period.

NCP (Non-Custodial Parent Choices) - Provides Employment Services to non-custodial parents ordered into the system by the court for non-payment of child support.

NEG (National Emergency Grant)- The National Emergency Grant focuses on long-term workforce development strategies and provides training to dislocated workers in occupational areas of projected growth.

NSIP (Nutrition Service Incentive Program) - Funds are made available to State agencies on aging and Indian Tribal Organizations to purchase foods of United States origin or to access commodities from the United States Department of Agriculture (USDA). These foods are to be used in the preparation of congregate and home-delivered meals by nutrition services programs. Commodities available from the USDA may not be sold, exchanged, or otherwise disposed of (authorized distribution excepted) without prior, specific approval of USDA.

Operating Budget - A plan of financial operation embodying an estimate of proposed expenditures for the calendar year and the proposed means of financing them (revenue estimates).

Other Direct Program Expenses – Other Direct expenses include professional and contract services, travel, training, insurance and bonding, office supplies, and service delivery costs.

Other Income – Other income includes revenues for Transportation Bus Fares, Geographic Information Systems (GIS) Services, Program Income for the Area Agency on Aging, Investment income, ETRDC Service Fees, Chapman Revolving Loan fees, and match for Transportation operations provided by the Texas Department of Aging and Disability.

Pass Through (Expenses) – Funds which the East Texas Council of Governments has oversight and monitoring responsibilities through contractual agreements with various sub-recipients for the delivery of service in the fourteen-county region.

Performance Measure - Divisional units of measurement in performance, measurable functions, i.e. passenger miles, job postings filled, meals delivered, etc.

Personnel (Expenses) – Personnel costs include salaries and benefits for ninety-two full-time employees and forty-one part-time employees. Benefits for full-time employees include paid leave (vacation, sick, holidays), longevity, workers compensation, disability, pension and hospitalization.

Revenues - The term designates an increase to a fund's assets which:

- DOES NOT increase a liability (e.g. proceeds from a loan);
- DOES NOT represent a repayment of an expenditure already made;
- DOES NOT represent a cancellation of certain liabilities; and
- DOES NOT represent an increase in contributed capital.

RPO (Rural Planning Organization) – An organization of the 14-county ETCOG counties, established to coordinate all multimodal transportation planning for the region.

Service Program – The collective, associated services funded through a variety of Federal and State Awards managed by the four major operating Divisions of ETCOG (Area Agency on Aging, Public Safety, Transportation, and Workforce and Economic Development)

Shared Costs – Shared costs are costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportional to the results achieved.

SNAP (Supplemental Nutrition Assistance Program) - Seeks to provide employment services to those individuals receiving food stamps with the goal of self-sufficiency.

State Awards – State revenues for ETCOG come from the Texas Workforce Commission (TWC), the Texas Department of Aging and Disability Services (DADS), the Office of the Governor Criminal Justice Division (CJD), the Texas Commission on Environmental Quality (TCEQ), the Commission on State Emergency Communications (CSEC), the Texas Department of Transportation, and the Veterans Benefits Administration

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specific purposes. GAAP only require the use of special revenue funds when legally mandated. Each ETCOG Grant Fund is a Special Revenue Fund and is used to account for all grant related financial activity (Divisional budgets).

TAA (Trade Adjustment Assistance Services) - The Trade Adjustment Assistance (TAA) provides training and job search/relocation assistance to individuals who lose their manufacturing jobs due to foreign imports.

TANF (Temporary Assistance for Needy Families) - Employment services which are offered through the Choices Program to recipients of TANF. This program helps individuals receiving time limited cash assistance to find long-term employment and self-sufficient wages.

Title III Part B –To encourage State Agencies on Aging and Area Agencies on Aging to concentrate resources to develop and implement comprehensive and coordinated community-based systems of service for older individuals via Statewide planning, and area planning and provision of supportive services, including multipurpose senior centers. The objective of these services and centers is to maximize the informal support provided to older Americans to enable them to remain in their homes and communities. Providing transportation services, in-home services, and caregiver support services, this program insures that elders receive the services they need to remain independent.

Title III Part C1 & C2 -To provide grants to States to support nutrition services including nutritious meals, nutrition education and other appropriate nutrition services for older Americans in order to maintain health, independence and quality of life. Meals may be served in a congregate setting or delivered to the home, if the older individual is homebound.

Title III Part D - To develop or strengthen preventive health service and health promotion systems through designated State Agencies on Aging and Area Agencies on Aging. Funds are provided for disease prevention and health promotion services including health risk assessments; routine health screening; nutrition screening; counseling and educational services for individuals and primary care givers; health promotion; physical fitness; home injury control and home safety screening; screening for the prevention of depression, and referral to psychiatric and psychological services; education on availability of benefits and appropriate use of preventive services; education on medication management; information concerning diagnosis, prevention, and treatment of neurological and organic brain dysfunction; and counseling regarding social services and follow-up health services.

Title III Part E - To assist States, Territories in providing multifaceted systems of support services for: (1) Family caregivers; and (2) grandparents or older individuals who are relative caregivers. Services to be provided include: information to caregivers about available services; assistance to caregivers in gaining access to the services; individual counseling, and caregiver training to caregivers to assist the caregivers in making decisions and solving problems relating to their caregiving roles; respite care to enable caregivers to be temporarily relieved from their caregiving responsibilities; and supplemental services, on a limited basis, to complement the care provided by caregivers.

Title VII EAP - To support activities to develop, strengthen, and carry out programs for the prevention, detection, assessment, and treatment of, intervention in, investigation of, and response to elder abuse, neglect, and exploitation (including financial exploitation).

Title VII OAG - The principal role of this Ombudsman Program is to investigate and resolve complaints made by or on behalf of residents of nursing homes or other long-term care facilities. Ombudsmen also promote policies and practices needed to improve the quality of care and life in long-term care facilities and educate both consumers and providers about residents' rights and good care practices.

TxDOT (Texas Department of Transportation)- Transportation Code, Chapter 455, authorizes the State to assist the sub recipient in procuring aid for the purpose of establishing and maintain public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code, Chapter 456. The Texas Department of Transportation has been designated to receive federal funds under the Rural Public Transportation Grant Program, to administer a statewide Rural Public Transportation Grant Program, and to provide state funds to match federal funds.

US Department of Transportation – Title 49 Section 5311 of the US Transportation Code provides that eligible recipients may receive federal funds through the Rural Public Transportation Grant Program, a federal assistance program administered by the Federal Transit Administration to enhance the access of persons living in rural area to health care, shopping, education, recreation, public services, and employment by encouraging the maintenance, development, improvement, and use of passenger transportation systems.

VETS (Veterans' Employment Services) - Program where Vietnam era veterans, disabled veterans, and recently separated veterans can receive job search assistance, education, and training. The services of this program are provided by employees of Texas Veterans Commission with the Board responsible for housing those employees in the Workforce Centers and coordinating their activities with the rest of the system.

WIA (Workforce Investment Act) - The purpose of WIA as stated in Section 106 of the Act is "to provide workforce investment activities, through statewide and local workforce investment systems that increase the employment, retention, and earnings of participants and increase occupational skill attainment by participants, and, as a result, improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the Nation." Services for job seekers are accessed through a tiered system consisting of core, intensive, and training services.

TWC (Texas Workforce Commission) - Texas Workforce Commission (TWC) is the state agency charged with overseeing and providing workforce development services to employers and job seekers of Texas. TWC strengthens the Texas economy by providing the workforce development component of the Governor's economic development strategy. By focusing on the needs of employers, TWC gives Texas the competitive edge necessary to draw business to the state.

WIOA (Workforce Innovation and Opportunity Act) - WIOA is legislation enacted to improve the nation's workforce development system and help put Americans back to work. It provides a system for the preparation of workers for the 21st century workforce, while helping businesses find the skilled employees they need to compete and create jobs in America.

WSET (Workforce Solutions East Texas) - The public workforce system in the 14-county East Texas region, providing help to employers in meeting human resource needs and area residents build careers, so both can better compete in the global economy.

Customized services help employers find qualified applicants for specific jobs. We assist with recruiting, screening, referring and testing of job applicants to help simplify the hiring process. Workforce Solutions will also help employers strengthen their current workforce as well as get advice on human resource issues and concerns.

Workforce Solutions East Texas partners with businesses, educational institutions, civic organizations and community leaders to find solutions to labor needs of industries vital to the region and its economy.

As part of the statewide Texas Workforce Solutions network, WSET partners with the Texas Workforce Commission and other workforce boards in the largest job-matching database in the state.

Workforce Solutions is funded by state and federal tax dollars, which are redirected back into the East Texas region for employment and job training. Services are offered at no cost to our customer.