



BUDGET & PLANNING GUIDE

Fiscal Year 2021



Celebrating 50 Years
OF SERVING EAST TEXAS

DAVID A. CLEVELAND

Executive Director
3800 Stone Road
Kilgore, Texas 75662
www.etcog.org

East Texas State Planning
Region (6)
Established 1970
Area: 10,022 square miles
Population: 871,271

Our Partners, Mission & Vision



It's Your Air, Take Care!



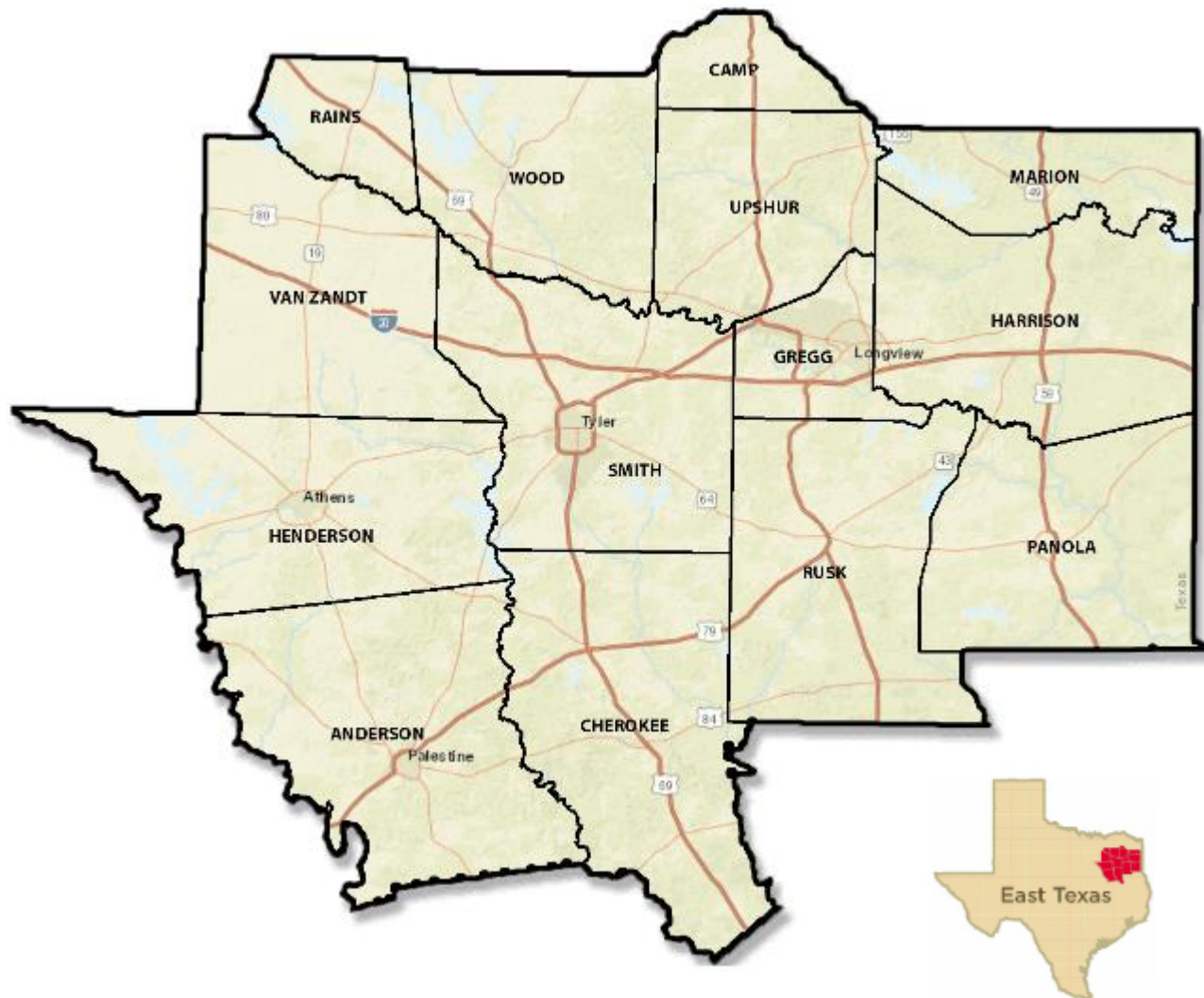
Vision Statement

We are a trustworthy organization committed to providing leadership, education, and financial resources to our fourteen-county region.

Mission Statement

In order to improve the Quality of Life for all of our Citizens, ETCOG pledges all of its resources to educate and assist its members to accomplish their goals.

EAST TEXAS COUNCIL OF GOVERNMENTS



BUDGET & PLANNING GUIDE OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

**AS SUBMITTED TO
ETCOG BOARD OF DIRECTORS
ETCOG EXECUTIVE COMMITTEE**

**DAVID A. CLEVELAND
EXECUTIVE DIRECTOR**



**east Texas
council of
governments**

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**east Texas
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The logo consists of the text "east Texas", "council of", and "governments" stacked vertically in a bold, black, sans-serif font. The word "east" is on the top line, "council of" is on the second line, and "governments" is on the third line. The word "Texas" is positioned to the right of "east". The word "of" is positioned between "council" and "governments". Three stylized evergreen trees, each with horizontal green and black stripes, are integrated into the design: one behind the 't' in "east", one behind the 'x' in "Texas", and one behind the 'n' in "governments".



David A. Cleveland
Photo by Lindsay Vanderbilt

Executive Summary

east Texas
council of
GOVERNMENTS



3800 STONE ROAD
KILGORE, TEXAS 75662
903/984-8641 · FAX 903/983-1440

SERVING A FOURTEEN COUNTY REGION

September 24, 2020

ETCOG Board of Directors:

Offered for your review and consideration is the Budget and Planning Guide for the East Texas Council of Governments operations for the fiscal year October 1, 2020 through September 30, 2021 (FY 2021 Budget).

ETCOG provides a forum for elected officials to come together and solve common problems. With local elected official guidance and consent, it also administers and manages the state and federal grant programs for which it receives funds. Through various grant funding mechanisms, ETCOG is able to administer grants for four major service areas, or Divisions, that include Workforce & Economic Development, Area Agency on Aging (AAA) and Housing, Public Safety, and Transportation. Each of these Divisions may be subdivided into more specific programs that correspond more or less to the grants that are received to fund them. Each collection of programs under a single Division is carefully monitored by state or federal agencies that oversee the distribution of funds allocated by the state or federal legislature for each of the programs. State and Federal authorities in turn require adherence to specific processes and procedures for receiving, disbursing, accounting and reporting the use of funds flowing from the federal government through the state or in some cases directly from the state or federal entities.

The FY 2021 Budget is a balanced budget with revenue sources matching projected expenditures for all funds. The plan is controlled at the fund and project level with management authorized to make transfers of budgeted amounts between object class levels within a fund or project, within restrictions imposed by grantor agencies. Following are highlights and discussion of the key components of this Budget.

Revenues

The FY 2021 Budget, totaling \$58,096,396 reflects an overall increase of \$618,319 compared to the FY 2020 Budget. The majority of this increase is due to funds provided by the CARES Act. Also, an increase can be seen in the Transportation and Public Safety-911 programs due to additional funding received for capital equipment.

Fiscal Year Revenue Comparison

Funding Source	FY2018 Actual	FY2019 Actual	FY2020 Budget	FY2021 Budget	Budget Variance FY 2020 - 2021
Federal Award	\$ 29,472,891	\$ 34,319,942	\$ 39,409,870	\$ 39,439,122	\$ 29,252
State Award	9,944,710	9,818,685	8,987,968	9,818,992	831,024
Local Match	1,356,773	935,183	1,327,306	2,144,649	817,343
Other/Carry-Over	768,745	584,359	7,627,933	6,573,633	(1,054,300)
In-kind Contributions	334,143	521,425	125,000	120,000	(5,000)
Totals	\$ 41,877,262	\$ 46,179,594	\$ 57,478,077	\$ 58,096,396	\$ 618,319

Revenues by Service Program

Funding Source	Area Agency on Aging	Public Safety	Transportation	Workforce & Economic Development	FY2021 Total
Federal Award	\$ 4,387,613	\$ 454,166	\$ 4,583,660	\$ 30,013,683	\$ 39,439,122
State Award	200,330	5,361,121	1,350,027	2,907,514	9,818,992
Local Match	101,700	-	1,940,032	102,917	2,144,649
Other/Carry-Over	797,500	77,581	1,155,951	4,542,601	6,573,633
In-kind Contributions	120,000	-	-	-	120,000
Totals	\$ 5,607,143	\$ 5,892,868	\$ 9,029,670	\$ 37,566,715	\$ 58,096,396

Expenditures: Since budgeted expenditures mirror available funding, the FY 2021 Budget provides for expenditures of \$58,096,396. Of course, one of the key budget preparation principles for this and nearly every ETCOG budget is to do everything we possibly can to at least retain existing service levels. As highlighted above, FY 2021 funding increased by \$618,319 compared to FY 2020 partially due to new funding for Disaster Recovery CARES/Covid-19 and additional funding in capital equipment for Transportation and Emergency Communications 9-1-1.

Expenditures by Service Program

Expenditure by Category	Area Agency on Aging	Public Safety	Transportation	Workforce & Economic Development	FY2021 Total
Personnel	\$ 1,552,852	\$ 842,355	\$ 2,254,862	\$ 2,510,896	\$ 7,160,965
Other Direct Prgm Exp	285,141	421,324	4,348,159	5,951,144	11,005,768
Capital Equipment	144,500	1,737,817	1,582,006	49,143	3,513,466
Direct Internal Exp	217,719	177,075	349,451	525,821	1,270,066
Shared Costs	341,023	184,990	495,192	551,420	1,572,625
Pass-through	3,065,907	2,529,306	-	27,978,292	33,573,508
Totals	\$ 5,607,143	\$ 5,892,868	\$ 9,029,670	\$ 37,566,715	\$ 58,096,396

The ETCOG FY2021 Budget, will serve as the financial guide in meeting each respective Division's stated performance measures and enable ETCOG to continue its efforts to maximize the use of technology to achieve desired service levels, streamline operational processes, safeguard its data investment and realize our Vision and Mission. In addition to the budget and work plan discussed above, I wanted to provide an update on the many projects/initiatives ETCOG staff began (with the sole exception of Regional Broadband) in FY2020. Moreover, building on the success of 2020, during the new fiscal year your ETCOG staff will also be developing a new Regional Purchasing Cooperative, expanding our regional housing efforts and launching Executive Recruitment services for our jurisdictions. The progress report on the new and continuing initiatives introduced in FY-2020, most of which are carried forward into FY-2021 are summarized below:

Piney Woods 9-1-1 District

Although our 9-1-1 program remains successful under the current State program, in 2017, ETCOG began the process of becoming its own Emergency Communications District. In order for the East Texas Region to form its own District, among other steps, ETCOG must secure a resolution of support from every jurisdiction we serve. As of this writing, only one resolution remains to be secured. Forming our own Regional Emergency Communications District will allow Local Elected Officials to set policy for the District instead of the State. It will also increase funding since ETCOG would receive 100% of the land line and wireless fees generated from our service area. Today, ETCOG submits a budget request to receive a portion of the 9-1-1 fees generated in our region. Furthermore, there would be increased flexibility on the use of funds when the 9-1-1 regional system is under local elected official control.

Charter and Seasonal Services

ETCOG is now entering its third full year providing limited charter services to support specialized jurisdictional or other regional needs through GoBus. ETCOG GoBus is also entering its third year of providing special seasonal services as requested by our local jurisdictions.

Regional Broadband

I am pleased to announce we will finally be launching the Regional Broadband Project in October 2020! As many of you know, the U.S. Department of Commerce, Economic Development Administrations awarded a three-year \$536,000 regional Broadband Strategic Planning grant to the Council in response to our grant proposal. A well thought out Broadband Emergency Communications and Access Plan can serve as a roadmap for the rapid restoration of essential emergency services. Our regional broadband plan will feature a minimum of 42 and a maximum of 70 projects, directly target business needs. Up to 14 projects can target the establishment of residential broadband service provided the projects support the development and advancement of telework.

Regional Public Health Emergency Response Plan

ETCOG has applied for EDA's CARES Act Recovery Assistance to develop or update a disaster recovery and resiliency economic development plan, focused on pandemic recovery and resiliency. The plan will recommend alternative fact and science-based strategies for elected and public health official consideration, that serve the dual purpose of protecting public health and the health of the State and regional economy.

Regional Housing/Disaster Recovery

ETCOG has become an approved administrator of the Texas Department of Housing Community Affairs (TDHCA) HOME Disaster Relief Program, a long-term housing program designed to serve income eligible households impacted by disasters. This partnership was established to provide housing solutions for victims affected by the tornadoes that destroyed homes in Van Zandt, Rains, Henderson and Cherokee Counties. During the current year, staff are investigating the possibility of securing direct funding from the Federal Government for this program and the standard HOME program.

Executive/Personnel Recruitment Services

Due to the introduction of other programs during FY2020, Executive Recruitment Services was not launched in 2020 as originally planned. However, we should be able to introduce this new service sometime within the 2021 Fiscal Year.

Regional Technology Solutions

ETCOG introduced the new Information Technology (IT) Support services in FY2019 for our region's jurisdictions needing special project and/or daily operational support. We will continue to make this valuable service to the region in the programs third year with the expectation the service will grow slowly and steadily.

Building Plan Review Services

ETCOG offered this new service for the first time in FY19 and will continue to do so once again in FY21. For those jurisdictions that find themselves falling behind with the approval of permits for new commercial or residential building construction and/or existing building renovations; Through the Building Plan Review Services program, our member jurisdictions may access fast reliable, and affordable services for commercial and non-commercial building code reviews.

Building Inspection Services

We have heard from some of our jurisdictions that the establishment of a supplemental Building Inspection Service would be very helpful and valued added. During this next year we will be establishing a stakeholders regional advisory committee to explore the possibility of developing this new service.

“Special Focus” Regional Purchasing Cooperative

The idea of developing and implementing a new Regional Purchasing Cooperative focused on the needs of our jurisdictions had been considered in years past. During FY2020 and beyond, we plan to move forward with the development of a new purchasing cooperative focusing more on services (instead of products) our jurisdictions need. Examples of some of the services being considered for the new co-op include aerial imagery, employee health and insurance benefits consulting services; custodial services, and real-estate consulting services. Due in part to the public health pandemic, the development of this valuable service was delayed in 2020. Staff will be resuming work on this project during 2021 with the goal of launching the new Cooperative sometime during the year.

I remain grateful for your continuing support as we seek to become the organization you need and want us to be. As we rapidly approach a new fiscal year, please accept this note as my personal invitation to share your thoughts, concerns and ideas concerning how we can serve you better. While we cannot meet every need, we will always strive to do our very best to serve you every time you call on any member of the ETCOG Team. I look forward to another year in your service.

With best wishes, I am

Sincerely yours;



David A. Cleveland
Executive Director



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American Proud
Photo by Mocah.org

Budget Information

East Texas Council of Governments FY 2021 Budget Calendar

2020 JUNE							2020 JULY							2020 AUGUST							2020 SEPTEMBER						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6				1	2	3	4							1			1	2	3	4	5
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30			
														30	31												

Due Date Item Due

- June 24 1. Estimated total funding for each grant expected for FY2021
 2. List of staffing changes such as additional and vacant positions, promotions, etc.
 3. List of non-routine expenses anticipated such as equipment, hiring consultants, big ticket items

- July 1 Operations Division will submit budget templates to directors to add FY2021 budget

- July 22 Completed Budget templates due back to Operations Division (email to Wendi & Liz)

- July 31 Budget narrative reflecting upcoming initiatives and plans for next fiscal year and
 List of performance measures for 2019 Actual, 2020 estimated, and 2021 estimated

- Aug 18 Operations Division to review draft version with Executive Director

- Sept 9 Director’s Budget Collaboration meeting to review and discuss the budget together

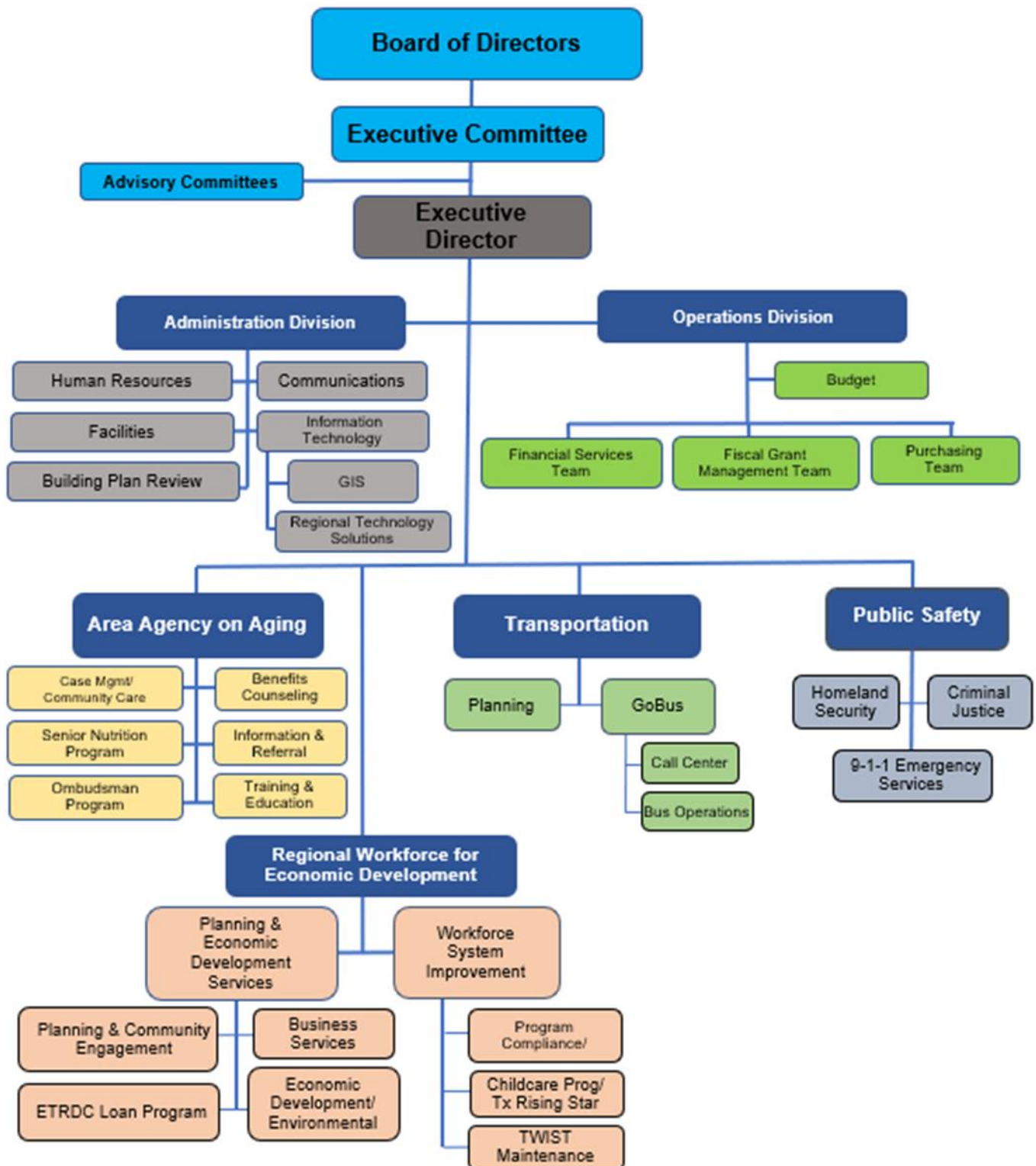
- Aug 31 Budget sub-committee review
- Sept 3 Review and approval by Executive Committee

- Sept 2 Workforce Finance & Audit Committee

- Sept 14 Submission of completed budget to Public Information Division for distribution to Board of Directors

- Sept 24 Approval by ETCOG Board of Directors

Organizational Chart



Member Governments

COUNTIES:

Anderson	Henderson	Smith
Camp	Marion	Upshur
Cherokee	Panola	Van Zandt
Gregg	Rains	Wood
Harrison	Rusk	

CITIES:

Alba	Gladewater	Palestine
Alto	Grand Saline	Payne Springs
Arp	Gun Barrel City	Pittsburg
Athens	Hallsville	Point
Berryville	Hawkins	Quitman
Big Sandy	Henderson	Reklaw
Brownsboro	Hideaway	Rusk
Bullard	Jacksonville	Scottsville
Canton	Jefferson	Seven Points
Carthage	Kilgore	Star Harbor
Chandler	Lakeport	Tool
Clarksville	Lindale	Trinidad
Coffee	Log Cabin	Tyler
Edom	Longview	Uncertain
East Mountain	Mabank	Van
East Tawakoni	Malakoff	Warren City
Easton	Marshall	Waskom
Edgewood	Mineola	Wells
Elkhart	Mt. Enterprise	White House
Emory	Murchison	White Oak
Eustace	New London	Wills Point
Frankston	New Summerfield	Winnsboro
Fruitvale	Nooday	Winona
Gallatin	Ore City	Yantis
Gilmer	Overton	

Member Governments

INDEPENDENT SCHOOL DISTRICTS:

Athens ISD	Kemp ISD	Sabine ISD
Brownsboro ISD	Kilgore ISD	Pittsburg ISD
Carlisle ISD	Laneville ISD	Rains ISD
Carthage ISD	LaPoyner ISD	Tatum ISD
Crossroads ISD	Laveretts Chapel ISD	Trinidad ISD
Frankston ISD	Longview ISD	TJC
Gilmer ISD	Miller Grove ISD	Waskom ISD
Grand Saline ISD	Mt. Enterprise ISD	Slocum ISD
Hallsville ISD	Neches ISD	Troup ISD
Hawkins ISD	New Diana ISD	White Oak ISD
Harmony ISD	Ore City ISD	Winona ISD
Henderson ISD	Overton ISD	

SPECIAL PURPOSE DISTRICTS:

Harrison County SWCD
Kilgore College
Panola College
Smith County 911 District
Trinity Valley Community College
Upshur-Gregg SWCD #417
Wood County SWCD #444

RIVER AUTHORITIES:

Sabine River Authority
Upper Neches River Municipal Water Authority

Budgetary Accounting Policies and Practices

Reporting in Conformity with GAAP:

The East Texas Council of Governments (ETCOG) budget is prepared in accordance with generally accepted accounting principles and governmental accounting standards. These standards require that ETCOG's accounts be established on the basis of fund groups each of which is considered a separate accounting entity. The fund groups for ETCOG are divided into the following categories for budget purposes.

General Fund: This fund is the general operating fund of ETCOG and is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds: (Grant Awards) These funds are to account for the proceeds of specific revenue sources that are legally restricted to specified purposes.

Internal Service Funds: These funds are used to account for activities conducted on benefits received for service basis. The internal service plan accounts for allocation of certain services provided to other departments to provide a break even result. The Direct Internal and Shared Costs Funds are Internal Service Funds.

Component Unit: The East Texas Regional Development Company ("ETRDC") is considered a discretely presented component unit. The Council's Board appoints a voting majority of ETRDC's Board and can impose its will on ETRDC. Separate financial statements are produced for ETRDC in accordance with principles defining the governmental reporting entity adopted by the GASB.

Basis of Accounting:

The modified accrual basis of accounting is used by the special revenue funds. Under this basis of accounting, revenues are recorded when they become measurable and available to pay liabilities of the current period. Expenditures are recorded when the liability is incurred

Accruals: Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met. Grant revenues, membership dues and interest are susceptible to accrual. All other revenue items are measurable and available only when cash is received by ETCOG. Vacation leave and sick leave are charged to an intermediate pool and distributed to the grant based on a percentage of direct charged salaries. Employees will be paid for accrued vacation upon voluntary termination of employment provided they have been in a permanent fulltime position for six months or more. For all funds, this liability reflects amounts attributable to cumulative employee services already rendered.

Budgetary Accounting Policies and Practices

Basis of Accounting (continued):

Retirement Plan: Prior to November 16, 2013, ETCOG provided benefits for all full-time employees through a defined contribution plan. Responsibility for the plan administration is with ICMA Retirement Corporation. ETCOG contributes an amount equal to 12% of the employee's compensation each year and employees contribute an amount equal to 8% of their compensation each year for a total of 20% to the ICMA Plan. In November 2013, ETCOG allowed existing full-time employees the option of entering the Social Security Plan or remaining with ICMA and any new full-time employees could elect to enter the Social Security Plan only. ETCOG contributes a dollar for dollar match, up to 5%, for any full-time employees enrolled in the Social Security Plan.

Budgetary Information:

The Council's financial plan is controlled at the fund and project level with management authorized to make transfers of budgeted amounts between object class levels within a fund or project, within restrictions imposed by grantor agencies. The Board approves the financial plan for revenue and expenditures in all funds. The financial plan for the Special Revenue Fund is made on a project (grant) basis, spanning more than one year. Appropriations for all projects in the Special Revenue Fund lapse at the end of a contract period which may not coincide with the fiscal year-end of the Council. The appropriations for the General Fund lapse at the fiscal year-end. Although the financial plans are reviewed and approved by the Council's Board, they are not considered legally adopted annual budgets or appropriations. Accordingly, comprehensive budget and actual results are not presented in this report.

Indirect Costs:

Indirect costs are defined by Office of Management and Budget (OMB) Uniform Guidance (2 CFR 200) as *costs "(a) incurred for a common or joint purpose benefiting more than one cost objective, and (b) not readily assignable to the cost objective specifically benefited, without effort disproportionate to the results achieved."* ETCOG's indirect cost rate is based upon prior cost experience, documented by a cost allocation plan, and is approved by a state cognizant agency. It is ETCOG's policy to negotiate with the cognizant agency a provisional rate which is used for billing purposes during ETCOG's fiscal year. Upon the completion of an independent audit at the end of each fiscal year, the indirect cost rate is finalized with the cognizant agency.



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Palestine Dogwood Trails Celebration
Photo by myetx.com

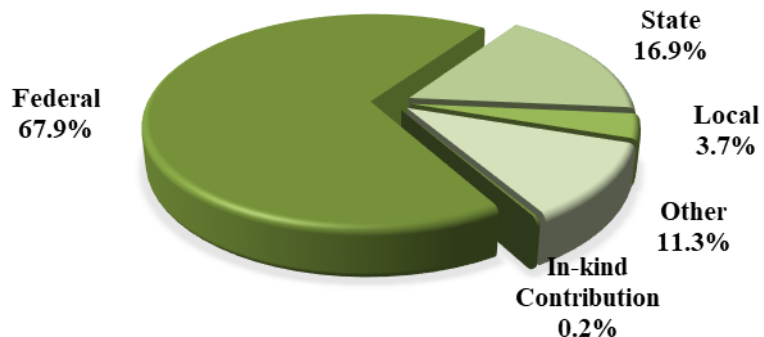
Budget Summaries



Summary Listing of Estimated Revenues by Funding Source

<u>Federal Awards</u>	39,439,122
Federal awards received from the federal government through the State of Texas are the largest source of funding received by the East Texas Council of Governments. Revenues are received from the U.S. Department of Labor, Agriculture, Health and Human Services, Commerce, Housing and Urban Development, Justice, Energy, Transportation, and the Department of Homeland Security.	
<u>State Awards</u>	9,818,992
State awards for ETCOG come from the Texas Workforce Commission (TWC), the Texas Department of Aging and Disability Services (DADS), the Office of the Governor Criminal Justice Division (CJD), the Texas Commission on Environmental Quality (TCEQ), the Commission on State Emergency Communications (CSEC), the Texas Department of Transportation, and the Veterans Benefits Administration.	
<u>Local Cash Match</u>	2,144,649
Local membership dues are received from cities, counties, and special districts. Membership dues are utilized for general council expenditures and to match various federal and state programs. Local cash match is also provided by the counties for the Economic Development grant.	
<u>Other Income</u>	6,573,633
Other income includes revenues from Transportation Bus Fares, Geographic Information Systems (GIS) services, Program Income for the Area Agency on Aging, Investment income, ETRDC service fees, Chapman Revolving Loan fees, and match for Transportation operations provided by the Texas Department of Aging and Disability, and prior year carry-forward funds.	
<u>In-kind Contributions</u>	120,000
In-Kind contributions represent the provision of services to a program valued in monetary terms set forth by rules and guidelines provided by state and federal agencies.	
Total	\$58,096,396

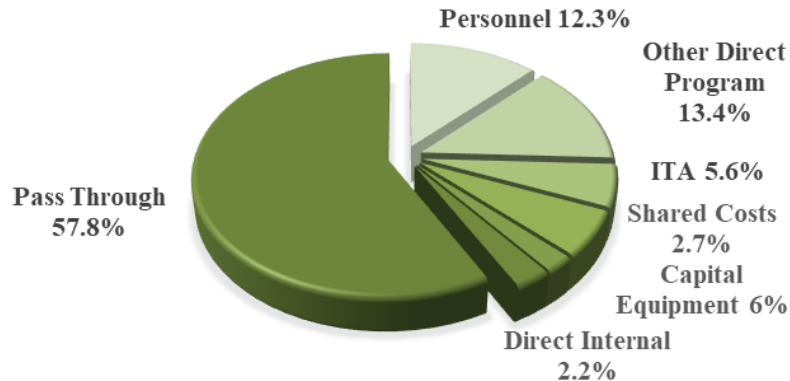
Percentage Breakdown of Estimated Revenue by Source



Summary Listing of Estimated Expenditures by Category

<u>Personnel</u>	7,160,965
Personnel costs include salaries and benefits for one hundred three full-time employees and thirty five part-time employees. Benefits for full-time employees include paid leave (vacation, sick, holidays), longevity, disability, life insurance, pension, medical and dental.	
<u>Other Direct Program Expenditures</u>	7,755,509
Other direct expenditures include professional and contract services, travel, training, insurance and bonding, office supplies, membership dues, and workforce center expenses.	
<u>Individual Training Accounts (ITA)</u>	3,250,260
Individual Training Accounts are provided to eligible participants for training services established on behalf of a WIOA Adult, dislocated worker, out-of-school youth, or in-school youth participant.	
<u>Capital Equipment</u>	3,513,466
Capital equipment includes purchases of \$5,000 or more with a useful life of more than one year.	
<u>Direct Internal Expenditures</u>	1,270,066
Direct internal expenditures include costs of Human Resource Administration, Facility costs, and Information Technology.	
<u>Shared Costs</u>	1,572,625
Shared costs are costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportionate to the results achieved.	
<u>Community Services (Pass-Thorough)</u>	33,573,505
Pass through expenditures include funds which the ETCOG has oversight and monitoring responsibilities through contractual agreements with various sub-recipients for the delivery of service in the fourteen county region.	
Total	\$ 58,096,396

Percentage Breakdown by Estimated Expenditures by Category



Summary of Special Revenue Funds by Service Programs

	Area Agency on Aging	Public Safety & GIS	Transportation	Workforce & Economic Development	Total Special Revenue Funds
Revenues					
Federal Award	\$ 4,387,613	\$ 454,166	\$ 4,583,660	\$30,013,683	\$ 39,439,122
State Award	200,330	5,361,121	1,350,027	2,907,514	9,818,992
Local Match	101,700	-	1,940,032	102,917	2,144,649
Other/Carry-Over	797,500	77,581	1,155,951	4,542,602	6,573,633
In-kind Contributions	120,000	-	-	-	120,000
Total Revenues	\$ 5,607,143	\$ 5,892,868	\$ 9,029,670	\$37,566,715	\$ 58,096,396
Expenditures					
Personnel					
Salaries	\$ 1,088,542	\$ 580,521	\$ 1,622,162	\$ 1,718,885	\$ 5,010,110
Fringe Benefits	464,310	261,834	632,700	792,011	2,150,856
Other Direct Program Expenditures					
Travel	52,250	13,545	2,700	122,906	191,401
Professional Contract Services	17,900	245,950	554,245	234,461	1,052,555
Communications	71,460	16,720	35,600	62,694	186,474
Service Delivery	-	-	-	3,250,260	3,250,260
Other	143,532	145,109	3,755,614	2,280,823	6,325,078
Capital Equipment	144,500	1,737,817	1,582,006	49,143	3,513,466
Direct Internal Expenses	217,719	177,075	349,451	525,821	1,270,066
Shared Costs	341,023	184,990	495,192	551,420	1,572,625
Community Services	3,065,907	2,529,306	-	27,978,292	33,573,505
Total Expenditures	\$ 5,607,143	\$ 5,892,868	\$ 9,029,670	\$37,566,715	\$ 58,096,396

Summary of Revenues and Expenditures for All Funds

	General Fund	Special Revenue Funds	Internal Service Funds	Subtotal All Funds	Interlocal Eliminations	Total All Funds
Revenues						
Federal Award	\$ -	\$ 39,439,122	\$ -	\$ 39,439,122	\$ -	\$ 39,439,122
State Award	-	9,818,992	-	9,818,992	-	9,818,992
Local Match	189,827	2,144,649		2,334,476	-	2,334,476
Other/Carry-Over	22,479	6,573,633	1,270,066	7,866,179	(1,270,066)	6,596,112
In-kind Contributions	-	120,000	-	120,000	-	120,000
Total Revenues	\$ 212,306	\$ 58,096,396	\$ 1,270,066	\$ 59,578,768	\$ (1,270,066)	\$ 58,308,702
Expenditures						
Personnel						
Salaries	\$ -	\$ 5,010,110	\$ -	\$ 5,010,110	\$ -	\$ 5,010,110
Fringe Benefits	-	2,150,856	-	2,150,856	-	2,150,856
Other Direct Program Expenses						
Travel	35,500	191,401	-	226,901	-	226,901
Professional Contract Services	6,000	1,052,555	-	1,058,555	-	1,058,555
Communications	3,100	186,474	-	189,574	-	189,574
Service Delivery	-	3,250,260		3,250,260	-	3,250,260
Other	167,706	6,325,078	-	6,492,784	-	6,492,784
Capital Equipment	-	3,513,466	-	3,513,466	-	3,513,466
Direct Internal Services	-	1,270,066	1,270,066	2,540,133	(1,270,066)	1,270,066
Shared Costs	-	1,572,625	-	1,572,625	-	1,572,625
Community Services	-	33,573,505	-	33,573,505	-	33,573,505
Total Expenditures	\$ 212,306	\$ 58,096,396	\$ 1,270,066	\$ 59,578,768	\$ (1,270,066)	\$ 58,308,702

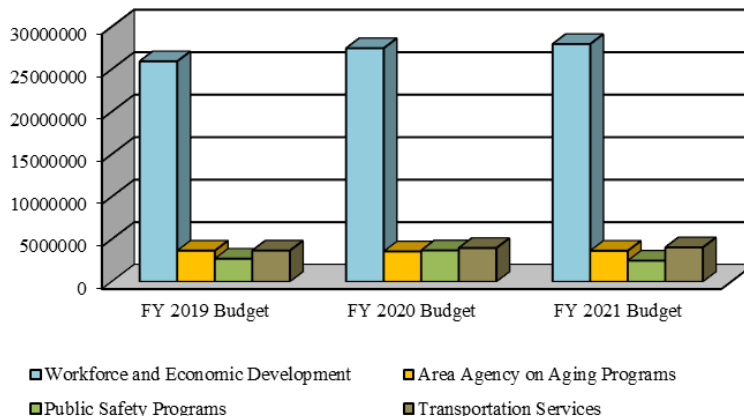
Summary of Special Revenue Funds by Grant

	FY 2019	FY 2020	FY 2021	Increase/ Decrease	
	Budget	Budget	Budget	over prior year	
Workforce and Economic Development					
Workforce Innovation & Opportunity Act (WIOA)	\$ 6,955,295	\$ 6,647,122	\$ 6,504,094	(143,028)	-2%
Child Care	30,975,951	29,029,675	24,628,857	(4,400,818)	-15%
Temporary Assistance for Needy Families (TANF)	2,004,056	1,812,854	2,033,703	220,849	12%
Supplemental Nutrition Assistance Program (SNAP)	605,867	718,063	761,376	43,313	6%
Employment Services/ RESEA	293,485	292,769	570,590	277,821	95%
VR, TII, HDJT, RAG	648,288	636,900	846,691	209,791	33%
Trade Act	1,480,449	375,403	375,403	-	0%
Non Custodial Parent	490,806	474,433	474,433	-	0%
Veterans & Leadership	47,635	47,635	47,635	-	0%
Infrastructure(ISS) & Wkfc Commision Init (WCI)	-	129,666	187,783	58,117	100%
Economic Development Assistance	145,667	145,667	116,667	(29,000)	-20%
Disaster Recovery Planning EDA			200,000		
Broadband	-	178,667	243,750	65,083	100%
Solid Waste	162,278	165,563	198,786	33,223	20%
Air Quality	-	140,625	281,250	140,625	100%
TDA Community Development Block Grant	12,928	12,928	10,928	(2,000)	-15%
Loan Program -CLP, CLC, USDA	53,770	51,096	22,773	(28,323)	-55%
East Texas Regional Development Co.	158,134	166,157	61,997	(104,160)	-63%
Total Workforce and Economic Dev.	\$ 44,034,609	\$ 41,025,223	\$ 37,566,715	(3,458,508)	-8%
Area Agency on Aging Programs					
Home Delivered and Congregate Meals	\$ 1,876,763	\$ 2,097,708	\$ 3,007,746	910,038	43%
Ombudsman	335,686	249,668	242,149	(7,519)	-3%
Information Referral & Assistance	127,648	106,385	192,098	85,713	81%
Care Coordination	140,281	128,325	110,513	(17,812)	-14%
Legal Assistance & Legal Awareness	318,204	303,750	225,104	(78,646)	-26%
Caregiver Support Coordination	145,038	153,073	139,291	(13,782)	-9%
Caregiver Information Services	35,538	44,400	71,120	26,720	60%
Transportation Demand Response	239,070	200,000	228,335	28,335	14%
Residential Repair	106,758	194,594	117,810	(76,784)	-39%
Homemaker	83,398	80,120	78,376	(1,744)	-2%
Personal Assistance & Health Maintenance	83,591	207,826	102,758	(105,068)	-51%
Nutrition Education	124	2,000	3,000	1,000	50%
Emergency Response	9,256	17,270	18,763	1,493	9%
HICAP Outreach & Assistance	-	95,000	107,977	12,977	14%
Adult Day Care	17,769	-	40,000	40,000	100%
Caregiver Respite Care	93,878	125,163	181,399	56,236	45%
Instruction & Training	48,363	99,110	78,110	(21,000)	-21%
Senior Center Operations	2,368	10,000	10,000	-	0%
Evidence Based	66,606	92,720	101,580	8,860	10%
Housing Program	151,113	80,000	13,810	(66,190)	-83%
Data Management	87,613	82,613	97,870	15,257	18%
Administration	403,846	413,181	439,334	26,153	6%
Total Area Agency on Aging	\$ 4,372,911	\$ 4,782,906	\$ 5,607,143	824,237	17%

Summary of Special Revenue Funds by Grant

	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Increase/ Decrease over prior year	
Public Safety Programs					
9-1-1 Emergency Communications	2,584,185	4,076,247	5,116,569	1,040,322	26%
Homeland Security	198,467	200,465	204,114	3,649	2%
Criminal Justice Division	63,583	63,583	57,184	(6,399)	-10%
Police Training	187,369	173,869	187,368	13,499	8%
Regional Evaluation Services	46,953	50,552	50,052	(500)	-1%
County & City Addressing	54,923	60,000	36,318	(23,682)	-39%
Skimmer Consumer Awareness	-	200,000	200,000	-	100%
GIS Mapping	50,620	39,674	41,263	1,589	4%
Total Public Safety	\$ 3,186,100	\$ 4,864,390	\$ 5,892,868	1,028,478	21%
Transportation Services					
Transportation Operations	2,720,950	2,961,864	3,680,185	718,321	24%
Preventative Maintenance	200,000	140,000	180,000	40,000	29%
Regional Coordination Planning	158,650	104,279	107,156	2,877	3%
Administration and Call Centers	764,239	769,218	882,623	113,405	15%
Capital/Vehicles	321,709	1,580,209	2,153,249	573,040	36%
Mobility Management	-	-	21,000	21,000	100%
Contract Services	-	-	178,425	178,425	100%
Transportation Restricted	71,822	113,016	12,000	(101,016)	-89%
Transportation Local Funds	874,240	1,136,972	1,815,032	678,060	60%
Total Transportation	\$ 5,111,610	\$ 6,805,558	\$ 9,029,670	2,224,112	33%
Grand Total Revenues by Grant	\$56,705,229	\$ 57,478,077	\$ 58,096,396	618,320	1%

Total Grant Revenues by Division



Detailed Line Item Expenditures by Division

	Indirect	Internal Services	General Fund	AAA	Public Safety	Transp.	GIS	Workforce	Economic Development	Total Special Revenue Funds	Total All Funds
Salaries	\$ 832,387	\$ 431,819	\$ -	\$ 1,088,542	\$ 568,248	\$ 1,622,162	\$ 12,273	\$ 1,552,114	\$ 166,771	\$ 5,010,110	\$ 6,274,316
Fringe Benefits	143,276	75,905	-	159,599	89,107	195,526	2,157	269,664	29,315	745,368	964,548
Hospitalization	99,667	60,957	-	180,019	87,924	249,768	1,663	241,187	33,200	793,761	954,386
Pension	117,405	58,735	-	124,692	79,037	187,406	1,946	199,506	19,139	611,726	787,866
Total Personnel	1,192,735	627,415	-	1,552,852	824,316	2,254,862	18,039	2,262,472	248,424	7,160,965	8,981,116
Staff In-Region Travel	2,000	400	500	9,300	4,445	200	-	23,306	15,800	53,051	55,951
Staff out-of-Region Travel	30,000	8,000	12,000	38,700	8,085	2,500	-	43,800	21,000	114,085	164,085
Committee Travel	10,000	-	23,000	4,250	1,015	-	-	18,300	700	24,265	57,265
Total Travel Expenses	42,000	8,400	35,500	52,250	13,545	2,700	-	85,406	37,500	191,401	277,301
Contract Services	98,000	90,000	6,000	11,700	240,940	439,745	100	18,478	202,658	913,620	1,107,620
Insurance & Bonding	7,500	6,400	-	6,200	4,910	114,500	-	11,850	1,475	138,935	152,835
Total Professional Services	105,500	96,400	6,000	17,900	245,850	554,245	100	30,328	204,133	1,052,555	1,260,455
Public Education	3,000	1,100	1,000	7,360	2,470	1,250	-	3,550	27,919	42,549	47,649
Communications	16,000	45,760	-	34,250	11,850	34,300	1,200	4,625	10,700	96,925	158,685
Meetings & Conferences	11,000	600	2,100	29,850	1,200	50	-	9,100	6,800	47,000	60,700
Total Communications Expenses	30,000	47,460	3,100	71,460	15,520	35,600	1,200	17,275	45,419	186,474	267,034
Supplies & Minor Office Equip	98,000	49,700	21,000	25,762	17,964	4,500	4,762	148,485	33,583	235,055	403,755
Copier Costs	15,000	3,400	1,000	8,200	2,100	2,500	-	11,850	16,525	41,175	60,575
Training Costs	25,000	29,000	-	12,100	102,964	7,500	500	16,900	16,000	155,964	209,964
Membership Dues	25,000	800	7,300	5,250	3,160	7,500	-	5,650	4,450	26,010	59,110
Remote Space/Storage Costs	360	-	400	53,500	-	-	-	-	500	54,000	54,760
Computer Maint.,Repairs & Software	22,830	68,600	-	5,450	3,729	603,563	2,000	4,250	3,300	622,292	713,722
Repairs, Maintenance & Utilities	4,200	91,000	-	16,480	2,930	90,000	-	3,050	-	112,460	207,660
Fuel, Fleet, Vehicle Usage Fee	-	750	-	9,425	3,000	320,000	2,000	1,990	3,500	339,915	340,665
Employee Uniforms	-	-	-	-	-	5,000	-	-	-	5,000	5,000
Tags/Keys	-	-	-	300	-	650	-	-	-	950	950
Inspection - Transportation	-	-	-	80	-	400	-	-	-	480	480
Vehicle Supplies/Bus Wash	-	-	-	750	-	24,000	-	-	-	24,750	24,750
Towing - Transportation	-	-	-	1,000	-	8,000	-	-	-	9,000	9,000
Tires - Transportation	-	-	-	3,075	-	32,000	-	-	-	35,075	35,075
Brakes - Transportation	-	-	-	1,335	-	8,000	-	-	-	9,335	9,335
Oil - Transportation	-	-	-	825	-	18,000	-	-	-	18,825	18,825
Depreciation Expenses	12,000	34,641	-	-	-	-	-	-	-	-	46,641
Match, reserve and fund balance	-	-	138,006	-	-	2,624,001	-	273,121	7,281	2,904,403	3,042,409
Workforce Individual Training Accts	-	-	-	-	-	-	-	2,743,207	-	2,743,207	2,743,207
Workforce Centers Operations	-	-	-	-	-	-	-	-	-	-	-
Workforce Special projects	-	-	-	-	-	-	-	507,053	-	507,053	507,053
Workforce Centers Office Lease	-	-	-	-	-	-	-	556,304	-	556,304	556,304
Workforce Centers Utilities	-	-	-	-	-	-	-	105,359	-	105,359	105,359
Workforce Centers Security	-	-	-	-	-	-	-	128,535	-	128,535	128,535
Workforce Centers Maint., & Supplies	-	-	-	-	-	-	-	154,090	-	154,090	154,090
Workforce Public Education/Marketing	-	-	-	-	-	-	-	24,999	-	24,999	24,999
Workforce Centers Office Supplies	-	-	-	-	-	-	-	93,003	-	93,003	93,003
Workforce Centers Postage	-	-	-	-	-	-	-	38,599	-	38,599	38,599
Workforce Centers Communications	-	-	-	-	-	-	-	192,560	-	192,560	192,560
Workforce Centers Internet Service	-	-	-	-	-	-	-	28,140	-	28,140	28,140
Workforce Centers Information Tech.	-	-	-	-	-	-	-	223,399	-	223,399	223,399
Workforce Centers Equip Maint./Rental	-	-	-	-	-	-	-	94,902	-	94,902	94,902
Workforce Centers Equip Purchase	-	-	-	-	-	-	-	90,499	-	90,499	90,499
Capital Equipment	-	212,500	-	144,500	1,737,817	1,582,006	-	49,143	-	3,513,466	3,725,966
Total Other Direct Prog. Expenses	202,390	490,391	167,706	288,032	1,873,664	5,337,620	9,262	5,495,087	85,138	13,088,804	13,949,291
Human Resource Cost Pool	-	-	-	74,167	34,997	155,348	1,648	95,383	14,027	375,570	375,570
Information Technology	-	-	-	143,552	67,738	82,127	3,190	184,616	27,149	508,371	508,371
Facilities	-	-	-	-	65,641	111,976	3,861	189,201	15,445	386,125	386,125
Total Direct Internal Expenses	-	-	-	217,719	168,376	349,451	8,699	469,200	56,621	1,270,066	1,270,066
Shared Costs	-	-	-	341,023	181,029	495,192	3,962	496,863	54,557	1,572,625	1,572,625
Community Services (Pass Through)	-	-	-	3,065,907	2,529,306	-	-	27,573,934	404,358	33,573,505	33,573,505
Costs Allocated	(1,572,625)	(1,270,066)	-	-	-	-	-	-	-	-	(2,842,692)
TOTAL BUDGETED EXPENDITURES			\$ 212,306	\$ 5,607,143	\$ 5,851,605	\$ 9,029,670	\$ 41,263	\$ 36,430,565	\$ 1,136,150	\$ 58,096,396	\$ 58,308,702
FULL-TIME EQUIVALENT (FTE)	13.39	6.90	0.00	23.67	11.70	42.38	0.20	29.65	3.62		131.50

Special Revenue Funds Compared to Prior Years

Budget Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Proposed Budget	FY 2021 Proposed Budget	Budget Variance
Federal Award	31,900,168	39,504,410	39,409,870	39,439,122	29,252
State Award	7,110,297	7,201,784	8,987,968	9,818,992	831,024
Local Match	579,549	1,022,173	1,327,306	2,144,649	817,343
Other Income / carryover funds	6,930,300	8,819,444	7,627,933	6,573,633	(1,054,300)
In-Kind Contributions	171,403	157,419	125,000	120,000	(5,000)
Total Revenues	46,691,717	56,705,229	57,478,077	58,096,396	618,319
Salaries	3,896,240	4,189,661	4,685,871	5,010,110	324,238
Fringe Benefits	577,231	584,778	660,675	745,368	84,693
Hospitalization	664,120	735,050	712,167	793,761	81,594
Pension	477,843	509,079	574,842	611,726	36,884
Total Personnel	5,615,434	6,018,569	6,633,556	7,160,965	527,409
Staff In-Region Travel	89,142	96,850	53,373	53,051	(322)
Staff out-of-Region Travel	154,413	150,207	83,594	114,085	30,491
Committee Travel	62,900	68,918	26,225	24,265	(1,960)
Total Travel Expenses	306,455	315,975	163,192	191,401	28,209
Contract Services	198,325	234,126	508,909	913,620	404,711
Insurance & Bonding	144,295	128,914	133,625	138,935	5,310
Total Professional Services	342,620	363,040	642,534	1,052,555	410,021
Public Education	48,320	40,250	53,784	42,549	(11,236)
Communications	110,039	110,406	106,325	96,925	(9,400)
Meetings & Conferences	19,056	55,947	43,947	47,000	3,053
Total Communications Expenses	177,415	206,603	204,057	186,474	(17,583)
Supplies	198,150	236,368	220,857	240,055	19,198
Copier costs	29,718	52,939	24,650	41,175	16,525
Training costs	153,587	183,038	140,872	155,964	15,092
Membership Dues	25,321	44,661	27,415	26,010	(1,405)
Remote space & storage costs	40,300	39,450	48,064	54,000	5,936
Computer Maintenance & Repairs and Software	112,304	159,960	162,753	622,292	459,539
Repairs & Maintenance	11,609	24,850	8,900	22,460	13,560
Fuel/Fleet/Vehicle Usage Fee	388,964	403,575	353,600	339,915	(13,685)
Maintenance - Transportation	115,500	120,500	75,000	90,000	15,000
Vehicle Supplies/Wash - Transportation	10,000	16,800	14,565	25,700	11,135
Inspection - Transportation	500	615	1,526	480	(1,046)
Towing - Transportation	9,500	10,250	6,250	9,000	2,750
Tires - Transportation	25,000	29,515	26,325	35,075	8,750
Brakes - Transportation	15,000	18,150	7,100	9,335	2,235
Oil - Transportation	20,000	21,500	18,450	18,825	375
Workforce Individual Training Accounts	3,479,605	5,230,953	3,314,440	3,250,260	(64,180)
Workforce Operations	3,346,185	2,670,763	4,130,174	4,634,792	504,618
Capital Equipment	1,516,789	328,728	2,954,287	3,513,466	559,179
Other Direct Program Expenses	9,498,032	9,592,615	11,535,229	13,088,804	1,553,575
Human Resource Cost Center	304,862	302,839	341,092	375,570	34,478
Information Technology	299,710	341,019	408,798	508,371	99,573
Facilities	208,382	294,756	380,719	386,125	5,406
Total Direct Internal Expenses	812,954	938,614	1,130,609	1,270,066	139,457
Shared Costs	1,218,220	1,282,941	1,448,806	1,572,625	123,819
Community Services (Pass Through)	28,720,587	37,986,872	35,720,094	33,573,505	(2,146,590)
Total Program Operating Expenditure	46,691,717	56,705,229	57,478,077	58,096,396	618,319
FUNDED FTE POSITIONS	122.00	122.00	129.50	131.50	2.00

**east Texas
council of
GOVERNMENTS**

The logo consists of the text "east Texas council of GOVERNMENTS" in a bold, black, sans-serif font. The words are arranged in four lines: "east Texas" on the top line, "council of" on the second line, "GOVERNMENTS" on the third line, and "GOVERNMENTS" on the fourth line. The word "GOVERNMENTS" is split, with "GOVERN" on the left and "MENTS" on the right. Three stylized trees, represented by green and black horizontal stripes, are integrated into the design. One tree is positioned behind the letter 'T' in "Texas", another is behind the letter 'I' in "council", and a third is behind the letter 'M' in "MENTS".



photo by Hospitality Health ER

Service Programs

east Texas
council of
Governments

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Area Agency on Aging Division



The Area Agency on Aging of East Texas (AAA) is funded by the Texas Health and Human Services Commission (HHSC) in accordance with the Older Americans Act of 1965, as amended. The AAA is a provider of services to the senior population and recipients of Medicare throughout the 14 counties in the East Texas region (Anderson, Camp, Cherokee, Gregg, Harrison, Henderson, Marion, Panola, Rains, Rusk, Smith, Upshur, Van Zandt and Wood). The AAA’s mission is to serve as the region’s leader in advocating and providing a variety of services to our senior population. These services are designed to assist older individuals in living independent, meaningful, and dignified lives in their own home and communities as long as possible. This is accomplished through the various programs operated through the agency which include benefits counseling; caregiver in-home and institutional services; caregiver support; case management and advocacy; health maintenance; evidence-based programs; information, referral, and assistance; nutrition; ombudsman; residential repair; and transportation. The AAA continues to maintain an effort to help the elderly remain in their homes and communities with dignity and respect.

The Area Agency on Aging is the resource and service center to older adults, their families, and communities in providing help and information. The East Texas AAA service region is primarily rural with a disproportionate and steadily increasing percentage of elderly persons. Only two of the 14 counties, Smith and Gregg have populations in excess of 100,000 and are designated by the United States Bureau of Economic Analysis as a metropolitan statistical area. The growth of the aging population and increased longevity will mean a marked increase in the number of older people to reside and potentially to be recipients of services by the AAA. Based on the 2018 census projection, the senior population in East Texas (person aged 60 years and over) represented 25% of the total population. In 2018 the population aged 75 years and over, represented 8% of the East Texas population.

The AAA provides a myriad of services to older adults, their families and to the communities. The overarching goal of the AAA are to (1) to enhance the quality of life of persons as they grow older, fostering independency, providing education, information and serve as a resource providing help to those in need, (2) to advocate and promote quality of life for all seniors, (3) to advocate for the protection and prevention of abuse, neglect and financial exploitation of the elderly and persons with disabilities, and (4) to create new partnerships and funding opportunities for the advent of resources, leveraging opportunities through public and private partnerships, promoting the health and wellness of older adults. The AAA has developed an integrated planning system intended to ensure the coordinated administration of policies, procedures, programs, services and partnership to build a greater service delivery system throughout the East Texas Area. The AAA has in excess of 100 partners within the aging network.

The landscape of the aging network is ever evolving. With the increase in demand for the AAA services, and the advent of the pandemic of the Corona Virus 19(COVID), the AAA is revisiting opportunities to expand partnerships, enhance core services and develop new programs. The AAA successfully met our performance requirements in years past, but more than likely these measures will be impacted by the pandemic. The AAA received an increase of COVID funding in excess of 2.7 million dollars. The COVID pandemic has impacted how services are delivered for the senior nutrition program, outreach activities for Benefits Counseling, the Health and Wellness Evidence Based Program, the Ombudsman program, and all programs traditionally requiring face to face meetings. Additional grant funding has been provided to the Alzheimer’s program in Smith, Henderson and Gregg Counties, to Go Bus for expanding transportation in rural communities and for senior nutrition meal programs.

With the increasing demands for healthy living and evidence-based programs; Alzheimer’s services; benefits counseling, accessing financial eligibility, long term services, advocacy for persons in nursing and assisted living facilities and outreach; new state data system; expansion of public-private partnerships; VISTA program; and in the nutrition program, the AAA strives to meet the needs of the seniors in the East Texas Region - “*Serving One Senior at a Time*”.

ETCOG Division Summary												
											Division Name	Area Agency on Aging
											All Programs	Grant Detail
BUDGET CATEGORY	G/L CODE	Admin	IIIB	IIID	VII OAG VII EAP	IIIC1 - IIIC2 Data Mgmt	IIIE	CMS	MIPPA	HOUSING	Total Composite	
Federal Award		341,334	949,798	81,580	138,184	2,039,916	705,744	99,750	17,497	13,810	4,387,613	
State Award		-	162,161	-	37,669	-	500	-	-	-	200,330	
Local Assistance & Program Income		98,000	3,000	100	-	600	-	-	-	-	101,700	
COVID-19 CARES Act; Disaster Flex		-	89,000	20,000	-	623,500	65,000	-	-	-	797,500	
In-kind Contributions		-	120,000	-	-	-	-	-	-	-	120,000	
TOTAL SOURCE OF FUNDS		439,334	1,323,959	101,680	175,853	2,664,016	771,244	99,750	17,497	13,810	5,607,143	
Salaries	5510	159,717	447,725	47,112	73,271	58,965	257,105	37,952	6,695	-	1,088,542	
Fringe Benefits	5120	28,075	62,829	8,281	3,951	10,365	38,250	6,671	1,177	-	159,599	
Hospitalization	5071	21,757	79,660	7,469	4,974	10,290	45,743	8,716	1,411	-	180,019	
Pension	5080	22,903	48,199	6,337	6,155	8,870	26,676	4,646	907	-	124,692	
TOTAL SALARIES AND FRINGE		232,451	638,413	69,200	88,351	88,489	367,774	57,985	10,189	-	1,552,852	
Staff In-Region Travel	5310	2,000	2,500	100	3,500	1,000	-	-	200	-	9,300	
Staff out-of-Region Travel	5309	18,000	12,000	200	4,500	500	-	1,000	2,500	-	38,700	
Committee Travel	5311	1,250	2,000	-	1,000	-	-	-	-	-	4,250	
TOTAL TRAVEL EXPENSES		21,250	16,500	300	9,000	1,500	-	1,000	2,700	-	52,250	
Contract Services	5291	10,000	1,000	-	-	500	200	-	-	-	11,700	
Insurance & Bonding	5711	2,000	2,500	-	700	-	1,000	-	-	-	6,200	
TOTAL PROFESSIONAL SERVICES		12,000	3,500	-	700	500	1,200	-	-	-	17,900	
Public Education	5512	500	3,500	400	100	750	1,000	1,010	100	-	7,360	
Communications	5761	5,000	10,000	1,500	2,500	7,500	2,000	3,000	-	-	31,500	
Postage	5762	800	500	250	1,000	100	-	-	100	-	2,750	
Meetings & Conferences	5763	3,000	25,000	-	250	-	-	1,600	-	-	29,850	
TOTAL COMMUNICATION EXPENSES		9,300	39,000	2,150	3,850	8,350	3,000	5,610	200	-	71,460	
Supplies	5510	(2,951)	9,000	(905)	1,694	13,192	2,500	3,000	232	-	25,762	
Copier costs	5620	3,500	1,500	1,000	200	-	500	1,500	-	-	8,200	
Training costs	5781	6,000	1,000	600	3,500	-	-	1,000	-	-	12,100	
Membership Dues	5766	2,200	700	600	500	250	500	500	-	-	5,250	
Space Costs & Storage	5650	11,000	5,000	2,500	3,000	25,000	1,000	6,000	-	-	53,500	
Computer Maint. and Software	5292	1,500	2,000	500	1,000	200	-	250	-	-	5,450	
Repairs & Maintenance	5725	3,090	6,060	865	1,000	10,000	750	2,080	-	-	23,845	
Fuel - Transportation	5880	1,000	1,000	250	1,000	5,575	-	500	100	-	9,425	
Capital Equipment	5810	56,000	20,000	-	28,000	40,000	-	-	500	-	144,500	
OTHER PROGRAM EXPENSES		81,339	46,260	5,410	39,894	94,217	5,250	14,830	832	-	288,032	
Total Community Services	7000	-	350,534	-	-	2,439,734	261,829	-	-	13,810	3,065,907	
TOTAL DIRECT PROGRAM EXPENSES		356,340	1,094,207	77,060	141,795	2,632,789	639,053	79,425	13,920	13,810	5,048,401	
Human Resource Cost Pool	5903	10,882	30,505	3,210	4,992	4,018	17,518	2,586	456	-	74,167	
Information Technology	5905	21,063	59,044	6,213	9,663	7,776	33,906	5,005	883	-	143,552	
TOTAL DIRECT INTERNAL SERVICES		31,945	89,550	9,423	14,655	11,794	51,424	7,591	1,339	-	217,719	
Total Shared Costs	5901	51,049	140,202	15,197	19,403	19,433	80,767	12,734	2,238	-	341,023	
TOTAL PROGRAM EXPENSES		439,334	1,323,959	101,680	175,853	2,664,016	771,244	99,750	17,497	13,810	5,607,143	
FTE POSITIONS		2.47	10.65	0.85	1.75	1.10	5.75	0.95	0.15	-	23.67	

**east Texas
council of
governments**

The logo consists of the text "east Texas council of governments" in a bold, black, sans-serif font. The text is arranged in four lines: "east Texas" on the first line, "council of" on the second, "governments" on the third, and "of" on the fourth. The word "of" is positioned between "governments" and "council of". Three stylized trees, represented by green and black horizontal stripes, are integrated into the design. One tree is positioned above the letter 'T' in "Texas", another is above the letter 'l' in "council", and a third is above the letter 'n' in "governments".

Public Safety Division

The Public Safety Division encompasses the Criminal Justice (CJ), Homeland Security (HS) and 911 Emergency Services (911) programs. The Criminal Justice and Homeland Security programs serve all 14-counties within the ETCOG region while the 911 Emergency Services Program serves 10-counties (Anderson, Camp, Cherokee, Gregg, Marion, Panola, Rains, Upshur, Van Zandt and Wood). Local 911 districts serve the remaining 4 counties (Harrison, Henderson, Rusk and Smith) and 2 cities (Kilgore and Longview) within the ETCOG region.



CJ staff duties include: long and short term planning, technical assistance for current and new grantees applying for funding through the Office of the Governor, Criminal Justice Division, facilitation of grant application workshops, online support in eGrants, priority hearings, program reporting, administration of the region's State Fund 421 grant which helps fund Continuing Education for Law Enforcement, administration of the region's Regional Juvenile Services grant which helps fund psychiatric and psychological evaluations, counseling services and substance abuse testing for youth referred to juvenile probation departments within the ETCOG region, development and maintenance of the Regional Criminal Justice Strategic Plan and facilitation of materials needed for review and approval by the Criminal Justice Advisory Committee and Executive Committee.

HS staff duties include: long and short term planning; technical assistance for current and new grantees applying for funding through the Office of the Governor, Homeland Security Grants Division, facilitation of grant application workshops, regional training of varying types/sizes of Disaster Exercises for all First Responders, online support in eGrants, funding allocation meetings, program reporting, assisting agencies with Emergency Management Plan updates, development and maintenance of other regional plans including providing oversight of all the region's Hazard Mitigation Plans and facilitation of materials needed for review and approval by the Homeland Security Advisory Committee and Executive Committee.

911 staff duties include: long and short-term planning for eighteen Public Safety Answering Points (PSAP), 911 educational efforts which promote citizen awareness, maintenance of PSAP equipment, network, database, telecommunicator training, addressing/mapping for 8 counties and 26 cities within the ETCOG region, and facilitation of materials needed for review and approval by the 911 Advisory Committee and Executive Committee.

Additionally, our current Public Safety initiatives are to (1) complete a full equipment replacement at all of our 9-1-1 PSAPs including our call-taking equipment, dispatch software, computers and monitors; (2) complete our final conversion to GeoMSAG with Intrado in order to bundle selective routing, automatic location information and EGDMS (converting GIS information into a single database for police, fire & medical); and (3) onboard with the Next Generation Service Offerings (NSO) via the statewide ESInet.

Division Name Public Safety Division											
All Programs Grant Detail											
ETCOG DIVISION SUMMARY											
BUDGET CATEGORY	G/L CODE	9-1-1 Admin	9-1-1 Operations & Network	Addressing	Card Skimmer Grant	Homeland Security Admin	Homeland Security Program	Police Training	Criminal Justice	Regional Juvenile	Total Composite
Federal Award		-	-	-	200,000	23,500	180,614	-	-	50,052	454,166
State Award		352,324	4,764,245	-	-	-	-	187,368	57,184	-	5,361,121
Local Award		-	-	-	-	-	-	-	-	-	-
Other Income		-	-	36,318	-	-	-	-	-	-	36,318
TOTAL SOURCE OF FUNDS		352,324	4,764,245	36,318	200,000	23,500	180,614	187,368	57,184	50,052	5,851,605
Salaries	5110	32,939	393,009	2,248	30,474	2,811	59,822	19,022	26,462	1,462	568,248
Fringe Benefits	5120	5,790	69,082	395	5,357	494	593	2,958	4,437	-	89,107
Hospitalization	5071	5,479	69,060	333	3,823	416	499	3,326	4,989	-	87,924
Pension	5080	4,408	57,570	335	4,498	419	4,822	2,812	4,060	112	79,037
TOTAL SALARIES AND FRINGE		48,616	588,721	3,312	44,151	4,139	65,735	28,119	39,949	1,573	824,316
Staff In-Region Travel	5310	-	3,500	445	-	500	-	-	-	-	4,445
Staff out-of-Region Travel	5309	-	5,000	1,200	-	1,885	-	-	-	-	8,085
Committee Travel	5311	-	365	300	-	350	-	-	-	-	1,015
TOTAL TRAVEL EXPENSES		-	8,865	1,945	-	2,735	-	-	-	-	13,545
Contract Services	5291	136,985	80,000	10,850	-	13,105	-	-	-	-	240,940
Workers Comp	5061	1,000	1,200	200	-	200	-	10	-	-	2,610
Insurance & Bonding	5711	-	1,800	350	-	150	-	-	-	-	2,300
TOTAL PROFESSIONAL SERVICES		137,985	83,000	11,400	-	13,455	-	10	-	-	245,850
Public Education	5512	-	-	2,000	-	470	-	-	-	-	2,470
Communications	5761	2,000	7,550	2,000	-	300	-	-	-	-	11,850
Meetings & Conferences	5763	-	500	700	-	-	-	-	-	-	1,200
TOTAL COMMUNICATION EXPENSES		2,000	8,050	4,700	-	770	-	-	-	-	15,520
Supplies	5510	5,300	251	12,412	-	-	-	-	0	-	17,964
Copier costs	5620	-	1,600	300	-	200	-	-	-	-	2,100
Training costs	5781	-	6,800	800	-	50	95,314	-	-	-	102,964
Membership Dues	5766	1,500	1,600	-	-	60	-	-	-	-	3,160
Space Costs & Storage	5650	-	-	-	-	-	-	-	-	-	-
Computer Maint. and Software	5292	1,950	1,500	-	-	279	-	-	-	-	3,729
Repairs & Maintenance	5725	2,930	-	-	-	-	-	-	-	-	2,930
Fuel/Vehicle Usage Fee	5890	1,500	1,500	-	-	-	-	-	-	-	3,000
Capital Equipment	5810	-	1,737,817	-	-	-	-	-	-	-	1,737,817
OTHER PROGRAM EXPENSES		13,180	1,751,068	13,512	-	589	95,314	-	0	-	1,873,664
Total Community Services	7000	-	2,198,352	-	136,368	-	-	146,922	-	47,664	2,529,306
TOTAL DIRECT PROGRAM EXPENSES		201,782	4,638,056	34,869	180,519	21,689	161,049	175,051	39,949	49,237	5,502,201
Human Resource Cost Pool	5903	2,029	24,204	138	1,877	173	3,684	1,172	1,630	90	34,997
Information Technology	5905	4,341	51,794	296	4,016	370	733	2,507	3,487	193	67,738
Facilities	5902	4,207	50,191	287	3,892	359	711	2,429	3,379	187	65,641
TOTAL DIRECT INTERNAL SERVICES		10,576	126,189	722	9,785	902	5,128	6,108	8,497	469	168,376
Total Shared Costs	5901	139,966	-	727	9,696	909	14,436	6,175	8,773	346	181,029
TOTAL PROGRAM EXPENSES		352,324	4,764,245	36,318	200,000	23,500	180,614	187,333	57,219	50,052	5,851,605
FTE POSITIONS		0.65	8.80	0.04	0.45	0.05	0.61	0.45	0.63	0.03	11.70



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Transportation Division

The Federal Transit Administration's Non-Urbanized Transportation program (Section 5311) has provided the framework for rural public transportation since 1990. ETCOG's service was provided through a subcontract until September 2007, when ETCOG brought transportation operations in-house. The majority of matching funds required by the federal program are provided by TxDOT state funds, with additional support through contracts with the Area Agency on Aging, City of Marshall, City of Palestine, Longview Transit, and other additional sources of unrestricted revenue. For the first time in many years GoBus has been able to control cost through the implementation of technology and productivity focused projects.



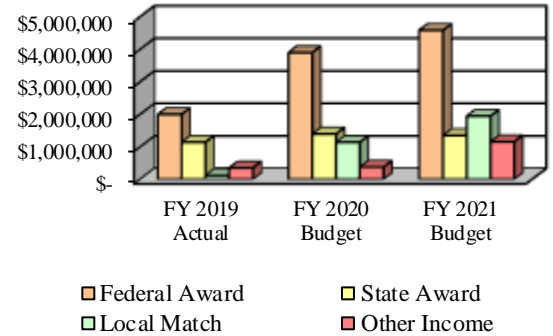
Prior to the COVID-19 pandemic, GoBus demand response rural transportation service provided an average of 10,000 trips a month across the 14-county region. When comparing the most recent numbers, before the onset of the pandemic, GoBus has estimated at 42% increase in ridership in 2 years-time (FY18 to FY20). This means, more access to medical appointments, nutrition centers, and other necessary health and human services for East Texas citizens! Other notable accomplishments include implementing a new bus safety technology system to measure and boost driver performance; optimizing fuel economy and lower idling expenses; acquiring and implementing a new scheduling software to more efficiently and effectively schedule trips across our 14-county region, store customer information, and track transit performance; implementing a customer service training program; expanding transportation services in Smith County through the addition of a contractor; increasing service in Henderson County; the purchase and receipt of 17 new fleet vehicles including small Promaster vehicles for increased safety and fuel efficiency; increased funding to ETCOG by seeking out additional grants and contract services; and the purchase and implementation of multiple Personal Protective Equipment (PPE) including masks, gloves, sanitizers, disinfectants and vehicle barriers. To top it off, many of these projects were implemented and monitored by staff working from the safety of their homes. With help from the GoBus Management Team, projects and services remained consistent as they broke boundaries to ensure productivity.

In August 2019 the East Texas Rural Transportation Planning Organization (ETRTPO) board approved the Decision Lens ranking and prioritization criteria. Decision Lens is a cloud based tool used to prioritize and rank projects based on local input. From there, a comprehensive list of mobility projects with questions regarding feasibility and timeframes, was created and sent to TxDOT for feedback. In June 2020, GoBus was notified by TxDOT that six of the seven ranked mobility projects have been included in the Statewide Rural Transportation Improvement Program with letting dates in the 2021-2024 Rural Transportation Improvement Program. The GoBus administrative team also created a non-mobility project list in which TxDOT was able to move forward four of the seven projects. With the help of the Decision Lens tool the ETRTPO is pleased to have developed a process for coordinating projects between state and local officials. In 2 years, GoBus has been able to accommodate 80% of the identified projects.

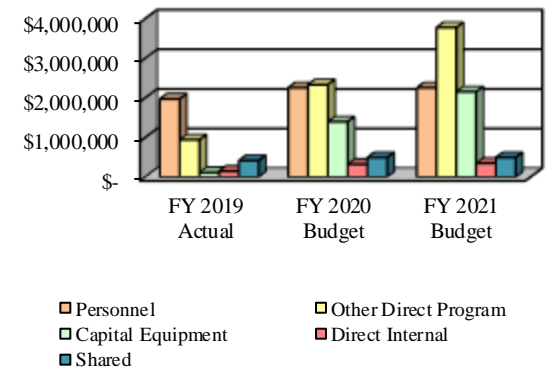
Objectives for FY 2021 include: Improve the image of the GoBus Brand through Safe, Reliable and Friendly Public Transit; the development of new business through contracts with entities including nursing homes, health and human service agencies, and private clinics; identify and partner with other transit providers from both the public and private sectors in order to create a more effective and efficient transportation network; introduce commuter routes to encourage the use of public transit which relieves traffic congestion, reduces air pollution and reduces anxiety levels; continue to increase funding by seeking and applying for additional grants and projects to provide ETCOG with unrestricted revenue; make improvements to our marketing strategies to better inform the public of the services we offer; implement a driver compliance and incentive program that includes PASS training and DOT certifications; continue to ensure effective public transportation services throughout the region by evaluating routes; continue to support EasTexConnects as its lead agency and work with stakeholders and potential customers to facilitate coordination of public transit services by exploring partnerships for seamless travel among intercity bus, Amtrak, local urban bus systems, and other providers in both the public and private sectors; beginning the research and documentation of the 2021 Regional Coordination Plan, while continuing to work towards recommendations outlined in the current 5-year Regional Coordination Plan Update completed in 2016 which addresses interlinking regional trips, more frequent connections between rural and urban areas, filling regional gaps, and increased service between counties.

Transportation Division

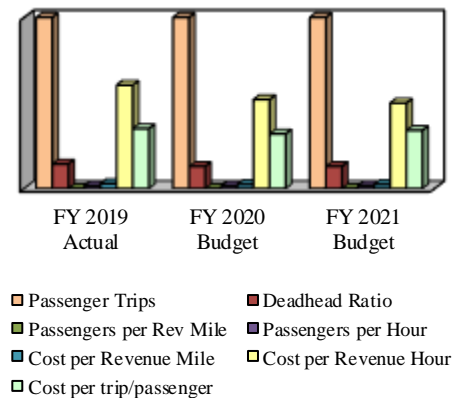
	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Funding Sources			
Federal Award	\$ 1,994,142	\$ 3,896,671	\$ 4,583,660
State Award	1,139,811	1,394,808	1,350,027
Local Match	116,857	1,136,972	1,940,032
Other Income	350,625	377,107	1,155,951
Total Resources	\$ 3,601,436	\$ 6,805,558	\$ 9,029,670



	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Expenditures			
Personnel	\$ 1,974,731	\$ 2,254,269	\$ 2,254,862
Other Direct Program	942,127	2,335,231	3,776,916
Capital Equipment	117,323	1,397,596	2,153,249
Direct Internal	149,736	326,117	349,451
Shared	417,519	492,345	495,192
Total Department	\$ 3,601,436	\$ 6,805,558	\$ 9,029,670
FTE	42.00	46.30	42.38



	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Performance Measures			
Passenger Trips	105,780	108,000	110,000
Deadhead Ratio	14.40	13.00	13.00
Passengers per Rev Mile	0.08	0.10	0.09
Passengers per Hour	1.72	1.70	1.80
Cost per Revenue Mile	2.96	2.50	2.50
Cost per Revenue Hour	60.47	52.00	50.00
Cost per trip/passenger	35.08	32.00	34.00



ETCOG Division Summary		Division Name								
		All Programs						Transportation Division		
		Grant Detail								
BUDGET CATEGORY	G/L CODE	Admin	Operating	PVM	Planning	Capital	Mobility Management	Contract Services	Restricted & Local Funds	Composite
Federal Award		533,680	1,468,772	180,000	71,599	2,153,249	20,000	156,360	-	4,583,660
State Award		172,510	1,177,517	-	-	-	-	-	-	1,350,027
Local Award		-	125,000	-	-	-	-	-	1,815,032	1,940,032
Other Income/Restricted		176,433	908,896	-	35,557	-	1,000	22,065	12,000	1,155,951
TOTAL SOURCE OF FUNDS		882,623	3,680,185	180,000	107,156	2,153,249	21,000	178,425	1,827,032	9,029,670
Salaries	5110	262,388	1,335,316	-	24,458	-	-	-	-	1,622,162
Fringe Benefits	5120	46,122	145,105	-	4,299	-	-	-	-	195,526
Hospitalization	5071	31,100	214,926	-	3,742	-	-	-	-	249,768
Pension	5080	39,175	144,413	-	3,818	-	-	-	-	187,406
TOTAL SALARIES AND FRINGE		378,785	1,839,760	-	36,317	-	-	-	-	2,254,862
Staff In-Region Travel	5310	200	-	-	-	-	-	-	-	200
Staff out-of-Region Travel	5309	2,500	-	-	-	-	-	-	-	2,500
Committee Travel	5311	-	-	-	-	-	-	-	-	-
TOTAL TRAVEL EXPENSES		2,700	-	-	-	-	-	-	-	2,700
Contract Services	5291	800	181,925	-	57,595	-	21,000	178,425	-	439,745
Workers Compensation	5061	1,500	38,000	-	-	-	-	-	-	39,500
Insurance & Bonding	5711	75,000	-	-	-	-	-	-	-	75,000
TOTAL PROFESSIONAL SERVICES		77,300	219,925	-	57,595	-	21,000	178,425	-	554,245
Public Education	5512	1,250	-	-	-	-	-	-	-	1,250
Communications	5761	9,300	25,000	-	-	-	-	-	-	34,300
Meetings & Conferences	5763	50	-	-	-	-	-	-	-	50
TOTAL COMMUNICATION EXPENSES		10,600	25,000	-	-	-	-	-	-	35,600
Supplies	5510	500	4,000	-	-	-	-	-	-	4,500
Copier costs	5620	2,500	-	-	-	-	-	-	-	2,500
Training costs	5781	2,500	5,000	-	-	-	-	-	-	7,500
Membership Dues	5766	7,500	-	-	-	-	-	-	-	7,500
Computer Maint & Repairs and Software	5292	7,320	25,000	-	-	571,243	-	-	-	603,563
Repairs & Maintenance	5725	-	-	90,000	-	-	-	-	-	90,000
Capital Equipment	5810	-	-	-	-	291,657	-	-	-	291,657
Employee Uniforms	5869	-	5,000	-	-	-	-	-	-	5,000
Fuel - Transportation	5880	-	320,000	-	-	-	-	-	-	320,000
Tags/Keys	5882	-	650	-	-	-	-	-	-	650
Inspection - Transportation	5883	-	400	-	-	-	-	-	-	400
Vehicle Supplies/Wash	5884	-	-	24,000	-	-	-	-	-	24,000
Towing - Transportation	5885	-	-	8,000	-	-	-	-	-	8,000
Tires - Transportation	5886	-	-	32,000	-	-	-	-	-	32,000
Brakes - Transportation	5887	-	-	8,000	-	-	-	-	-	8,000
Oil - Transportation	5888	-	-	18,000	-	-	-	-	-	18,000
Reserved	9999	93,429	703,541	-	-	1,290,349	-	-	1,827,032	3,914,350
OTHER PROGRAM EXPENSES		113,749	1,063,591	180,000	-	2,153,249	-	-	1,827,032	5,337,620
Total Pass Through	7000	-	-	-	-	-	-	-	-	-
TOTAL DIRECT PROGRAM EXPENSES		583,133	3,148,276	180,000	93,912	2,153,249	21,000	178,425	1,827,032	8,185,027
Human Resource Cost Pool	5903	25,128	127,878	-	2,342	-	-	-	-	155,348
Information Technology	5905	80,888	-	-	1,238	-	-	-	-	82,127
Facilities	5902	110,288	-	-	1,688	-	-	-	-	111,976
TOTAL DIRECT INTERNAL SERVICES		216,304	127,878	-	5,269	-	-	-	-	349,451
Total Shared Costs	5901	83,185	404,031	-	7,976	-	-	-	-	495,192
TOTAL PROGRAM EXPENSES		882,623	3,680,185	180,000	107,156	2,153,249	21,000	178,425	1,827,032	9,029,670
FTE POSITIONS		3.43	38.50	-	0.45	-	-	-	-	42.38

Workforce and Economic Development Division

Entering the 2020 budget year, the Workforce & Economic Development Division (DWED) knew where it was, where it wanted to go, and how to get there. Our strategic plan lasted until March 27, 2020. On that Friday, COVID-19 effectively threw out all of our assumptions and projections.



Our objective, however, to *provide East Texas employers with a qualified workforce, ready to produce upon hire*, remained unchanged. The Workforce Solutions East Texas Board's mission and vision; to *promote active economic development with a premier workforce* continues. In the space of a weekend, we transitioned from delivering our product through five regional centers, three mobile units, associate sites, and our web-based call center to a totally remote-access, teleconferencing and telecommuting economy. In essence, the WSET infrastructure became an all-encompassing regional call center. The question became, how long would our emergency methodology be needed, or will this model become the new normal?

We continue to provide East Texas' primary employers with the *right assistance*, including the *right resources*, to the *right participants*, at the *right time*, to positively impact their employment success and assist in the creation of productive, self-sufficient East Texans. But *how* we leverage those public funds with which we've been entrusted has transformed.

Rather than causing an economic *revolution*, COVID-19 increased the pace of the DWED's *evolution*. Today, our customers and participants have become even more aware of available and productive technology; they can acquire skills for the job they want, seek, or improve employment. Employers may recruit, interview, and land their ideal prospect, all without the candidate stepping foot on the employer's campus during the hiring process.

Fixed sites and mobile units remain available to both employers and participants. We also continue to recruit and support associate sites so participants may operate in more discrete locations, closer to home. In this manner, employers and employees are able to take advantage of Workforce's resources while maintaining social distancing protocols.

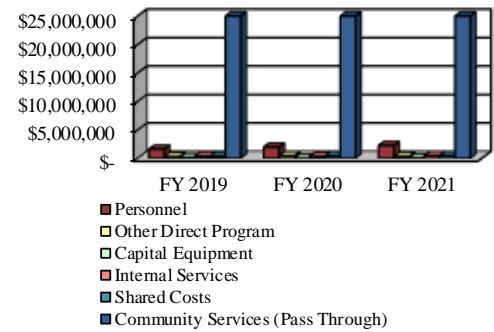
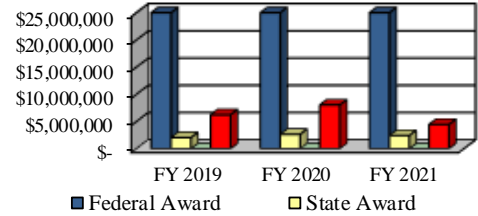
The vast majority of our participants now meet with a case worker, complete applications, and may be accepted into programs online without ever meeting in person. They can arrange for Child Care Services, enter training, and pursue employment opportunities via teleconferencing. Employers can post job openings, review qualifications, and conduct one-on-one or group interviews, all from Workforce centers' conferencing rooms.

Our start-up and corporate clients, looking to expand or strengthen businesses, and member governments seeking grants to improve their quality of life are able to work remotely with the East Texas Regional Development Company and Economic Development District. We develop grant opportunities, mitigate COVID-related hurdles to business, secure small business loans for entrepreneurs and, with our Community Loan Center of East Texas, help workers defray the exorbitant costs of commercial payday lenders.

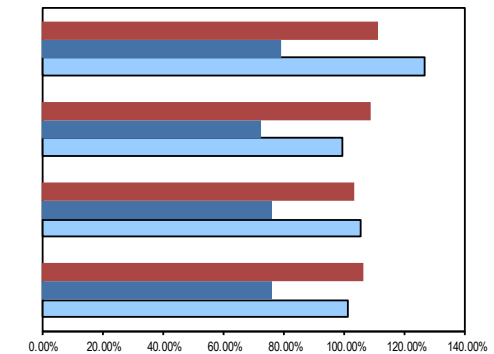
Tomorrow's DWED is not yesterday's, but we are still meeting our clients where they are.

Workforce and Economic Development Division

Workforce:	FY 2019	FY 2020	FY 2021
Funding Sources	Actual	Budget	Budget
Federal Award	\$ 25,463,656	\$ 32,802,577	\$ 29,545,255
State Award	2,058,202	2,651,400	2,427,478
Local Match	-	-	-
Other Income	6,247,308	8,047,855	4,457,832
Total Resources	\$33,769,167	\$43,501,832	\$36,430,565
Expenditures			
Personnel	\$ 1,610,989	\$ 1,976,708	\$ 2,262,472
Other Direct Program	278,488	425,373	325,184
Capital Equipment	106,609	8,500	49,143
Internal Services	361,410	328,962	469,200
Participant Assistance	1,918,865	3,012,019	2,743,207
Workforce Center Facilities	2,210,759	2,218,935	1,730,389
Special Projects & Board Ops	-	1,400,807	780,174
Shared Costs	368,165	421,363	496,863
Community Services (Pass Through)	26,913,882	33,709,165	27,573,934
Total Expenditures	\$33,769,167	\$43,501,832	\$36,430,565
FTE	24.12	27.12	29.65



Performance Measures	FY 2019	FY 2020	FY 2021
	Actual % of current target	Actual % of current target	Actual % of current target
Claimant Reemployment with 10 weeks	106.91%	112.62%	n/a
# of Employers Receiving Workforce Choices Full Work Rate - All Family Total	133.78%	125.92%	n/a
Avg # Children Served Per Day - Discretionary	93.78%	95.60%	76.38%
Employed/Enrolled Q2 Post Exit - C&T Participants	100.74%	107.70%	92.52%
Employed/Enrolled Q2-Q4 Post Exit - C&T Participants	109.38%	98.93%	103.20%
Median Earnings Q2 Post Exit - C&T Participants	103.58%	100.27%	100.52%
Credential Rate - C&T Participants	112.78%	107.10%	106.32%
Employed Q2 Post Exit - Adult	143.63%	105.35%	127.67%
Employed Q4 Post Exit - Adult	96.14%	77.40%	103.98%
Median Earnings Q2 Post Exit - Adult	90.11%	77.80%	99.00%
Credential Rate - Adult	113.48%	n/a	n/a
Employed Q2 Post Exit - DW	194.92%	89.40%	94.26%
Employed Q4 Post Exit - DW	96.35%	79.20%	94.70%
Median Earnings Q2 Post Exit - DW	99.13%	80.50%	99.86%
Credential Rate - DW	104.94%	n/a	*n/a
Employed/Enrolled Q2 Post Exit - Youth	101.41%	76.00%	106.51%
Employed/Enrolled Q4 Post Exit - Youth	105.45%	75.80%	103.40%
Credential Rate - Youth	99.34%	72.20%	108.49%
	126.42%	78.80%	111.04%



■ FY 2021 Actual % of current target n/a n/a 76.38% 92.52% 103.20% 100.52% 106.32% 127.67% 103.98% 99.00% n/a 94.26% 94.70% 99.86% *n/a

■ FY 2020 Actual % of current target 112.62% 125.92% 95.60% 107.70% 98.93% 100.27% 107.10% 105.35% 77.40% 77.80% n/a 89.40% 79.20% 80.50% n/a

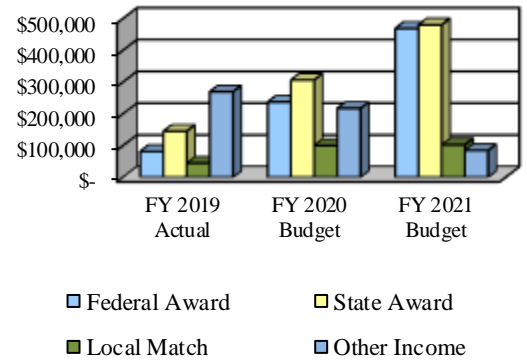
■ FY 2019 Actual % of current target 106.91% 133.78% 93.78% 100.74% 109.38% 103.58% 112.78% 143.63% 96.14% 90.11% 113.48% 194.92% 96.35% 99.13% 104.94%

ETCOG DIVISION SUMMARY		SION NAME											ALL W/FC												
		Workforce Division											ADMIN	COMPOSITE											
EAST TEXAS COUNCIL OF GOVERNMENTS		FY 2020											ADMIN	COMPOSITE											
BUDGET CATEGORY		G/L CODE	WIOA-A ADMIN	WIOA-Y ADMIN	WIOA-DW ADMIN	TANF ADMIN	SNAP ADMIN	ABAWD ADMIN	TRADE ADMIN	VETS ADMIN	WIOA-S ADMIN	ES ADMIN	NCP ADMIN	CCDF ADMIN	CC Match ADMIN	DPS ADMIN	CCQ ADMIN	CCC ADMIN	RESEA ADMIN	VR-WSWE ADMIN	ISS ADMIN	TI ADMIN	COVID ADMIN	NDW-PRE ADMIN	ADMIN
Federal Award			152,930	153,260	189,424	185,370	63,896	12,242	13,420	4,764	-	23,348	47,443	727,626	121,374	-	78,089	96,358	20,211	-	1,793	-	15,630	-	1,907,176
State Award			-	-	-	-	-	-	-	-	40,394	7,000	-	-	-	60,687	-	-	-	-	-	2,400	-	-	60,687
Other Income			-	45,000	64,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	-	-	-	27,644	191,438
TOTAL SOURCE OF FUNDS			152,930	198,260	253,424	185,370	63,896	12,242	13,420	4,764	40,394	30,348	47,443	727,626	121,374	60,687	78,089	96,358	20,211	5,000	1,793	2,400	15,630	27,644	2,159,301
Salaries		5110	62,961	84,033	107,532	79,603	28,692	5,834	6,037	2,164	19,248	14,047	22,584	318,529	35,296	25,346	30,821	41,247	9,762	2,028	790	736	6,940	13,120	917,240
Fringe Benefits		5120	11,067	14,771	18,902	13,992	5,043	1,026	1,061	390	3,393	2,469	3,970	55,453	6,076	4,455	5,418	7,250	1,716	357	139	129	1,202	2,306	160,567
Hospitalization		5071	9,748	13,092	16,458	11,598	4,542	788	932	359	2,893	1,805	3,468	49,455	4,897	2,426	4,989	4,224	1,452	379	125	125	996	1,905	136,457
Pension		5080	8,915	11,861	15,376	11,102	3,817	847	833	294	2,744	1,979	3,179	43,453	4,631	3,242	3,129	5,338	1,267	230	115	91	930	1,867	125,246
TOTAL SALARIES AND FRINGE			92,691	123,757	158,268	116,286	42,093	8,494	8,864	3,197	28,269	20,300	33,200	466,895	50,680	35,470	44,356	58,060	14,197	2,994	1,169	1,082	9,969	19,199	1,339,489
Staff In-Region Travel		5310	500	500	250	900	100	10	-	-	-	-	50	1,000	-	200	-	-	-	-	-	-	100	200	3,810
Staff out-of-Region Travel		5309	4,000	5,500	3,000	2,000	800	-	-	-	-	-	-	10,000	-	1,000	-	-	-	-	-	-	-	-	26,300
Committee Travel		5311	3,000	2,000	3,000	3,000	600	-	-	-	-	-	-	6,000	-	500	-	-	-	-	-	-	-	-	18,100
TOTAL DIRECT TRAVEL EXPENSES			7,500	8,000	6,250	5,900	1,500	10	-	-	50	50	50	17,000	-	1,700	-	-	-	-	-	-	100	200	48,210
Contract Services		5291	2,000	1,500	6,000	3,000	200	-	-	-	-	-	-	3,000	-	300	-	-	-	-	-	-	-	-	16,000
Workman's Compensation		5061	700	350	400	500	100	-	-	-	-	-	-	1,000	-	200	-	-	-	-	-	-	-	-	3,250
Insurance & Bonding		5711	2,000	800	900	1,500	200	-	-	-	-	-	-	2,800	-	400	-	-	-	-	-	-	-	-	8,600
TOTAL DIRECT PROFESSIONAL SERVICES			4,700	2,650	7,300	5,000	500	-	-	-	-	-	6,800	6,800	-	900	-	-	-	-	-	-	-	-	27,850
Public Education		5512	200	200	100	400	50	-	-	-	-	-	-	2,000	-	200	-	-	-	-	-	-	-	-	3,150
Communications		5761	400	800	250	300	100	-	-	-	-	-	-	1,000	-	200	-	-	-	-	-	-	-	-	3,060
Postage		5762	50	50	50	50	25	-	-	-	-	-	-	200	-	100	-	-	-	-	-	-	-	-	525
Meetings & Conferences		5763	1,000	2,000	600	800	300	-	-	-	-	-	-	2,000	-	400	-	-	-	-	-	-	-	-	7,100
TOTAL DIRECT COMMUNICATION EXPENSES			1,650	3,050	1,000	1,550	475	-	-	-	-	-	5,200	5,200	-	900	-	-	-	-	-	-	-	-	13,825
Supplies		5510	850	1,121	900	934	300	-	-	-	99	-	75	8,000	-	1,000	-	-	-	-	-	-	-	62	13,340
Copier costs		5620	1,900	1,500	1,000	1,200	250	-	-	-	-	-	-	5,000	-	1,000	-	-	-	-	-	-	-	-	11,850
Training costs		5781	1,900	1,000	2,500	2,000	400	-	-	-	-	-	-	6,000	-	1,000	-	-	-	-	-	-	-	-	14,800
Membership Dues		5766	1,000	1,000	1,000	1,000	150	-	-	-	-	-	-	1,000	-	500	-	-	-	-	-	-	-	-	5,650
Computer Maint. and Software		5292	500	1,200	300	600	150	-	-	-	-	-	-	1,000	-	300	-	-	-	-	-	-	-	-	4,060
Repairs & Maintenance		5725	150	600	100	200	-	-	-	-	-	-	-	2,000	-	300	-	-	-	-	-	-	-	-	3,060
Minor Office Equipment		5811	200	1,500	2,342	600	100	-	-	-	-	-	-	3,000	-	300	-	-	-	-	-	-	-	-	8,042
Capital Equipment		5810	500	-	5,000	-	-	-	-	-	-	-	-	2,000	-	2,000	-	-	-	-	-	-	-	-	7,500
Temporary Board Ops Reserve			-	-	-	-	10	109	785	210	-	1,343	-	6,906	348	166	14,675	13,078	(54)	735	129	858	1,303	-	40,600
Fuel, Fleet, Vehicle Usage Fee			-	300	200	500	50	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,050
OTHER DIRECT PROGRAM EXPENSES			7,000	8,221	13,342	7,034	1,410	109	785	210	99	1,343	75	32,906	348	6,266	14,675	13,078	(54)	735	129	858	1,303	62	109,932
Total Community Services (Pass Through)		7000	-	-	-	-	-	-	-	-	-	-	-	48,550	-	-	-	-	-	-	-	-	-	-	48,550
TOTAL DIRECT PROGRAM EXPENSES			113,541	145,678	186,160	135,769	45,978	8,613	9,648	3,407	28,367	21,643	33,325	528,800	99,577	45,235	59,032	71,138	14,143	3,729	1,298	1,940	11,373	19,461	1,587,856
Human Resource Cost Pool		5903	3,669	5,164	6,608	4,892	1,763	359	371	133	1,183	863	1,388	19,575	2,168	1,558	1,894	2,535	600	125	49	45	420	806	56,388
Information Technology		5805	7,489	9,995	12,790	9,468	3,413	694	718	257	2,289	1,671	2,686	37,887	4,197	3,015	3,666	4,906	1,161	241	94	88	814	1,561	109,101
Facilities		5802	7,675	10,244	13,108	9,704	3,498	711	736	264	2,346	1,712	2,753	38,828	4,301	3,090	3,757	5,028	1,190	247	96	90	834	1,599	111,811
TOTAL DIRECT INTERNAL SERVICES			19,033	25,403	32,507	24,064	8,673	1,764	1,825	654	5,819	4,246	6,827	96,291	10,667	7,662	9,317	12,469	2,951	613	239	223	2,068	3,966	271,279
Total Shared Costs		5801	20,356	27,178	34,757	25,538	9,244	1,865	1,947	702	6,208	4,458	7,291	102,535	11,130	7,790	9,741	12,751	3,118	658	257	238	2,189	4,216	294,166
TOTAL PROGRAM OPERATION EXPENSES			152,931	198,260	253,424	185,370	63,896	12,242	13,420	4,764	40,394	30,348	47,443	727,626	121,374	60,687	78,089	96,358	20,211	5,000	1,793	2,400	15,630	27,644	2,159,301
FTE POSITIONS			1.09	1.47	1.85	1.32	0.51	0.09	0.10	0.04	0.33	0.21	0.38	5.84	0.66	0.49	0.80	0.79	0.17	0.05	0.02	0.02	0.12	0.21	16.01

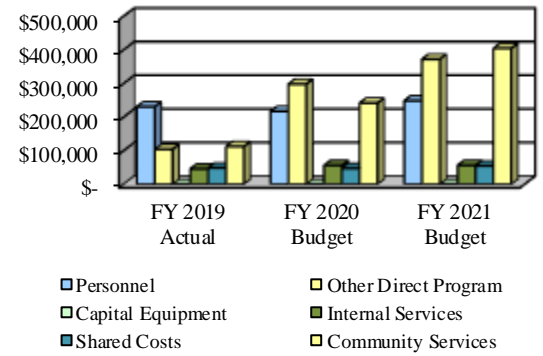
BUDGET CATEGORY		GL CODE	WID-A PRGM	WID-B PRGM	WID-C PRGM	WID-D PRGM	WID-E PRGM	WID-F PRGM	WID-G PRGM	WID-H PRGM	WID-I PRGM	WID-J PRGM	WID-K PRGM	WID-L PRGM	WID-M PRGM	WID-N PRGM	WID-O PRGM	WID-P PRGM	WID-Q PRGM	WID-R PRGM	WID-S PRGM	WID-T PRGM	WID-U PRGM	WID-V PRGM	WID-W PRGM	WID-X PRGM	WID-Y PRGM	WID-Z PRGM	ALL W/FC PRGM/SIC DEL COMPOSITE	
Federal Award			1,376,396	1,376,337	1,734,614	28,036	1,665,333	575,000	110,176	254,983	42,872	210,129	66,000	426,990	2,473,337	18,902	100,000	59,976	75,000	3,620	32,857	140,670	140,670	447,390	74,766	134,111	184,152	184,152	27,680,079	
State Award				375,300	515,000	480,000	880,000		107,000		357,003	88,392			2,366,791														2,366,791	
Other Income			42,000																										426,594	
TOTAL SOURCE OF FUNDS			1,460,396	1,754,637	2,249,614	28,036	1,843,333	575,000	110,176	281,863	42,872	338,129	426,990	2,473,337	18,902	100,000	60,000	75,000	3,620	32,857	140,670	140,670	447,390	74,766	134,111	184,152	184,152	34,271,264		
Salaries		5510	61,377	90,831	108,033	2,883	88,573	37,863	1,400	31,851	180	1,130	4,382	9,919	122,282	5,175	48,224				367	15,288	15,288	47,390	7,635	13,411	18,452	624,874		
Fringe Benefits		5100	10,472	15,323	18,333	507	15,207	6,339	246	5,977	189	312	767	1,712	21,670	878	8,478				63	2,624	2,624	7,635	1,188	2,272	2,272	109,088		
Hospitalization		5071	9,513	15,291	17,322	579	14,787	6,265	188	6,314	125	333	828	1,366	19,955	923	8,148				83	2,779	2,779	7,635	1,188	2,272	2,272	104,750		
Person		5300	7,482	11,261	13,239	425	10,883	4,472	203	4,284	14	179	228	646	12,518	639	4,216				31	2,272	2,272	7,635	1,188	2,272	2,272	74,261		
TOTAL SALARIES AND FRINGE			88,815	132,986	154,366	4,394	139,679	54,669	2,632	48,216	194	1,633	3,010	14,333	177,425	7,635	60,916				354	22,404	22,404	23,825	3,811	6,734	6,734	322,983		
State/Region Travel		5100	400	1,000	300	195	500	100	100	1,000		10,000	1,300	150	1,000		50				300		2,500						19,485	
State/Out-of-Region Travel		5309	3,000	4,000	2,500		2,000	800				1,500	1,500	200	2,000														17,500	
Committee Travel		5311		200																		300							200	
TOTAL DIRECT TRAVEL EXPENSES			3,400	5,200	2,800	195	2,500	900	1,000	1,000	500	11,500	2,800	350	3,000	50	25	300	300	300	300	300	2,500	2,500	2,500	2,500	2,500	2,500	37,195	
Contract Services		5321		500	1,000		300	150	50	60	50	230	50	50															2,470	
TOTAL DIRECT PROFESSIONAL SERVICES				500	1,000		300	150	50	60	50	230	50	50															2,470	
Public Education		5312		100			100					200																	400	
Communications		5761																											1,000	
Postage		5762																											50	
Meetings & Conferences		5763																											2,000	
TOTAL DIRECT COMMUNICATIONS EXPENSES			100				100				200																		2,000	
Supplies		5510	900	1,125	1,200		800	300	20		403	93	165,199	300	1,000														112,382	
Training Costs		5761	200	250	600		300	100					150									200							2,100	
Computer Maintenance & Repairs and Softw		5322																											200	
Minor Office Equipment		5811	2,727	413	8,000		2,500	800			200											100							14,740	
Capital Equipment		5810	4,000	5,000	10,000		10,000	3,500	500	1,843	4,000		3,000																41,645	
Special Projects (Board-level, not Pass-Thru)										15,419	27,789	197,546																	307,053	
Temporary Board/Op Reserve				19,411			44,369	5,500	3,761				502									115	388						232,921	
Fuel, Fleet, Vehicle Lease Fee		5880	200	300			200	40																					940	
Workforce Training Accounts		5880	263,600	473,966	580,000		40,000	4,000		260,000		86,340	45,000																2,127,615	
COF Quality Improvement		6140																											184,152	
CC Training		6141																											20,000	
CC Power/Financial Suprt		6142																											80,000	
Participant Wages		6160																											62,000	
Work Exp Payroll Fees		6161																											13,000	
Workforce Centers Office Lease		6100	65,792	88,546	97,314	458	88,569	27,743	11,692	5,016	4,794	39,088	1,634	26,316	81,800	10,000													556,334	
Workforce Centers Utilities		6105	12,490	12,982	18,431	87	16,964	3,254	2,214	960	908	7,403	339	5,363	15,488	1,894													105,339	
Workforce Centers Security		6107	15,201	15,838	22,465	106	20,855	6,410	2,701	1,600	1,108	9,031	377	6,542	18,907	2,311													128,535	
Workforce Centers Repairs, Maint. & Suppl		6110	18,224	18,987	26,955	127	24,810	7,684	3,238	1,300	1,328	10,827	482	7,843	22,666	2,770													154,000	
Workforce Public Education/Marketing		6115	591	616	875	4	885	249	105	45	43	351	25	25	20,735	90													24,999	
Workforce Centers Office Supplies		6125	10,999	11,459	16,268	77	14,974	4,638	1,955	839	802	6,535	273	4,724	13,860	1,672													40	
Workforce Centers Postage		6130	4,556	4,756	6,732	32	6,215	1,925	811	346	333	2,712	113	1,965	5,078	694													91,003	
Workforce Centers Communications		6133	22,773	23,727	33,684	159	31,004	9,603	4,497	1,737	1,660	13,330	366	8,402	28,325	3,461													39,999	
Workforce Centers Internal Service		6135	3,328	3,467	4,923	23	4,531	1,403	591	254	240	1,977	88	1,431	4,139	506													192,500	
Workforce Centers Information Technology		6190	26,421	27,927	39,079	184	35,969	11,141	4,695	2,015	1,925	15,697	666	11,371	32,861	4,016													223,399	
Workforce Centers Equipment Maint. Rental		6195	11,224	11,693	16,601	78	15,280	4,733	1,946	866	816	6,688	279	4,830	13,930	1,706													94,932	
Workforce Centers Equipment Purchase		6200/101	10,703	11,151	15,831	75	14,571	4,513	1,912	816	780	6,359	26	4,676	13,312	1,627													91,469	
OTHER DIRECT PROGRAM EXPENSES			47,908	69,407	90,449	1,510	473,556	188,536	67,227	292,460	42,331	303,900	322,019	110,211	138,000	39,951	92	75,000	61,588	888	32,857	140,670	140,670	332,255	32,857	184,152	184,152	3,585,155		
Debt Community Services (Pass-through)		7100	885,184	888,084	1,165,500	20,000	1,165,700	398,000	42,000			50,770		271,100	13,446,324	3,883,357														17,335,584
TOTAL DIRECT PROGRAM EXPENSES			1,467,307	1,898,921	2,472,075	26,200	1,792,607	551,545	109,198	347,665	42,775	356,33																		

Economic Development

	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Funding Sources			
Federal Award	\$ 81,614	\$ 236,928	\$ 468,428
State Award	145,243	306,188	480,036
Local Match	45,097	100,334	102,917
Other Income	269,653	217,253	84,770
Total Resources	\$ 541,607	\$ 860,702	\$ 1,136,150

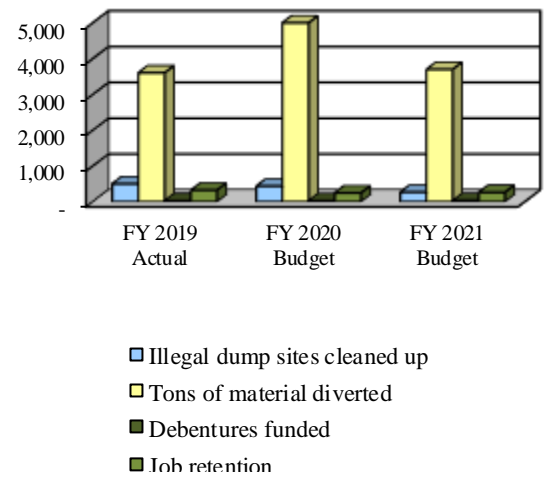


	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Expenditures			
Personnel	\$ 230,514	\$ 217,177	\$ 248,424
Other Direct Program	104,073	297,944	372,190
Capital Equipment	-	-	-
Internal Services	45,780	56,226	56,621
Shared Costs	48,641	47,433	54,557
Community Services	112,599	241,922	404,358
Total Expenditures	\$ 541,607	\$ 860,702	\$ 1,136,150



FTE	3.33	2.80	3.62
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	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Performance Measures			
Illegal dump sites cleaned up	503	440	267
Illegal sites investigated	812	981	411
Number of violators identified	705	755	63
Number of fines issued	100	115	39
Tons of material diverted	3,605	5,000	3,700
Debentures funded	34	33	38
Job retention from funded debentures	326	250	265

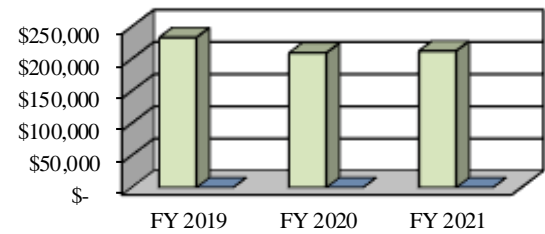


Division Economic Development											
Grant Detail											
ETCOG DIVISION SUMMARY											
BUDGET CATEGORY	G/L CODE	EDA	COVID-19 Recovery EDA	Broadband	TDA CDBG	Solid Waste	Air Quality	ETRDC	Chapman Loan Prgm CLP	Community Loan Center CLC	Total Composite
Federal Award		70,000	200,000	187,500	10,928	-	-	-	-	-	468,428
State Award		-	-	-	-	198,786	281,250	-	-	-	480,036
Local Award		46,667	-	56,250	-	-	-	-	-	-	102,917
Other Income		-	-	-	-	-	-	61,997	6,783	15,989	84,770
TOTAL SOURCE OF FUNDS		116,667	200,000	243,750	10,928	198,786	281,250	61,997	6,783	15,989	1,136,150
Salaries	5110	35,672	27,343	53,767	4,460	20,226	12,437	6,433	3,216	3,216	166,771
Fringe Benefits	5120	6,270	4,806	9,451	784	3,555	2,186	1,131	565	565	29,315
Hospitalization	5071	6,719	5,486	10,876	1,035	4,536	2,885	831	416	416	33,200
Pension	5080	3,724	3,863	6,361	393	1,824	1,097	938	469	469	19,139
TOTAL SALARIES AND FRINGE		52,385	41,499	80,456	6,672	30,142	18,605	9,333	4,666	4,666	248,424
Staff In-Region Travel	5310	300	7,000	6,000	-	500	-	2,000	-	-	15,800
Staff out-of-Region Travel	5309	5,000	6,000	2,000	-	-	-	8,000	-	-	21,000
Committee Travel	5311	-	-	-	300	300	-	100	-	-	700
TOTAL TRAVEL EXPENSES		5,300	13,000	8,000	300	800	-	10,100	-	-	37,500
Contract Services	5291	500	71,000	108,571	-	-	1,187	20,000	-	1,400	202,658
Workers Compensation	5061	150	200	200	-	50	25	300	-	-	925
Insurance & Bonding	5711	25	150	300	-	25	-	50	-	-	550
TOTAL PROFESSIONAL SERVICES		675	71,350	109,071	-	75	1,212	20,350	-	1,400	204,133
Public Education	5512	12,291	14,828	500	-	-	-	300	-	-	27,919
Communications	5761	4,000	3,000	500	-	1,000	-	2,200	-	-	10,700
Meetings & Conferences	5763	6,000	-	300	-	-	-	500	-	-	6,800
TOTAL COMMUNICATION EXPENSES		22,291	17,828	1,300	-	1,000	-	3,000	-	-	45,419
Supplies	5510	6,000	18,526	6,000	977	-	-	1,980	-	100	33,583
Copier costs	5620	600	10,800	1,000	-	1,125	-	3,000	-	-	16,525
Training costs	5781	3,000	6,000	1,000	-	-	-	6,000	-	-	16,000
Membership Dues	5766	2,000	-	-	-	25	-	2,000	-	425	4,450
Space Costs & Storage	5650	-	-	-	-	500	-	-	-	-	500
Computer Maint & Repairs and Software	5292	300	600	1,000	-	400	-	1,000	-	-	3,300
Fuel, Fleet, Vehicle Usage Fee	5880	500	2,000	-	-	-	-	1,000	-	-	3,500
CLC Loan Fees	5830	-	-	-	-	-	-	-	-	7,281	7,281
Capital Equipment	5810	-	-	-	-	-	-	-	-	-	-
OTHER PROGRAM EXPENSES		12,400	37,926	9,000	977	2,050	-	14,980	-	7,806	85,138
Total Community Services (Pass Through)	7000	-	-	-	-	151,233	253,125	-	-	-	404,358
TOTAL DIRECT PROGRAM EXPENSES		93,051	181,603	207,826	7,949	185,299	272,942	57,763	4,666	13,873	1,024,973
Human Resource Cost Pool	5903	3,000	2,300	4,522	375	1,701	1,046	541	271	271	14,027
Information Technology	5905	5,807	4,451	8,753	726	3,293	2,025	1,047	524	524	27,149
Facilities	5902	3,304	2,532	4,980	413	1,873	1,152	596	298	298	15,445
TOTAL DIRECT INTERNAL SERVICES		12,111	9,284	18,255	1,514	6,867	4,222	2,184	1,092	1,092	56,621
Total Shared Costs	5901	11,504	9,114	17,669	1,465	6,619	4,086	2,050	1,025	1,025	54,557
TOTAL PROGRAM EXPENSES		116,667	200,000	243,750	10,928	198,786	281,250	61,997	6,783	15,989	1,136,150
FTE POSITIONS		0.71	0.65	1.20	0.10	0.47	0.29	0.10	0.05	0.05	3.62

Local Funds

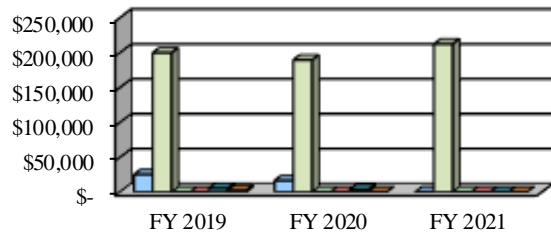
Local revenue comes from membership dues, interest income on idle ETCOG (Local) cash/investments and from rebates from credit card purchases. These funds are essentially unrestricted but are used from time to time to help support programs and provide local matching to grant funds. Local funds are also referred to as the General Fund.

	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Funding Sources			
Local Revenue	\$ 233,096	\$ 209,351	\$ 212,306
Other Income	-	-	-
Total Resources	\$ 233,096	\$ 209,351	\$ 212,306



Local Revenue Other Income

	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Expenditures			
Personnel	\$ 25,376	\$ 16,394	\$ -
Other Direct Program	199,738	189,376	212,306
Capital Equipment	-	-	-
Direct Internal	-	-	-
Shared	5,469	3,581	-
Community Services	2,513	-	-
Total Department	\$ 233,096	\$ 209,351	\$ 212,306



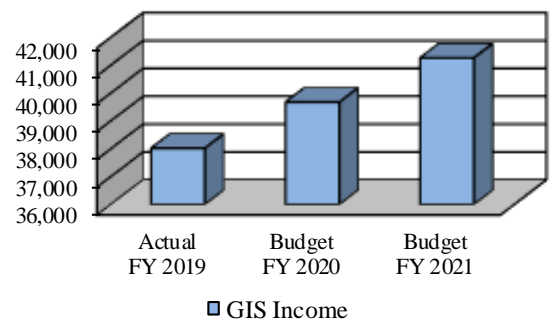
Personnel Other Direct Program
Capital Equipment Direct Internal
Shared Community Services

FTE	-	0.25	-
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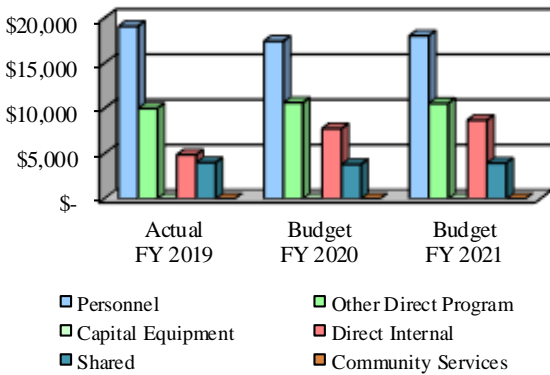
Regional Technology Services Geographic Information System (GIS)

GIS is a spatial database system that provides powerful decision-making tools public governance from producing simple hard copy maps to analyzing complex crime patterns. GIS tools are used by emergency responders to respond to accidents, housing specialists to analyze the quality and condition of housing, environmentalists to identify the location of hazardous waste sites, social service workers to identify the location of elderly and disabled, waste management officials to route vehicles, police to analyze crime patterns, public works crew to maintain road inventory, etc. GIS plays a key role in meeting emergency mapping needs of counties and cities within the East Texas Region.

Funding Sources	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
GIS Income	38,019	39,674	41,263
Total Resources	\$ 38,019	\$ 39,674	\$ 41,263



Expenditures	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Personnel	\$ 19,099	\$ 17,443	\$ 18,039
Other Direct Program	10,012	10,641	10,562
Capital Equipment	-	-	-
Direct Internal	4,885	7,780	8,699
Shared	4,023	3,810	3,962
Community Services	-	-	-
Total Department	\$ 38,019	\$ 39,674	\$ 41,263



FTE	0.20	0.20	0.20
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Photo by mceekaty.com

Direct Internal & Shared Costs

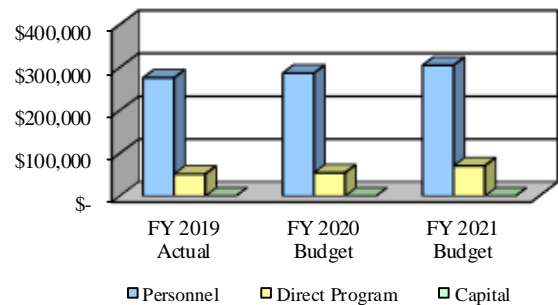
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Direct Internal Services

The East Texas Council of Governments (ETCOG) has developed an internal services allocation plan under the guidelines of 2 CFR 200 -Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, whereby costs of the following services can be charged to the various programs on a reasonable and consistent basis. Direct Internal Service expenses are charged to a cost pool and then allocated directly to the grants on a monthly basis.

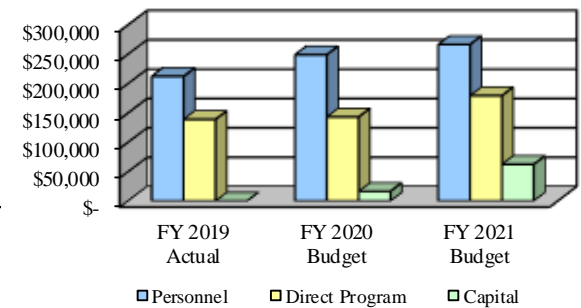
Human Resources Division administers all ETCOG personnel management policies, procedures and fringe benefits. Costs pooled here include any cost incurred in a human resource or payroll related function such as cost for salary and benefits for human resources and the payroll administrator, costs of processing payroll checks and other related expenses. The method of allocation is based on FTE.

	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Human Resources Division			
Personnel	\$ 275,495	\$ 286,662	\$ 304,810
Direct Program	51,284	54,430	70,760
Capital	-	-	-
Total Department	\$ 326,779	\$ 341,092	\$ 375,570
FTE	3.15	3.21	3.66



Information Technology The costs included in the Information Technology cost pool include professional computer support related services, web support services, software upgrades and automation, communications, support salaries and benefits, equipment and depreciation. The method of allocation is based on computer drops per employee.

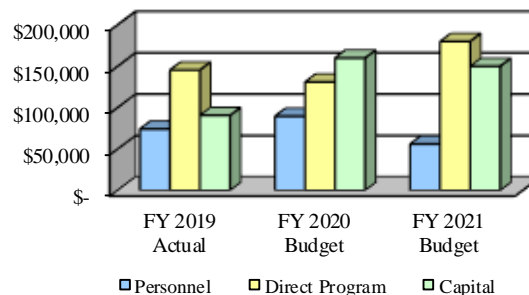
	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
ETCOG ICT Pool			
Personnel	\$ 212,267	\$ 249,038	\$ 266,471
Direct Program	139,077	143,260	179,400
Capital	-	16,500	62,500
Total Department	\$ 351,344	\$ 408,798	\$ 508,371
FTE	2.50	2.29	2.57



Direct Internal Services (continued)

Facilities These costs are allocated to the specific grants based on cost per square foot and direct charged salaries. Costs include utilities, maintenance, repairs and improvements of the ETCOG facilities.

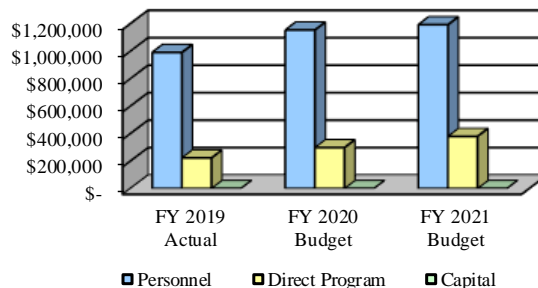
	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
ETCOG Facilities			
Personnel	\$ 74,199	\$ 89,678	\$ 56,134
Direct Program	145,467	131,041	179,991
Capital	90,699	160,000	150,000
Total Department	\$ 310,365	\$ 380,719	\$ 386,125
FTE	1.47	1.52	0.67



Shared Costs

Indirect Internal Services are also referred to as “Shared Costs”. These are expenses incurred for joint, or common, purposes and may not be directly charged to a specific grant. Generally, shared costs benefit all programs while direct costs benefit programs specifically. 2CFR Part 225, Cost Principles for State and Local Governments, allows for the charging of shared costs not readily assignable to the cost objective specifically benefited without effort that is disproportionate to the results achieved.

	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Shared Costs			
Personnel	\$ 991,142	\$ 1,154,427	\$ 1,192,735
Direct Program	222,916	297,960	379,890
Capital	-	-	-
Total Department	\$ 1,214,058	\$ 1,452,387	\$ 1,572,625
FTE	11.51	11.64	13.39
Indirect Cost Rate	21.316%	21.841%	21.961%



Calculation of Provisional Shared Cost Rate

The Base Total Direct Labor and benefits are calculated by adding salaries and benefits for all divisions, including internal direct. Utilizing the formula for calculating the Shared Cost Rate, Total budgeted Shared Costs divided by Total Personnel, provides the Provisional Shared Cost Rate.

$$\frac{\text{Total Shared Program Budget Costs}}{\text{Total Direct Labor and Benefits (Personnel Costs)}} = \text{Provisional Shared Cost Rate}$$

Shared Costs (continued)

Shared Costs Comparison to Allowable Expenditures

Indirect, or shared, costs can be allocated in many different ways by entities that appear to be very similar such as regional planning commissions or councils of governments. Based on the unique programs of each entity and whether services are provided within the entity, or subcontracted, the basis for allocation may vary using different methodologies. One method is not preferable from another. The test is whether the methodology properly allocates the costs incurred fairly and equitably among the programs benefited. As a comparison to entities that may distribute indirect costs based on total allowable expenditures, ETCOG presents this percentage for analysis.

ETCOG Division	Shared Costs	Personnel Costs	Allocation as Percent of Personnel	Total Costs Less Capital Outlay	Shared Costs as Percentage of Total Costs
Workforce	\$ 496,863	\$ 2,262,472	21.96%	\$ 36,381,422	1.37%
Economic Development	54,557	248,424	21.96%	1,136,150	4.80%
Area Agency on Aging	341,023	1,552,852	21.96%	5,462,643	6.24%
Public Safety	181,029	824,316	21.96%	4,113,788	4.40%
Transportation	495,192	2,254,862	21.96%	4,823,662	10.27%
GIS	3,962	18,039	21.96%	41,263	9.60%
TOTAL	\$ 1,572,625	\$ 7,160,965	21.96%	\$ 51,958,929	3.03%

Shared Costs as Percentage of Allowable Expenditures Compared to Prior Year

ETCOG Division	Total Percentage FY 2020	Total Percentage FY 2021	Total Percentage Difference
Workforce	1.43%	1.37%	-0.06%
Economic Development	5.51%	4.80%	-0.71%
Area Agency on Aging	8.22%	6.24%	-1.97%
Public Safety	5.95%	4.40%	-1.55%
Transportation	14.14%	10.27%	-3.87%
GIS & General Fund	5.75%	9.60%	3.85%
TOTAL	2.66%	3.03%	0.36%

Fringe Benefits

Fringe benefits are allowances and services provided by the East Texas Council of Governments to its employees as compensation in addition to regular salaries and wages. Fringe benefits include, but are not limited to the cost of vacation, holidays, sick leave, administrative leave, unemployment insurance and disability insurance. The cost of fringe benefits are generally allowable to the extent that the benefits are reasonable and are required by law, governmental unit-employee agreement, or an established policy of the governmental unit. Calculation of the Employee Accrued Leave Rate is shown in the following formula:

$$\frac{\text{Total Release Time and Benefits}}{\text{Chargeable Time Costs}} = \text{Provisional Employee Accrued Leave Rate}$$

The total annual release time for each employee is calculated and multiplied by his/her hourly rate to get annual costs for each full-time employee. The cost of miscellaneous benefits which include unemployment and life insurance are also calculated. These costs are totaled to arrive at a total annual cost of release time and miscellaneous benefits for all Employees. Chargeable Time is then calculated by subtracting total released time salaries and part-time employee salaries from total salaries. The Employee Accrued Leave Rate, *i.e.* the rate used to distribute Fringe Benefit Costs to Federal and State Awards is derived from dividing Total Released Time costs plus Benefit costs by Chargeable Time for full-time employees. The following table shows the calculations used to determine the Employee Accrued Leave Rate for FY 2021.

Calculation of Employee Accrued Leave Rate

Annual Cost of Release Time:		
Annual Leave		\$ 344,212
Holidays		301,358
Sick Leave		238,848
Other Release Time		<u>30,211</u>
	Subtotal	\$ 914,629
Insurance:		
Unemployment Insurance		23,940
Life Ins. & AD&D		<u>25,979</u>
	Subtotal	\$ 49,919
	Total Release Time & Misc. Benefits (a)	<u><u>\$ 964,548</u></u>
	Total Gross Salaries	\$ 7,188,942
	Less Released Time	(914,629)
	Less Part-time Employees	<u>(787,027)</u>
	Chargeable time (b)	<u><u>\$ 5,487,286</u></u>
	Employee Accrued Leave Rate (a - b)	17.58%

Detail Listing of Line Item Expenditures by Cost Pool

Direct Internal Services Detailed Listing of Line Item Expenditures	HUMAN RESOURCES			ETCOG ICT COST POOL			STONE RD. FACILITY			SHARED COSTS (Indirect)		
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Actual	Budget	Budget	Actual	Budget	Budget	Actual	Budget	Budget	Actual	Budget	Budget
Salaries and Benefits												
Salaries	183,946	195,027	206,136	147,636	175,435	187,317	49,812	58,648	38,366	700,929	810,060	832,387
Fringe Benefits	30,842	33,373	36,234	24,749	30,020	32,926	8,134	10,036	6,744	111,569	132,929	143,276
Health	34,346	29,269	31,754	19,783	22,245	23,525	10,172	12,195	5,678	82,140	95,021	99,667
Pension	26,361	28,994	30,685	20,099	21,338	22,704	6,081	8,799	5,346	96,504	116,417	117,405
Subtotal	275,495	286,662	304,810	212,267	249,038	266,471	74,199	89,678	56,134	991,142	1,154,427	1,192,735
TRAVEL												
Staff Travel In-Region	118	200	200	-	100	100	82	100	100	1,540	2,000	2,000
Staff Travel Out of Region	3,100	4,000	4,000	625	4,000	4,000	-	-	-	30,970	23,000	30,000
Committee Travel	-	-	-	-	-	-	-	-	-	7,188	10,000	10,000
Subtotal	3,218	4,200	4,200	625	4,100	4,100	82	100	100	39,698	35,000	42,000
Professional Services												
Contract Services	38,977	40,000	40,000	1,617	10,000	10,000	1,907	-	40,000	78,768	95,000	98,000
Insurance & Bonding	811	-	800	1,103	1,100	1,100	4,542	4,000	4,500	2,550	7,500	7,500
Subtotal	39,788	40,000	40,800	2,720	11,100	11,100	6,449	4,000	44,500	81,318	102,500	105,500
Communications												
Public Education	85	300	100	275	1,000	500	428	-	500	2,094	3,000	3,000
Communications	140	-	200	45,309	44,500	45,000	442	200	500	2,635	-	3,000
Postage	60	30	60	-	-	-	-	-	-	11,099	14,000	13,000
Meetings	621	500	600	-	-	-	-	-	-	8,847	11,000	11,000
Subtotal	906	830	960	45,584	45,500	45,500	870	200	1,000	24,675	28,000	30,000
Other Direct Expenses												
Office Supplies	1,598	1,200	1,600	18,739	5,000	18,000	6,985	8,600	8,600	20,761	25,000	30,000
Copier Costs	1,076	-	1,200	1,487	-	1,500	672	500	700	12,466	16,000	15,000
Regist. & Training Conferences	1,998	4,000	19,000	1,349	10,000	10,000	-	-	-	9,914	24,000	25,000
Membership Dues	246	500	300	350	500	500	-	-	-	22,919	25,000	25,000
Off-site Storage	-	-	-	-	-	-	-	-	-	240	360	360
Utilities	-	-	-	-	-	-	38,732	38,000	40,000	1,682	5,500	4,200
Repairs & Maintenance	-	-	-	924	-	1,000	56,589	40,000	50,000	896	-	-
Fleet/Fuel/Vehicle Usage Fee	139	200	200	148	500	500	17	50	50	4,903	10,600	22,830
Software - Maint. and License	772	2,000	1,000	56,406	66,560	67,200	430	34,641	400	-	-	12,000
Depreciation Expense	-	-	-	-	-	-	34,641	34,641	34,641	-	-	-
Minor Office Equip/Supplies	1,543	1,500	1,500	10,745	-	20,000	-	5,000	150,000	3,444	26,000	68,000
Capital Equipment	-	-	-	16,500	16,500	62,500	90,689	160,000	150,000	-	-	-
Subtotal	7,372	9,400	24,800	90,148	99,060	181,200	228,765	286,741	284,391	77,225	132,460	202,390
TOTAL OTHER EXPENSES	51,284	54,430	70,760	139,077	159,760	241,900	236,166	291,041	329,991	222,916	297,960	379,890
TOTAL DIRECT INTERNAL EX	326,779	341,092	375,570	351,344	408,798	508,371	310,365	380,719	386,125	1,214,058	1,452,387	1,572,625

Certificate of Indirect Costs

I have reviewed the indirect cost proposal dated October 1, 2020 and certify that to the best of my knowledge and belief:

- (1) All costs included in this proposal submitted on October 1, 2020 to establish provisional, final, or fixed indirect cost rates for the period October 1, 2020 through September 30, 2021 are allowable in accordance with the requirements of grants/contracts to which they apply and with the Federal cost principles; (please check those applicable cost principles):

2CFR Part 225 (OMB Circular A-87) Cost Principles for State, Local and Federally recognized Indian Tribal Governments.

2 CFR Part 230 (OMB Circular A-122) Cost Principles for Non-Profit Organizations.

Federal Acquisition Regulation (FAR), Subpart 31.2, Cost Principles for Commercial Organizations.

- (2) This proposal does not include any costs which are unallowable under applicable Federal cost principles. For example: advertising, contributions and donations, bad debts, entertainment costs, fines and penalties, general government expenses, and defense of fraud proceedings.

- (3) All costs included in this proposal are properly allocable to Federal awards and to the U.S. Department of Labor grants/contracts on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable Federal cost principles.

Subject to the provisions of the Program Fraud Civil Remedies Act of 1986, (31 USC 3801 et seq.), and the Department of Labor's implementing regulations, (29 CFR Part 22), the False Claims Act (18 USC 287 and 31 USC 3729); and the False Statements Act (18 USC 1001), I declare to the best of my knowledge the foregoing is true and correct.

Grantee/Contractor: East Texas Council of Governments

Signature: 

Name of Authorized Official: David A. Cleveland
 Title: Executive Director
 Date: 10-1-2020

**east Texas
council of
GOVERNMENTS**

The logo consists of the text "east Texas council of GOVERNMENTS" in a bold, black, sans-serif font. The words are arranged in four lines: "east Texas" on the top line, "council of" on the second line, "GOVERNMENTS" on the third line, and "GOVERNMENTS" on the fourth line. The text is partially obscured by three stylized evergreen trees. One tree is positioned behind the "T" in "Texas", another behind the "I" in "council", and a third behind the "T" in "GOVERNMENTS". Each tree is a dark green triangle with horizontal black stripes.



Photo by autosofdallas.com

Miscellaneous & Glossary

east Texas
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**east Texas
council of
governments**

The logo consists of the text "east Texas", "council of", and "governments" stacked vertically in a bold, black, sans-serif font. The word "east" is on the top line, "council of" is on the second line, and "governments" is on the third line. The word "Texas" is positioned to the right of "east". The word "of" is positioned between "council" and "governments". Three stylized evergreen trees, each with horizontal green and black stripes, are integrated into the design: one behind the 'T' in "Texas", one behind the 'o' in "of", and one behind the 'n' in "governments".

Glossary of Terms and Grant Descriptions

AAA (Area Agency on Aging) - The Area Agency on Aging of East Texas is designated by the Texas Department of Aging and Disability Services to coordinate services for persons in East Texas who are 60 or older, with particular attention to low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas.

Accrual Basis of Accounting - The basis of accounting whereby revenue projections are developed recognizing revenues expected to be earned in the period, and expenditure estimates are developed for all expenses anticipated to be incurred during the last fiscal year.

Appropriation - A legal authorization to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in the amount and as to the time when it may be expended.

Basis of Accounting - The timing method used in the recognition of revenues and expenditures for financial reporting purposes.

Budget Document - The official written statement prepared by ETCOG staff and approved by the ETCOG Board of Directors to serve as a financial and operation guide for the fiscal year end in which it was adopted.

Executive Summary - A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The Executive Summary explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive and financial officer (if not the chief executive).

Budgetary Control - The control or management of government in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available resources.

Capital Equipment (Assets) - Resources having a value of \$5,000 or more and a useful life of more than one year. Capital assets are also called fixed assets.

Capital Outlay - Expenditures which result in the acquisition of or addition of fixed assets.

Cash Basis of Accounting - The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CCS (Child Care Services) - Provides subsidized child care to public assistance recipients and low-income parents who are employed or attending school.

CDBG (Community Development Block Grant) - The purpose of this program is to provide technical assistance in the area of community development and in part “create jobs through expansion and retention of businesses”.

CLP (Chapman Loan Program) – is designed to provide long term financing to East Texas Business in a 14-county area. Loan proceeds can be used for a variety of purposes including inventory, working capital and equity injections.

CMS (Centers for Medicare & Medicaid Services) Basic - The Centers for Medicare & Medicaid Services (CMS) conducts research, demonstrations, and evaluations in support of CMS' key role as a beneficiary-centered purchaser of high-quality health care at a reasonable cost. These grants awarded are in the form of research grants and cooperative agreements; Hispanic health services grants; historically black colleges and university grants. CMS research, demonstrations and evaluations will focus on expanding agency efforts to improve the efficiency of payment, delivery, access and quality of our health care programs that serve millions of beneficiaries.

CPI - The Consumer Price Index published by the Bureau of Labor Statistics for the State of Texas.

DADS (Texas Department of Aging and Disability Services) - The Texas agency whose mission is to provide a comprehensive array of aging and disability services, supports, and opportunities that are easily accessed in local communities.

Direct Internal Expenses – Direct internal expenses include costs of Human Resource Administration; Facility costs, and Information Communication Technology expenses.

EDA (U.S. Department of Commerce -Economic Development Administration) - provides planning assistance to provide support to Planning Organizations (as defined in 13 CFR 303.2) for the development, implementation, revision, or replacement of a Comprehensive Economic Development Strategy (CEDS), short-term planning efforts, and State plans designed to create and retain higher-skill, higher-wage jobs, particularly for the unemployed and underemployed in the nation's most economically distressed regions.

Encumbrances - Commitments related to unperformed (executory) contracts for goods and services.

ES (Wagner-Peyser Employment Services) - Legislation passed in 1933 that ensures universal access to a system in which job seekers are matched with jobs and employers.

ETRDC (East Texas Regional Development Company) – is a private, non-profit, organization formed for the purpose of assisting small businesses and licensed by the U.S. Small Business Administration. ETRDC has helped many Texas business owners achieve long term financing for all of their business needs.

Federal Awards - Federal awards received from the federal government through the State of Texas are the largest source of funding received by the ETCOG. Revenues are received from the U.S. Departments of Labor, Agriculture, Health and Human Services, Commerce, Housing and Urban Development, Justice, Energy, Transportation, and the Department of Homeland Security.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

General Fund - General Operating Fund of ETCOG, accounting for the resources and expenditures related to the generally recognized governmental services provided.

Generally Accepted Accounting Principles (GAAP) - Uniform standards and guidelines for financial accounting and reporting. GAAP provide a standard by which to measure financial presentations.

GIS (Geographic Information System) - A spatial database system that provides powerful decision-making tools for every facet of public governance from producing simple hard copy maps to analyzing complex crime patterns. GIS tools are used by emergency responders to respond to accidents, housing specialists to analyze the quality and condition of housing, environmentalists to identify the location of hazardous waste sites, social service workers to identify the location of elderly and disabled, waste management officials to route vehicles, police to analyze crime patterns, public works crew to maintain road inventory, etc.

GIS plays a key role in meeting emergency mapping needs of counties and cities within the East Texas region.

Governmental Funds - Funds generally used to account for governmental (non-proprietary) activities. There are two (2) types of governmental funds used by ETCOG; the general fund and special revenue funds.

ICT (Information and Communications Technology) – refers to technologies that provide access to information through telecommunications. It is similar to Information Technology (IT), but focuses primarily on communication technologies. This includes the Internet, wireless networks, cell phones, and other communication mediums.

Interlocal Elimination – The allocation of Direct Internal Services and Shared Costs to Service Programs in accordance with established federal, state or internal guidelines.

Internal Service Fund – Funds used to account for activities conducted on a benefit received for serve basis.

Investments – Cash held by ETCOG in interest bearing accounts or cash pools.

JARC (Job Access and Reverse Commute) – Provides transportation assistance to low income workers and job seekers to enable them to commute from rural areas into urban centers and from urban areas to employers located in rural areas.

Local Cash Match – Local membership dues are received from cities, counties, and special districts. Membership dues are utilized for general council expenditures and to match various federal and state programs. Local cash match is also provided by the Counties for the Economic Development grant.

Major Fund - The General and the Grant Fund (Programs).

Marshall Flex Route and Kilgore College Services - Both the City of Marshall and Wiley College contribute financially to the success of the Marshall Flex Routes. GoBus also operates a flex route service connecting Kilgore College campuses in Longview and Kilgore. Together the City of Marshall, Wiley and Kilgore Colleges make a significant contribution to the total costs of these programs.

MIPPA - To provide outreach to eligible Medicare beneficiaries regarding the benefits available under title XVIII of the Social Security Act, including the Medicare prescription drug benefit under Part D of title XVIII of the Social Security Act and under the Medicare Savings Program, and to coordinate efforts to inform older Americans about benefits available under Federal and state programs.

Modified Accrual Basis of Accounting - Under the basis of accounting, revenues are estimated for the fiscal year if they are susceptible to accrual, e.g. amounts can be determined and will be collected within the current period.

NCP (Non-Custodial Parent Choices) - Provides Employment Services to non-custodial parents ordered into the system by the court for non-payment of child support.

NEG (National Emergency Grant)- The National Emergency Grant focuses on long-term workforce development strategies and provides training to dislocated workers in occupational areas of projected growth.

NSIP (Nutrition Service Incentive Program) - Funds are made available to State agencies on aging and Indian Tribal Organizations to purchase foods of United States origin or to access commodities from the United States Department of Agriculture (USDA). These foods are to be used in the preparation of congregate and home-delivered meals by nutrition services programs. Commodities available from the USDA may not be sold, exchanged, or otherwise disposed of (authorized distribution excepted) without prior, specific approval of USDA.

Operating Budget - A plan of financial operation embodying an estimate of proposed expenditures for the calendar year and the proposed means of financing them (revenue estimates).

Other Direct Program Expenses – Other Direct expenses include professional and contract services, travel, training, insurance and bonding, office supplies, and service delivery costs.

Other Income – Other income includes revenues for Transportation Bus Fares, Geographic Information Systems (GIS) Services, Program Income for the Area Agency on Aging, Investment income, ETRDC Service Fees, Chapman Revolving Loan fees, and match for Transportation operations provided by the Texas Department of Aging and Disability.

Pass Through (Expenses) – Funds which the East Texas Council of Governments has oversight and monitoring responsibilities through contractual agreements with various sub-recipients for the delivery of service in the fourteen-county region.

Performance Measure - Divisional units of measurement in performance, measurable functions, i.e. passenger miles, job postings filled, meals delivered, etc.

Personnel (Expenses) – Personnel costs include salaries and benefits for ninety-two full-time employees and forty-one part-time employees. Benefits for full-time employees include paid leave (vacation, sick, holidays), longevity, workers compensation, disability, pension and hospitalization.

Revenues - The term designates an increase to a fund's assets which:

- DOES NOT increase a liability (e.g. proceeds from a loan);
- DOES NOT represent a repayment of an expenditure already made;
- DOES NOT represent a cancellation of certain liabilities; and
- DOES NOT represent an increase in contributed capital.

RPO (Rural Planning Organization) – An organization of the 14-county ETCOG counties, established to coordinate all multimodal transportation planning for the region.

Service Program – The collective, associated services funded through a variety of Federal and State Awards managed by the four major operating Divisions of ETCOG (Area Agency on Aging, Public Safety, Transportation, and Workforce and Economic Development)

Shared Costs – Shared costs are costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportional to the results achieved.

SNAP (Supplemental Nutrition Assistance Program) - Seeks to provide employment services to those individuals receiving food stamps with the goal of self-sufficiency.

State Awards – State revenues for ETCOG come from the Texas Workforce Commission (TWC), the Texas Department of Aging and Disability Services (DADS), the Office of the Governor Criminal Justice Division (CJD), the Texas Commission on Environmental Quality (TCEQ), the Commission on State Emergency Communications (CSEC), the Texas Department of Transportation, and the Veterans Benefits Administration

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specific purposes. GAAP only require the use of special revenue funds when legally mandated. Each ETCOG Grant Fund is a Special Revenue Fund and is used to account for all grant related financial activity (Divisional budgets).

TAA (Trade Adjustment Assistance Services) - The Trade Adjustment Assistance (TAA) provides training and job search/relocation assistance to individuals who lose their manufacturing jobs due to foreign imports.

TANF (Temporary Assistance for Needy Families) - Employment services which are offered through the Choices Program to recipients of TANF. This program helps individuals receiving time limited cash assistance to find long-term employment and self-sufficient wages.

Title III Part B –To encourage State Agencies on Aging and Area Agencies on Aging to concentrate resources to develop and implement comprehensive and coordinated community-based systems of service for older individuals via Statewide planning, and area planning and provision of supportive services, including multipurpose senior centers. The objective of these services and centers is to maximize the informal support provided to older Americans to enable them to remain in their homes and communities. Providing transportation services, in-home services, and caregiver support services, this program ensures that elders receive the services they need to remain independent.

Title III Part C1 & C2 -To provide grants to States to support nutrition services including nutritious meals, nutrition education and other appropriate nutrition services for older Americans in order to maintain health, independence and quality of life. Meals may be served in a congregate setting or delivered to the home, if the older individual is homebound.

Title III Part D - To develop or strengthen preventive health service and health promotion systems through designated State Agencies on Aging and Area Agencies on Aging. Funds are provided for disease prevention and health promotion services including health risk assessments; routine health screening; nutrition screening; counseling and educational services for individuals and primary care givers; health promotion; physical fitness; home injury control and home safety screening; screening for the prevention of depression, and referral to psychiatric and psychological services; education on availability of benefits and appropriate use of preventive services; education on medication management; information concerning diagnosis, prevention, and treatment of neurological and organic brain dysfunction; and counseling regarding social services and follow-up health services.

Title III Part E - To assist States, Territories in providing multifaceted systems of support services for: (1) Family caregivers; and (2) grandparents or older individuals who are relative caregivers. Services to be provided include: information to caregivers about available services; assistance to caregivers in gaining access to the services; individual counseling, and caregiver training to caregivers to assist the caregivers in making decisions and solving problems relating to their caregiving roles; respite care to enable caregivers to be temporarily relieved from their caregiving responsibilities; and supplemental services, on a limited basis, to complement the care provided by caregivers.

Title VII EAP - To support activities to develop, strengthen, and carry out programs for the prevention, detection, assessment, and treatment of, intervention in, investigation of, and response to elder abuse, neglect, and exploitation (including financial exploitation).

Title VII OAG - The principal role of this Ombudsman Program is to investigate and resolve complaints made by or on behalf of residents of nursing homes or other long-term care facilities. Ombudsmen also promote policies and practices needed to improve the quality of care and life in long-term care facilities and educate both consumers and providers about residents' rights and good care practices.

TxDOT (Texas Department of Transportation)- Transportation Code, Chapter 455, authorizes the State to assist the sub recipient in procuring aid for the purpose of establishing and maintain public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code, Chapter 456. The Texas Department of Transportation has been designated to receive federal funds under the Rural Public Transportation Grant Program, to administer a statewide Rural Public Transportation Grant Program, and to provide state funds to match federal funds.

US Department of Transportation – Title 49 Section 5311 of the US Transportation Code provides that eligible recipients may receive federal funds through the Rural Public Transportation Grant Program, a federal assistance program administered by the Federal Transit Administration to enhance the access of persons living in rural area to health care, shopping, education, recreation, public services, and employment by encouraging the maintenance, development, improvement, and use of passenger transportation systems.

VETS (Veterans' Employment Services) - Program where Vietnam era veterans, disabled veterans, and recently separated veterans can receive job search assistance, education, and training. The services of this program are provided by employees of Texas Veterans Commission with the Board responsible for housing those employees in the Workforce Centers and coordinating their activities with the rest of the system.

WIA (Workforce Investment Act) - The purpose of WIA as stated in Section 106 of the Act is "to provide workforce investment activities, through statewide and local workforce investment systems that increase the employment, retention, and earnings of participants and increase occupational skill attainment by participants, and, as a result, improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the Nation." Services for job seekers are accessed through a tiered system consisting of core, intensive, and training services.

TWC (Texas Workforce Commission) - Texas Workforce Commission (TWC) is the state agency charged with overseeing and providing workforce development services to employers and job seekers of Texas. TWC strengthens the Texas economy by providing the workforce development component of the Governor's economic development strategy. By focusing on the needs of employers, TWC gives Texas the competitive edge necessary to draw business to the state.

WIOA (Workforce Innovation and Opportunity Act) - WIOA is legislation enacted to improve the nation's workforce development system and help put Americans back to work. It provides a system for the preparation of workers for the 21st century workforce, while helping businesses find the skilled employees they need to compete and create jobs in America.

WSET (Workforce Solutions East Texas) - The public workforce system in the 14-county East Texas region, providing help to employers in meeting human resource needs and area residents build careers, so both can better compete in the global economy.

Customized services help employers find qualified applicants for specific jobs. We assist with recruiting, screening, referring and testing of job applicants to help simplify the hiring process. Workforce Solutions will also help employers strengthen their current workforce as well as get advice on human resource issues and concerns.

Workforce Solutions East Texas partners with businesses, educational institutions, civic organizations and community leaders to find solutions to labor needs of industries vital to the region and its economy.

As part of the statewide Texas Workforce Solutions network, WSET partners with the Texas Workforce Commission and other workforce boards in the largest job-matching database in the state.

Workforce Solutions is funded by state and federal tax dollars, which are redirected back into the East Texas region for employment and job training. Services are offered at no cost to our customer.