

Family members document check list

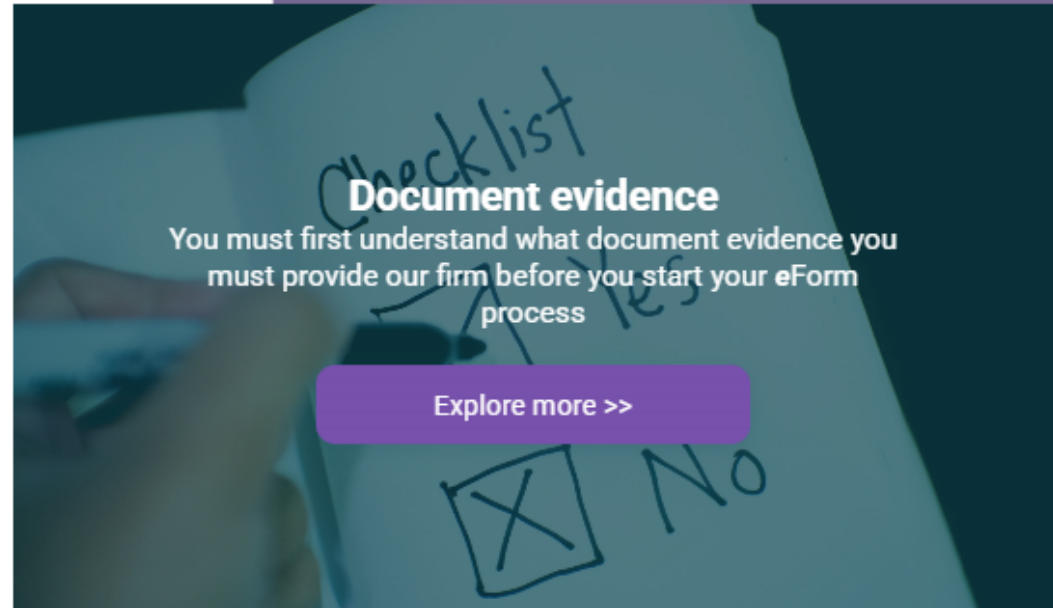
This document is only a guide; all listed documents may not be applicable to you.

Very soon this will be fully digitalized to access online.



Welcome to Document Guidance

We will help you understand the process and what document evidence you need to follow for your application. We will also guide you on different methods to scan your documents to comply with how the Home Office would like them including using different devices and tools to scan.



Pre-client Care Letter Assessment Form – Partner Document Checklist

<u>Document types</u>	<u>Guidance</u>
Birth certificate	Provide your original copy of your birth certificate and any new digital version.
Proof of home address	Provide an official document within last 90 days showing your name and home address.
Marriage certificate	If married provide a copy of your original marriage certificate.
Divorce evidence	If previously divorced, provide a copy of the divorce.
Current passport	Provide a full scan of your all pages of your current valid passport including blank pages.
Previous issued passports	Provide full scan of any previous passports to enter or remain in the UK.
Other nationalities evidence	If you held another country travel document, provide full scan of every page.
National ID card	If your country on this list , scan front and back of this card.
UK driving licence	If you ever held a UK driving licence, scan front and back of this card.
UK immigration evidence	Visa letters, emails, BRP cards, visa application forms, biometrics letters etc.
Good character	Disclose any criminal convictions, immigration offences, cautions, warnings etc.
TB certificate	Only applies to leave to enter visa applications and from certain countries .
World travel	Ensure you have listed the past 10 years travels, provide exact travel dates, countries visited and purpose of each trip.

Pre-client Care Letter Assessment Form – Children Document Checklist

<u>Document types</u>	<u>Guidance</u>
Birth certificate	Provide you're a copy of your original birth certificate and any new digital version.
Proof of home address	Provide an official document within last 90 days showing your name and home address.
Current passport	Provide a full scan of each child passport pages including blank pages.
Birth certificates	Provide a full scan of each child's birth certificate.
Previous issued passports	Provide full scan of each child's previous passports if used to enter or remain in the UK.
Other nationalities evidence	If child ever held another country travel document, provide full scan of every page.
National ID card	If child is required this, go to this list , scan front and back of this card.
UK driving licence	If child ever held full or provisional UK driving licence, scan front and back of this card.
UK immigration evidence	If child has any UK visa letters, emails, BRP cards, visa application forms, biometrics letters etc.
Good character	Disclose any criminal convictions, immigration offences, cautions, warnings etc.
TB certificate	Only applies to leave to enter visa applications and from certain countries .
Adoption/Legal Guardian	If a child is non-biological, provide legal documents of adoption or legal guardianship
World travel	Ensure you have listed the past 10 years travels, provide exact travel dates, countries visited and purpose of each trip.
Children visas	Children not applying for a UK visa, provide a copy of their passport photo page.