

NAFRS JOINT POWERS BOARD MEETING MINUTES - APPROVED
Thurs., December 18, 2025, at 8:00am

	Present	Absent
Voting Members:		
Alderks, Larry	X	
Dahlen, Peter	X	
Lawson, Jodi	X	
Malecha, Arlen	X	
Ness, Brad	X	
Peterson, Brian	X	
Stowe, Mike	X	
Switzer, Glenn		X
Ex-officio Members:		
Edwards, Brian	X	
Schroepfer, Jeff	X	
Odette, Dean	X	
Martig, Ben	X	
Nelson, Tom	X	
Teppen, Jenelle	X	

Meeting called to order at 8:00am

1. Call to order & roll call (NAFRS Training Room)

2. Approval of Agenda

Motioned: Lawson; seconded by Ness. Motion carried; no discussion.

a. Consent Agenda¹

Minutes of 11/20/2025

b. Monthly Financials – Abdo Financial Solutions

Motioned: Lawson; seconded by Stowe. Motion carried; no discussion.

3. Committee Reports/Updates

a. Capital Equipment – Simonson

Nelson and Faust are going to pick up the Mini-pumper, today; the tanker will be ready in February. Custom Fire worked on 8118 repairing the ladder and other regular mechanical repairs and is in good shape to go forward.

Funding update - Martig

Martig commented that funding from full amount to \$300,000.00 with \$150,000.00 from each Carleton, and St. Olaf – over three years. Funds will go to City of Northfield, not NAFRS.

¹ CONSENT AGENDA The proposed consent agenda is included in the JPB packet. The purpose of a consent agenda is to allow for routine motions, resolutions, and ordinances, or those previously discussed with consensus made, to be passed with one motion. These are still important and necessary considerations. The full background memo and materials are publicly available upon request. If a board member wants to discuss an item, the request it to be made by advance notice by noon on the Wednesday immediately prior to the meeting date to the Chair and/or Fire Chief, or without said prior notice, during the approval of the agenda.

b. Finance – Ness

1. QuickBooks Online and AP Automation Update - Lawson & Nelson

c. Personnel – Teppen

Chair Teppen reported that in May of 2025 the Personnel Committee conducted the Fire Chief's annual performance review. The Chief met all the expectations that were set for the position and the JPB approved the performance review and salary increase for 2024.

4. **Chief's Report**

Chief Nelson reported that there have been 340 fire calls through the end of November 2025, compared to 327 calls in 2024. There have been 169 rescue calls through the end of November 2025, compared to 194 calls in 2024. Notable incidents for November/December were gas leaks/odor, and CO alarms. Projects for the month varied between Northfield, Dundas, and the two colleges.

5. **Regular Agenda**

a. Family Leave Revision – Nelson

Nelson requested that we amend the motion made at the November meeting to Option #2, to NOT pay .11 cents for firefighters.

Motioned: Peterson, seconded. Ness

b. New Board Member Orientation (Alderks)

Alderks asked Board Members review, and return to Char.

Stowe recommended that new Board Members be brought in on a Monday night and introduced, and offered a tour of the station, explain equipment, etc.

c. JP 2.0 Update

Alderks reported that work continues with updates and revisions.

-Townships Annual Meeting

d. Finance Procedures Update

Alderks and Lawson will review and the document.

6. **Adjourned at 8:51**