

NAFRS JOINT POWERS BOARD MEETING MINUTES (Approved)
July 17, 2025 at 8:00am
NAFRS Training Room

1. Call to order & roll call

Meeting called to order at 8:01am

Present: Alderks, Dahlen, Lawson, Malecha, Martig, Peterson, Stowe, Switzer

Ex Officio: Odette, Schroepfer,
Nelson, Hamblin

2. Approval of Agenda

Add agenda item to Regular Agenda: Capital Threshold Meeting
Approved. Motioned by Lawson; seconded by Switzer. All in favor.

3. Consent Agenda¹

- a. Minutes of 06/26/2025
- b. Monthly Financials – Abdo Financial Solutions
- c. Disbursements:
 - a. Operations \$32,805.95
 - b. Capital \$0

Approved. Motioned by Stowe; seconded by Lawson. All in favor

4. Reports

a. Committee Reports/Updates

- Capital Equipment – Peterson
Peterson reported that Sutphen is in town today inspecting the NAFRS Aerial truck, to consider refurbishing, versus replacing. The outcome will be reported back to the Committee following the inspection.
- Finance – Lawson
Finance did not meet in July. Regularly monthly Zoom meetings continue with Abdo; AR is transitioning well, and AP is expected to begin within the next month. Tom and Char have a good handle on the procedures so far.
- Personnel – Teppen
Discussed Fire Chief goals for 2025, per Nelson. Schroepfer reported that the group had a good conversation, Stowe agreed.

b. Chief's Report

Nelson pointed out that there have been several calls – particularly for the NW corner of Northfield for smoke alarms going off/needing to be replaced, as most homes in this area - for

¹ CONSENT AGENDA The proposed consent agenda is included in the JPB packet. The purpose of a consent agenda is to allow for routine motions, resolutions, and ordinances, or those previously discussed with consensus made, to be passed with one motion. These are still important and necessary considerations. The full background memo and materials are publicly available upon request. If a board member wants to discuss an item, the request it to be made by advance notice by noon on the Wednesday immediately prior to the meeting date to the Chair and/or Fire Chief, or without said prior notice, during the approval of the agenda.

example, are now reaching 20 years old. Nelson suggested we consider looking into a mailing to that area – magnet, or Lawson suggested using social media, Facebook, Nextdoor, TikTok video, etc. regarding smoke alarm replacement.

Nelson continued with speaking to the Chief's Report, calls, etc.

5. Regular Agenda

- a. Capitol Threshold Meeting – Alderks (add)
Discussion suggested considering adding the topic to the August Finance Meeting agenda; confirmed date TBD.
- b. Meeting Room Discussion – Alderks
Question: Thoughts on returning to Board Room to meet for NAFRS Board/Committee meetings? Members were all in agreement that we would continue to meet in the Large Meeting Room.

6. Motion to adjourn meeting.

Approved. Motioned by Lawson, seconded by Peterson. All in favor