

## NAFRS JOINT POWERS BOARD MEETING MINUTES - approved

April 17, 2025 8:00am

NAFRS Training Room

### 1. Call to order & roll call

Present: Alderks, Dahlen, Lawson, Peterson, Schroepfer, Stowe, Switzer,

Ex Officio: Nelson, Teppen, Faust

### 2. Approval of Agenda

Motioned by Switzer; seconded by Lawson. All in favor, no discussion.

### 3. Consent Agenda<sup>1</sup>

- a. Minutes of 2/20/2025
- b. Monthly Financials – Abdo Financial Solutions
- c. Disbursements:
  - a. Operations \$ 95,656.81
  - b. Capital \$210,000.00
- d. 2025 Fee Schedule for inspections, permits, and response fees
- e. Resolution 2025-02 – Benefitted employee health insurance revision

### 4. Reports

- a. FY2024 External Audit of NAFRS Financials – Andy Grice via Teams

Andy Grice presented the findings of the 2024 NAFRS Financial Audit and reported it to be clean.

- b. Committee Reports/Updates

- Capital Equipment – Peterson & Alderks

Alderks reported that we need to be looking at planning year-by-year, so we can then go back to the partners and with consistent planning versus ups & downs of what we plan to be doing when. We are looking into a calendar by the Capitol Committee for spending which Chief Nelson would then work into the larger budget.

Peterson raised the question of the platform truck to refurbish, rather than replace? Nelson pointed out that we build the Capital Fund in years that we are not making larger purchases.

- Finance – No March meeting

Lawson updated the Board on training that she and Charlene will be having with Abdo on 4/25, on account payables.

- Personnel – Fire Chief 2024 performance review process update – Teppen

The Personnel Committee reviewed the draft evaluation for the Chief which will be sent out today, in a fillable pdf. The review will happen at the Personnel meeting in May, to come to the Board to their regular meeting in May, as well.

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c. Chief's Report

Nelson and Faust detailed the items in the Chief's Report for March and addressed questions from the Board. Faust reported on the fire near Greenvale school on 3/17/25, that responders were all on the scene in 7 minutes. Nelson noted that the challenge of the month has been open burning and loss of control of fires. So far, we have invoiced for 6 fires, and there will be another two invoices to go out.

**5. Regular Agenda**

a. JPB and committee meeting matrix draft (inform only) – Alderks/Nelson

Alderks presented the matrix as a 'tool' to assist committees in guiding items for addressing at meetings throughout the year. Currently, this document is only a 'draft'.

**6. Adjourn: Motioned by Switzer, seconded by Stowe. All in favor, the meeting was adjourned.**