

NAFRS JOINT POWERS BOARD MEETING MINUTES
(Approved)
Thurs., January 22, 2026, at 8:00am
NAFRS Training Room

1. Call to order & roll call

	Present	Absent
Voting Members:		
Alderks, Larry	X	
Lawson, Jodi	X	
Malecha, Arlen	X	
Ness, Brad	X	
Peterson, Brian	X	
Robinson, Andrea	X	
Stowe, Mike	X	
Switzer, Glenn	X	
Ex-officio Members:		
Edwards, Brian		X
Schroepfer, Jeff	X	
Odette, Dean	X	
Martig, Ben	X	
Nelson, Tom	X	
Teppen, Jenelle	X	

2. Approval of Agenda

Motioned: Lawson; seconded by Ness.

Alderks requested the add:

- 1) How to use Sharepoint site
- 2) Custom Fire/truck build
- 3) Banquet

All in favor; no discussion

3. Oath of Office for 2026 newly appointed Members

- a. Andrea Robinson – City of Northfield
- b. Mike Stowe – City of Northfield (interim)

Robinson and Stowe took the Oath of Office, sworn in by Chief Nelson, and introductions were conducted.

4. Election of Chair, Vice Chair & Treasurer

Nominations were made for NAFRS Chair:

Switzer nominated Ness; Peterson nominated Alderks.

Motion to cease nominations: Stowe, seconded by Ness.

Voting Members cast their decision.
All in favor, no discussion
Alderks was named as Chair for 2026, in a 4/3 vote.

Nomination were made for NAFRS Vice-Chair:
Peterson nominated Ness.
Motion to cease nominations: Stowe, seconded by Peterson.
Ness was nominated as Vice Chair
Ballot cast by Stowe.
All in favor; no discussion.

Nomination was made for NAFRS Treasurer:
Stowe nominated Lawson, Malecha nominated Lawson.
Motion to cease nominations: Stowe, seconded by Peterson
Ballot cast by Ness.
All in favor, no discussion.

Meeting is turned over to newly elected Chair Alderks

5. **Standing Committee Appointments: Discussed, recommended, and approved Board/Committee Appointments for 2026**

1. Capital Equipment Committee – Peterson, and Robinson replaces Malecha.
2. Finance Committee – No change.
3. Personnel Committee – (Dahlen, off; not replaced)
4. Relief Association – No change

6. **Consent Agenda¹**

a. Approved Minutes of 12/18/2025

- b. Approved 2026 Designations:
- Northfield News as official Newspaper
 - Hoff Barry Attorneys for legal support
 - Bergan KDV as auditor
 - Abdo Workforce Solutions, LLC for human resource support
 - Fire Station front hall bulletin board as official notice site
 - Community Resource Bank as depository

Motioned to approve items a. and b: Peterson; Seconded: Lawson. No discussion; all in favor.

c. Accepted 2026 Meeting Schedule

Motioned: Peterson; Seconded: Lawson. No discussion; all in favor.

d. Approved 2025 Donations

Motioned: Lawson; Seconded: Stowe. No discussion; all in favor.

7. **Chief's Report**

Chief Nelson reported calls for the month and proceeded to share Chief's Report. There have

¹ CONSENT AGENDA The proposed consent agenda is included in the JPB packet. The purpose of a consent agenda is to allow for routine motions, resolutions, and ordinances, or those previously discussed with consensus made, to be passed with one motion. These are still important and necessary considerations. The full background memo and materials are publicly available upon request. If a board member wants to discuss an item, the request it to be made by advance notice by noon on the Wednesday immediately prior to the meeting date to the Chair and/or Fire Chief, or without said prior notice, during the approval of the agenda.

been 370 fire calls through the end of December 2025 compared to 357 calls in 2024, and there have been 176 rescue calls through the end of December 2025, compared to 215 calls in 2024.

Staff Updates:

Simonson: Three of the five new members passed FF1 and FF2 and are now off probation. 8110 is ready for use and in February will be scheduled into the truck rotation. The new tanker has 80% inspection at Custom Fire tomorrow. Simonson will be starting work on the 2025 Final Report.

8. Regular Agenda

- a. Approved Use Reserve Funds in Feb. 2026
Members approved the use of \$125,000. of NAFRS Reserve Funds to bridge Capital Funds.

Motioned: Peterson; Seconded: Stowe. No discussion; all in favor.

- b. NAFRS 2025 EoY Preliminary Financials and external audit update
Chief Nelson reported on the financial packet from Abdo, and that preparations have begun with Bergan KDV on the 2025 audit.

Alderks add:

- c. How to use Sharepoint site: Sharepoint is only used for creating an email group of 2026 Members, not for the uploading of documents.
- d. Alderks noted that on Page 5 of the packet – Minutes from December 2026, Personnel update regarding Chief's review – it should read that the review was his bi-annual review, not annual.
Motion to approve: Malecha, seconded by Lawson.
All in favor; no discussion.
- e. Custom Fire build – already covered by Chief Nelson.
- f. Banquet; Alderks expressed his appreciation for the job well done at the Fire Relief Association Banquet on January 10, 2026.

9. Adjourned at 9:09am

Motioned by Stowe; seconded by Ness.