"The Safer Option"

ELECTRICAL SAFETY POLICY

POLICY STATEMENT

It is the policy of Riverina Traffic Services P/L to ensure that the health and safety of workers or any other person is not placed at risk from electrical hazards by ensuring all electrical equipment used at a Riverina Traffic Services P/L workplace is intrinsically safe and safe to use, that procedures for the safe use of electricity and electrical equipment are implemented and followed, and that persons are not exposed to risk from work near electrical installations and services.

AIMS AND OBJECTIVES

We will ensure that all electrical installations, equipment, tools, and appliances used by and in the Riverina Traffic Services P/L are compliant with all applicable regulations and standards, and that all electrical equipment, tools and appliances are inspected, maintained, and tested as required by a competent person. Safe work procedures to protect persons from the risk of electric shock will be developed and implemented for work near live electrical installations.

RESPONSIBILITIES

Management and supervisors must –

- Develop and maintain a register of all electrical equipment, tools and appliances owned by RTS.
- Ensure that all statutory inspections and testing are carried out in accordance with the relevant standards, and records kept of these.
- Ensure that any maintenance, repairs and servicing of electrical plant, tools and equipment is carried out only by competent and/or licensed persons.
- Ensure that electrical equipment, tools, and appliances are connected to a circuit protected by a fixed residual current device, or where this is not available, to an approved portable safety switch, and
- Ensure that any work carried out in the vicinity of live electrical installations is carried out in an approved manner that will not expose workers to any risk of electric shock or contact with live parts.

Workers must adhere to approved safe work methods when using electrical tools and equipment, and when working near live electrical installations (including overhead and underground conductors).

Workers must -

- Carry out safety checks of electric power tools before use (including inspection of test tags)
- Use electric power tools and equipment only for the purpose for which it was intended.
- Ensure that a portable safety switch is used.
- Ensure that flexible cords and cord extension sets are not exposed to risk of damage.
- Check operation of portable safety switches at intervals specified by standards, and
- Not use faulty electrical tools or equipment or carry out any unauthorised repairs to tools or equipment.
- Not enter or allow any object to encroach within relevant approach distances of electrical conductors.

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Signed by Chief Executive Officer:

Shane Egan:  …… 12/02/2026

(Name) (Signature) (Date)

Owner	Riverina Traffic Services Pty Ltd
Date of Adoption/Amendment	Revision No:
January 2019	Original
February 2023	1
February 2024	2
February 2025	3
February 2026	4

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