

2025-2026

Pay Periods and Pay Dates

Pay periods are **almost** always 14 days and run from Sunday through Saturday.

Note: **Five working days** are required to process payroll. This minimizes errors, helps employees check for accuracy and assures that overtime is paid properly. **Documentation due date is on the Wednesday after our payment periods (ending dates).**

Pay Date	EFT	Payment Periods (beginning dates)	Payment Periods (ending dates)	Number of Days	Documentation Due
15-Sep-2025	11-Sep-2025	10-Aug-2025	23-Aug-2025	14 Days	27-Aug-2025
30-Sep-2025	26-Sep-2025	24-Aug-2025	6-Sep-2025	14 Days	10-Sep-2025
15-Oct-2025	13-Oct-2025	7-Sep-2025	20-Sep-2025	14 Days	24-Sep-2025
31-Oct-2025	29-Oct-2025	21-Sep-2025	4-Oct-2025	14 Days	13-Oct-2025
14-Nov-2025	12-Nov-2025	5-Oct-2025	18-Oct-2025	14 Days	22-Oct-2025
28-Nov-2025	21-Nov-2025	19-Oct-2025	1-Nov-2025	14 Days	5-Nov-2025
15-Dec-2025	11-Dec-2025	2-Nov-2025	15-Nov-2025	14 Days	19-Nov-2025
31-Dec-2025	19-Dec-2025	16-Nov-2025	29-Nov-2025	14 Days	3-Dec-2025
15-Jan-2026	13-Jan-2026	30-Nov-2025	20-Dec-2025	21 Days	6-Jan-2026
30-Jan-2026	28-Jan-2026	21-Dec-2025	3-Jan-2026	14 Days	7-Jan-2026
13-Feb-2026	11-Feb-2026	4-Jan-2026	17-Jan-2026	14 Days	21-Jan-2026
27-Feb-2026	25-Feb-2026	18-Jan-2026	31-Jan-2026	14 Days	4-Feb-2026
13-Mar-2026	11-Mar-2026	1-Feb-2026	14-Feb-2026	14 Days	18-Feb-2026
31-Mar-2026	27-Mar-2026	15-Feb-2026	28-Feb-2026	14 Days	16-Mar-2026
15-Apr-2026	13-Apr-2026	1-Mar-2026	21-Mar-2026	21 Days	25-Mar-2026
30-Apr-2026	28-Apr-2026	22-Mar-2026	4-Apr-2026	14 Days	8-Apr-2026
15-May-2026	13-May-2026	5-Apr-2026	18-Apr-2026	14 Days	22-Apr-2026
29-May-2026	27-May-2026	19-Apr-2026	2-May-2026	14 Days	6-May-2026
15-Jun-2026	11-Jun-2026	3-May-2026	23-May-2026	21 Days	27-May-2026
30-Jun-2026	26-Jun-2026	24-May-2026	6-Jun-2026	14 Days	10-Jun-2026
15-Jul-2026	13-Jul-2026	7-Jun-2026	20-Jun-2026	14 Days	24-Jun-2026
31-Jul-2026	29-Jul-2026	21-Jun-2026	4-Jul-2026	14 Days	8-Jul-2026
14-Aug-2026	12-Aug-2026	5-Jul-2026	18-Jul-2026	14 Days	22-Jul-2026
31-Aug-2026	27-Aug-2026	19-Jul-2026	8-Aug-2026	21 Days	12-Aug-2026

For Direct Deposit, the District must transmit two days prior to the pay date. For this reason the documentation due dates are not negotiable. The Payroll Department must have all of your documentation by 4:30 on that date or the hours for that pay period **will not** be processed. Thank you in advance for your cooperation in this matter.

