

# School activities that can be transformed into strong resume statements.

**Student Government** – Demonstrates leadership, organization, and communication skills.

*Example:* "Elected Student Body Treasurer, managing a \$5,000 annual budget and organizing fundraising events that increased club funding by 30%."

**Sports Team (Captain or Member)** – Highlights teamwork, discipline, and perseverance.

*Example:* "Served as varsity soccer team captain, leading practices and motivating teammates, resulting in a district championship win."

**Yearbook or School Newspaper** – Shows writing, editing, and time management skills.

*Example:* "Wrote and edited articles for the school newspaper, meeting tight deadlines and improving readership engagement by 20%."

**Volunteering at a Nonprofit or Charity** – Demonstrates empathy, initiative, and community engagement.

*Example:* "Volunteered 50+ hours at the local food bank, coordinating donation drives that provided meals for 200 families."

**DECA, FFA, FBLA, or Business Club** – Showcases business, marketing, and public speaking skills.

*Example:* "Placed in the top 5 at a statewide DECA competition for business strategy, presenting a marketing plan to industry professionals."

**Tutoring or Peer Mentoring** – Highlights teaching, patience, and leadership.

*Example:* "Mentored struggling math students, improving their grades by an average of one letter grade over the semester."

**Theater or Debate Club** – Develops public speaking, critical thinking, and confidence.

*Example:* "Competed in regional debate tournaments, crafting persuasive arguments that won 3rd place in the state championship."

**Tech or Robotics Club** – Demonstrates problem-solving, teamwork, and technical skills.

*Example:* "Designed and programmed a robot for a national competition, leading a team of five to build a functional prototype under a strict deadline."

**Part-Time Job or Internship** – Shows responsibility, customer service, and adaptability.

*Example:* "Worked 15 hours per week as a cashier, handling \$1,000+ in transactions daily while maintaining a 4.0 GPA."

**Music, Band, or Choir** – Highlights discipline, creativity, and teamwork.

*Example:* "Played first chair violin in the school orchestra, practicing 10+ hours weekly and performing at community events."

Use **action verbs** and **quantifiable achievements** when writing their resume statements to make them more impactful!

## **Skills outside of traditional school activities**

**Programming & Coding** – Shows problem-solving, logic, and technical skills.

*Example:* "Developed a personal website using HTML, CSS, and JavaScript, improving design based on user feedback."

**Content Creation (YouTube, TikTok, Blogging, etc.)** – Demonstrates creativity, marketing, and communication skills.

*Example:* "Created and managed a YouTube channel with 5,000+ views, producing educational content on gaming strategies."

**Graphic Design & Digital Art** – Highlights design, attention to detail, and technical proficiency.

*Example:* "Designed promotional flyers and social media graphics for a local nonprofit using Canva and Photoshop."

**Gaming (Esports, Strategy, Game Development, or Streaming)** – Develops teamwork, strategic thinking, and leadership.

*Example:* "Competed in an online esports tournament, leading a team to a top-10 finish among 500 participants."

**Video Editing & Production** – Showcases technical skills, storytelling, and software proficiency.

*Example:* "Edited and produced promotional videos for a school project using Adobe Premiere Pro, increasing engagement by 40%."

**Social Media Management** – Demonstrates marketing, branding, and audience engagement.

*Example:* "Managed an Instagram page for a school club, increasing follower engagement by 200% in three months."

**Entrepreneurship (Selling on eBay, Etsy, or Depop)** – Shows initiative, business skills, and financial management.

*Example:* "Launched an online store on Etsy, generating \$500+ in sales within the first two months."

**Self-Taught Language Learning (Bilingual Skills) – Displays dedication, adaptability, and communication.**

*Example:* "Self-taught Spanish using Duolingo and online resources, achieving conversational proficiency and assisting ESL students."

**Car Maintenance & Repair – Highlights problem-solving, mechanical skills, and independence.**

*Example:* "Learned and performed basic car maintenance, including oil changes and brake replacements, saving \$300 annually in service costs."

**Personal Finance & Investing – Demonstrates financial literacy, discipline, and analytical thinking.**

*Example:* "Managed a personal investment portfolio, researching stock trends and achieving a 10% return over six months."

Think about their hobbies, interests, and side projects as real-world skills that employers value. Even if their experience is informal, the ability to show initiative and results can be a major advantage!

**Valuable job-related skills that can be highlighted on a resume that showcase professionalism, reliability, and readiness for the workforce, along with resume-style examples.**

By framing their everyday experiences as job-related skills, students can create a strong resume that demonstrates their potential, even before they have formal work experience!

**Time Management – Shows the ability to balance responsibilities effectively.**

*Example:* "Successfully balanced a full academic schedule, extracurricular activities, and volunteer work while maintaining a 3.8 GPA."

**Problem-Solving – Demonstrates critical thinking and initiative.**

*Example:* "Identified and implemented a new way to organize digital class notes, helping classmates improve study efficiency."

**Teamwork & Collaboration – Essential for almost any job.**

*Example:* "Worked with a team of five to plan and execute a community service project, collecting over 200 canned goods for a local food bank."

**Leadership & Responsibility – Even small leadership roles show initiative.**

*Example:* "Led a group of peers in a science fair project, coordinating research and presentation efforts, earning first place in the competition."

**Communication & Public Speaking – A critical skill in all industries.**

*Example:* "Presented research findings in front of 100+ students and teachers at a school assembly, receiving positive feedback for clarity and engagement."

**Organization & Planning – Employers appreciate strong organizational skills.**

*Example:* "Managed schedules and planned weekly meetings as secretary for the school environmental club, improving attendance by 30%."

**Customer Service & People Skills – Can come from volunteer work or school experiences.**

*Example:* "Greeted and assisted visitors at school events, answering questions and providing directions in a professional manner."

**Tech Skills & Digital Literacy – Useful in modern workplaces.**

*Example:* "Created spreadsheets and managed data for a school fundraising event, tracking over \$1,500 in donations."

**Work Ethic & Reliability – Shows dedication and responsibility.**

*Example:* "Consistently met deadlines and exceeded expectations on group projects, earning recognition from teachers for dependability."

**Creativity & Innovation – Thinking outside the box is a valuable trait.**

*Example:* "Designed promotional posters for school events, increasing attendance by 50% through engaging and creative marketing strategies."