



# **RMES**

## **Rugby Model Engineering Society Limited**

Rainsbrook Valley Railway, Onley Lane, Rugby, Warwickshire, CV22 5QD

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### **RMES Storage Policy**

#### **Objective**

To ensure that Rugby Model Engineering Society (RMES) always gives priority access to fully enclosed secure storage for society owned or managed locomotives and carriages. Covered rail served storage is at a premium on site, thus the need to introduce a formal system to limit any non-society locomotives and rolling stock on site.

#### **1. Scope**

The RMES Committee of Management will re-visit any existing arrangements for storage and re-assess these as well as looking at any new requests. This will include locomotives of each of the scales that our tracks will accommodate (7¼", 5", 3½" & 2½" gauges). Similarly carriages, driving trucks and wagons in these same scales will be assessed.

#### **2. Process**

Members wishing to store their locomotives / rolling stock on site must first fill in a request form and submit this to the RMES Secretary in the first instance for Committee of Management decision to be made. This will be considered at the earliest possible moment and a decision given based on the individual need and space available. New requests must be made **BEFORE bringing anything on site**. Failure to do this will not be viewed favourably.

For members who already have locomotives or rolling stock on site you are asked to fill in the same request form and submit to the RMES Secretary without delay. These requests will be considered first and if successful will result in a formal storage agreement.

Permission to store a locomotive or item(s) of rolling stock is in the sole remit of the RMES Committee of Management **whose decision will be final**. Individual society members (including officers and committee members) have **no authority** to grant storage requests.

#### **3. Storage Areas**

##### *a) Ground Level Track*

The fully enclosed rail connected secure storage will include the old club house side store, CS1, 7 ¼ inch workshop (if not in active use as workshop) and CS2. This does not include the side store between CS2 and the Engineering Workshop container.

If space is at a premium members asking for storage may be offered the use of the side store between CS2 and the workshop container.

##### *b) Raised Track*

Fully enclosed secure storage includes the 5" Container (not at present rail connected) and the two road carriage storage shed recently constructed.

#### 4. Length of Storage

The storage of non-society locos and rolling stock fall into two main categories:

*a) Short term storage*

This is limited to a maximum of **one month**, with the proviso that the locomotive or item(s) of rolling stock will be used by the owner for a public running event or a society arranged party or society sponsored event at least once during the one month period.

*b) Long term storage*

This is for periods greater than one month, up to a maximum of **one year**, with the proviso that the locomotive or item(s) of rolling stock will be available for public running or other club sanctioned use and can be driven or used by any club drivers\* nominated by the owner and passed out to the appropriate level (steam vs I/C) during the period of storage.

\*A minimum of one nominated driver is required.

Long term storage agreements will need to be renewed annually.

It is recognised that there may be instances when due to transport or equipment breakdown that a locomotive may need to be temporarily stored on site to allow other recovery arrangements to be made. In such instances up to **one week** is allowed but the RMES Secretary is to be immediately informed by email of the circumstances.

Should a member wish to work on their own loco or rolling stock on site then this is permitted under 'Short Term Storage' (one month maximum). Member's wishing to do this will need to fill in the request form and submit in the normal way. If the item being worked on is on site for **3 days or less**, then a request will not be needed.

#### 5. Conditions of Storage

Once permission is given storage will be provided subject to the following conditions:

- The owner takes full responsibility for the locomotive or item(s) of rolling stock stored in respect of insurance cover. Should the owner choose not insure the stored item(s) then the society cannot accept any liability for any damage or loss however caused; as the stored item(s) will not be covered by the society insurance.
- The storage location of the locomotive or item(s) of rolling stock will be determined by space available and decided by the RMES Committee.
- At the end of the period of storage the locomotive or item(s) of rolling stock are removed from site without delay (end date plus **one week** maximum).
- Renewal requests for long term storage are made at least **one month** before the expiry date on the appropriate form and sent to the RMES Secretary. A decision on renewal can then be made in good time by the RMES Committee.

#### 6. Storage Agreement

For storage of greater than one month, once a request is granted, a formal agreement will be drawn up. The agreement will give a description of the item(s) concerned with both start and expiry dates. The agreement is to be signed and dated by the owner and the chairman of the society.

A copy of each such agreement will be held in the members' area of the website for full transparency. This will also form the register of those permitted to leave locomotives or items of rolling stock on site.

#### 7. Storage Request Form

A copy of the 'Request for Storage' form in PDF format will be available in the members' area of the website. This needs to be filled in by the requestor and passed to the RMES Secretary either in paper form or scanned and attached to an email.