



EduDiverse

Lone Working Policy



Lone Working Policy

Introduction & Purpose

This policy is the Lone Working Policy for EduDiverse and applies to anyone working on behalf of EduDiverse including paid staff, volunteers, sessional workers, agency staff and students. Its purpose is to protect and enhance the safety and well-being of all children and young people by actively promoting awareness, good practise and sound procedures.

Policy Principles & Values

EduDiverse recognises that some students require 1:1 staffing.

1:1 working introduces risks into the setting which must be managed appropriately.

The Lone Working Policy should be read alongside the Safeguarding Policy and Keeping Children Safe in Education 2021.

Procedures

EduDiverse will ensure any 1:1 working is agreed by parents or carers, the referring school or agency and that these arrangements and agreements will be documented in writing

EduDiverse will ensure that all staff have a clear enhanced DBS check and barred list check before working 1:1 with any student (this is the case for all staff but is particularly important for 1:1 working)

EduDiverse will only approve 1:1 working for a student where it is in line with parent/carer and school preference. If a student who is working 1:1 begins to display risky or challenging behaviour then this should be immediately reviewed and the student will need to be moved onto a programme with 2:1 staffing or join a group session of 2:2 or 2:3.

EduDiverse requires all staff to raise any concerns with the DSL at the earliest opportunity.

This policy was last reviewed on:

Date: 01/09/2025

Signed: James Ranson (DSL)