

ST. MATTHEW'S PARISH COUNCIL MEETING- June 7, 2026-12 PM

Rev Geoff opened our meeting with a prayer.

The agenda was reviewed and Rev Geoff explained that the primary focus of this parish council meeting would be reviewing the financial statements, the needs of our church building and discussing the capital campaign.

Janice Messam apologized that the minutes from our previous parish council meeting weren't circulated before today's meeting. They will be posted on the website next week.

Charles Nixon provided us with a financial update. General use donations are down compared to last year. Our rental income is above budget and some of the rentals have been prepaid for the year so this helps manage our cash flow. Our fundraising is above target. We haven't used all the money budgeted for capital expenses. Julia Lipinska asked if there would be reminders to continue donations during the summer even if people won't be at the church in person. Marg Terrett asked about the use of PAR. Charles advised us that PAR is slightly less expensive than giving through Realm but on Realm, people have the option to cover the cost of the transaction and that most people do this. We discussed that while attendance is stable, some of the newer parishioners are younger and may not be able to contribute as much financially.

Bill Nuttle discussed Phase 1 of the planned projects for our church building which involves roof and foundation issues that affect water infiltration. The building has been found to be structurally sound. Waterproofing measures need to be addressed and areas of the roof, particularly the roof over the Bride's room and the Rector's office need to be repaired relatively soon. Accessibility for the first floor washroom needs to be addressed. Access to the elevator will be improved once the roof over the Rector's office has been fixed. The interior walls and floor in the choir room need to be removed to address the water leakage.

Phase II involves the heating system. Bill reviewed the heating system study and the engineer involved in the assessment was available to answer questions. Southface Engineering provided three options with regards to the heating system including approximate costs and CO2 produced with each option. All three options utilize heat pumps and include air conditioning and will reduce carbon emissions. Options 1 and 2 don't include the cost of repairs to the steam system. It is expected that the update of the heating system will be done gradually. Concerns were expressed about the effect of the new heating system on the pews and the wood in the church. The engineer explained that the water in a radiant heat floor system would be relatively low temperature. Despite the fact that heat pumps are more efficient than natural gas, the energy costs actually increase. Heat pumps can decrease the air temperature in the summer but we would also need a dehumidifier to decrease the humidity. Air source heat pumps are a little less efficient than ground source heat pumps but significantly less expensive to purchase and install. Questions were raised about the noise caused by heat pumps. The engineer stated that the noise produced by the heat pumps is 56 dB (less than that of a conversation) but that acoustic fencing would also be installed.

Kevan Pipe reviewed the progress of the Capital Campaign to date and encouraged parishioners to consider joining the campaign committee. Kevan explained that the terms of reference, the pledge forms and other information regarding the campaign are available on the website. Documentation of minutes from the campaign meetings are available to parishioners by request. The campaign has spoken with Carole Breton to discuss grants and loans available through the Anglican Foundation. The committee plans a "soft launch" over the summer and a

more proactive campaign in the fall. The committee also plans to meet with the Bishop at her convenience. The committee has compiled a list of approximately thirty businesses partners to approach for campaign donations. Leigh Ellen is investigating possible government grants that we may be eligible for.

John Proudfoot found a brochure from the St. Matthew's Jubilee Renovation fund in 1955. That campaign also involved raising funds for a new heating system and repairs to the church roof. Their goal of \$75,000 was reached. The brochure was circulated for attendees to review.

Janice Messam reiterated that the members of the various committees involved plan on full transparency throughout the campaign,

Potential issues with donations to the campaign via either monthly donations or through Realm were brought up. These issues will be addressed shortly. The importance of approaching St. Matthew's alumni and people who only come to St. Matthew's infrequently was discussed

Debora Fleming wanted to say thanks to the members of the committees involved.

Julia Lipinska wanted to know if the issues brought up at the last parish council meeting re security of emails from the church and the parking at the lawyer's office on Sunday mornings had been dealt with. This will be looked into and addressed.

Our meeting ended at 125 PM.