

CITY COUNCIL
PALMYRA, MISSOURI

September 17, 2026

The Palmyra City Council met on the above date in the Palmyra Council Chambers at 7:00 p.m. with Mayor Alan R. Adrian presiding. Mayor Adrian opened the meeting with an Invocation. The Pledge of Allegiance was recited and the following council members answered roll call: Kelly Walotka, Steve Bland, Clay Thornburg, Eddie Kamm, Rex Thomas, and Brock Fahy. Also in attendance were Austen Dornberger, Mike Baker, Mark Salter, Kyle Brennemann, Terry Robertson, Cliff Koltenburg, Mel Butterfield, and James Lemon.

A motion was made by Council Member Bland and seconded by Council Member Fahy to approve the agenda with the additions of a utility pole quote from Fletcher-Reinhardt and a request for an engineering study for a substation and transmission tie. The roll call vote was as follows: Ayes: Walotka, Bland, Thornburg, Kamm, Thomas, and Fahy. Nays: None. The motion carried.

A motion was made by Council Member Walotka and seconded by Council Member Bland to approve the consent agenda. The roll call vote was as follows: Ayes: Walotka, Bland, Thornburg, Kamm, Thomas, and Fahy. Nays: None. The motion carried. The consent agenda consisted of the following:

- a. Approval of Minutes – September 3rd
- b. Bills for Approval
- c. Klingner & Associates – Invoice #92978 {Sewer System Improvements}
- d. Financial Reports – August

Mayor Adrian provided Mel Butterfield with an update on the status of the new construction at Howardine Estates.

Unfinished Business –

- a. Revisions to the FMLA Policy and Sick Leave Policy have been submitted to legal counsel for review and comment.
- b. The Use Agreement with Main Street Palmyra has been executed.
- c. The revised easement agreements for the DNR Drinking Water project and the DNR Clean Water project have been received from City Attorney James Lemon.

A motion was made by Council Member Fahy and seconded by Council Member Walotka to adopt and approve Resolution #2026-07 concerning revisions to the credit card policy. The roll call vote was as follows: Ayes: Walotka, Bland, Thornburg, Kamm, Thomas, and Fahy. Nays: None. The motion carried.

A motion was made by Council Member Bland and seconded by Council Member Thomas to approve and authorize Mayor Adrian to sign Klingner & Associates Engineering Contract Amendment #1 in the amount of \$4,000.00 for the relocation of the water main at the Palmyra Middle School detention basin. The roll call vote was as follows: Ayes: Walotka, Bland, Thornburg, Kamm, Thomas, and Fahy. Nays: None. The motion carried.

A motion was made by Council Member Walotka and seconded by Council Member Fahy to approve and authorize Mayor Adrian to sign Tri-State Excavating's Pay Request #1 in the amount of \$25,650.00 for the Hutcherson Trail. The roll call vote was as follows: Ayes: Walotka, Bland, Thornburg, Kamm, Thomas, and Fahy. Nays: None. The motion carried.

A motion was made by Council Member Bland and seconded by Council Member Fahy to approve and authorize Mayor Adrian to sign Tank Maintenance Solutions Change Order #2 reflecting a \$6,500.00 increase for the repairs of "daylighting" holes located in the ground storage tanks roof. The roll call vote was as follows: Ayes: Walotka, Bland, Thornburg, Kamm, Thomas, and Fahy. Nays: None. The motion carried.

City Attorney James Lemon provided the first reading of Bill #1681 entitled “AN ORDINANCE AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF PALMYRA, MISSOURI, TO EXECUTE AN AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION PROVIDING FOR THE PARTICIPATION IN JOB NO. JNE0064”.

Council Member Thornburg reported on a personnel committee meeting held on September 14th where revisions to the FMLA policy and the sick leave policy were discussed. The recommended revisions have been sent to City Attorney Lemon for review and comment.

Council Member Kamm reported on a house committee meeting held earlier in the evening. The committee members reviewed a list of City owned properties. The committee will be touring the Parks & Recreation buildings and meeting up with Park Director Doug Meyers to discuss repairs and maintenance needs.

Council Member Walotka mentioned the next “Chit Chat with City Council” will be held on September 26th from 10:00 to 11:00 a.m. at the library.

Council Member Fahy advised he will be scheduling a joint finance and personnel committees meeting. The finance committee will be reviewing six-month budget figures. Fahy also reported that the Zoom phone system is not operational and the City is currently paying for double service. The goal is to have Zoom in place by September 30th.

Street Commissioner Austen Dornberger advised there has been a one-week delay on the asphalt overlays. Emery Sapp & Sons will be in Palmyra on Monday, September 21st to start the project.

Police Chief Mike Baker advised the new software for his department is up and running but like any new software, there are challenges that he and the officers are working through.

A motion was made by Council Member Bland and seconded by Council Member Thornburg to approve a quote from Fletcher-Reinhardt in the amount of \$20,932.00 for a load of 36 utility poles. The roll call vote was as follows: Ayes: Walotka, Bland, Thornburg, Kamm, Thomas, and Fahy. Nays: None. The motion carried.

Electrical Manager Mark Salter asked the elected officials for authorization to seek proposals for a feasibility and engineering study for a new substation and transmission line for Palmyra. By consensus of the council, Salter was given permission to move forward.

Mayor Adrian advised he attended an event at the new loft location owned by Casey and Keely Ragar. Mayor Adrian stated it is a very nice facility and hopes it obtains plenty of use.

Mayor Adrian also advised the council that Chris Miller with HREDC has stated there is interest in Warren Head Business Park from a national fertilizer company. There are currently three businesses interested in the Park.

With no further business before the council a motion to adjourn was made by Council Member Thornburg and seconded by Council Member Walotka at 7:57 p.m.

Alan R. Adrian, Mayor

Deena L. Parsons, MRCC
City Clerk