

CITY COUNCIL
PALMYRA, MISSOURI

December 4, 2025

The Palmyra City Council met on the above date in the Palmyra Council Chambers at 7:00 p.m. with Mayor Alan R. Adrian presiding. Council Member Zach Jones opened the meeting with an Invocation. The Pledge of Allegiance was recited and the following council members answered roll call: Earl Meyers, Rex Thomas, Brock Fahy, Zach Jones, Steve Bland, and Clay Thornburg. Also in attendance were Austen Dornberger, Mike Baker, Kyle Brennemann, Mark Bross, Eddie Kamm, Roth McElvain (7:05 p.m.), and James Lemon.

A motion was made by Council Member Bland and seconded by Council Member Thomas to approve the agenda as presented. The roll call vote was as follows: Ayes: Meyers, Thomas, Fahy, Jones, Bland, and Thornburg. Nays: None. The motion carried.

A motion was made by Council Member Bland and seconded by Council Member Jones to approve the consent agenda. The roll call vote was as follows: Ayes: Meyers, Thomas, Fahy, Jones, Bland, and Thornburg. Nays: None. The motion carried. The consent agenda consisted of the following:

- a. Approval of Minutes – November 20th meeting
- b. Bills for Approval
- c. Klingner & Associates – Invoice #88573 {MoDOT TAP Grant – easements}
- d. Klingner & Associates – Invoice #88580 {MoDOT TAP Grant – application}
- e. Klingner & Associates – Invoice #88556 {DNR-Sewer System Improvements}
- f. Klingner & Associates – Invoice3 #88561 {On Call Services – Trail Grant}

Engineer Mark Bross of Klingner & Associates provided the council with an update on the MoDOT TAP grant for the replacement of sidewalks on the east side of Main Street in the 100, 200, and 300 Blocks. Mr. Bross has participated in a plan review with MoDOT where traffic control and the environmental report were discussed. The easements are being prepared by The Lemon Law Firm and once they are received, property owners will be contacted.

A motion was made by Council Member Jones and seconded by Council Member Fahy to approve the \$950.00 quote from Navigate Building Solutions to put a cost estimate to the Parks kitchen specifications and authorize Mayor Adrian to execute said contract. The roll call vote was as follows: Ayes: Meyers, Thomas, Fahy, Jones, Bland, and Thornburg. Nays: None. The motion carried. The City will assume the cost.

Police Chief Mike Baker has received an estimate for the mold repair. He is going to contact the contractor to have the estimate itemized prior to submitting it to council.

City Attorney James Lemon provided the second reading of Bill #1666 entitled "AN ORDINANCE REZONING HOWARDINE ESTATES IN THE CITY OF PALMYRA, MARION COUNTY, MISSOURI FROM R-3 MULTI-FAMILY TO Z-1 ZERO LOT LINES AND AMENDING THE CITY'S ZONING MAP ACCORDINGLY." A motion was made by Council Member Fahy and seconded by Council Member Bland to approve Bill #1666 into ordinance. The roll call vote was as follows: Ayes: Meyers, Thomas, Fahy, Jones, Bland, and Thornburg. Nays: None. The motion carried. Bill #1666 became Ordinance #1301-25-18.

City Attorney Lemon provided the first reading of Bill #1669 entitled "AN ORDINANCE AMENDING TITLE I, GOVERNMENT CODE, CHAPTER 130, TAXATION AND FINANCE, ARTICLE I, SALES TAX, BY CORRECTING THE EXISTING PARK SALES TAX ORDINANCE IN THE CODE OF THE CITY OF PALMYRA."

City Attorney Lemon provided the first reading of Bill #1670 entitled "AN ORDINANCE AMENDING TITLE I, GOVERNMENT CODE, CHAPTER 130, TAXATION AND FINANCE, ARTICLE I, SALES TAX, BY CORRECTING THE EXISTING CITYWIDE USE TAX ORDINANCE IN THE CODE OF THE CITY OF PALMYRA."

City Attorney Lemon provided the first reading of Bill #1671 entitled "AN ORDINANCE AMENDING CHAPTER 607 OF THE ORDINANCES OF THE CITY OF PALMYRA REGARDING TATTOO AND BODY PIERCING ESTABLISHMENT LICENSES."

A motion was made by Council Member Thornburg and seconded by Council Member Jones to adopt and approve Resolution #2025-14 revising the holiday portion of the Employee Handbook. The roll call vote was as follows: Ayes: Meyers, Thomas, Fahy, Jones, Bland, and Thornburg. Nays: None. The motion carried.

Engineer Bross provided an update on the DNR State Revolving Loan process for drinking water and clean water. The process is moving forward for both loans. Bross has a conference call with DNR on December 8th concerning what is needed by all parties to finalize the process.

Engineer Bross advised his firm has met with property owners where the purposed new raw water line is expected to be installed. The property owners voiced concern about the soil and rock when boring in the line and the damage that could be done to their farmland. Klingner & Associates is recommending performing sample bores to ease the minds of the property owners and to use them during the bidding process.

A motion was made by Council Member Bland and seconded by Council Member Fahy to approve and authorize Mayor Adrian to execute the Amendment to Owner-Engineer Agreement, Amendment #4, in the amount of \$5,000.00 for four boring samples with rock coring in the vicinity of the purposed raw water line route. The roll call vote was as follows: Ayes: Meyers, Thomas, Fahy, Jones, Bland, and Thornburg. Nays: None. The motion carried.

A motion was made by Council Member Bland and seconded by Council Member Meyers to authorize Mayor Adrian to execute the Construction Permit Application for the improvement of the water system. The roll call vote was as follows: Ayes: Meyers, Thomas, Fahy, Jones, Bland, and Thornburg. Nays: None. The motion carried.

A motion was made by Council Member Fahy and seconded by Council Member Jones to authorize Mayor Adrian to execute the Construction Permit Application for the sewer system improvements. The roll call vote was as follows: Ayes: Meyers, Thomas, Fahy, Jones, Bland, and Thornburg. Nays: None. The motion carried.

Personnel Chair Thornburg advised the committee members plan to work on an employee evaluation process.

Council Member Thomas voiced his concern for E-bike safety and allowing comments on social media post.

Council Member Fahy stated he will be setting up a finance committee meeting in January for the committee members.

Council Member Jones brought forth the concerns he received on the trailer ordinance. The ordinance is being reviewed.

A motion was made by Council Member Thomas and seconded by Council Member Thornburg to approve immediate payment of a police invoice to Haden's Motorsports in the amount of \$2,920.00. The roll call vote was as follows: Ayes: Meyers, Thomas, Fahy, Jones, Bland, and Thornburg. Nays: None. The motion carried.

A motion was made by Council Member Jones and seconded by Council Member Thomas to authorize Mayor Adrian to execute a Software and Data Access Agreement with NECOMM for a software upgrade used by the Palmyra Police Department. The roll call vote was as follows: Ayes: Meyers, Thomas, Fahy, Jones, Bland, and Thornburg. Nays: None. The motion carried.

The January 2026 council meeting dates were set for January 15th and January 29th.

A motion was made by Council Member Fahy and seconded by Council Member Jones to enter closed session pursuant to Section 610.021(1)(12), RSMo., and admit the council, City Clerk Parsons, Street Commissioner Dornberger, and City Attorney Lemon. The roll call vote was as follows: Ayes: Meyers, Thomas, Fahy, Jones, Bland, and Thornburg. Nays: None. The motion carried. The council entered closed session at 8:01 p.m.

After a motion in closed session to enter open session and with no further business before the council, a motion to adjourn was made by Council Member Bland and seconded by Council Member Jones at 8:27 p.m.

Alan R. Adrian, Mayor

Deena L. Parsons, MRCC
City Clerk