BOARD OF PUBLIC WORKS
PALMYRA, MISSOURI

October 8,2026

The Palmyra Board of Public Works met on the above date in the Palmyra Council Chambers at 5:00 p.m. with President Gary Stuhlman presiding. The following board members answered roll call: Gary Stuhlman, Robert Lovegreen, and Tim Browning. Absent was Gerre Maas. Also, present was Council Member Steve Bland, Dustin Smith, Mark Salter (attending by phone), and Mark Bross.

A motion was made by Stuhlman and seconded by Browning to approve the agenda as presented. On a call of ayes and nays the motion carried.

A motion was made by Browning and seconded by Lovegreen to approve the minutes from the September 16th meeting. On a call of ayes and nays the motion carried.

A motion was made by Browning and seconded by Lovegreen to approve the bills for the electric, water and sewer departments. On a call of ayes and nays the motion carried.

The payroll reports were discussed.

A motion was made by Browning and seconded by Lovegreen to accept the Drone Lease Agreement with Mark Salter and send it to the council for approval. On a call of ayes and nays the motion carried.

Electric Manager Mark Salter reported on the following:

a. The High Vis Hoodies, Rain Gear, and Winter Gear have been ordered. These items were ordered from Wesco and the total was $3,674.00.
b. The electric department employees have been working on tree trimming, pole change outs, making the dual phase at the park single phase, and helping with electrical for the concert on October 10th.
c. The poles that were ordered from Fletcher Reinhardt have been received.
d. Certain breakers are currently broadcasting inaccurate status updates to our SCADA display. A technician from MPUA inspected the control house configuration. The underlying SEL relays are in good condition, but the technician is now focused on correcting the monitor software to restore the exact visibility needed. The technician will come back and fix it once the resolution is determined.
e. Roland Machinery came and replaced a bad cylinder on the forklift. The cost was just under $400.00 to repair.
f. SD Meyer will be here on October 19th to do the yearly oil samples as requested by MIRMA. After this we will start ordering the test kits starting in fall of 2027.
g. Out of the six transformers that were sent to Sunbelt Solomon to be inspected to see if they could be repaired or needed to be recycled , only one was able to be repaired and the cost for that was $1,738.00.
h. The electrical department helped Northeast Power with the moving of a large power transformer.
i. MECO Engineering did a sight visit on October 29th to see an overview of our electrical system.
j. Port Industries has reported ongoing power surges, after some adjustments to the transformer tap settings, the issue has been resolved.
k. The ad for Request for Qualifications for the substation and transmission line engineering study has been submitted to the paper.
l. A motion was made by Stuhlman and seconded by Browning to allow Electrical Manager Salter to order 1/0 wire from the City of Hannibal in the amount of $12,500.00. On a call of ayes and nays the motion carried.

City Attorney James Lemon entered the meeting at 5:21 p.m.

Water/Wastewater Manager Dustin Smith reported on the following :

a. We are still waiting for two Raw Water Line Easements to be signed. Water/Wastewater Manager Smith will set up a meeting with both families and have a face-to-face discussion to see if we can get these easements signed.
b. A discussion was held on the remaining sewer line easements that have not been signed. A motion was made by Stuhlman and seconded by Browning to make a recommendation to the council to authorize city attorney James Lemon to file a petition for a declaratory judgment against any parties with pre-existing sewer lines who refuse to sign the easement. On a call of ayes and nays the motion carried.
c. The wastewater plant project is ready to bid. On the recommendation of the board, it will be taken to council for approval.
d. The ground storage tank project has been completed and has been refilled.
e. A discussion was held regarding back flow valves. Water/Wastewater Manager Smith will do some research on this and take it back to the board.
f. Pam O'Brien and Andy Taylor have finished up their water treatment and distribution training and are waiting to take their test.
g. Hydrant flushing will begin the week of October 12th.
h. The service line to the Middle School will have to be relocated due to the Retention Basin project.
i. An update on the Lead Service Study was given.

With no further business before the board a motion to adjourn was made at 6:30 p.m.

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Gary Stuhlman, President

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Kristen Olson, Deputy City Clerk