

BOARD OF PUBLIC WORKS  
PALMYRA, MISSOURI

September 16, 2026

The Palmyra Board of Public Works met on the above date in the Palmyra Council Chambers at 5:00 p.m. with President Gary Stuhlman presiding. The following board members answered roll call: Gary Stuhlman, Gerry Maas, and Robert Lovegreen. Board Member Tim Browing was absent. Also present was Electrical Manager Mark Salter and Water-Wastewater Manager Dustin Smith.

A motion was made by Stuhlman and seconded by Maas to approve the agenda as presented. On a call of ayes and nays the motion carried.

A motion was made by Maas and seconded by Lovegreen to approve the minutes from the September 3<sup>rd</sup> meeting. On a call of ayes and nays the motion carried.

A motion was made by Maas and seconded by Lovegreen to approve the bills for the electric, water and sewer departments. On a call of ayes and nays the motion carried.

The financial report along with plant and payroll reports were discussed.

The board acknowledged Tank Maintenance Solutions Change Order #2 which was signed by Mayor Adrian on September 8<sup>th</sup> in the amount of \$6,500.00 to repair “daylighting” holes in the water tank roof prior to painting. President Stuhlman was made aware of this change order prior to Mayor Adrian executing the same. The project was able to continue to move forward.

Electrical Manager Mark Salter reported the following:

**Winter Gear** - The need for winter gear for the electrical crew. The request was to purchase two hoodies for each of the four linemen; rain gear for Camp and Salter; and FR bibs for Camp. A motion was made by Lovegreen and seconded by Maas to approve the request to purchase the needed winter gear for a not to exceed \$4,500.00. On a call of ayes and nays the motion carried.

**Utility Poles** – A motion was made by Stuhlman and seconded by Maas to authorize the purchase of 36 poles from Fletcher-Reinhardt in the amount of \$21,000.00 after obtaining council approval. On a call of ayes and nays the motion carried. The order would be for twenty 40’; eight 45’; and eight 30’ poles.

**Substation** – Salter advised the board of the city’s need for a second substation and a transmission tie as the system’s redundancy is not adequate for the town. The first step would be to obtain a feasibility and engineering study which is believed will cost around \$85,000.00. A motion was made by Maas and seconded by Lovegreen to authorize Salter to obtain council approval to advertise and obtain requests for proposals for the engineering study not to exceed \$85,000.00. On a call of ayes and nays the motion carried.

**Drone** – Information has been obtained from MIRMA on Salter providing services with his personal drone to the City of Palmyra. For the drone to be covered on the City’s insurance, an agreement will need to be signed. City Attorney James Lemon will be asked to prepare such an agreement. A motion was made by Lovegreen and seconded by Stuhlman to authorize board payment not to exceed \$2,000.00 for Mark Salter to attend an online thermal drone class and obtain a certification. On a call of ayes and nays the motion carried.

Other electrical items mentioned were work completed by the crew, the status of the repair to the forklift, and the oil testing by SD Myers.

Water-Wastewater Manager Dustin Smith reported the following:

**Ground Storage Tank** – The tank has been painted. It takes 7 to 10 days for the paint to be cured, and all work should be finished within the next week. There will be a deduction on the original quote as the frost proof drain has been omitted since the tank is below ground. From this project, the board has stored 43 bags of sandblasting sand that can either be used within departments or sold.

**Water and Sewer Easements** – Revised easements were received from City Attorney Lemon right before the meeting. In reference to the sewer easements, residents have been given a deadline date of September 30<sup>th</sup> to sign. Engineer Mark Bross and City Attorney Lemon will be asked to attend the next board meeting (October 8, 2026) to discuss the next steps in obtaining the remaining sewer easements so the project can move forward.

**Howell’s Hideaway** – Smith asked for the support of the board to require the contractor of Howell’s Hideaway to complete all water and wastewater requirements for this subdivision at one time and not piece the system together. The board agreed.

Other water and wastewater items mentioned were the utility services needed at The Patio at Flower City, employees Andy Taylor and Pam O’Brien attending training, sludge removal being conducted, and the purchase of a new sewage pump for the screen press system.

The next board meeting will take place on October 8, 2026.

With no further business before the board a motion to adjourn was made at 6:15 p.m.

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Gary Stuhlman, President

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Deena L. Parsons, Assistant Secretary