

BOARD OF PUBLIC WORKS
PALMYRA, MISSOURI

August 20, 2026

The Palmyra Board of Public Works met on the above date in the Palmyra Council Chambers at 5:00 p.m. with President Gary Stuhlman presiding. The following board members answered roll call: Gary Stuhlman, Gerry Maas, Robert Lovegreen, and Tim Browning. Also present was Council Member Steve Bland, Dustin Smith, Mark Salter, and Kristen Olson.

A motion was made by Stuhlman and seconded by Browning to approve the agenda as presented. On a call of ayes and nays the motion carried.

A motion was made by Browning and seconded by Maas to approve the minutes from the August 6th meeting. On a call of ayes and nays the motion carried.

A motion was made by Maas and seconded by Lovegreen to approve the bills for the electric, water and sewer departments. On a call of ayes and nays the motion carried.

The payroll, financial, and plant reports were discussed.

Water/Wastewater Manager Dustin Smith reported on the following:

- a. Tank Maintenance Solutions has started the ground storage tank project. Projected time for the tank to be down is one month.
- b. Water loss is back up to 19% . A leak has been found in one of the pipes going to the clarifiers. They are going to start metering that so they can track the amount that is being lost. The water department will continue to monitor and keep looking to help get this issue resolved.
- c. Water/Wastewater Manager Smith is waiting for easement language changes on some water easements from James Lemon and Mark Bross so that he can provide the landowners with the documents.
- d. Pam O'Brien and Andy Taylor will be attending MPUA water treatment distribution training classes for certification.
- e. Zach Howerton will start work at the wastewater plant on August 24th .
- f. Water/Sewer Maintenance has been cleaning and Tving sewers throughout the city.
- g. Pole yard clean up and organization are underway at the water plant.
- h. Water/ Wastewater Manager Smith will be training the electrical employees to take over the electrical metering at the end of August.

Water/ Wastewater Manager Dustin Smith excited the meeting at 5:20 p.m.

Electric Manager Mark Salter reported on the following:

- a. Electric Manager Salter reported that a meter at Perry Machine and Die may not be capturing all the electrical usage that it should be. The electrical crew will be working on getting this fixed.
- b. The power outage that occurred on August 8th was due to an arrestor that had blown inside the substation. Fortunately, we had one on hand to repair. Two more have been ordered to have in inventory.
- c. Electric Manager Salter has put Mackenzie Hess in charge of maintaining the substation for weeds, trash, making sure the air is on , and battery levels.
- d. December 1-3 Electric Manager Salter and Mackenzie Hess will be attending Substation Training for Line Workers.
- e. Electric Manager Salter will be attending the MPUA Annual Conference on October 7-9th in Branson.
- f. Electric Manager Salter will be sending Building Inspector Kyle Brenneman to the Missouri Association of Building Officials and Inspectors [MABOI] on October 1-3 at Margaritaville at the Lake of the Ozarks.

- g. The Electrical crew is working on 3 phase pole change outs. An order for poles will need to be placed in the next couple of weeks.
- h. Quotes are being received for six pad mount transformers. Sunbelt Solomon will be coming the week of the 24th to pick up 6 transformers to either repair or recycle them.
- i. The old bucket truck is having issues and the part is ordered.
- j. Electric Manager Salter will reach out to Roland Machinery to look at the leak in the forklift.

A discussion was held regarding the age of the current substation and the possibility of having a second substation in town.

With no further business before the board a motion to adjourn was made at 5:50 p.m.

Gary Stuhlman, President

Kristen Olson, Deputy City Clerk