## Mortar Analysis Enquiry Form

Please complete the form below in full and send it to us along with your packaged sample(s). If any information is missing, this may delay starting your analysis.



Post your samples and completed form to the address below.

Frew Conservation c/o Studio 2, The Stables Orwell Farm Kinross KY13 9HB

We will confirm receipt of your samples by email. We will confirm the costs and timescales for analysis and ask you to confirm your acceptance by reply.

Client information						
Name						
Company						
Address						
Email (where we will send our report and invoice to)						
Contact phone number						
Purchase order ref.						

## How to take mortar samples

Mortar samples are best taken by someone with an understanding of the building, who can tell the difference between original and later repair mortars. Some knowledge of the building and its construction is helpful.

Lime mortar samples can normally be removed using hand tools such as a chisel or flathead screwdriver. Harder mortars may require the use of hammer to drive a chisel (taking care not to damage the stonework/brickwork). The aim should be to remove a 'good handful' (approx. 100g) of bonded lumps of mortar, harl or plaster, rather than loose/crumbly material.

## How to package your samples

Mortar samples should be well-packaged to prevent damage in transit. Each sample supplied for analysis should be placed in a self-seal type polythene bag (available from most supermarkets, or we'll send you some upon request) or sealed rigid container (the plastic takeaway type). Each sample should be labelled with the building name/address, sample number (S1, S2, S3 etc. if more than one), and sample function (e.g. pointing, bedding, harling, plaster etc.)

The packaged samples can then be shipped in a cardboard box or padded envelope, along with this completed form. Extra padding may be required to protect the sample(s).

c/o Unit 2, T	Γh	e Stables		Orwell Farm		Kinı	ross		KY13 9HB	
1 (0) 1592 774488	ı	mail@frev	wc	onservation.co	.uk		wwv	v.fr	rewconservation.co.ul	k

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Please complete the form below in full and send it to us along with your packaged sample(s). If any information is missing, this may delay starting your analysis.



Mortar Sample Information					
Building name					
Building address					
Date of building if known					
Reason for analysis					
Location of sample(s)* e.g. north elevation.					
Function of sample(s)* e.g. bedding, pointing, harling, plaster etc.					
Age of sample(s) if known					
Any other relevant information Continue overleaf if necessary					

<sup>\*</sup>For multiple samples please label bags/containers S1, S2, S3 etc. Provide information for each sample supplied.