



CRANDALL ISD

Education Foundation

Innovative Teaching Grants Campuses/Classrooms

Packet Includes:

- Timeline
- Guidelines
- Procedures
- Application



Education Foundation Grant Timeline 2025-2026 School Year Submission

September 5, 2025	Call for Grants
October 3, 2025	Grants submission deadline is 4:00 PM By JotForm: https://form.jotform.com/252175855970164
October 8, 2025	Grant applications approved by Crandall ISD curriculum and technology departments.
October 9, 2025	Grant notebooks submitted to Grant Committee for scoring
October 29, 2025	Grant Committee selection meeting
November 10, 2025	CISD Board of Trustees accepts funding approval for selected grants
November 14, 2025	Grant winners announced
May 21, 2026	Grant accounts zeroed out and unused funds returned to Foundation



Guidelines for Grant Applications 2025-2026

Purpose

Innovative Teaching Grants are designed to encourage, facilitate, recognize and reward innovative and creative instructional approaches to the accomplishment of program objectives. The Crandall Independent School District Education Foundation (CEF) is offering teachers and administrators the opportunity to apply for grants to support innovative programs or projects to support higher levels of student learning. The grants must enhance student academic performance and support the objectives, goals, and initiatives of the district and/or Campus Action Plan.

Persons Eligible to Apply for Grant

Individuals or teams of individuals employed by Crandall ISD who are involved in the instruction of students or related support services benefiting students.

Eligible Proposals

Instructional approaches or projects designed to begin during the 2025-2026 school year and which meet the selection criteria. Grants may fund instructional and classroom materials, parent involvement programs, or any activity or material which supports higher levels of student academic achievement.

Award of Funds

Grants of up to \$1,000 will be awarded to individual teacher initiated programs or projects. Grants of up to \$5,000 will be awarded to campus teams, departments and district initiated programs or projects. The number of awards will depend on funds available from the Crandall ISD Education Foundation.

Selection Criteria

- The degree to which the proposal supports the District goals and the Campus Action Plan and is specifically designed to address an area of need substantiated by data.
- The degree to which the proposal represents a creative or innovative approach to the accomplishment of objectives. Proposals should address a new project, as opposed to one that has been accomplished or is in process.
- The degree to which sound evaluation procedures are incorporated in the proposal.
- The degree to which the proposal is clear and logical, including (a) specificity of objectives; (b) clarity of description of instructional procedures, methods or treatments; and (c) correspondence among evaluative procedures, objectives and treatments.
- Proposals are evaluated individually against the rubric criteria and other grants regardless of the originating campus, teacher, departments, groups, or grades.

Selection Process

1. CISD staff initiated applications must be reviewed by and signed by the principal or department director, to ensure alignment with campus and district goals.
2. Signed applications are due at the Crandall ISD Education Foundation office, no later than Friday, October 3, 2025 at 4:00 p.m.
3. Applications will be reviewed and commented on by the Grant Application Committee made up of the following members:
 - a. A minimum of five committee members from the CEF Board are appointed as the voting members on the grant committee.
 - b. CISD Administrative team member, non-voting.
 - c. Other selected curriculum/technology personnel, as needed, non-voting.
 - d. Executive Director, non-voting
4. For each grant application submitted, the committee shall make one of the following recommendations: (a) disapproval; (b) disapproval with suggestions for resubmission; (c) approval with conditions and/or modifications; and (d) approval.
5. If recommended for approval, the application is presented to the CEF Board of Directors in summary form for review and formal approval.
6. If approved by the CEF Board of Directors, the application is presented to CISD Board of Trustees for formal acceptance of the grant.
7. Projects will be funded at the November 10, 2025 board meeting.
8. Successful applicants will be recognized by the CEF Board at a future meeting.

Responsibilities of Grant Recipients

- Use the awards for the purposes intended.
- Prepare a brief final report for sharing with other teachers and for inclusion in the Education Foundation's Annual Report.
- Agree to share successful procedures in staff development sessions.
- Agree to attend a CEF board meeting to provide an update on grant use in classroom.
- Funds must be expended by May 21, 2026. Projects awarded must be fully implemented by May 21, 2026.
- Funds must be expended by the last day of the calendar year in which the proposal was funded. Unexpended funds will return to the Foundation.

When applying for a grant, please remember the following:

- Grants are to be used to fund projects that cannot be provided for in the school and district budgets.
- Objectives and outcomes should be consistent with the goals of your school and the district.
- Approved grants will not fund requests for
 - food, typical grade level field trips, facility improvements, salaries (including stipends and substitute teacher pay), staff development (registration, fees, lodging, travel, meals), subscriptions, one time use projects, decorations, uniforms, honorariums and requests that exceed the dollar limit. When creating your budget, research carefully and be realistic. Vendors must be business office approved.
- Pictures and video links are allowed.
- Small grants are just as likely to be awarded as large grants. Partial funding will be considered.
- DEADLINE for application: Friday October 3, 2025 at 4:00 PM.

Questions: Nicole Tudor, Manager of Education Foundation
972-427-6000 ext. 50045 or ntudor@crandall-isd.net

Guidelines for Completing the Application:

The project is appropriate if you can say explain how SMART it is:

S	Specific
M	Measureable
A	Achievable
R	Realistic
T	Time Sensitive

Statement of Purpose:

- Tell what you hope to achieve. (e.g. what will be different or better if the project is successful?)
- Keep the statement simple and straightforward.
- Promise only that which you can reasonably expect to achieve.

Statement of Rationale--Address the Following:

- Importance of purpose
- How project relates to the district's strategic educational plan
- The problem or issue addressed
- How the project supports the purpose

Major Objectives:

- Limit the number of objectives
- Imply or state evaluation in the statement of objectives
- Be specific

Activities/ Implementation Plan

- Be specific
- List steps
- Relate to purpose and objectives

Evaluation

- Relate to stated objectives
- Indicate how you will know whether the project was successful