

Agenda

Vermillion Co. Soil and Water Conservation District Monthly Meeting

May 13, 2025

6:00 PM

Vermillion County Soil and Water Conservation District Offices

- I. Call to order
- II. Approval of minutes
- III. Financial report
- IV. Approval of Claims
- V. Staff/Partner reports – *when in attendance*
 - i. NRCS
 - ii. ISDA (DSS, RSS)
 - iii. FSA
 - iv. Purdue Extension
 - v. IASWCD (USH, RITA, CCSI)
 - vi. Conservation Resource Technician
 - vii. Director
- VI. Old business
 - Tillage Transect Report
- VII. New business
 - 2026 Budget Proposal
 - 2026 River Friendly Farmer Nomination
 -
- VIII. Other Business and Announcements
- IX. Public Comments

From 2025 ANNUAL PLAN OF WORK

May

Host Kindergarten Day at Cayuga Fairgrounds
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
Coordinate Annual Field Day – planning
Fund Vermillion Co. Purdue Extension's Conservation Days, Wetland Days and 4H Awards
Develop Fair exhibit
Attend Reuse Authority meeting
Host Water Quality Topic Workshop
Coordinate Roller Crimper use
Coordinate Poster Contest – Pick up poster for local judging
Coordinate IDEM 319 Steering Committee
Coordinate Cisma Steering Committee
Provide soil testing for non-farm landowners in cooperation with CARP and IASWC/USH
Coordinate well water testing program – mailing to previous participants and distribute bottles

Review Plat book stock levels
Publicize monthly board meeting
Coordinate Woodland/Timber Stand workshop – preliminary planning
Conduct surface water testing at determined locations
Prepare monthly financial statement
Balance SWCD books
Prepare monthly Activity Report
Set the board meeting Agenda
Review Annual Plan of Work
Prepare the previous month's minutes for review
Prepare the budget
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

June

Perform a Tillage Transect
Coordinate Annual Field Day – finalize details
Coordinate Ground Water/ Well Testing
Informational Event – County Fair

Fund Woodland Steward mailing to all county woodland owners
 Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
 Submit an article quarterly to the Extension Express
 Participate in Vermillion Co. Fair
 Attend Reuse Authority meeting
 Coordinate IDEM 319 Steering Committee
 Coordinate CISMA Steering Committee
 Evaluate CWI Grant
 Provide soil testing for non-farm landowners in cooperation with CARP and IASWC/USH
 Coordinate well water testing program – collect samples
 Complete CWI Grant Reporting in GMS
 Conduct surface water testing at determined locations
 Review River Friendly Farmer Candidates and Make Recommendation for Nomination
 Prepare and send Quarterly SWCD/NRCS Newsletter
 Monitor Butterfly Garden, Beechwood Rain Garden, & Visitor's Center Bioswale sites
 Finalize Crimper use data and invoices
 Publicize monthly board meeting
 Prepare monthly financial statement
 Balance SWCD books
 Prepare monthly Activity Report
 Set the board meeting Agenda
 Review Annual Plan of Work
 Prepare the previous month's minutes for review
 Submit the budget to the county
 Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

July

Coordinate Annual Field Day – mailing
 Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
 Attend Reuse Authority meeting
 Coordinate IDEM 319 Steering Committee
 Coordinate CISMA Steering Committee
 Provide soil testing for non-farm landowners in cooperation with CARP and IASWC/USH
 Coordinate well water testing program test results disbursement

Conduct surface water testing at determined locations
 Mail Local Led Meeting invitations and put announcement of meeting in Vermillion Parke On The Level online news outlet
 Publicize monthly board meeting
 Prepare monthly financial statement
 Balance SWCD books
 Prepare monthly Activity Report
 Set the board meeting Agenda
 Review Annual Plan of Work
 Prepare the previous month's minutes for review
 Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

August

Coordinate Annual Field Day
 Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
 Participate in Vermillion Co. Purdue Extension Wetland Days
 Attend Reuse Authority meeting
 Coordinate IDEM 319 Steering Committee
 Coordinate CISMA Steering Committee
 Coordinate Lead testing Program with Health Department (local and state)
 Provide soil testing for non-farm landowners in cooperation with CARP and IASWC/USH
 Coordinate Woodland/Timber stand Fall Workshop – finalize plans
 Host Local Led meeting
 Participate in Wonders of the Wetlands at Duke
 Publicize monthly board meeting
 Prepare leveraging sheet to present to County Council
 Conduct surface water testing at determined locations
 Participate in Pathway to Water Quality at State Fair or River Friendly Farmer Event
 Participate in North Southwest Region Meeting
 Prepare monthly financial statement
 Balance SWCD books
 Prepare monthly Activity Report
 Set the board meeting Agenda
 Review Annual Plan of Work
 Prepare the previous month's minutes for review
 Renew Farm Bureau membership