

Agenda

Vermillion Co. Soil and Water Conservation District Monthly Meeting

March 11, 2025 – 6:00 PM
SWCD Office, Newport, Indiana

- I. Call to order
- II. Approval of minutes
- III. Financial report
- IV. Approval of Claims
- V. Partner/Staff reports – *when in attendance*
 - i. NRCS
 - ii. ISDA
 - iii. FSA
 - iv. Purdue Extension
 - v. IASWCD
 - vi. Conservation Resource Technician
 - vii. Director
- VI. Old business
 - Board Reorganization
 - Education Building Update
 - Federal and State Funding Update
- VII. New business
 - Water Education Unit Proposal
 - 2025 IASWCD Dues
 - 2025 4-H Sponsorship
 - June Meeting Re-Schedule
- VIII. Other Business and Announcements
- IX. Public Comments

This is a draft agenda and can be changed up to the opening of the meeting

From 2025 ANNUAL PLAN OF WORK

March

Coordinate Annual Field Day – preliminary planning
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
Submit an article quarterly to the Extension Express
Participate in Vermillion Co. Purdue Extension 4H Fun Fest
Coordinate Kindergarten Day – order supplies and confirm presenters
Attend Reuse Authority meeting
Coordinate Poster Contest
Publicize Roller crimper availability
Coordinate IDEM 319 Steering Committee

Coordinate Cisma Steering Committee
Coordinate Hoosier River Watch Volunteer Training
Evaluate CWI Grant
Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH
Prepare and send Quarterly SWCD/NRCS Newsletter
Monitor Butterfly Garden, Beechwood Rain Garden, & Visitor's Center Bioswale sites
Coordinate CRP Reviews
Attend IASWCD Regional Trainings as available
Coordinate well water testing program – develop flier

Publicize monthly board meeting
Prepare monthly financial statement
Balance SWCD books
Prepare monthly Activity Report
Set the board meeting Agenda
Prepare the previous month's minutes for review
Review Annual Plan of Work
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

April

Coordinate Annual Field Day – planning
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
Coordinate Kindergarten Day – finalize plans
Begin planning fair exhibit
Attend Reuse Authority meeting
Coordinate Poster Contest – Judging and returning posters to classrooms
Water Quality Topic Workshop Planning
Coordinate Roller Crimper use
Coordinate IDEM 319 Steering Committee
Coordinate CISMA Steering Committee
Coordinate Weed Wrangle in County
Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH
Coordinate well water testing program – advertise
Publicize monthly board meeting
Promote Soil and Water Stewardship Week
Annual Employee/ED Evaluation
Prepare monthly financial statement
Balance SWCD books
Prepare monthly Activity Report
Set the board meeting Agenda
Prepare the previous month's minutes for review
Review Annual Plan of Work
Review the Annual Budget
Pay IASWCD dues
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway

May

Host Kindergarten Day at Cayuga Fairgrounds
Submit monthly conservation column to the Vermillion Parke On The Level online news outlet
Coordinate Annual Field Day – planning
Fund Vermillion Co. Purdue Extension's Conservation Days, Wetland Days and 4H Awards

Develop Fair exhibit
Attend Reuse Authority meeting
Host Water Quality Topic Workshop
Coordinate Roller Crimper use
Coordinate Poster Contest – Pick up poster for local judging
Coordinate IDEM 319 Steering Committee
Coordinate CISMA Steering Committee
Provide soil testing for non-farm landowners in cooperation with CARP and IASWCD/USH
Coordinate well water testing program – mailing to previous participants and distribute bottles
Review Plat book stock levels
Publicize monthly board meeting
Coordinate Woodland/Timber Stand workshop – preliminary planning
Prepare monthly financial statement
Balance SWCD books
Prepare monthly Activity Report
Set the board meeting Agenda
Review Annual Plan of Work
Prepare the previous month's minutes for review
Prepare the budget
Upload signed minutes, bank reconciliation and monthly P&L statement to Gateway